

**Parking Advisory Board
Meeting Minutes
July 8, 2014**

Board Members Present: Don Olsen, Chairperson; Bob Carr; Joni Harman; Mike Craighill; Patty Nordlund; Leticia Moore

Board Members Absent:

City Staff Present: Bruce McCandless; Saree Couture

Guests:

Call to Order:

Chairperson Olsen called the meeting to order at 4:05 p.m.

Minutes:

June 10, 2014, minutes were not approved. The motion for handicap parking needs to include the on-street signed handicap spaces will have a 2 hour time limit, and no meters will be installed.

Reports:

- Garage Summary

Saree advised Parking will decide in the future whether to eliminate and convert the “reserved” spaces in Park one to regular monthly covered. Parking is still down one maintenance staff personal. The new garage software update will happen in August. Parking is focusing on cleaning the garages.

Information Items:

- Empire Parking Garage Construction Update

The final inspection has been scheduled for July 14th. The retail closing date is set for July 29th.

- Parking Strategic Master Plan

The consultants came in late June. The first public meetings are scheduled for August 5th – August 8th.

- Parking Manager hiring

The committee interviewed three candidates in person and one candidate on the phone. No selection has been made.

Downtown Alliance Report:

- Lisa Harmon and Greg Krueger did not attend the meeting; therefore, there was no report.

Public Comment:

No public comment.

Agenda:

- Parking Ordinance Changes

Saree will find out if the bike lockers are being used at Park Two. The Board would like to discuss this item further next month. Terry Smith will get feedback from the design professionals and bring back when ready.

- Handicapped Parking

The motion from June 10, 2014 minutes needs to include the on-street signed handicap spaces will have a 2 hour time limit, and no meters will be installed.

- Special Parking Applications

Saree advised the City will install and pay for the 2 hour signs that Billings Clinic requested. The Board believes Billings Clinic should be responsible for paying for the signs. Saree did meet and discuss the policy on paying for signs and this specific application with the Traffic Department.

Saree will follow up on the two short term spaces on Minnesota Avenue between South 28th Street and South 29th Street.

Adjournment: 5:35 p.m.