

FISCAL
YEAR

2023

CITY OF
BILLINGS,
MONTANA



OPERATING BUDGET

+ FIVE YEAR CAPITAL IMPROVEMENT PLAN

ABOUT THE COVER

In June 2019, City Council directed Staff to issue an RFP for the purpose of consolidating City offices into a single facility. At the time, downtown City offices were spread throughout five locations and the Facilities Master Plan had identified space deficiencies across several departments. Five submittals were received, and it was determined the best course of action was to enter into negotiations to purchase the former James F. Battin Federal Courthouse, also known as the 'Stillwater Building'. At over 200,000 square feet and located at the edge of the downtown core next to the Yellowstone County courthouse, the building was considered well suited for a New City Hall.

The City successfully negotiated the purchase of the building at \$13.5 Million, and the City took ownership in October 2021 after the completion of appraisals and due diligence. The building was purchased with cash on hand from the City's General Fund.

The Battin building was designed by local firm J. G. Link & Company. Architect John Gustave Link was involved in the design of many other notable buildings in Billings, including: north side of current City Hall, original Parmly Library (now the Western Heritage Center), Montana Power building, Hart-Albin building, Northern Hotel, Masonic building, and St. Patrick's Co-Cathedral.

The building design is an example of the New Formalist style of Modernist Architecture. It features white chipped quartz pre-cast panels above a dark granite cladding giving it a floating appearance. Undulating entrance canopies present a contrast to the strict symmetry of the upper façades. Constructed in the early 1960's, the building followed the General Service Administration's initiative for efficient, economical civic buildings. The building design emphasizes geometric patterns, simple volumes and little ornamentation.

The GSA commissioned artwork by local sculptor Lyndon Fayne Pomeroy. Titled *Phylogenic Continuum*, 1966, the installation consists of five black iron panels that are welded by acetylene torch and each panel measures 114.5 inches in height by 104 inches in width. Each of the five panels represents a specific era in the history of Montana from prehistoric to contemporary. This artwork remains with the building and will be incorporated into the newly remodeled front lobby.

The City Facilities Division is managing the design and build-out of the building for new City offices. The project is currently in the design development stage with construction drawing completion expected this fall. The build-out should begin at the end of the year and last approximately 12 months before City departments can relocate to their new home. The New City Hall will house all departments from the current City Hall, in addition to Building, Code Enforcement, Community Development, Engineering, PRPL (Parks, Recreation, and Public Lands), and Planning. The New City Hall will also boast two courtrooms, an emergency operations center, a dedicated Council Chambers, and leasable tenant space.

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City of Billings

The City of Billings (the “City”) is located in southeastern Montana. The City is the county seat of Yellowstone County (the “County”) and is the most populous city in Montana and Wyoming with a 2010 census count of 104,170. The City and the County form the largest metropolitan area in Montana with a 2010 population of 148,432, or about 15% of the State’s population.

The City of Billings was incorporated in 1882 with a strong Mayoral form of government. Then on May 2, 1974, a voter-approved, self-governing “Charter” form of government was implemented. The elected Mayor and 10 elected City Council members from five wards were tasked with hiring a City Administrator to oversee the operations of the City of Billings. As a self-governing entity, the City should have had a broad authority on which to operate. However, the State Legislature tends to limit that authority. For example, unlike most other cities in the State of Montana, Billings cannot float its tax mill levy. The levy is set by the Charter, with the exception of voter approved levies like Public Safety and General Obligation Bonds. The City Charter can be located at <http://ci.billings.mt.us/>, Your Government, City Clerk, and City Charter.

With the Rocky Mountains to the west and plains to the east, Billings lies in the Yellowstone River Valley and serves as regional trade center for Montana and northern Wyoming. The trade and services industries account for nearly two-thirds of the jobs in the County. The City is located at the intersection of I-90 and I-94.

In addition to regional wholesale and retail trade businesses, the health care industry, tourism, and conventions are significant sources of economic activity in the area. The most advanced healthcare services in every major medical specialty within a four state area are available in Billings. Two accredited hospitals, over 40 medical clinics, and hundreds of physicians are located in the City. The hospitals are the two largest private employers in the City.

The City operates Billings Logan International Airport, which is served by seven passenger service airlines providing non-stop service to ten major urban markets, two of which are seasonal, and regional service to five Northeastern Montana markets. These airlines help to provide access to the local tourist attractions such as the Lewis and Clark Trail, the Little Big Horn Battlefield, and Yellowstone National Park; all located within three hours of Billings, as well as the Red Lodge Ski hill which is approximately one hour southwest of Billings.

The MetraPark Arena serves as convention facilities for the area and contributes to the tourism and convention sector of the economy. “MetraPark includes the 10,000 seat First Interstate Bank Arena, a 6,500 seat grandstand, the 77,400 square foot Expo Center, the 28,800 square foot Montana Pavilion, a half mile track used for both horse racing and motor sports, and an assortment of horse barns and smaller buildings,” per the MetraPark website.

Introduction

July 27, 2022

Honorable Mayor and City Council Members:

It is a privilege to present the City of Billings Fiscal Year 2023 (FY23) Operating and Capital budget. The effective date of this budget is July 1, 2022 and runs through June 30, 2023. Adopting the budget is one of the most significant policy decisions the Council makes annually. City staff focused on accomplishing the City Council's adopted priorities efficiently to improve the quality of life for our citizens.

ACCOMPLISHMENTS IN FY22

Improving the safety of Billings is our #1 priority. To that end, we successfully implemented most of the 132 recommendations made by the Center for Public Safety management (CPSM) to improve the effectiveness of both the police and fire departments. (cover highlights of recommendations) Our voters also approved a significant increase in resources through a public safety levy for police, fire, prosecution, courts and code enforcement. The following is a list of some of the more significant accomplishments:

- Implemented or in progress of 92 of 102 CPSM recommendations within the police department
- Implemented or in progress of 28 of 34 CPSM recommendations within the fire department
- Voter approved public safety levy to improve the city's criminal justice system and code enforcement
- Hired the city's 1st code enforcement manager
- Purchased federal building to be repurposed into the city's law and justice center and city hall
- Adopted regulations and successfully closed 5 illicit businesses within the city limits
- Adopted regulations to manage marijuana sales within the city
- Voters approved a ban on recreational marijuana sales within the city
- Completed phase I and most of phase II of the \$65M airport terminal project
- Resolved dispute with Heights Water District over underbilling and underpayment (\$2.95M)
- Parks projects completed
 - Terry Park Shelter
 - Terry Park Playground Replacement
 - Lillis Park Playground Replacement
 - Riverfront Park Road and Parking Lot Repairs (Final Phase)
 - Amend Park Electrical Upgrades
 - Riverfront Park Fishing Pier
 - 11 additional projects are underway
- \$14.15 million in Street construction projects
- \$8 million water and wastewater pipe work
- 17 buses replaced at MET Transit.
- Successful retreat and orientation process (easy to forget but very time intensive)
- 6.1 million water and wastewater plant projects
- In FY22 there were 13 annexations consisting of approximately 378 acres
- 429 new construction permits for single family dwellings
- Total new construction permits valued at \$285 million
- Hiring of public information officer
- Settled Waters case
- \$67.2M federal grants and aid

DRAFT COUNCIL STRATEGIES AND PRIORITIES

🚧 Improve the safety of Billings

- Complete implementation of the Center for Public Safety Management (CPSM) police and fire operations analysis recommendations. 2022.
- Implement code enforcement, legal, municipal court, mental health and substance abuse strategies as described during the 2021 public safety levy. 2022/2023.
- Report data measuring the effectiveness of the 2021 public safety mill levy and the criminal justice system at the city, county, and state levels. 2022/2023
- Collect data and pursue legislation and local regulations to limit the number, and improve the effectiveness of, sober living housing and their impacts on neighborhoods. (Green - council approved initiatives) 2022/2023
- Collect data and pursue legislation and work with the Department of Corrections (DOC) to limit the number of probationers, parolees released into Billings and the number of inmates held in the jail. 2022/2023

🚧 Invest in core infrastructure

- Complete airport terminal reconstruction project, building Montana's greatest airport. 2023
- Complete City Hall/Law and Justice Center project to include a COVID 19 memorial. 2023
- Break ground and complete construction of inner-belt loop and Skyline trail projects. 2022/2023
- Break ground on water treatment plant and reservoir projects and determine funding for the park components of the reservoir. 2022/2024
- Analyze and determine land use and infrastructure policies to serve the inner beltloop and new interchange areas. 2022 (funding does not exist beyond the corridor studies ~\$100k)
- Determine 21st Street underpass upgrades to improve downtown transportation system. 2023

🚧 Improve the built environment through quality design

- Develop strategies to stimulate infill and redevelopment throughout the city's business and residential districts. 2022/2023
- Implement the downtown transportation plan/one way street conversions and road diets. 2022/2023
- Develop a housing strategy in partnership with HomeFront and facilitate 1,000 housing units being added to the city's core. 2022/2023
- Complete a review of the 2016 growth policy. 2022
- Update 1 neighborhood plan annually updating all 8 plans over the next decade.
- Update subdivision regulations. 2022/2023

🚧 Increase parks, trails, recreation, and cultural investments

- Determine level of capital investment to be proposed to voters in 2023 for the multi-generational recreation center and a corresponding strategy for executing on those capital investments.
- Determine level of capital investment to be proposed to voters in 2023 for additional park and trail development and a corresponding strategy for executing on those capital investments.
- Determine level of maintenance and operation expenses for parks, trails, and recreation facilities to be proposed to voters in 2023 to meet the needs of our community long term.

🚧 Build a high-performance organization (HPO) principled in our core values

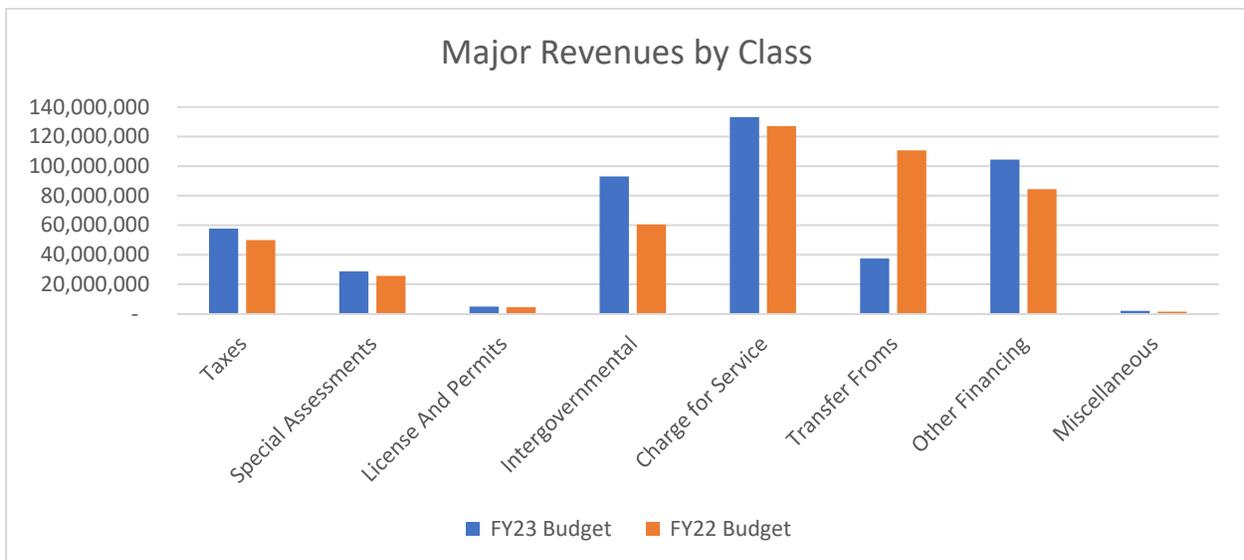
- Complete organizational review of the city's vision, mission, and core values. 2022
- Complete staff analysis of how to determine the scope and cost to conduct cost of services studies to better understand cost of delivering police, fire, parks, recreation, trails, storm water, water, wastewater and transportation services and infrastructure to make more informed decisions. 2022

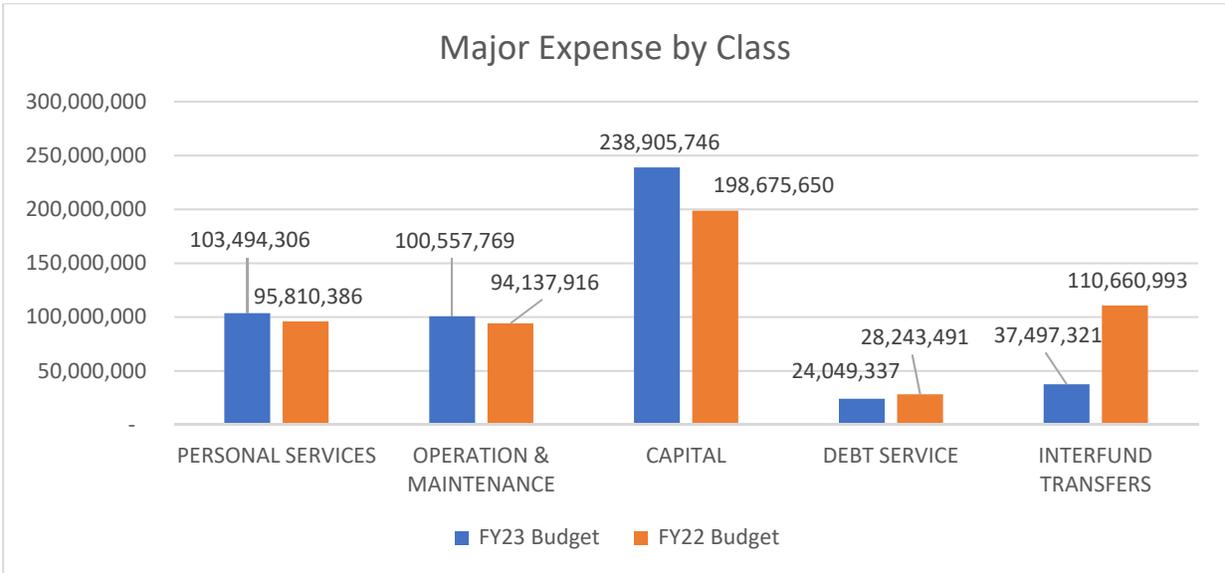
- Adopt legislative priorities for the 2023 session focused on improving the safety and economic stability of Billings.
- Create Council sub-committees to focus attention on state legislation and improve collaboration with Yellowstone County. 2022
- Improve the effectiveness of council work sessions, policy implementation and communications. 2022
- Digitize all essential records for proper storage and access by citizens and staff. 2022/2023
- Improve public engagement.
- Systematize a regular review of all ordinances by each department, on a schedule to be determined by administration. 2023
- Establish a City Charter Review Committee. 2022

THE FY23 PROPOSED BUDGET

The FY23 proposed budget is funded by estimated revenues totaling \$464 million. This includes an estimated increase if property values of 1.0%, increases in mills for the Public Safety Mill Levy, significant increases in federal grant revenue, and proceeds from debt to finance long-term capital projects.

