

**Parking Advisory Board  
Meeting Minutes  
June 9, 2015**

**Board Members Present:** Don Olsen, Chairperson; Leticia Moore; Andy Piccioni; David Fishbaugh; Joni Harman; Kelly Donovan

**Board Members Absent:** Gordan Gooselaw

**City Staff Present:** Tracy Scott; Bruce McCandless; Megan Hodson

**Guests:** Lisa Harmon; Greg Krueger

**Call to Order:**

Chairperson Olsen called the meeting to order at 4:00 p.m.

**Minutes:**

The May 12, 2015 minutes were approved as presented with the correction of David Fishbaugh is a Geologist and teaches a couple of classes at MSU Billings.

**Reports:**

- Garage Summary

The Board did not discuss this item.

**Downtown Alliance Report:**

- The first Alive after Five was held at the Pub Station and brought in over 3000 people.
- The Strawberry Festival is Saturday, June 13.
- The BID's work plan and budget was approved by City Council.
- The DBA elected new board members, which there are six new members.

**Public Comment:**

No public comment.

### **Agenda/Action Items:**

- Restructuring Parking Advisory Board

Don explained the Strategic Plan recommends having a vertically integrated system and restructuring the Parking Advisory Board. Don advised the Strategic plan suggests renaming the PAB to “Parking Management Counsel” (PMC). Don believes the Board should redefine the PMC’s authority, jurisdiction, the make-up, and then create the Vision/Mission Statements before going back to City Council.

The Board discussed the PMC being able to have authority to examine, study, and enact items without having to get pre-approval from City Council. City Council would review the PMC’s work after nine months and would have the authority to change anything that is not working. The PMC would be proactive about informing Council on any upcoming major or minor items by giving quarterly or bi-annual reports.

The Board discussed if the jurisdiction would be kept the same or change. The Board currently can discuss parking outside of the downtown area. Dave asked who receives the parking complaints outside of the downtown area. Tracy explained the Crime Prevention Center handles the parking complaints and the revenue generated from the parking citations is kept in Parking. Any other types of parking inquires outside of the downtown area are handled by the City’s Engineering Department. The enforcement officers historically have patrolled the metered zone area, however the hospital corridor has asked for assistance from Parking. The Board may possibly redefine the enforcement area as well.

The Board discussed the make-up of the PMC. Don suggested having 7 members: 1-2 members appointed by the Downtown Alliance and 1 from the City Planning Department. Don advised the Strategic Plan suggests having more city staff on the PMC.

The Board is in agreement with the direction. The Board asked Staff to write a draft summary using the bullet points and at the next meeting finalize the summary to take to Council. The Board also asked Staff to contact Dennis Burns, with Kimley – Horn, for advice on the direction of the Board.

Tracy explained she would be having a meeting with department staff to go over the mission/vision statements.

- Discussion regarding Assigned Spaces in parking garages

Tracy advised the Strategic Plan suggests eliminating the “Assigned Spaces” in the parking garages. She asked for advice on whether to keep the assigned spaces, \$100/month, or change to covered, which would be \$50/month. The Board delayed discussion on this item until after the restructuring of the PAB.

**Adjournment:** 5:24 p.m.