

**Billings Parking Board
Meeting Minutes
May 10, 2017**

Board Members Present: David Fishbaugh, Chairperson; Leticia Hadley; Joni Harman; Mark Kary; Sean Lynch; Kallie Parsons

Board Members Absent: Kelly Donovan; Andy Zoeller

City Staff Present: Tracy Scott; Megan Hodson

Guests: Greg Krueger; Terri Porta

Call to Order:

Chairperson Fishbaugh called the meeting to order at 2:00 p.m.

Minutes:

The February 8, 2017 minutes were approved as presented.

Parking Garage Mural Project – Terri Porta:

Ms. Scott introduced Terri Porta to the Board. Ms. Porta stated her murals are in Brewer Dental and Franz Bakery. The Board received a summary of Ms. Porta's proposal using Park Three Garage as the "pilot" for the mural project. The theme would be focused on the past, present, and future. The summary includes the artwork and cost analyst of the proposed project.

Ms. Porta's proposal gives multiple options on the artwork and cost analyst. The Board discussed how the public is not aware of the locations of the garages and how to identify the garages on the outside. Ms. Scott stated painting murals on the garages would help improve the downtown infrastructure and enhance City Hall.

The Board voiced concerns with the mural being vandalized with graffiti, the process on how the artists are selected, and how this project will be funded. Ms. Scott explained Park Three will be the "pilot" and the other garages will need to go through a process to select an artist. Ms. Porta stated there are federal grants and businesses that have shown interest in sponsoring this project. Ms. Scott clarified having advertisement on the mural is a problem with the structure being a government entity. Mr. Krueger invited Ms. Porta to the Public Art Committee meetings.

The Board approved the motion that the Billings Parking Board supports the concept of the murals in all of the parking garages with additional information on codes and graffiti proofing materials.

Reports:

- Monthly Report

Ms. Scott stated there was no significant change for the month of April. The Library lot was up for the month, while the cash sales, park & shops, hotel validations, and tokens were all down.

- Credit Card/Smart Single Space Parking Meters

Ms. Scott stated the representatives from Civic Smart/Duncan Technologies will be here around the first two weeks in July. The meters will need to be configured before arriving. The estimated time frame is 8-10 weeks.

Downtown Alliance Report:

- City Council approved the Parking Division to receive TIF funds for Phase III of the Garage Restoration project, the Downtown Strategic Plan, and the Battle of the Plans.
- The renovation of the Hart Albin Garage has started. Censored LED lights are installed on the first floor and holes for windows have been cut in the stairwells.
- Alive After Five starts on Thursday, June 1st, at the Pub Station.

Public Comment:

No public comment.

Strategic Plan Review:

- Primary Action Item #6: Develop a “Business Continuity Plan”; Define Long-Term System Needs.

Ms. Scott explained the parking garage control gate equipment manufacturer, Federal APD, went out of business a couple of years ago. The garage equipment is scheduled to be updated within the next few years depending on the budget and the Park One Garage will be the first to be converted into a new system.

Discussion Items:

- Downtown Safety Meeting

Ms. Scott and Ms. Harmon attended the Safety Meeting regarding the uptick in the transient traffic. Downtown has seen the effects of the counselor position being vacant. The downtown cops will be staggering night shifts, and when school is finished the resource officers will be assisting the downtown cops.

- 10-Minute Zone Policy

The Board received and reviewed documents pertaining to the history of the 10-Minute zone policy. Ms. Scott stated there are areas where the 10-Minute zones are located that do not make sense. The policy currently limits two 10-Minute zones per block. If a business wants to have a 10-Minute zone installed, a Special Parking Application needs to be completed and returned to the Parking Division. The Parking Division reviews the application and recommends whether or not there is a need for adjustment. The Parking Division has a couple of Special Parking Applications pending approval.

The Board agreed the Parking Division staff are the most knowledgeable and on a case by case basis adjusting the downtown parking spaces.

Agenda/Action Items:

- No Agenda/Action Items.

Adjournment: 3:20 p.m.