The proposed FY23 budget for the City of Billings contains operating and capital expenses totaling \$504 million, an increase of \$38.9 million from the prior year. The increase contains significant capital investments which have been planned for years and were included in the adopted Capital Improvement Plans. Additional increases are found in Personal Services for estimated salary and wage adjustments and significant additional staffing requests associated with the 2021 Public Safety Mill Levy. Operation and Maintenance increases for FY23 include funding repairs and maintenance, insurance costs, utilities, fuel, and vehicle parts.





CAPITAL INVESTMENTS

Water Treatment Plant and Reservoirs – The FY23 budget contains significant investment in our Water treatment infrastructure. The single largest project planned for FY23 is the water treatment plant and reservoir at over \$115 million.

Airport – Significant investments are planned to continue at the Airport with the completion of the Terminal project, as well as additional capital improvements to the Airport infrastructure. Total capital outlay for the Airport is planned at \$19 million for FY23.

City Hall/Law and Justice Center – The FY23 budget contains \$15 million for the construction costs associated with completing the buildout of the Stillwater Building for future City Offices. Much of this funding is proposed to come from the General Fund and American Rescue Plan Grant proceeds.

Fire Station 8 – In FY22 the City set aside \$1.5 million for the future acquisition of land and to begin design of another Fire Station in Billings. The original FY23 CIP included an additional \$1.5 million to be set aside in the same fund. To keep the budget balanced, as well as not set aside too much cash at times of greater than normal inflation, the budget includes setting aside \$500,000 to be added to the \$1.5 million added in FY22. Future year contributions are planned to the fund as funds allow.

NEW PERSONNEL IN FY23

The FY23 budget contains costs for an additional 59.5 FTE’s. Most of the positions being added are associated with the passage of the 2021 Public Safety Mill Levy. In January of 2022, City Council approved a budget amendment to begin hiring some of the requested positions, as indicated in the chart below. Each position will be discussed during the department budget presentation. The following chart shows the areas where additional investments in staff are being proposed.

PSML Levy Positions				
Department	Position	Fund(s)	# FTE	Added In FY22
Police	Police Sergeants	Public Safety	4	x
Police	Police Officers	Public Safety	8	x
Police	Community Service Officers	Public Safety	7	
Police	ID Technicians	Public Safety	5	
Police	Clerical/IT Support	Public Safety	1.5	
Fire	MRT	Public Safety	10	
Fire	EMS Chief	Public Safety	1	x
Fire	Logistics Officer	Public Safety	1	
Fire	Deputy Fire Marshall	Public Safety	1	
Legal	Deputy City Attorney	General	2	x
Legal	Victim Witness Specialist	General	1	x
Code Enforcement	Code Enforcement Officer I/II	General	3	x
IT	Public Safety PC Support Specialist	IT	1	

Subtotal FTE funded by PSML 2021	43.5
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Other FY23 Positions			
Department	Position	Fund(s)	# FTE
Police	Police Officer	Public Safety	1
Parks	Project Manager	PD1	1
City Admin/Clerk	Records Manager	General	1
Finance	Grants Coordinator/Administrator	General	1
Human Resources	Payroll/HR Generalist	General	1
IT	GIS Tech	IT	1
Library	Circulation Manager	Library	1
Building	Plans Examiner	Building	1
Transit	Road Supervisor	Transit	1
Airport	Aviation/Transit Systems Tech.	Airport/Transit	1
Public Works	Asset Management Analyst	PW Admin	1
Public Works	Maintenance Worker	Solid Waste	2
Public Works	Maintenance Worker	Street/Traffic	3

Subtotal Other FY23 FTE	16
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Total FY23 Additional FTE's	59.5
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IMPACTS OF INFLATION

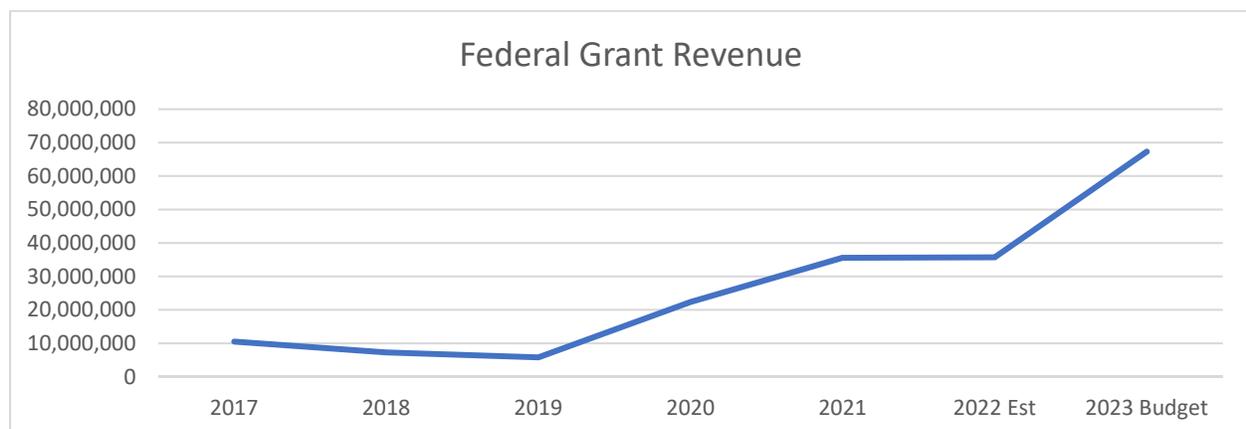
In March of 2022, the Consumer Price Index for All Urban Consumers (CPI-U) increased 1.2% over February. The gasoline index rose 18.3% in March; other energy component indexes also increased. Construction Cost Indexes have risen 8.9% over the past 12 months. City operations are impacted by these increases as a significant expense of operating City services involve fuel, labor, energy, and construction. In response to increases in inflation we are adjusting operations to reduce consumption and inputs where possible, we will need to consider rate increases and adjustments to capital projects. It is anticipated that the impacts of inflation will affect the decisions and operations of the City for the near future.

SPECIAL ASSESSMENTS

The City of Billings has multiple special assessment districts. Some are City-wide, while others are for small districts, for varied purposes. These districts are used to fund maintenance and operations of amenities that benefit the individual parcel. Some examples of districts are Parks Districts, Street Light Districts, and Street Maintenance District. The rising cost of labor, fuel, and utilities that are needed to maintain services within these districts require setting the rates high enough to cover these costs. In FY23 the budget recommends moving assessments from the Arterial Maintenance District to the Street Maintenance District, as there is a broader use of funds allowed for the maintenance of the transportation network.

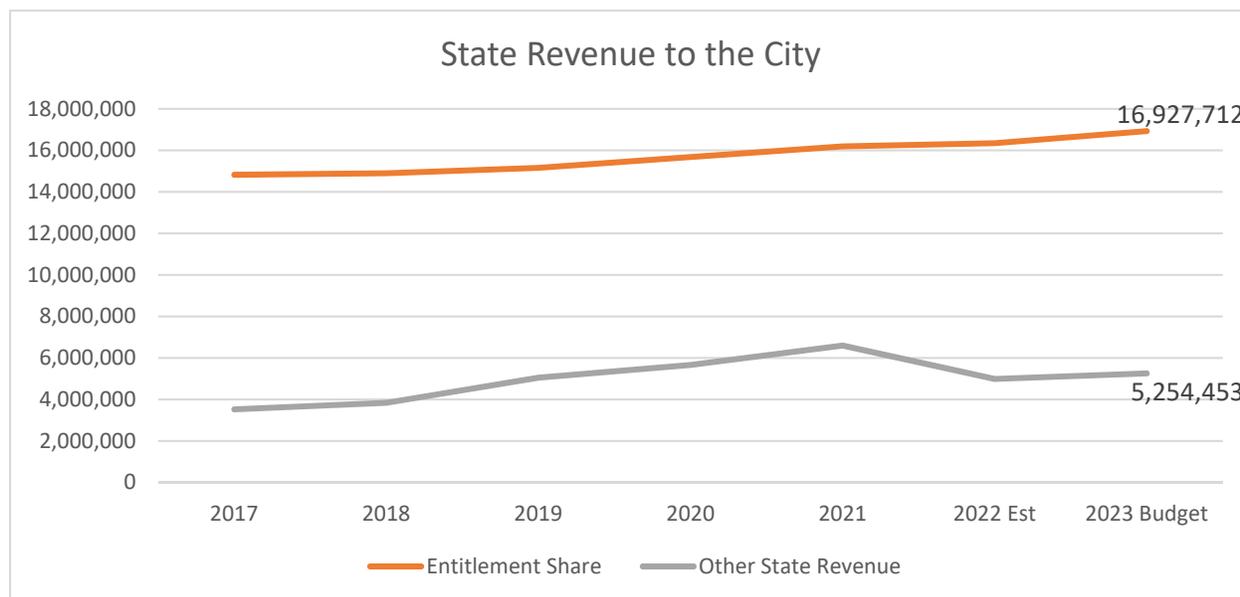
INTERGOVERNMENTAL REVENUE

The City receives revenue from multiple sources to fund operations. These sources include revenue from both Federal and State government. As a percentage of the overall budget, the City receives limited funds from the State and Feds. This has changed significantly in recent years but is expected to return to pre-pandemic levels in the next few years. The revenue from other governments can be found in the budget under the category “Intergovernmental”. For FY23, the City is budgeting \$93.0 million in intergovernmental revenue. This is an increase of \$32.5M over the FY22 budget. For FY23 the Federal revenues budgeted are comprised of funds for the American Rescue Plan Grant, which the City was awarded in 2021. Additionally, the City was awarded significant federal funding which is budgeted in the Airport fund. The City has received \$15.94 million in American Rescue Plan dollars, which are included in the FY23 budget.



The City also receives money from the State of Montana, titled State Entitlement Share. This is a collection of a variety of tax dollars levied by the State within our City and throughout Montana and

redistributed to local governments around the State. This funding has remained relatively flat over the past few years, not keeping up with wage or construction inflation. This is placing a greater burden on local taxpayers to pick up the difference. For FY23, the growth rate in entitlement share will be 3.4%, or \$525k. The City of Billings uses entitlement share to fund General Fund, Public Safety, Library, Transit, and Street/Traffic Operating. The total State Entitlement share for FY23 will be \$16.9 million. Other State revenue includes \$3.96 million of Gas Tax, \$1.0 million for 9-1-1, and \$272,000 in combined other grant funds for Transit, Legal, Police, and Library.



PROPERTY TAX REVENUE

The FY23 budget is based upon levying the 211.05 mills, which is the maximum amount authorized by the City Charter, and citizens of Billings. In FY22, the City levied 177.30 mills. The increase is largely due to the additional mills that were approved by voters in 2021 for additional Public Safety tax dollars. The successful passage of the 2021 PSML will add approximately \$7.0 million to the Public Safety Fund to offset additional expense in staffing and programs within the Public Safety and General Funds. For FY23, we are estimating a growth in the City’s tax base of 1.0%. This assumption is based upon the growth resulting from new construction as re-appraisal will not occur until next year. Residential property makes up 57% of the tax base in Billings.

While the actual number of mills needed to fund the budget will not be known until late August, we are assuming a reduction in the number of mills levied for General Obligation debt by 0.10. The median home value of \$228,100 will see an increase in the real dollars paid over the prior year of \$104/year.

