

**Parking Advisory Board
Meeting Minutes
April 14, 2015**

Board Members Present: Don Olsen, Chairperson; Leticia Moore; Andy Piccioni; David Fishbaugh; Joni Harman

Board Members Absent: Gordan Gooselaw; Patty Nordlund; Kelly Donovan

City Staff Present: Tracy Scott; Bruce McCandless; Megan Hodson

Guests: Greg Krueger

Call to Order:

Chairperson Olsen called the meeting to order at 4:05 p.m.

Minutes:

The February 24, 2015, March 2, 2015, and March 10, 2015 minutes were approved as presented.

Reports:

- Garage Summary

The Board did not discuss this item.

Informational Items:

- FY 16 Budget

The Board received and reviewed the Parking Fund Operating Budget Report and the Quarterly Report. Tracy explained the Parking Division pays the Empire Garage Owners Association (EGOA) \$9,100/month for operating and management expenses, and in June there will be discussions to make adjustments for that payment. She explained the parking violation and parking lot revenues dropped. The total proposed revenues for FY 16 are \$1,678,336.00, and the total proposed expenses are \$1,596,215.

The Board received and reviewed three Supplemental Budget Requests (SBR) from Tracy. The first SBR, \$422,125.00, is the second phase of the recommendations from the 2013 Condition Audit. The second SBR, \$276,494.00, is replacing and upgrading the parking meters downtown. The third SBR, \$394,908.00, is replacing and upgrading the gate control equipment for Park One, Park Two, and Park Three

Garages. Tracy advised Parking does not have the funds to proceed with these items unless parking rates are increased.

Downtown Alliance Report:

- There are four additional traffic signal boxes that have been wrapped in art.
- The 10-hour meter permit sales have been declining.
- Noise and Color have been contracted to create a downtown map with events.
- Joel Simpson, resource outreach coordinator, with the help of Officer Lennick and Officer Nichols, have admitted a couple of people into rehab from the downtown streets.

Public Comment:

No public comment.

Agenda/Action Items:

- Go to City Council to accept the Parking Strategic Plan and over the next few months work on an official Recommendation to present to City Council after the Budget Cycle is complete.

The Board agreed the Strategic Plan makes sense and is very informative. The Board approved a motion to recommend to City Council the Strategic Plan as submitted, and the Board will pursue reorganization of the Parking Advisory Board as recommended in the Strategic Plan.

Bruce McCandless will present the PAB's recommendation at the City Council work session on Monday, April 20, 2015 at 5:30 p.m. in the City Council Chambers.

- Board Authority and Responsibility

The Board did not discuss this item.

- Primary Action Item #8

The Board did not discuss this item.

Other Topics for Discussion:

The Board requested Staff to send the Appendices that would relate to the vertical restructure of the PAB before the next meeting.

Bruce McCandless advised the Board that United Properties approached the City about parking concerns they are having in their garage and lots with employees and tenants. The two entity's attorneys have discussed the State Code, which would allow a private

company to enforce the City's parking codes. The City would retain all of the revenue from the citations, however, the City would not write the citations. The Board was reluctant and discussed other options for private companies to enforce parking rules.

Adjournment: 5:04 p.m.