

**Billings Parking Board  
Meeting Minutes  
February 10, 2021**

**This meeting was held over a Zoom call due to Phase II of Covid-19.**

**Board Members Present by Zoom:** Brandon Scala, Larry Mathew, Sean Lynch, Mark Kary, Kevin Iffland

**Board Member Present in person:** David Fishbaugh

**Ad Hoc Board Member Present :** Mehmet Casey

**Board Members Absent:** Kallie Parsons, Kevin Heaney, Joni Harmon, Todd Morgan

**City Staff Present:** Tracy Scott, Jennifer Mockel

**Call to Order:** David called the meeting to order @ 2:02 pm

**Minutes:**

The January 13, 2021 minutes approved by Mark, seconded by Brandon, and approved by the Board.

**Reports:**

- **Monthly Reports**

Tracy presented the February 2021 monthly reports. The garages increased by 24 spots from last month, numbers are the same as last year. No changes for the Lots, they did increase 2 more spots then last year. Cash sales are up from last month in the garages; however, they are down from last year. The Empire Garage shows a loss, mostly due to the equipment failure. Tracy explained the issues with the gates and with the hope that we can get new gate control soon for that garage.

- **Operating Report**

Tracy reported that compared to last year, there is a \$102,000 revenue difference. This is due to COVID and the department being furloughed. Expenditures were also down due to COVID.

- **Credit Card Analyze Report**

Tracy reported there was a decrease between January and February.

- **PBP Reports**

Tracy reported that the PBP decreased also.

### **Downtown Alliance Report**

Mehmet reported that not much is going on with the DBA. There is a new event happening this week starting Feb 13, between 10 am – 2 pm, the Mug Crawl. It will let citizens experience the coffee shops and pastry shops in the downtown area. There is still discussion about different events that might happen for the summer.

Mehmet reported that the City Council will be reviewing the traffic study for the two-way conversion this Work Session. The BID team is currently clearing off the sidewalks due to the snow.

### **Public Comment (3 Minutes)**

#### **Discussion Items:**

- **Pedlets (Parklets)**

Brandon spoke about the Pedlets rough draft plan. The board received the subcommittees notes which included the price, timeline, how many can be allowed per block face, and the procedure to having a Pedlet approved. Tracy did send this to the Planning Department, and she will need to send it to the Legal Department after the packet is ready and approved by the Board.

There was discussion about the timeline and if it needs to be adjusted for the 2021 year. The Board suggested that for 2021 the application be accepted until March 31<sup>st</sup>, 2021. Starting in 2022, the application process will start in January. There was discussion on the reasoning for the two per block face. Brandon mentioned that it needs to be manageable and to keep in mind how much parking spaces they will take away.

The Board discussed that the demand for the Pedlets might go up and be more popular of an idea because of COVID.

The DBA and the Parking Division will post the Pedlet application on both websites.

Brandon moved to approve the Pedlet application recommendations that the sub-committee suggested, apart from the application process. He moved that in 2021 the applications be accepted through March 31, 2021; in 2022 the applications will start in January till March 1<sup>st</sup>. The Board will review the application process at the October 2020 Board Meeting. Sean seconded and board approved.

- **EV Charging Stations**

Tracy informed the Parking Board the EV Charging Stations have been installed in the Park 2 Wells Fargo Drive Thru area and by the Hospital corridor. They are working and are ready to be utilized.

- **Kevin Heaney**

Tracy received an email from Kevin Heaney that he is resigning his position as a Board Member. The position is being advertised.

#### **Agenda/Action Items**

- **Special Parking Request**
  - **Alternative/ Patrick McNelys**

Alternatives is requesting to have a Commercial Loading Zone 6 am – 6 pm sign be installed. This spot is free parking right now. Mark approved and Brandon seconded, board approved.

#### **Agenda Items for Next Meeting**

#### **Meeting Adjournment:**

David adjourned meeting at 2:43 pm.

Next Meeting scheduled on March 10, 2021 @ 2:00 pm.