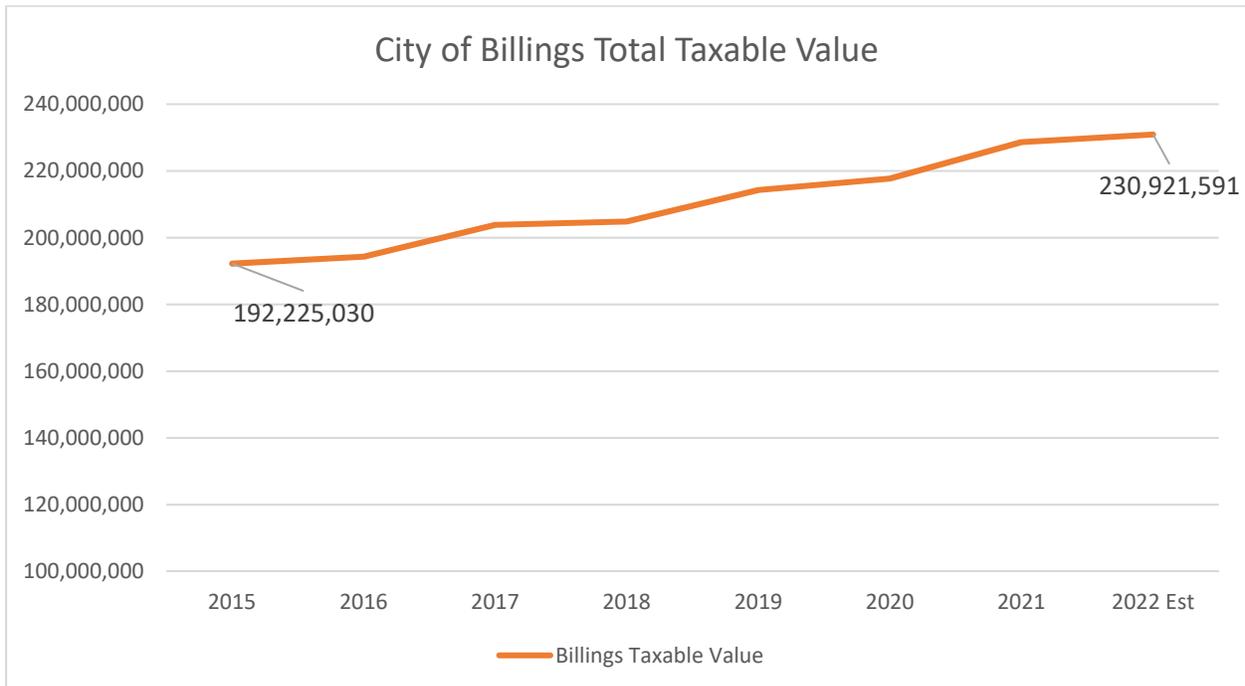
Number of Mills Levied

	FY 22	FY 23Est
General Fund	74.00	74.00
Public Safety 1999	20.00	20.00
Public Safety 2020	60.00	60.00
Public Safety 2021	-	34.00
Transit	10.00	10.00
Library	5.00	5.00
G.O. Library Debt Service	3.50	2.96
G.O. Ballpark Debt Service	3.28	3.47
G.O. Streets Debt Service	<u>1.52</u>	<u>1.62</u>
Total	177.30	211.05

Median Home Property Taxes

	FY2022	FY2023	Change
General	\$ 227.87	\$ 227.87	\$ -
Public Safety	246.35	351.05	104.70
Library	15.40	15.40	-
Transit	30.79	30.79	-
General Obligation	<u>25.56</u>	<u>24.79</u>	<u>(0.77)</u>
Median Home Property Tax	\$ 545.97	\$ 649.90	\$ 119.07

Over the past 8 years, the City of Billings' tax base has grown at an average rate of 2.5% per year. Because the State of Montana undertakes the property reappraisal process every odd numbered year, property value change changes look more like a staircase rather than linear.



MARIJUANA TAX

A new revenue in the FY23 budget is the additional \$400,000 in excise tax from the sale of Recreational and Medical Marijuana in Yellowstone County. This revenue is included in the General Fund.

The 2021 Public Safety Mill levy, authorized by voters, contained 2 mills for substance abuse and mental health impacts on public safety. The budget is recommending that the revenue from Marijuana Sales Excise Tax be added to these mills, resulting in a total amount available for substance abuse and mental health of \$800,000 in FY23.

AMERICAN RESCUE PLAN & STILLWATER BUILDING

In 2021 the Federal Government allocated \$15,940,314 in relief funds through the American Rescue Plan. At the 4/25/22 City Council meeting, the City Council awarded a contract to replace the 9-1-1 radio system using \$7.0 million of ARPA funds for this purchase. Also, in FY22, the City Council purchased the old federal building to remodel for a new law and justice center and most City offices. The FY23 budget allocates the remaining ARPA funds for the buildout of this space. When the purchase of the building was presented on 10/11/2021 it was proposed that individual departments would contribute \$3.3 million, with the remaining funds coming from the ARPA funds. It was determined that this would be too restrictive to some funds, or nearly impossible for some departments to do. To ensure that the building is built out to efficiently deliver public services, the FY23 budget includes all remaining ARPA funds being used on the buildout of the new law and justice center. This approach avoided the City taking on additional debt of approximately \$2.0 million.

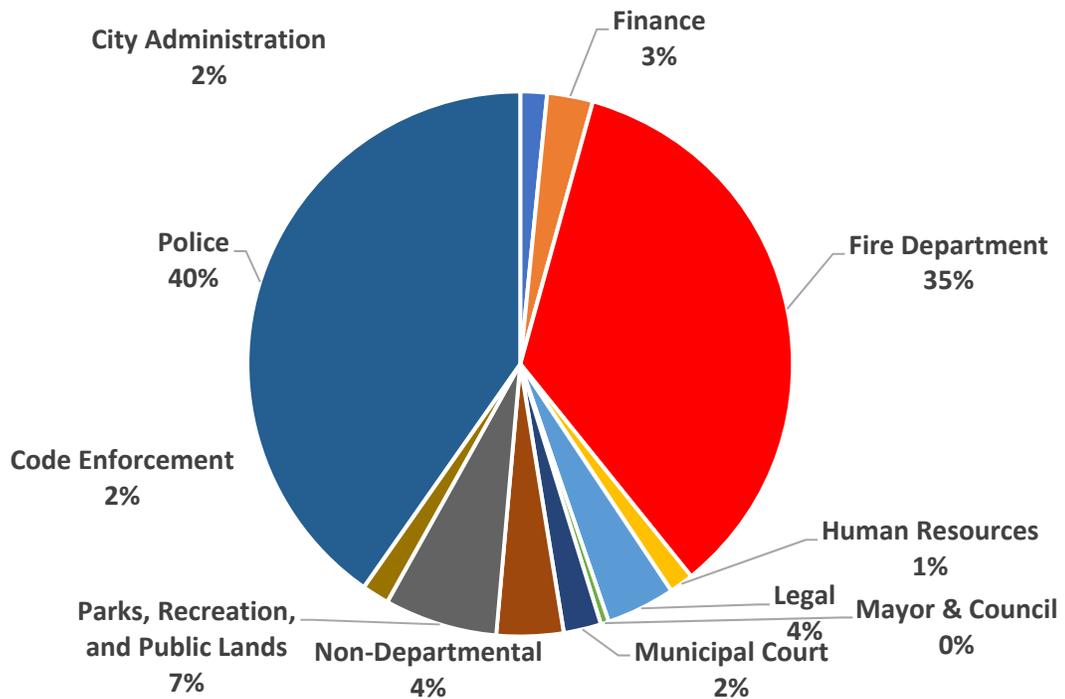
Sources	Original Plan	FY23 Budget
General Fund	\$20,350,560	\$20,350,560
Departmental Budgets	3,439,363	309,126
ARPA Funds	<u>5,810,077</u>	<u>8,940,314</u>
Total Sources for Law & Justice Center	\$29,600,000	\$29,600,000

GENERAL & PUBLIC SAFETY FUNDS

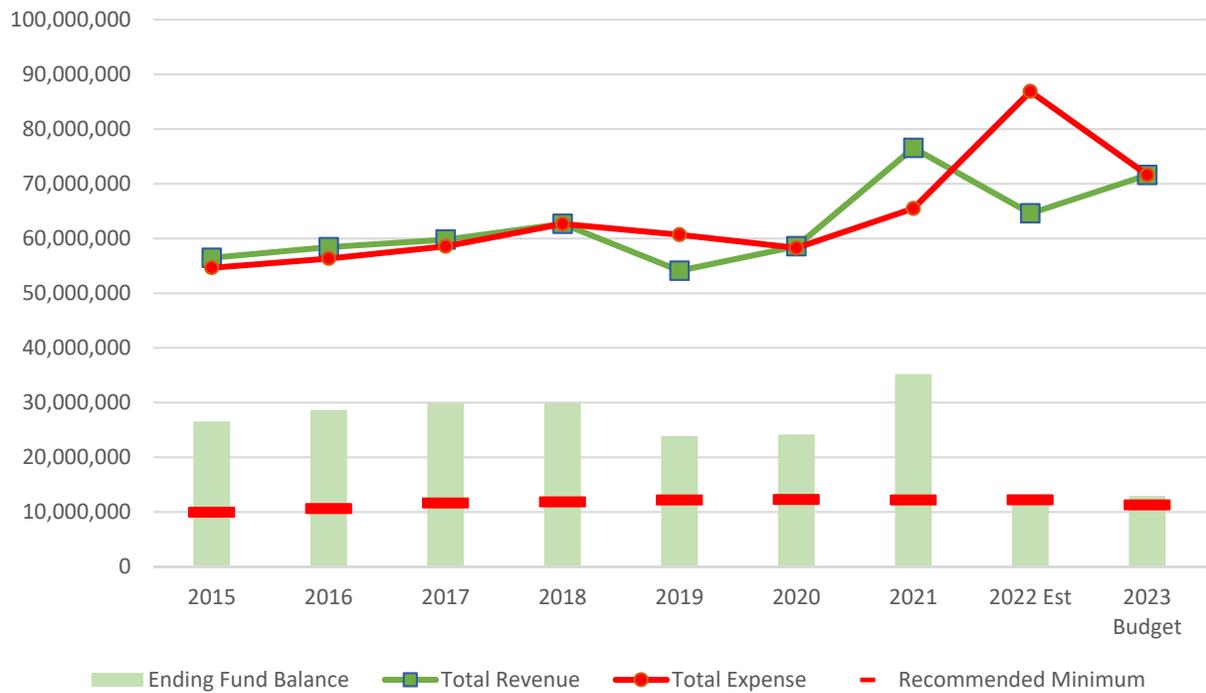
For FY23, we are assuming a property value growth of 1%, as this is not a reappraisal year by the Department of Revenue. Overall, this will mean approximately \$650,00 of new property tax revenue into the GFPS funds related to growth in value. Other revenue in the GFPS funds, which make up about 40% of total revenue is estimated to remain relatively flat from the FY22 amounts.

GFPS Revenue Class	FY23 Budget	FY22 Budget	Difference
Taxes	44,819,259	36,508,273	8,310,986
License And Permits	2,003,454	2,237,828	-234,374
Intergovernmental	16,439,991	15,501,177	938,814
Charge for Service	7,139,681	6,724,048	415,633
Fines And Forfeitures	1,302,446	1,296,446	6,000
Investment Earnings	42,164	73,286	-31,122
Transfer In	224,675	2,360,100	-2,135,425
Miscellaneous	<u>52,450</u>	<u>37,900</u>	<u>14,550</u>
Revenue Total	72,024,120	64,739,058	7,285,062

FY23 Proposed General and Public Safety Fund Expenses



General Fund & Public Safety



PROPERTY TAXES, ASSESSMENTS, AND UTILITY BILLS

The FY23 budget is based upon a variety of rate changes to maintain services equivalent to prior years. The median home value in Billings, based upon the Department of Revenue is \$228,100.

The FY23 budget is funded based upon assumed growth in the tax base at 1%, a Council approved increase in special assessments, and Council approved rate increases in utilities. For property tax mills, the City’s Charter caps the maximum number of mills that may be levied by the City of Billings. The City is currently at the ceiling and is recommending at the cap for FY23. The total number of mills levied in FY22 was 177.30. An assumed growth in the tax base will allow us to levy less for our General Obligation Debt in FY23. Based upon this assumption it is estimated that the total number of mills needed in FY23 will be 211.05 mills.

Number of Mills Levied

	<u>FY 22</u>	<u>FY 23</u>
General Fund	74.00	74.00
Public Safety 1999	20.00	20.00
Public Safety 2020	60.00	60.00
Public Safety 2021	-	34.00
Transit	10.00	10.00
Library	5.00	5.00
G.O. Library Debt Service	3.50	2.96
G.O. Ballpark Debt Service	3.28	3.47
G.O. Streets Debt Service	<u>1.52</u>	<u>1.62</u>
Total	177.30	211.05

This change in mills will impact the median homeowner an estimated \$104 per year, due to the passage of the Public Safety Mill Levy in 2021.

