

ADDENDUM # 1

PROJECT: Billings Public Library (BPL) Security Guard Services

#	Date	Reference Section	Question or Comment	City Response
1	4/9/2024		I am inquiring whether you are seeking unarmed or armed services for the City of Billings Request for Proposal for Security Guards Services at the Billings Public Library.	The Library is requesting unarmed guards. Non-lethal self-defense items may be considered with discussion however.
2	04/16/24	Page 8. City holidays.	Can the city provide the number of city holidays from memorial day to labor day and from labor day to memorial day.	Yes, at the end of the year, the Library will provide a list of all City holidays for the upcoming year.
3	04/16/24	Page 11. Attachment B.	We are required to acknowledge an addendum. What addendum is this in reference to?	Addendum will be issued for all questions asked so all responding firms have access to Q&A. When submitting Attachment B, you will acknowledge the number of addendum issued.
4	04/16/24	Page 16. Attachment G. Sample contract.	Is attachment G required to be filled out and submitted with our proposal?	No, the sample contract is for your reference. The contract will be updated and completed with the chosen proposer.
	04/16/24	Page 11. Attachment 8.	Can the city clarify normal operations? Specifically, does normal operation include the after hour patrols?	If after hours patrols are an additional amount, please note that amount in the after hours box of Attachment B. "Normal schedule" refers to the hours security guards are on-site.

(Attach new bid price sheet or additional information, as needed)