

**Billings Parking Board
Meeting Minutes
May 12, 2021**

This meeting was held over a Zoom and In Person due to Phase II of Covid-19.

Board Members Present by Zoom: Brandon Scala

Board Member Present in person: Larry Matthews, Todd Morgan, Joni Harmon, Mark Kary, Kallie Parsons, Sean Lynch,

Ad Hoc Board Member Present :

Board Members Absent: David Fishbaugh

City Staff Present: Tracy Scott, Jennifer Mockel

City Staff Present Over Zoom : Kevin Iffland

Call to Order: Brandon called the meeting to order @ 2:06 pm

Minutes:

The April 14, 2021 minutes were approved by Sean, seconded by Kallie and approved by the Board.

Reports:

- **Monthly Reports**

Tracy presented the April 2021 monthly reports. There were no changes in the cash sales or the lots. The Empire Garage had an increase in hourly sales. The Park and Shops were showing a slight decrease. The Double Tree had an increase for validations/hotel guests. There was a large increase from 2020 to 2021; the increase was due to the pandemic.

- **Operating Report**

The board received the YTD Operation Fund report. Tracy reported that there are more expenses in May then in March. There was discussion about the Civicsmart Meters and if the Encumbrance had been fulfilled. Tracy will be talking to Civicsmart about the sensors and to the Legal department about sending the last payment.

- **Credit Card Analyze Report/PBP Report**

Tracy reported that both the Credit Card and Pay By Phone usage is increasing.

Downtown Alliance Report

No report from DBA

Public Comment (3 Minutes)

Discussion Items:

Tracy informed the board that she will be presenting her 2022 Budget to City Council on May 29th.

Tracy informed the board of the ribbon cutting ceremony for the EV stations in the Wells Fargo area on 2nd Ave N.

The board discussed with Kevin Iffland if there is COVID relief money available. Kevin mentioned that there might be some money encumbrance; however, the qualification packet is more complex than the first round of money. There was talk about having the Empire Garage equipment updated if there is COVID relief money available.

There was discussion about the RideShare signs and permits. Sean mentioned that we need to get that moving as soon as possible. Tracy and Jenny will look to see what other cities have and get some pricing of signs and permits.

Agenda/Action Items

Additional comments/discussion:

Agenda Items for Next Meeting

Budget Information
Fees and Signage for RideShare

Meeting Adjournment:

Brandon adjourned meeting at 2:38.
Next Meeting scheduled on June 9, 2021 @ 2:00 pm.