	FY2022	FY2023	Change
General	\$ 227.87	\$ 227.87	\$ -
Public Safety	246.35	351.05	104.70
Library	15.40	15.40	-
Transit	30.79	30.79	-
General Obligation	<u>25.56</u>	<u>24.79</u>	<u>(0.77)</u>
Median Home Property Tax	\$ 545.97	\$ 649.90	\$ 103.93

The City also has 4 City-wide special districts, Park District 1, Street Maintenance District, Arterial Street Construction, and Storm Sewer. These special districts are used to provide funding for their specific purposes. Rates for these districts are set by City Council and assessed to all properties within the City.

Park District 1 – PD1 is assessed against all properties and for FY22 was set at 1.388% of the taxable value for each property. The FY23 budget is based upon the assumption that assessment revenue would increase to keep up with inflation. The estimated rate needed to generate this revenue is 1.56% of taxable value. The median home will see an increase of \$5.34 per year over FY22.

Arterial Street Construction – The FY23 budget is based upon removing the assessment for Arterial assessments and replacing them with an equivalent increase to the Street Maintenance District Assessments.

Street Maintenance District – The FY23 budget includes an increase of 6% in the SMD assessment, as well as the increase to offset the removal of the Arterial District. The budget is based upon a rate increase of \$60.07 per year for the average homeowner. Combined with the \$53.76 reduction in Arterial Assessment, the net increase is approximately \$6/year to the typical home.

Stormwater Fees – These funds are used to build and maintain the stormwater infrastructure throughout the City. The budget is based upon a rate increase of 6%, or \$3.20 per year for the average homeowner.

With the changes in rates as well as the removal of the Arterial District and offsetting increase in the Street Maintenance District, the total impact of assessments on the typical home is \$14.85/year.

	Dollars		
	FY2022	FY2023	Change
General	\$ 227.87	\$ 227.87	\$ -
Public Safety	246.35	351.05	104.70
Library	15.40	15.40	-
Transit	30.79	30.79	-
General Obligation	<u>25.56</u>	<u>24.79</u>	<u>(0.77)</u>
Median Home Property Tax	\$ 545.97	\$ 649.90	\$ 103.93
Park District 1	\$ 42.73	\$ 48.07	\$ 5.34
Street Maintenance	129.83	189.90	60.07
Arterial	53.76	-	(53.76)
Storm Sewer	<u>53.20</u>	<u>56.40</u>	<u>3.20</u>
Total Assessments	<u>\$ 279.52</u>	<u>\$ 294.37</u>	<u>\$ 14.85</u>
Total Assessments & Taxes	\$ 825.48	\$ 944.27	\$ 118.78

The FY23 budget is also based upon rate increases to Solid Waste, as well as rate increases already approved for Water and Wastewater. The impacts to the typical homeowner are provided below.

Average Home Monthly Utility Bill			
	FY22	FY23	Increase
Water	\$ 38.60	\$ 39.49	\$ 0.89
Wastewater	26.75	27.37	0.62
Solid Waste	<u>11.82</u>	<u>12.45</u>	<u>0.63</u>
Total Monthly Utilities	\$ 77.17	\$ 79.31	\$ 2.14

COUNCIL DECISIONS THAT NEED TO BE MADE

We have not made specific recommendations on how best to invest the 2 mills earmarked for substance abuse and mental health nor the marijuana excise tax revenue. Combined, we estimate a total of \$800,000 from these two sources. The budget contains an expense of \$800,000 for this purpose, but clarity is needed.

In February you heard a presentation from substance abuse connect, in March you received initial information of the behavioral health response teams and on May 9th you will receive a presentation from Continuum of Care. I have also been involved in conversations with Billings Clinic, SCL Health and School District 2 on how to break the cycle of trauma too many of our community's children are experiencing. The trauma is resulting in violence and crime greatly increasing the demand for public safety services.

During our public safety mill levy presentations, we made a commitment to begin investing in areas that will prevent crime rather than simply respond to it. These are extraordinarily complex issues, and we remain committed to making the best use out of these dollars for the desired outcomes.

CONCLUSION

We know there are differences of opinion among our community members and citizens about how to best prioritize issues, such as levels of customer service, financial position and reserves, and service delivery and expansion. We have worked hard to develop a budget that will move our community forward – and, at the same time, continue to meet the obligations we have accrued from the past. The City's future economic health is dependent upon how we choose to invest today.

