

PARKING ADVISORY BOARD

DECEMBER 13TH, 2011 AGENDA

Meeting Date/Time/Location

DECEMBER 13TH, 2011

4:00pm

CITY HALL CONFERENCE ROOM

PUBLIC COMMENT PERIOD

1.

REPORTS AND ACTION ITEMS

2. Approve minutes from NOVEMBER 2011 meeting
3. Report from Jeff Daniels, from McKinstry, about garage lighting project
4. Monthly Report – NOVEMBER 2011

OLD BUSINESS

5. Dehler Park – Discussion with Scott Walker from Planning
6. Free Parking Trial
7. Anti-shuffling Ordinance
8. Site Development Code Changes
9. Park 4 sale

NEW BUSINESS

10. Downtown Alliance Report
11. Informational Items
12. Adjourn

**PARKING ADVISORY BOARD
MEETING MINUTES
December 13th, 2011**

Members Present:

Don Olsen, Chairperson
Robert Carr
Scot Godfrey

Will Gilbert
Drew Smith

Leticia Moore
Bruce Simon
Steve Bruggeman

Members Absent:

Nick Blake (excused)

Others Present:

Chris Mallow
Scott Walker

Lori Dilworth
Representatives from
Yellowstone Electric

Jeff Davis

PUBLIC COMMENT: None

REPORTS AND ACTION ITEMS:

Approve minutes from November 2011 meeting: Minutes were approved

Report from Jeff Daniels, from McKinstry, about garage lighting project:

Jeff introduced himself and explained that his company was contracted by the city a year and a half ago to see where savings could be made. The major project was to do lighting upgrades in the parking garages. They are in the process of preparing the materials and fixtures and most of the work will be done January thru March. Jeff explained that the city will pay up front for the cost and then energy savings over time should be about \$50,000 a year in electric energy. They have partnered with Yellowstone Electric and Bruce Hill and Kevin Titus will help fine tune things. They plan on replacing one for one with fluorescent lamps which will save about 1/3 of the energy and will meet the standards for light levels. Bruce then explained that with the new fluorescent lights you will see much better color and will be perceived brighter. The payback on all 3 garages is about 10 years. Northwestern Energy rebates could possibly go from \$20,000 to \$100,000 so that will take the 10 year payback down to 6 1/2 to 7 years. The 3 garages that are under contract will run about \$530,000 for the whole project. The city is working directly with Northwestern Energy in regards to the rebates.

November 2011 Monthly Report:

Chris explained that Park 4's numbers are down due to the last of the Exxon Mobile parkers is gone. Cash sales are down from prior month, also Park 1 Park and shop still continues to swing wildly due to the customer needs for the Hourly spaces. The Crowne Plaza validations are down due to the number of holidays the garage was closed. The question was asked in regards to what the difference was between a non-reserved space and an assigned space. Chris explained that it is just the cost difference, the cost for non-reserved is \$50.00 and \$100.00 for assigned. Chris also explained that in Park 1 garage we are running about 95-100% of the actual spaces.

Chris also informed the Advisory Board that Bill from Park 2 is going to be retiring, so therefore he will be reshuffling of the garage attendants. Andrea from Park 3 will be moving to fill Bill's spot. He will then hire a temporary garage attendant to work in Park 3 garage for 6 months. Within 6 months, Chris will be moving the server changed over from IT and have the gentleman from Seattle come and train and get our system up and running. So after the 6 months, Chris will lay off the temporary worker and Park 4 will become monthly.

OLD BUSINESS:

Dehler Park

Scott Walker from Planning informed the board that he had talked to the folks at Billings Clinic about the availability of that pathway thru there and they would like the main connection to go thru there. He stated that Billings Clinic was certain about wanting to keep the alignment of the path where it is they felt like they could benefit from it. Scott talked to engineering and stated that based on Terry and Debs feelings about the parking situation and they would like to keep the options for the pathway there. He stated that these plans are very flexible and able to change but probably not for another 3-4 years from now, unless there is a major push from the City Council and then they could look at amending it.

Free Parking Trial

Chris informed the Board that the only complaint that he has recently received was from the Housing Authority and he has addressed the complaint. It was suggested that if we have any other complaints that we put them on a list and after the trial is completed then we will address the situation or have them bring their complaints to the Parking Advisory Board meeting and have them explain their situation.

Anti-Shuffling Ordinance

No discussion, leaving under old business

Site Development Code Changes

Chris informed the board that they are putting the changes into a format and Nicole will have the specifics of the formats completed before next meeting for Chris to present.

Park 4 Sale

The new sale proposal from United Properties specifies financing being provided by the City of Billings. The sale price would then be 3.1 million instead of 2.6 million and instead of making a one cash payment, they would make regular payments to us.

NEW BUSINESS:

Downtown Alliance Report

Nothing to report

Informational Items

Nothing to report

Adjourn

The meeting was adjourned at 5:20 p.m.

Parking Division Garage Summary - November 2011							
Garages (by garage)	Actual Spaces	Current Month	Prior Month	Variance % P/M	% Rented	Spaces Vacant	Maximum Capacity
Park I							
Roof	110	108	110	-1.8%	98.2%	2	110
Non-Reserved	275	283	331	-14.5%	102.9%	-8	330
Assigned	33	22	25	-12.0%	66.7%	11	33
Total	418	413	466	-11.4%	98.8%	5	473
Park II							
Roof	149	151	151	0.0%	101.3%	-2	149
Assigned	68	59	59	0.0%	86.8%	9	68
Non-Reserved	386	467	463	0.9%	121.0%	-81	463
Total	603	677	673	0.6%	112.3%	-74	680
Park III							
Roof	61	63	63	0.0%	103.3%	-2	61
Non-Reserved	98	119	118	0.8%	121.4%	-21	118
Assigned	7	7	7	0.0%	100.0%	0	7
Total	166	189	188	0.5%	113.9%	-23	186
Park IV							
Roof	158	78	76	2.6%	49.4%	80	158
Non-Reserved	386	422	419	0.7%	109.3%	-36	463
Assigned	151	92	92	0.0%	60.9%	59	151
Total	695	592	587	0.9%	85.2%	103	772
Grand Total	1882	1871	1914	-2.2%	99.4%	11	2,111
Lots							
Lot 27	28	28	28	0.0%	100.0%	0	28
Misc. Info.	Current	Current	Prior	Variance	Prior	Variance	
	Month	Month	Month	% P/M	Year	% P/Y	
Cash Sales	Tickets	Cash					
Park I	219	\$756.00	486	-54.9%	311	-29.6%	
Park II	2630	\$3,774.50	2890	-9.0%	2370	11.0%	
Park III	1809	\$2,617.00	1971	-8.2%	1744	3.7%	
Park IV	149	\$333.25	157	-5.1%	258	-42.2%	
Total	4807	\$7,480.75	5504	-12.7%	4683	2.6%	
	Current	Prior	Variance				
	Month	Month	% P/M				
Park & Shop	(total hours)						
Park I	191	486	-60.7%				
Park II	2110	2183	-3.3%				
Park III	2186	2186	0.0%				
Park IV	278	357	-22.1%				
Total	4765	5212	-8.6%				
Crowne Plaza	(total validations)						
Park II	3071	3551	-13.52%				
Adult Ed	(total hours)						
Park IV	32	47	-31.9%				
Tokens	917	939	-2.3%				
(green meters included)							
Green Meter Tokens	13	at .16					
	13	free					