



**OFFICE OF THE CITY CLERK  
COUNCIL ACTION FORM**

**SUBJECT:** Resolution 22-11093, Adopting FY24 CIP,  
EXCEPT for Transportation and Parks  
Department Portions

**Council Meeting Date:** December 19, 2022

**Vote:** Unanimously Approved

**Shaw, Gulick, Neese, Owen, Joy, Choriki, Tidswell,  
Purinton, Boyett, Rupsis, Mayor Cole**

**City Council Regular**

**Date:** 12/19/2022  
**Title:** FY 2024-2028 Capital Improvement Plan (CIP)  
**Presented by:** Andy Zoeller, Finance Director  
**Department:** Finance  
**Presentation:** No  
**Legal Review** No

**RECOMMENDATION**

Staff recommends City Council adopt the FY2024-2028 Capital Improvement Plan

**BACKGROUND (Consistency with Adopted Plans and Policies, if applicable)**

Each year the City of Billings adopts a 5-year Capital Improvement Plan (CIP). This plan identifies capital projects, prioritizes City facility and infrastructure needs, and helps develop sound financial investments into the future to ensure successful completion of projects. Capital projects included in the plan exceed \$25,000 and have a useful life of greater than 1 year. Common repairs and maintenance items are not included, unless the improvements significantly lengthen the useful life of the asset. The CIP contains information on each project, sets a timeline and priority for each project, and identifies a planned funding source. The projects that are identified as FY24 projects will be incorporated into the next City budget and rate recommendations will be made based upon the adopted CIP.

The draft plan was made available to the public on October 26, 2022, at [www.billingsmt.gov/cip](http://www.billingsmt.gov/cip). Additionally, a GIS map showing all projects can be found at the same CIP website.

Staff presented the proposed CIP to City Council at the November 7th, 21st, and December 5th work sessions. The CIP was also reviewed and discussed at the City Council Budget and Finance Committee meeting on November 16, 2022. During that committee meeting, it was recommended by staff that amendments to the CIP made by council members when adopting the plan.

**ALTERNATIVES**

City Council may:

- Approve,
- Approve with amendments; or,
- Not Approve the 2024 - 2028 CIP

**FISCAL EFFECTS**

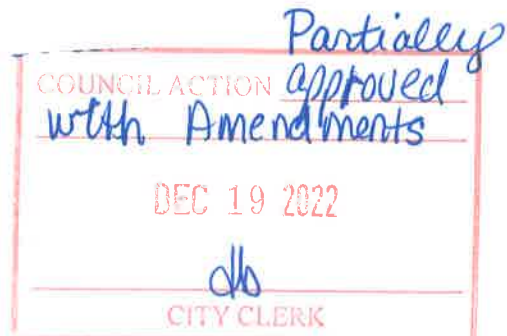
The total investment in projects for FY24-FY28 are estimated to cost \$523,126,752. Projects are funded through a variety of revenue sources including User Fees and Charges, Debt, Special Assessments, Grants, Tax Revenue, and Contributions. The projects included in the CIP for FY24 total \$76,983,113.

**Attachments**

Resolution  
 FY24 Proposed Capital Improvement Plan

**APPROVED** with the following separations to be decided upon at a later date: **PARKS** Department Capital Improvement Projects and the **TRANSPORTATION** projects portion on Page 11 totally \$99 million to be returned to Council at a January meeting for a separate vote; and adding language to CIP that during budget discussions, staff will provide a strategy for combining or jointly utilizing break rooms, storage and maintenance facilities between departments.

Res. 22-11093



**RESOLUTION 22- 11093**

**A RESOLUTION ADOPTING THE  
FY 2024-2028 CAPITAL IMPROVEMENT PLAN**

WHEREAS, the Capital Improvement Plan (CIP), is a financial tool adopted by the City Council as an indication of its priorities for funding projects in future budget years; and

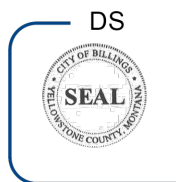
WHEREAS, the City Council of the City of Billings was presented on November 14, November 21 and December 5, 2022, with staff recommendations for the Fiscal Year (FY) 2024-2028 CIP; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA, AS FOLLOWS:

Section 1: The FY 2024-2028 CIP, except for the portions related to Parks and Recreation and Transportation, is hereby adopted as approved by Council on December 19, 2022.

Section 2: City staff is hereby directed to utilize the adopted plan to prepare the FY 2024 departmental budgets that will be incorporated into the comprehensive FY 2024 City of Billings budget, which will be presented for City Council review and approval at a future City Council meeting.

ADOPTED AND APPROVED by the City Council of the City of Billings, Montana, on the 19th day of December, 2022.



CITY OF BILLINGS

DocuSigned by:  
By: William A. Cole  
William A. Cole, Mayor

ATTEST:

DocuSigned by:  
By: Denise R. Bohlman  
Denise R. Bohlman, City Clerk

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Mayor

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City Clerk

City of Billings

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Deputy City Clerk

City Clerk

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