Respectfully,

Chris Kukulski, City Administrator

Andrew Zoeller, Finance Director

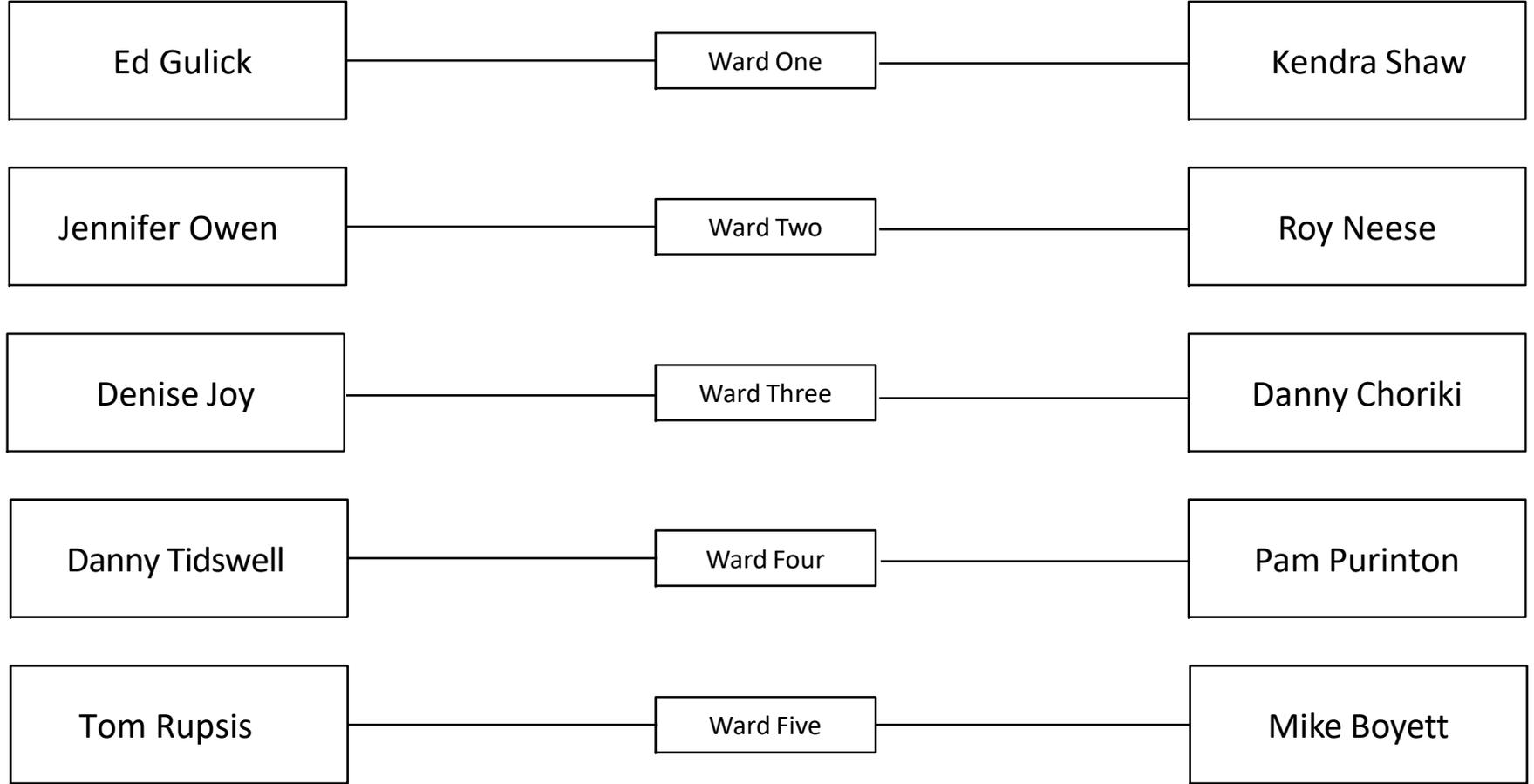
City Organizational Chart



City of Billings, Montana
Official Roster

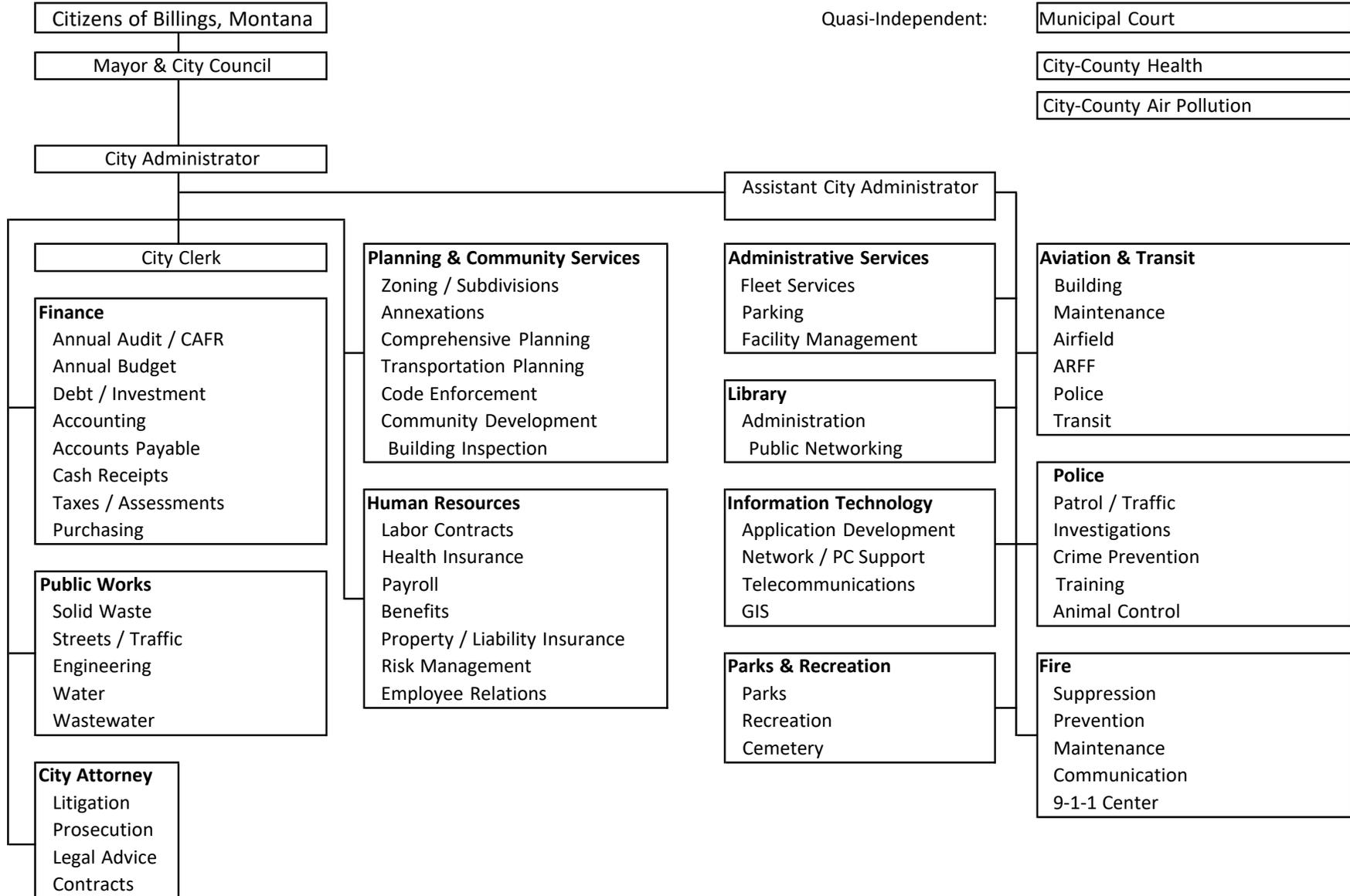
Mayor
Bill Cole

Council Members





City of Billings, Montana
Organizational Chart

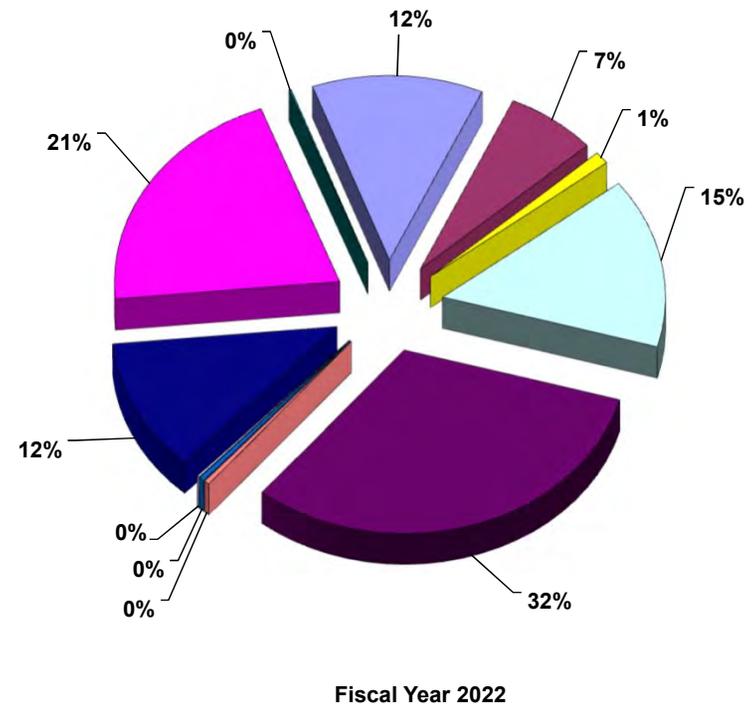
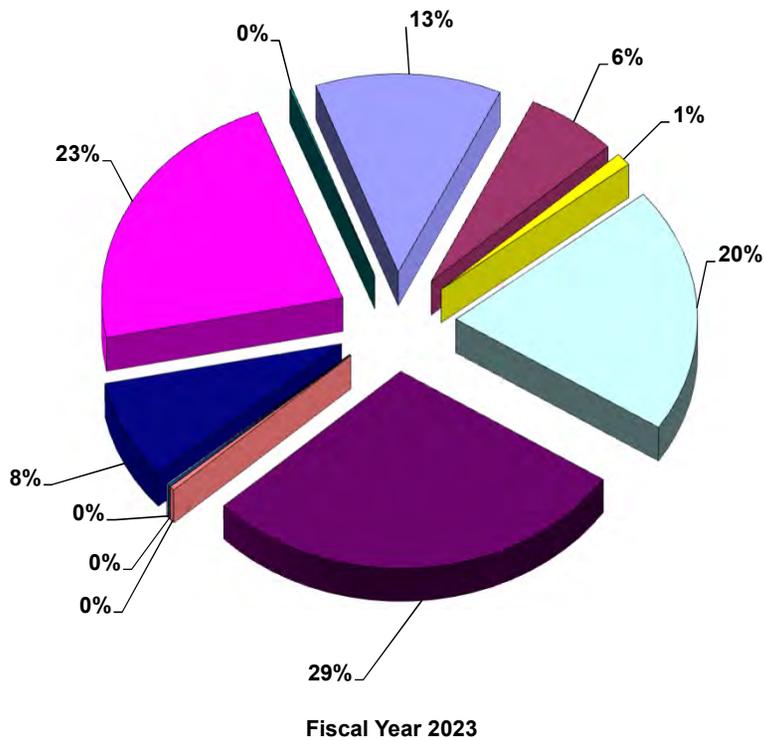


2023 Budget Calendar for the City of Billings	
Jan-14	Budget Module Ready for Input of Revenue, O&M, and Capital Payroll and Staffing Estimates are sent to departments
Feb-03	Cost Allocation to Departments, IT Charges for Services, Facilities Charges for Services. Estimates for Telephone, Utilities, Fuel, Parking, Postage and Duplication are sent to Departments
Feb-08	Return Personnel Changes to HR. Departments, Receive Fleet charges
Feb-15	Personnel costs are uploaded into the budget module
Feb-22	Revenue projections are due
Mar-04	Budget module is closed for input
Mar-04	Requested Budget is Compiled
Mar-08	Departmental Budget Overview due to Finance
Mar-12	Department Goals due to Finance
Mar-15	Goals, Overview, and Requested Budget to City Administrator
3/21-4/1	Department Meetings with City Administrator
4-Apr	Review Preliminary Budget Decisions. Balance City Budget
8-Apr	Final Department Overview Due to Finance
18-Apr	Produce Budget Overview Presentation, Review Fund Projections
3-May	Preliminary Budget Overview, Fees/Assessment Information to Steve
12-May	Budget and Fee Assessment Public Hearing Notice to City Clerk
9-Jun	Preliminary Budget and Fee/Assessment Resolutions to City Clerk
5/3 - 6/7	Departmental Presentations to Council
14-Jun	Non-Routine Capital Explanations Due
28-Jun	Public Hearing on Budget and Fees/Assessments. Adopt Final Budget. Adopt Fees and Rates, Adopt Special Assessment Changes & Levies
13-Sep	Resolution to set remaining Fees and Levy

Summary Pages

All Funds Summary of Revenues

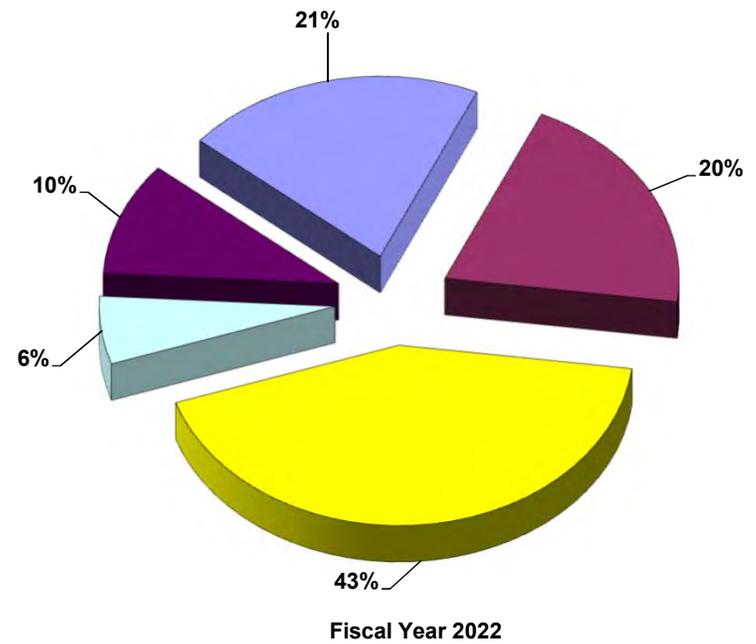
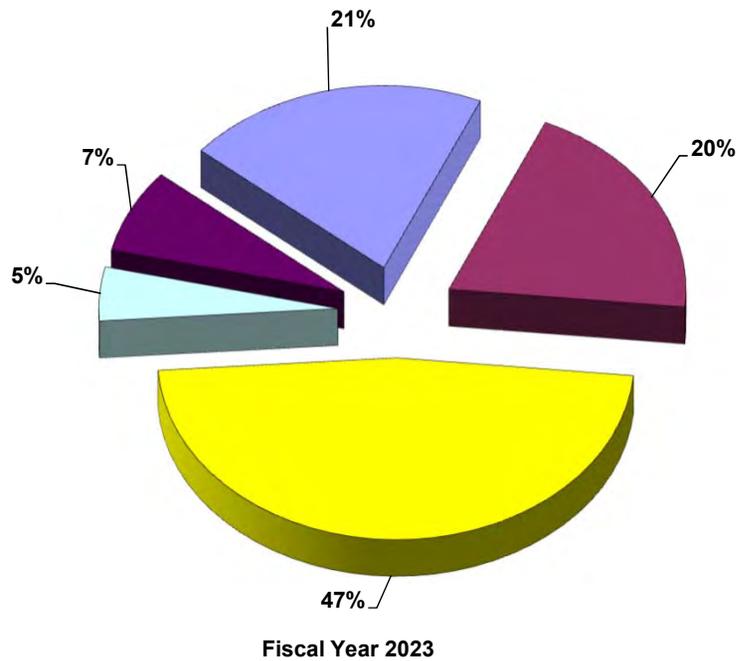
FY 23			FY 22	
\$	58,012,257	TAXES	\$	49,904,803
	28,628,826	SPECIAL ASSESSMENTS		26,754,590
	4,849,704	LICENSES & PERMITS		4,389,203
	92,884,091	INTER-GOVERNMENTAL		60,486,644
	134,393,075	CHARGES FOR SERVICE		127,942,298
	1,590,946	FINES & FORFEITS		1,595,896
	659,000	INVESTMENT EARNINGS		1,453,894
	499,500	DONATIONS / CONTRIBUTIONS		685,600
	37,497,322	INTERFUND TRANSFERS		47,392,190
	104,407,275	DEBT PROCEEDS		84,385,800
	791,825	MISCELLANEOUS		536,180
<u>\$</u>	<u>464,213,821</u>	TOTAL	<u>\$</u>	<u>405,527,098</u>



All Funds

Summary of Expenditures

<u>FY 23</u>			<u>FY 22</u>	
\$	103,494,306	PERSONAL SERVICES	\$	95,810,386
	100,557,769	OPERATION & MAINTENANCE		94,576,594
	238,905,746	CAPITAL		198,675,650
	24,049,337	DEBT SERVICE		28,250,584
	37,497,321	INTERFUND TRANSFERS		47,392,190
<u>\$</u>	<u>504,504,479</u>	<u>TOTAL</u>	<u>\$</u>	<u>464,705,404</u>



TOTAL CITY STAFFING AUTHORIZATION

Full-Time & Temporary Staffing

	FY 21 FTE	FY 21 TEMP	FY 22 FTE	FY 22 TEMP	FY 23 FTE	FY 23 TEMP
GENERAL FUND						
Mayor and City Council	11.0	-	11.0	-	11.0	-
City Administrator	5.0	-	6.0	-	7.0	-
Human Resources	5.5	-	6.0	-	7.0	-
City Attorney	12.0	-	14.0	-	17.0	-
Municipal Court	15.5	2.0	16.3	2.0	17.5	2.0
Finance	11.0	-	11.0	-	12.0	-
Code Enforcement	5.3	-	6.3	-	6.3	-
Parks, Recreation and Public Land	26.0	285.0	26.0	285.0	27.0	285.0
Cemetery	4.0	2.0	4.0	2.0	4.0	2.0
TOTAL GENERAL FUND	95.3	289.0	100.6	289.0	108.8	289.0
OTHER FUNDS						
Planning	10.2	-	11.4	-	11.4	-
Library	32.8	2.0	32.8	2.0	33.8	2.0
Building	17.3	-	16.0	-	17.0	-
Attorney Grants	3.5	-	5.0	-	4.0	-
Development Serv. Block Grant	4.5	-	4.5	-	4.5	-
Police	177.3	-	177.3	-	201.8	-
Animal Shelter	7.0	-	7.0	-	7.0	-
Police Grants	4.0	-	4.0	-	4.0	-
Fire	159.3	-	160.3	-	173.3	-
Emergency Operating Center	1.3	-	1.3	-	1.3	-
Street/Traffic Operating	48.0	10.0	48.0	12.0	48.0	12.0
Public Works Belknap	97.0	13.0	98.0	12.0	97.6	12.0
Solid Waste	67.0	14.0	71.0	14.0	73.0	14.0
Parking	12.0	-	13.0	-	13.0	-
Aviation	54.7	8.0	55.2	8.0	56.2	8.0
Transit	55.6	1.0	56.1	1.0	57.1	1.0
Municipal Court Grants	3.0	-	2.4	-	2.4	-
Property Insurance Fund	1.0	-	1.0	-	1.0	-
Facilities Management	6.0	-	8.3	-	8.3	-
Fleet Services	18.0	-	18.0	-	18.0	-
Public Works Administration	21.0	1.0	20.0	1.0	20.0	1.0
Public Works Engineering	24.0	2.0	25.0	2.0	25.0	2.0
Park District 1	3.0	-	3.0	-	3.0	-
Information Technologies	18.6	-	19.5	-	21.5	-
Central Telephone Services	1.4	-	1.4	-	1.4	-
TOTAL OTHER FUNDS	847.5	51.0	859.5	52.0	903.6	52.0
TOTALS	942.8	340.0	960.1	341.0	1,012.4	341.0

FTE - Full Time Equivalent Employees
TEMP - Temporary Employees

**SUMMARY
ALL FUNDS
OPERATING BUDGET
FY 23**

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	INTERNAL SERVICE	PERMANENT
FUND BALANCE - BEGINNING	\$ 11,762,131	\$ 62,588,112	\$ 6,208,568	\$ 17,321,281			\$ 789,168
WORKING CAPITAL - BEGINNING					\$ 106,480,096	\$ 15,950,179	
REVENUES:							
TAXES	\$ 18,735,115	\$ 35,012,115	\$ 1,733,383	\$ -	\$ 2,531,644	\$ -	\$ -
SPECIAL ASSESSMENTS	-	27,082,826	1,491,000	-	-	55,000	-
LICENSES & PERMITS	1,968,454	2,747,250	-	-	-	134,000	-
INTER-GOVERNMENTAL	12,780,294	33,947,698	-	-	46,156,099	-	-
CHARGES FOR SERVICE	4,731,924	12,226,483	-	-	86,641,629	30,777,289	15,750
FINES & FORFEITS	1,294,046	196,900	-	-	100,000	-	-
INVESTMENT EARNINGS	33,144	222,794	9,677	13,336	337,118	41,625	1,444
DONATIONS / CONTRIBUTIONS	-	494,500	-	5,000	-	-	-
INTERFUND TRANSFERS	10,600	24,139,084	1,015,000	11,670,581	130,000	532,057	-
DEBT PROCEEDS	-	-	-	5,407,275	99,000,000	-	-
MISCELLANEOUS	600	580,210	-	1,126	191,889	18,000	-
TOTAL REVENUES	<u>\$ 39,554,177</u>	<u>\$ 136,649,860</u>	<u>\$ 4,249,060</u>	<u>\$ 17,097,318</u>	<u>\$ 235,088,379</u>	<u>\$ 31,557,971</u>	<u>\$ 17,194</u>
EXPENDITURES:							
PERSONAL SERVICES	\$ 11,389,786	\$ 56,126,487	\$ -	\$ -	\$ 26,738,689	\$ 9,239,344	\$ -
OPERATION & MAINTENANCE	4,227,806	42,653,881	99,120	88,185	28,035,239	25,453,538	-
CAPITAL	82,000	36,863,751	-	21,216,106	180,288,376	455,513	-
DEBT SERVICE	-	2,786,810	4,791,088	-	15,939,383	532,056	-
INTERFUND TRANSFERS	24,017,835	13,378,117	-	-	-	95,769	5,600
TOTAL EXPENDITURES	<u>\$ 39,717,427</u>	<u>\$ 151,809,046</u>	<u>\$ 4,890,208</u>	<u>\$ 21,304,291</u>	<u>\$ 251,001,687</u>	<u>\$ 35,776,220</u>	<u>\$ 5,600</u>
FUND BALANCE - ENDING	<u>\$ 11,598,881</u>	<u>\$ 47,428,926</u>	<u>\$ 5,567,420</u>	<u>\$ 13,114,308</u>			<u>\$ 800,762</u>
WORKING CAPITAL NOT BUDGETED					-	-	
WORKING CAPITAL - ENDING					\$ 90,566,788	\$ 11,731,930	
LESS OPERATING RESERVE					14,493,000	3,493,218	
LESS BOND/LOAN RESERVE REQUIREMENTS					5,255,000	-	
AVAILABLE WORKING CAPITAL					<u>\$ 70,818,788</u>	<u>\$ 8,238,712</u>	

