

ADMINISTRATIVE ORDER NO 115

Administrative Order No. 112 adopted February 26, 2010, is hereby repealed.

Pursuant to this Administrative Order, I hereby establish the following procedures regarding City of Billings recommended fund and working capital balances.

City Council adopted by resolution on February 22, 2010 establishing a policy for recommended balances authorizing the City Administrator to adopt procedures by Administrative Order.

Minimum recommended balance expressed as a percent to total budget less capital is as follows:

FUND NUMBER	FUND DESCRIPTION	% of Budget (less capital)
FUND BALANCE		
Billed on Taxes		
010	General Operating	29%
150	Public Safety	0%
240	City County Planning	13%
260	City County Library	25%
801-802	Street Maintenance	42%
810	Street Lights Maintenance	42%
872	Park Maintenance Districts	70%
Other Revenues		
209	Building Inspection	25%
211	Street/Traffic Operating	4%
WORKING CAPITAL BALANCE		
502	Water	27%
512	Waste Water	18%
521	Parking Enterprise	16%
541	Solid Waste	44%
561	Airport	17%
571	Transit	17%
601	Motor Pool	37%
620	Information Resources	25%
605	Central Telephone	8%
630	Property Insurance	32%
650	Facilities	8%
660	Public Works Admin	8%
670	Engineering	10%

Dated this 26 day of June, 2010.


 -ss- Christina F. Volek
 City Administrator