

**Parking Advisory Board
Meeting Minutes
October 14, 2014**

Board Members Present: Don Olsen, Chairperson; Bob Carr; Mike Craighill; Patty Nordlund; Leticia Moore; Andy Piccioni; David Fishbaugh; Joni Harman

Board Members Absent:

City Staff Present: Bruce McCandless; Saree Couture; Tracy Scott; Megan Hodson

Guests: Greg Krueger

Call to Order:

Chairperson Olsen called the meeting to order at 4:00 p.m.

Minutes:

The August 12, 2014 minutes were approved as presented.

Reports:

- Garage Summary

Tracy explained Park Two's cash sales were down because the gates were up for about a week due to the parking control system upgrade. The assigned spaces in Park Two are off, which has led Staff to re-count all of the garage spaces. A goal for Tracy is to re-sign the garages since the current signs are confusing. The Board explained to Tracy that the Empire could be used as a model for the other garages.

Information Items:

- Empire Parking Garage Construction Update

The garage opened in September. The AVI readers were being over-sensitive and the parking control equipment consultants are currently working on the issue. Parking started charging monthly rent for the spaces on October 1.

The Northern Hotel had an event with 500 attendees and there were no problems reported. There have been no complaints regarding handicap parking in the garage. The Board feels there still needs to be a contingency plan in place. Tracy will contact the parking control equipment consultants to see if they have any suggestions.

The Empire Garage Owners Association has met once and will meet again later in the month.

- **Parking Strategic Master Plan**

The planning group will write a draft report that Dennis Burns will review. The City will also review the draft report and send back to Mr. Burns. There was an issue with collecting some of the data for the report and delayed the completion date for after the end of the month.

- **Minnesota Avenue**

The project will be completed at the end of the week. Traffic will be able to flow, but the work may cause parking issues. Tracy will hand out flyers to all of the surrounding businesses and parkers. The Board asked if Parking would put a sign in the Skate Lot to say "Free Public Parking." The work should only take one day for completion.

- **North 27th Street Lot Update**

Bob Adler will be the contractor for the project. The job could get done as soon as next week. They will remove the meters and posts in the center lane, sweep, and re-stripe the lot. The parking spaces will be 90 degree angled parking instead of diagonal. This will increase the space number to 28, which two spaces are designated as handicap spaces.

Downtown Alliance Report:

- Harvest Fest and the cattle drive were a success.
- Lisa is working on holding a summit for transiency and public intoxication.
- Downtown Trick or Treating is coming up.
- They will be wrapping six more signal boxes in art.

Public Comment:

No public comment.

Agenda:

- **Re-naming Park 1, Park 2, Park 3, and Empire garages**

The Board discussed different names for all of the garages. For the next meeting, the Board asked Staff to find out the cost estimate of the changes and if Council would have final approval.

- The Board would like to discuss at the next meeting options for cleaning the garages.

Adjournment: 5:05 p.m.