**SUMMARY
ALL FUNDS
OPERATING BUDGET
FY 23**

	BUDGET FY 23	BUDGET FY 22	INCREASE (DECREASE)	ACTUAL FY 21
FUND BALANCE - BEGINNING	\$ 98,669,260	\$ 117,040,755	\$ (18,371,495)	\$ 101,663,338
WORKING CAPITAL - BEGINNING	\$ 122,430,275	\$ 108,028,016	\$ 14,402,259	\$ 132,097,857
REVENUES:				
TAXES	\$ 58,012,257	\$ 49,904,803	\$ 8,107,454	\$ 48,340,846
SPECIAL ASSESSMENTS	28,628,826	26,754,590	1,874,236	26,934,377
LICENSES & PERMITS	4,849,704	4,389,203	460,501	4,779,544
INTER-GOVERNMENTAL	92,884,091	60,486,644	32,397,447	44,357,691
CHARGES FOR SERVICE	134,393,075	127,942,298	6,450,777	143,711,894
FINES & FORFEITS	1,590,946	1,595,896	(4,950)	4,072,766
INVESTMENT EARNINGS	659,138	1,453,894	(794,756)	466,345
DONATIONS / CONTRIBUTIONS	499,500	685,600	(186,100)	1,642,265
INTERFUND TRANSFERS	37,497,322	47,392,190	(9,894,868)	6,987,227
DEBT PROCEEDS	104,407,275	84,385,800	20,021,475	23,447,935
MISCELLANEOUS	791,825	536,180	255,645	7,920,986
TOTAL REVENUES	<u>\$ 464,213,959</u>	<u>\$ 405,527,098</u>	<u>\$ 58,686,861</u>	<u>\$ 312,661,876</u>
EXPENDITURES:				
PERSONAL SERVICES	\$ 103,494,306	\$ 95,810,386	\$ 7,683,920	\$ 94,706,223
OPERATION & MAINTENANCE	100,557,769	94,576,594	5,981,175	82,025,866
CAPITAL	238,905,746	198,675,650	40,230,096	65,602,366
DEBT SERVICE	24,049,337	28,250,584	(4,201,247)	11,332,660
INTERFUND TRANSFERS	37,497,321	47,392,190	(9,894,869)	30,706,020
TOTAL EXPENDITURES	<u>\$ 504,504,479</u>	<u>\$ 464,705,404</u>	<u>\$ 39,799,075</u>	<u>\$ 284,373,134</u>
FUND BALANCE - ENDING	<u>\$ 78,510,297</u>	<u>\$ 84,839,043</u>	<u>\$ (6,328,746)</u>	<u>\$ 120,132,770</u>
WORKING CAPITAL NOT BUDGETED	-	-	-	(3,351,572)
WORKING CAPITAL - ENDING	<u>\$ 102,298,718</u>	<u>\$ 81,051,422</u>	<u>\$ 21,247,296</u>	<u>\$ 138,565,594</u>
LESS OPERATING RESERVE	17,986,218	16,723,107	1,263,111	15,475,017
LESS BOND/LOAN RESERVE REQUIREMENTS	<u>5,255,000</u>	<u>5,501,044</u>	<u>(246,044)</u>	<u>5,256,097</u>
AVAILABLE WORKING CAPITAL	<u>\$ 79,057,500</u>	<u>\$ 58,827,271</u>	<u>\$ 20,230,229</u>	<u>\$ 117,834,480</u>

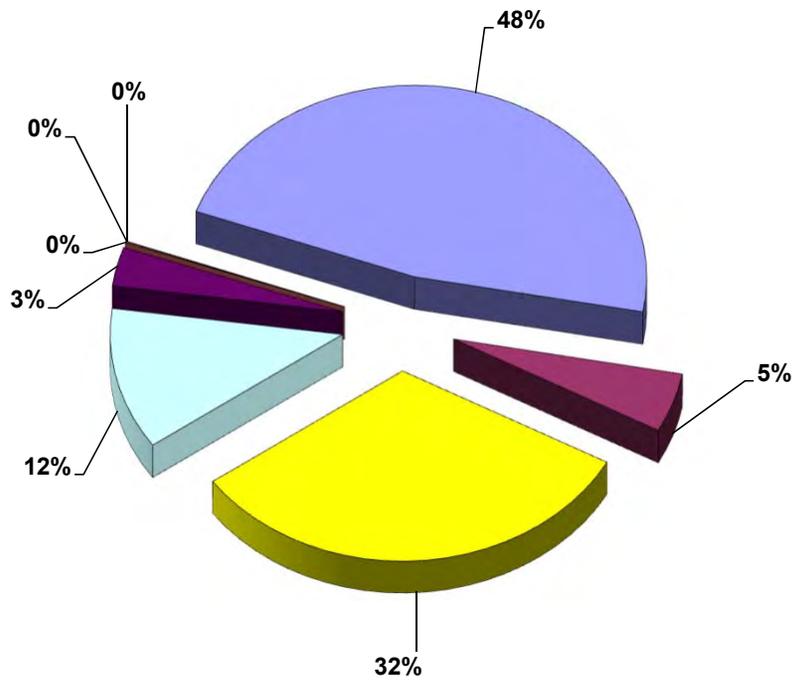
General Fund

GENERAL FUND

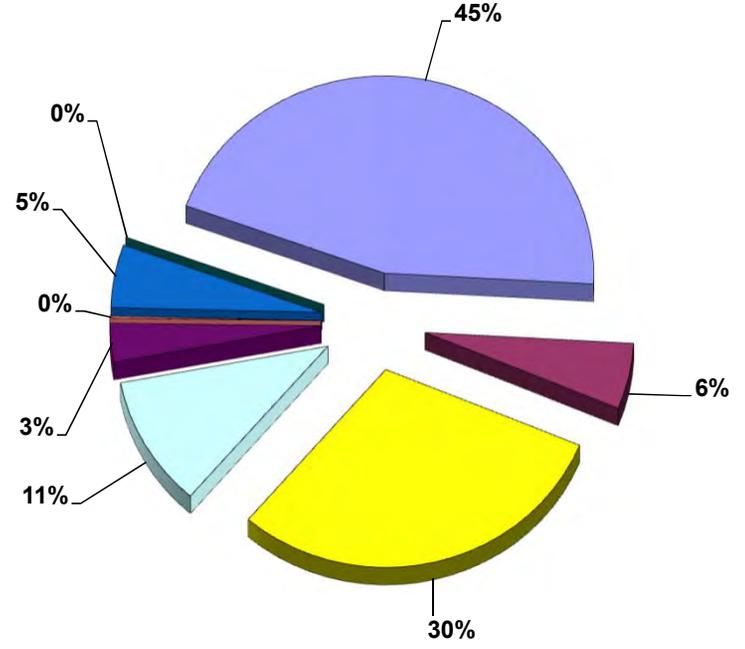
The General Fund is used to account for resources traditionally associated with government that are not required legally or by sound financial management to be accounted for in another fund. Property taxes, licenses and permits, charges for services, fines and forfeitures, and state intergovernmental revenue provide revenue to the general fund. The expenditures of the following departments are accounted for in the general fund: Mayor and City Council, City Administrator, Human Resources, City Attorney, Municipal Court, Code Enforcement, Parks, Recreation and Public Lands, and Finance. The largest use of general fund revenue is the transfer to the Public Safety Fund.

General Fund Summary of Revenues

<u>FY 23</u>		<u>FY 22</u>
\$ 18,735,115	TAXES	\$ 18,476,303
1,968,454	LICENSES & PERMITS	2,199,128
12,780,294	INTER-GOVERNMENTAL	12,243,879
4,731,924	CHARGES FOR SERVICE	4,373,346
1,294,046	FINES & FORFEITS	1,294,046
33,144	INVESTMENT EARNINGS	70,301
10,600	INTERFUND TRANSFERS	2,110,100
600	OTHER	600
<u>\$ 39,554,177</u>	<u>TOTAL</u>	<u>\$ 40,767,703</u>



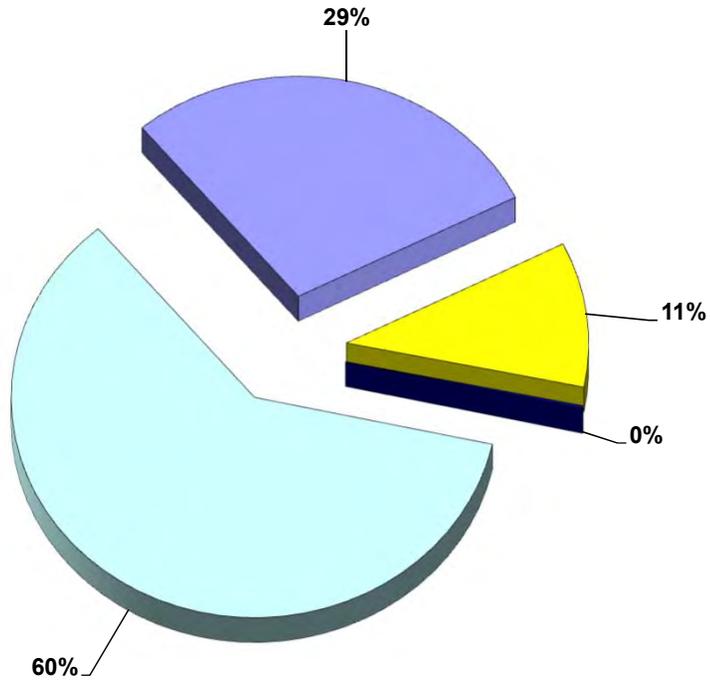
Fiscal Year 2023



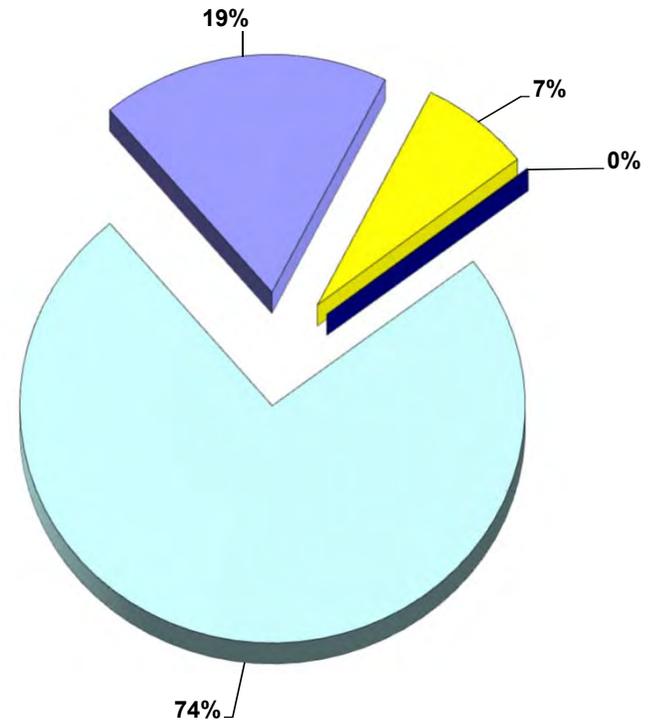
Fiscal Year 2022

General Fund Summary of Expenditures

<u>FY 23</u>		<u>FY 22</u>
\$ 11,389,786	PERSONAL SERVICES	\$ 9,969,814
4,227,806	OPERATION & MAINTENANCE	3,820,377
82,000	CAPITAL	60,000
24,017,835	INTERFUND TRANSFERS	39,969,783
<u>\$ 39,717,427</u>	<u>TOTAL</u>	<u>\$ 53,819,974</u>



