

1. Pre-Application

1.0 Application Property Owner Signature Page

1.1 Proposed Plat

1.2 Planning Staff Pre-application Meeting notes

2. Completeness and Sufficiency Review

2.0 Application Property Owner Signature Page

2.1 Proposed Plat

2.2 SIA

2.3 Documents and Studies per Requirements

2.4 Planning Staff Memo Preliminary Completeness and Markup SIA and Survey

2A Resubmittal Documents:

2A.1 Proposed Preliminary Plat

2A.2 SIA (Updated with Completeness Corrections)

2A.3 Documents and Studies Revised from Completeness Review

3. Preliminary Plat Application

3.0 Application/Application

3.1 Proposed Plat

3.2 SIA

3.3 Documents and Studies per Requirements

3.4 Planning Staff Report Preliminary Plat Planning Board; Planning Staff Report Public Hearing; Signed Preliminary Approval Letters (BOCC, Mayor)

3A Departmental Review Re-submittals (Major Subdivisions only)

3A.1 Proposed Plat

3A.2 SIA

3A.3 Documents and Studies

3A.4 Staff Report

3A.5 Correspondence & Review Comments

4. Checkprint : Master Site Plan; Final Subdivision Check Print Submittals: Final Exempt Checkprint

4.0 Application Property Owner Signature Page

4.1 Proposed Plat or Master Site Plan

4.2 SIA

4.3 Documents and Studies - required documents per Master Site plan or Final Subdivision Review

4A.Final Mylar Submittals: Final Exempt Surveys

4A.1 Plat

4A.2 SIA

4A.3 Documents and Studies

4A.4 Planning Staff Report Approval Letter (BOCC, City)