

**Parking Advisory Board  
Special Meeting Minutes  
February 24, 2014**

**Board Members Present:** Don Olsen, Chairperson; Mike Craighill; Bob Carr; Edward Arnold; Joni Harman; Patty Nordlund

**Board Members Absent:** Will Gilbert; Leticia Moore

**City Staff Present:** Bruce McCandless; Saree Couture; Megan Hodson

**Guests:**

**Call to Order:**

Chairperson Olsen called the meeting to order at 4:00 p.m.

**Agenda:**

- Empire Garage Space Allotment

The Board received an updated list of the companies and people who are interested in renting monthly spaces in the garage. There are a total of 317 spaces that have been requested, which does not include the 40 spaces for the retail businesses.

The Board discussed how to be open and fair on allocating the spaces. The Board passed a motion to accept the list in chronological order. Mike opposed the vote, and Patty abstained from voting due to Western Security being on the list.

The Board discussed establishing some type of policy regarding vacancy with the larger groups. The Board further discussed overbooking, having some type of duration of vacancies, having quarterly reports sent, and having temporary parking. The Board did not make any formal action on this discussion. The City Council would have final approval of this policy.

The Northern Hotel's spaces will have Northern Hotel signs, and the garage will be enforced.

- Empire Garage pricing

The Board discussed the option of having and not having a discounted rate on group parking. The Board approved the motion to not offer discounted rates on group parking in the Empire Garage.

The Board discussed the reasons why the Empire Garage monthly rates should be higher than the other garages. The Board approved the motion to increase the Empire Garage monthly rates by 15%, which would be \$57.50/month.

The Board deferred discussing the hourly rates for the Empire Garage for a couple of months.

**Adjournment:** 5:38 p.m.