Fiscal Year 2023



Fiscal Year 2022

**GENERAL OPERATING FUND
SUMMARY
OPERATING BUDGET
FY23**

	APPROVED BUDGET FY 23	APPROVED BUDGET FY 22	INCREASE (DECREASE)	ACTUAL FY 21
FUND BALANCE - BEGINNING	<u>\$ 11,762,131</u>	<u>\$ 37,667,864</u>	<u>\$ (25,905,733)</u>	<u>\$ 22,396,610</u>
REVENUES:				
TAXES	\$ 18,735,115	\$ 18,476,303	\$ 258,812	\$ 17,792,484
SPECIAL ASSESSMENTS	-	-	-	26,267
LICENSES & PERMITS	1,968,454	2,199,128	(230,674)	2,261,889
INTER-GOVERNMENTAL	12,780,294	12,243,879	536,415	12,259,902
CHARGES FOR SERVICE	4,731,924	4,373,346	358,578	4,464,973
FINES & FORFEITS	1,294,046	1,294,046	-	1,132,756
INVESTMENT EARNINGS	33,144	70,301	(37,157)	19,545
INTERFUND TRANSFERS	10,600	2,110,100	(2,099,500)	4,904
MISCELLANEOUS	<u>600</u>	<u>600</u>	<u>-</u>	<u>11,259</u>
TOTAL REVENUES	<u>\$ 39,554,177</u>	<u>\$ 40,767,703</u>	<u>\$ (1,213,526)</u>	<u>\$ 37,973,979</u>
EXPENDITURES:				
PERSONAL SERVICES	\$ 11,389,786	\$ 9,969,814	\$ 1,419,972	\$ 9,145,799
OPERATION & MAINTENANCE	4,227,806	3,820,377	407,429	3,114,757
CAPITAL	82,000	60,000	22,000	1,623,238
INTERFUND TRANSFERS	<u>24,017,835</u>	<u>39,969,783</u>	<u>(15,951,948)</u>	<u>13,029,515</u>
TOTAL EXPENDITURES	<u>\$ 39,717,427</u>	<u>\$ 53,819,974</u>	<u>\$ (14,102,547)</u>	<u>\$ 26,913,309</u>
FUND BALANCE - ENDING	<u>\$ 11,598,881</u>	<u>\$ 24,615,593</u>	<u>\$ (13,016,712)</u>	<u>\$ 33,457,280</u>

**GENERAL OPERATING FUND
OPERATING BUDGET**

FUND 0100

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 22,399,796</u>	<u>\$ 22,391,201</u>	<u>\$ 37,667,864</u>	<u>\$ 33,454,382</u>	<u>\$ 11,762,131</u>
REVENUES:					
TAXES	\$ 17,418,145	\$ 17,792,484	\$ 18,476,303	\$ 18,638,257	\$ 18,735,115
SPECIAL ASSESSMENTS	39,356	26,267	-	22,058	-
LICENSES & PERMITS	2,095,896	2,261,889	2,199,128	2,005,981	1,968,454
INTER-GOVERNMENTAL	11,839,561	12,259,902	12,243,879	12,780,222	12,780,294
CHARGES FOR SERVICE	3,814,415	4,464,973	4,373,346	4,664,215	4,731,924
FINES & FORFEITS	1,145,294	1,132,756	1,294,046	1,084,704	1,294,046
INVESTMENT EARNINGS	363,056	19,545	70,301	-	33,144
INTERFUND TRANSFERS	36,256	4,904	2,110,100	1,572,826	10,600
MISCELLANEOUS	<u>54,848</u>	<u>11,260</u>	<u>600</u>	<u>367</u>	<u>600</u>
TOTAL REVENUE	<u>\$ 36,806,827</u>	<u>\$ 37,973,980</u>	<u>\$ 40,767,703</u>	<u>\$ 40,768,630</u>	<u>\$ 39,554,177</u>
EXPENDITURES:					
MAYOR AND CITY COUNCIL	\$ 222,787	\$ 225,227	\$ 295,932	\$ 612,444	\$ 324,143
CITY ADMINISTRATOR	861,052	1,048,761	1,020,834	978,705	1,155,521
HUMAN RESOURCES	791,672	823,156	916,094	913,163	1,033,269
CITY ATTORNEY	2,074,785	2,123,860	2,420,985	2,465,000	2,921,497
MUNICIPAL COURT	1,369,717	1,400,745	1,539,731	1,335,000	1,589,602
FINANCE	1,528,041	1,524,458	1,718,569	1,642,716	1,945,119
CODE ENFORCEMENT	507,961	556,350	723,959	747,414	1,156,484
PARKS, RECREATION AND PUBLIC LANDS	5,159,821	4,930,070	4,695,067	4,663,169	4,797,802
NON-DEPARTMENTAL	24,299,586	14,278,172	40,463,803	49,102,270	24,768,990
COUNCIL CONTINGENCY	<u>-</u>	<u>-</u>	<u>25,000</u>	<u>1,000</u>	<u>25,000</u>
TOTAL EXPENDITURES	<u>\$ 36,815,422</u>	<u>\$ 26,910,799</u>	<u>\$ 53,819,974</u>	<u>\$ 62,460,881</u>	<u>\$ 39,717,427</u>
FUND BALANCE ENDING	<u>\$ 22,391,201</u>	<u>\$ 33,454,382</u>	<u>\$ 24,615,593</u>	<u>\$ 11,762,131</u>	<u>\$ 11,598,881</u>
LESS:					
COMMITTED	12,289,000	12,198,022	12,226,392	11,099,759	11,210,074
UNASSIGNED	<u>\$ 10,102,201</u>	<u>\$ 21,256,360</u>	<u>\$ 12,389,201</u>	<u>\$ 662,372</u>	<u>\$ 388,807</u>

Special Revenue Funds

SPECIAL REVENUE FUNDS

The Special Revenue funds are used to account for the proceeds of specific revenue sources (other than those for expendable trusts and major capital projects and enterprise activities) to finance specified activities as required by law or administrative regulation.

The City's special revenue funds and their purposes:

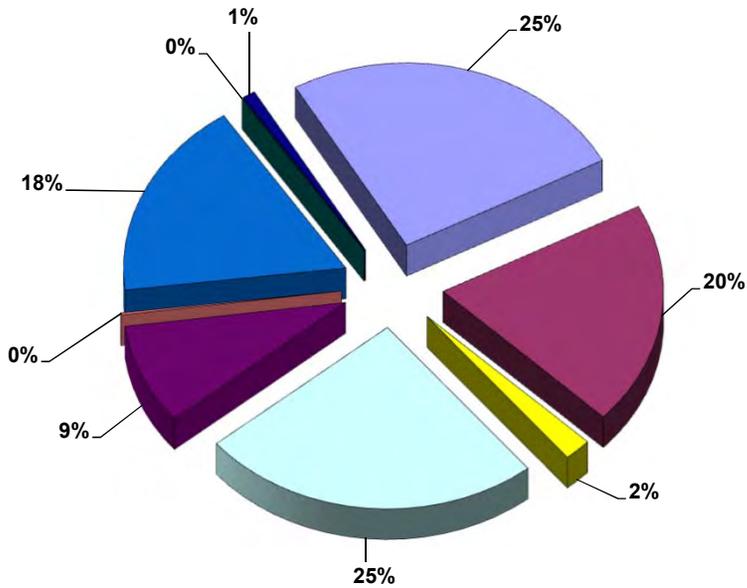
- ✓ The **Public Safety Fund** accounts for the Fire Department operations and the Police Department operations, including Animal Control.
- ✓ The **South Tax Increment Operating Fund** accounts for revenues from property tax levies in the South Tax Increment District on increased taxable values. Amounts collected are used for the benefit of the tax increment district from which collections were assessed.
- ✓ The **East Tax Increment Operating Fund** accounts for revenues from property tax levies on increased taxable values in the East Tax Increment District. Amounts collected are used for the benefit of the tax increment district from which collections were assessed.
- ✓ The **North 27th Street District Tax Increment Operating Fund** accounts for revenues from property tax levies on increased taxable values in the North 27th Street Tax Increment District. Amounts collected are used for the benefit of the tax increment district from which collections were assessed.
- ✓ The **Gas Tax Fund** accounts for revenues received from the State of Montana gasoline tax.
- ✓ The **Building Inspection Fund** accounts for building permits and inspections for private construction in the City.
- ✓ The **Street and Traffic Fund** accounts for street cleaning, snow removal, minor street repairs, signage, street striping, forestry, and traffic signal maintenance.
- ✓ The **Fire Programs Fund** accounts for the Regional HazMat Team, grants, donations, and other fire related programs.
- ✓ The **Emergency Operating Center 9-1-1 Fund** accounts for monies received from the State of Montana 9-1-1 Program.
- ✓ The **City-County Planning Fund**, through an inter-local agreement, accounts for the operation of the Planning department, which promotes the health, safety, convenience, and welfare of the Community.

- ✓ The **City Attorney Grants Fund** accounts for grants through the Montana Board of Crime Control that includes the Victim/Witness Grant and the Domestic Violence Unit Grant to supplement the City Attorney's efforts.
- ✓ The **Municipal Court Grants Fund** is funded by grants. The grants are the Billings Adult Misdemeanor Drug Court Award from the Supreme Court of Montana, Mental Health Court Award from the Department of Justice, the DUI Task Force Award from the State of Montana, and the Substance Abuse and Mental Health Services Administration from the Department of Health and Human Services from the State of Montana.
- ✓ The **Police Programs Fund** accounts for the following programs: Montana Board of Crime Control, Justice Assistance Grants, High Intensity Drug Traffic Area, Technology Grants, Internet Crimes Against Children, Highway Traffic Safety Grants, Downtown Central Beat Officer, and other law enforcement related programs.
- ✓ The **City-County Library Fund** accounts for operations of the Parmlly Billings Library.
- ✓ The **American Rescue Plan Fund** accounts is funded by a Federal Grant in response to the negative impact of the Coronavirus economy in 2020 and 2021. These funds may be used for Revenue Loss Replacement, Infrastructure, Public Health Expenditures, Economic Impact Programs and Premium Pay for Essential Workers.
- ✓ The **Community Development Grants Fund** accounts for revenues from the Federal government for community and housing related programs.
- ✓ The **Park Programs Fund** accounts for revenues and expenditures related to park acquisitions and improvements, Urban Forestry Grant, Kiwanis License Plates, Trash for Trees, and Cottonwood Park.
- ✓ The **Downtown Revolving Loan Program Fund** accounts for low-interest loans funded by local banks and the City of Billings.
- ✓ The **Cemetery Improvements Fund** accounts for expansion projects at the cemetery.
- ✓ The **Animal Control Donation Fund** accounts for donations to the Animal Control for specific purposes.
- ✓ The **Street Maintenance Districts Fund** accounts for various street programs.
- ✓ The **Street Light Maintenance Districts Fund** accounts for the maintenance of street lighting systems within several such districts in the City.
- ✓ The **Storm Sewer Fund** accounts for the operation and maintenance of the storm sewer system.

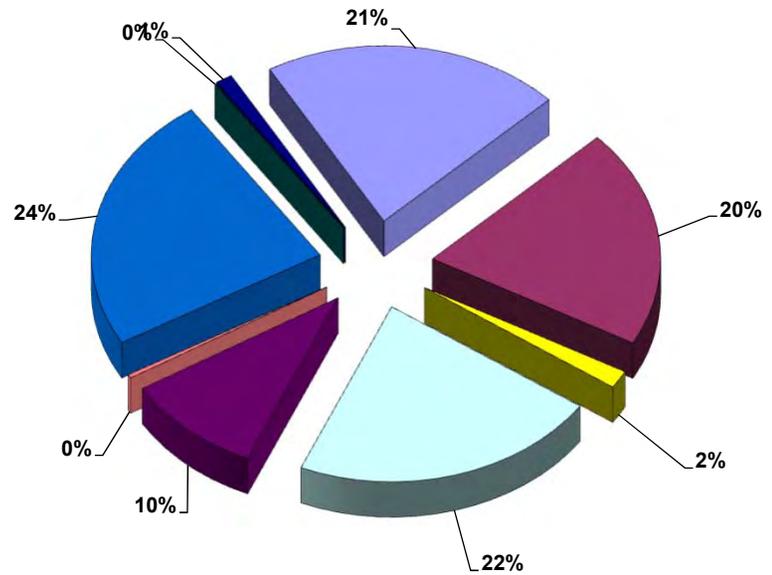
- ✓ The **Park Maintenance Districts Fund** accounts for special assessments that support maintenance of various, individual parks.
- ✓ The **Park District 1 Fund** accounts for the city-wide park assessment, maintenance, and improvements.
- ✓ The **Arterial Street Fees Fund** complements other funds in the construction and reconstruction of arterial streets within the City.
- ✓ The **Amend Park Fund** accounts for funds designated to support Amend Park.
- ✓ The **Ballfield / Stadium Donation for Capital Maintenance Fund** accounts for donations to fund future capital maintenance for the ball field and stadium.
- ✓ The **Road Maintenance Fund** accounts for special assessments that support maintenance for an emergency route in and out of Briarwood subdivision.
- ✓ The **Sidewalk Hazard Repair Fund** accounts for minor repairs to sidewalks and is funded by assessing adjacent property owners.
- ✓ The **Ballpark Repair Fund** accounts for regular maintenance to the ball field and stadium.

