

RESOLUTION NO. **03-18016**

A RESOLUTION OF THE BILLINGS, MONTANA CITY COUNCIL
AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE AND EXECUTE
CERTAIN CONTRACTS ON BEHALF OF THE CITY AND REPEALING
RESOLUTION 96-17178.

WHEREAS, each year the City Council duly approves and adopts by resolution, a budget which provides specific funding for specific purposes; and,

WHEREAS, formal approval of said annual budget constitutes legal authorization by the City Council to expend funds for specified purposes; and,

WHEREAS, state law requires that projects for construction, repair, and maintenance in excess of \$25,000 must be competitively bid and the contract let by the City Council to the lowest responsible bidder; and,

WHEREAS, the City Council may legally delegate to the City Administrator the authority to approve and execute contracts for construction, repair and maintenance purposes, which are funded in the Council-approved budget and which do not require competitive bidding; and,

WHEREAS, the Council desires to eliminate unnecessary additional Council action on such contracts.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

Section 1: The City Administrator is hereby authorized to approve and execute on behalf of the City all contracts for construction, repair and maintenance purposes, the cost of which are less than \$25,000 and which have been previously approved by the City Council in the resolution adopting the annual budget; and,

Section 2: The City Administrator is hereby authorized to approve and execute on behalf of the City all contracts for Architects, Engineering and Land Surveying services, the cost of which are less than \$10,000 for which budgeted funds are available; and,

Section 3: The City Administrator is hereby authorized to approve and execute on behalf of the City all contracts and purchases of supplies, materials and services other than those indicated in Section 2, the cost of which are less than \$20,000 for which budgeted funds are available; and,

Section 4: The City Administrator may designate, in writing, City employees authorized to act on his/her behalf in executing the contracts referred to in this resolution.

Section 5: Resolution 96-17178 is hereby repealed.

APPROVED AND ADOPTED by the City Council this 8th day of September, 2003.

CITY OF BILLINGS:

BY: _____
Charles F. Tooley, Mayor

ATTEST:

BY: _____
Marita Herold, CMC/AAE City Clerk