Special Revenue Funds Summary of Revenues

FY 23			FY 22	
\$	35,012,115	TAXES	\$	26,806,625
	27,082,826	SPECIAL ASSESSMENTS		25,452,590
	2,747,250	LICENSES & PERMITS		2,066,575
	33,947,698	INTER-GOVERNMENTAL		27,718,575
	12,226,483	CHARGES FOR SERVICE		12,474,256
	222,656	INVESTMENT EARNINGS		424,802
	24,139,084	INTERFUND TRANSFERS		30,141,827
	-	DEBT PROCEEDS		-
	1,271,610	OTHER		1,017,452
\$	<u>136,649,722</u>	TOTAL	\$	<u>126,102,702</u>



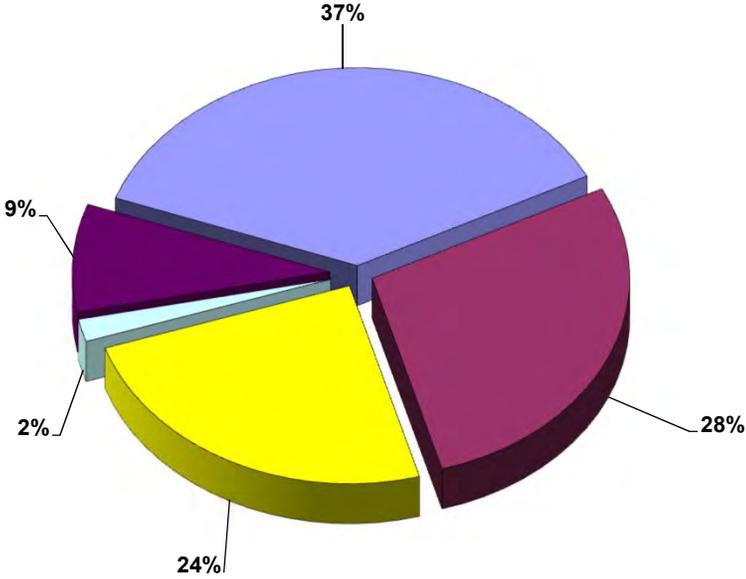
Fiscal Year 2023



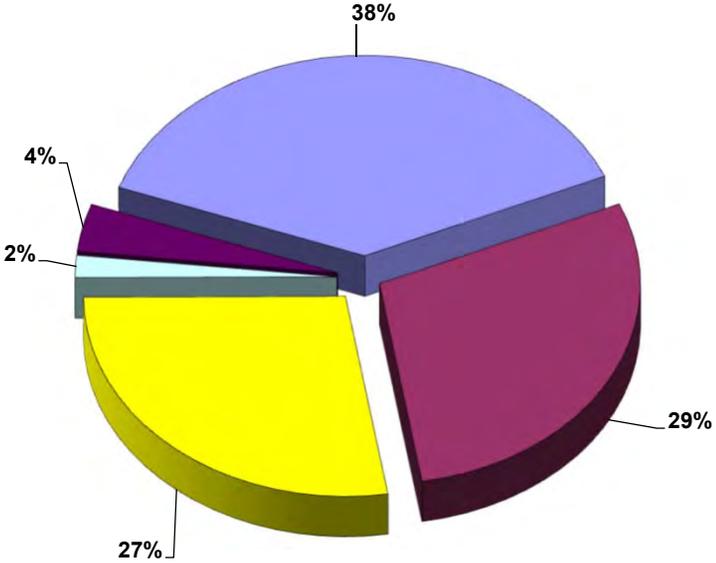
Fiscal Year 2022

Special Revenue Funds Summary of Expenditures

<u>FY 23</u>		<u>FY 22</u>
\$ 56,126,487	PERSONAL SERVICES	\$ 51,608,375
42,653,881	OPERATION & MAINTENANCE	39,336,427
36,863,751	CAPITAL	37,452,554
2,786,810	DEBT SERVICE	2,431,440
13,378,117	INTERFUND TRANSFERS	5,221,037
<u>\$ 151,809,046</u>	TOTAL	<u>\$ 136,049,833</u>



Fiscal Year 2023



Fiscal Year 2022

**SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	PUBLIC SAFETY	SOUTH TAX INCREMENT	EAST TAX INCREMENT	NORTH 27th STREET TAX INCREMENT	GAS TAX
FUND BALANCE - BEGINNING	<u>\$ 734,540</u>	<u>\$ 4,794,620</u>	<u>\$ 1,817,547</u>	<u>\$ 2,454,330</u>	<u>\$ 5,550,181</u>
REVENUE:					
TAXES	\$ 26,084,144	\$ 3,683,000	\$ 778,000	\$ 2,678,000	\$ -
SPECIAL ASSESSMENTS	-	-	-	-	-
LICENSES & PERMITS	35,000	-	-	-	-
INTER-GOVERNMENTAL CHARGES FOR SERVICE	3,659,697 2,407,757	256,218 -	146,654 -	211,821 -	4,052,594 -
FINES & FORFEITS	8,400	-	-	-	-
INVESTMENT EARNINGS	9,020	11,573	2,411	5,033	20,000
CONTRIBUTIONS / DONATIONS	-	-	-	-	57,000
INTERFUND TRANSFERS	22,514,211	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-
MISCELLANEOUS	51,850	-	-	-	-
TOTAL REVENUE	<u>\$ 54,770,079</u>	<u>\$ 3,950,791</u>	<u>\$ 927,065</u>	<u>\$ 2,894,854</u>	<u>\$ 4,129,594</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 43,428,425	\$ -	\$ -	\$ -	\$ 92,593
OPERATION & MAINTENANCE	8,595,282	2,091,070	327,958	2,231,281	339,430
CAPITAL	380,000	2,600,000	-	395,000	6,834,410
DEBT SERVICE	214,075	645,346	466,977	1,335,412	-
INTERFUND TRANSFERS	2,152,297	214,075	-	130,000	-
TOTAL EXPENDITURES	<u>\$ 54,770,079</u>	<u>\$ 5,550,491</u>	<u>\$ 794,935</u>	<u>\$ 4,091,693</u>	<u>\$ 7,266,433</u>
FUND BALANCE ENDING	<u>\$ 734,540</u>	<u>\$ 3,194,920</u>	<u>\$ 1,949,677</u>	<u>\$ 1,257,491</u>	<u>\$ 2,413,342</u>

**SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	BUILDING INSPECTION	STREET & TRAFFIC	FIRE PROGRAMS	EOC 9-1-1	CITY COUNTY PLANNING	CITY ATTORNEY GRANTS	MUNICIPAL COURT GRANTS
FUND BALANCE - BEGINNING	<u>\$ 3,952,858</u>	<u>\$ 5,355,030</u>	<u>\$ 285,955</u>	<u>\$ 4,224,058</u>	<u>\$ 652,493</u>	<u>\$ 9,032</u>	<u>\$ 25,504</u>
REVENUE:							
TAXES	\$ -	\$ -	\$ -	\$ -	\$ 523,000	\$ -	\$ -
SPECIAL ASSESSMENTS	-	-	-	-	-	-	-
LICENSES & PERMITS	2,630,500	-	-	-	81,250	-	-
INTER-GOVERNMENTAL	-	760,000	351,280	1,022,764	1,139,969	155,458	516,006
CHARGES FOR SERVICE	10,000	9,127,500	-	-	324,532	-	-
FINES & FORFEITS	-	-	-	-	-	46,000	-
INVESTMENT EARNINGS	6,996	10,000	505	6,969	903	-	-
CONTRIBUTIONS / DONATIONS	-	-	24,500	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-	385,300	-
DEBT PROCEEDS	-	-	-	-	-	-	-
MISCELLANEOUS	-	10,000	-	-	-	-	-
TOTAL REVENUE	<u>\$ 2,647,496</u>	<u>\$ 9,907,500</u>	<u>\$ 376,285</u>	<u>\$ 1,029,733</u>	<u>\$ 2,069,654</u>	<u>\$ 586,758</u>	<u>\$ 516,006</u>
EXPENDITURES:							
PERSONAL SERVICES	\$ 1,557,941	\$ 4,714,126	\$ 7,040	\$ 159,835	\$ 1,353,556	\$ 586,405	\$ 171,018
OPERATION & MAINTENANCE	893,537	4,577,978	466,050	1,034,969	896,804	-	344,988
CAPITAL	560,000	971,684	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-
INTERFUND TRANSFERS	309,126	207,502	-	-	3,705	-	-
TOTAL EXPENDITURES	<u>\$ 3,320,604</u>	<u>\$ 10,471,290</u>	<u>\$ 473,090</u>	<u>\$ 1,194,804</u>	<u>\$ 2,254,065</u>	<u>\$ 586,405</u>	<u>\$ 516,006</u>
FUND BALANCE ENDING	<u>\$ 3,279,750</u>	<u>\$ 4,791,240</u>	<u>\$ 189,150</u>	<u>\$ 4,058,987</u>	<u>\$ 468,082</u>	<u>\$ 9,385</u>	<u>\$ 25,504</u>

**SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	POLICE PROGRAMS	CITY COUNTY LIBRARY	AMERICAN RESCUE PLAN FUND	COMMUNITY DEVELOPMENT GRANTS	PARK PROGRAMS	DOWNTOWN REVOLVING LOAN PGM	CEMETERY IMPROVE- MENT	BIKE PATH/ TRAIL DONATIONS	ANIMAL CONTROL DONATIONS
FUND BALANCE - BEGINNING	\$ 1,624,471	\$ 4,281,424	\$ 14,000	\$ 808,383	\$ 2,389,333	\$ 1,447,398	\$ 188,042	\$ -	\$ 39,921
REVENUE:									
TAXES	\$ -	\$ 1,265,971	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SPECIAL ASSESSMENTS	-	-	-	-	-	-	-	-	-
LICENSES & PERMITS	-	-	-	-	-	-	-	-	-
INTER-GOVERNMENTAL	753,443	1,729,466	8,940,314	2,631,629	-	-	-	-	-
CHARGES FOR SERVICE	276,144	14,550	-	15,000	-	-	14,000	-	-
FINES & FORFEITS	125,000	17,500	-	-	-	-	-	-	-
INVESTMENT EARNINGS	8,128	6,521	14,933	1,336	4,427	50,000	411	-	62
CONTRIBUTIONS / DONATIONS	155,000	83,000	-	-	114,500	-	-	-	-
INTERFUND TRANSFERS	-	1,139,373	-	65,200	5,000	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-	-	-	-	-
MISCELLANEOUS	-	31,250	-	331,500	-	150,000	-	-	-
TOTAL REVENUE	\$ 1,317,715	\$ 4,287,631	\$ 8,955,247	\$ 3,044,665	\$ 123,927	\$ 200,000	\$ 14,411	\$ -	\$ 62
EXPENDITURES:									
PERSONAL SERVICES	\$ 481,587	\$ 2,636,423	\$ -	\$ 480,250	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATION & MAINTENANCE	859,856	1,504,435	-	2,043,021	25,445	821,787	-	-	-
CAPITAL	282,857	10,000	-	-	-	-	-	-	-
DEBT SERVICE	-	-	-	-	125,000	-	-	-	-
INTERFUND TRANSFERS	-	43,705	8,969,247	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,624,300	\$ 4,194,563	\$ 8,969,247	\$ 2,523,271	\$ 150,445	\$ 821,787	\$ -	\$ -	\$ -
FUND BALANCE ENDING	\$ 1,317,886	\$ 4,374,492	\$ -	\$ 1,329,777	\$ 2,362,815	\$ 825,611	\$ 202,453	\$ -	\$ 39,983

**SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	STREET MAINTENANCE DISTRICTS	STREET LIGHT MAINT DISTRICTS	STORM SEWER	PARK MAINT. DISTRICTS	PARK DISTRICT 1	ARTERIAL STREET FEES	AMEND PARK
FUND BALANCE - BEGINNING	\$ 4,313,239	\$ 2,130,695	\$ 1,720,252	\$ 1,766,440	\$ 4,614,301	\$ 6,485,664	\$ 233,372
REVENUE:							
TAXES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SPECIAL ASSESSMENTS	14,635,000	2,400,000	5,100,000	1,270,200	3,611,597	-	-
LICENSES & PERMITS	-	-	500	-	-	-	-
INTER-GOVERNMENTAL CHARGES FOR SERVICE	-	-	-	-	-	7,620,385	-
FINES & FORFEITS	-	-	-	-	-	-	25,000
INVESTMENT EARNINGS	20,700	5,000	15,500	2,321	8,341	10,000	448
CONTRIBUTIONS / DONATIONS	-	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	5,610	-	-	-	-
TOTAL REVENUE	\$ 14,655,700	\$ 2,405,000	\$ 5,121,610	\$ 1,272,521	\$ 3,619,938	\$ 7,630,385	\$ 25,448
EXPENDITURES:							
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 457,288	\$ -	\$ -
OPERATION & MAINTENANCE	7,346,279	2,913,208	2,100,098	1,236,341	1,510,440	164,999	26,018
CAPITAL	5,725,000	-	3,585,000	-	1,568,750	13,951,050	-
DEBT SERVICE	-	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	1,015,000	-	328,460	-	5,000
TOTAL EXPENDITURES	\$ 13,071,279	\$ 2,913,208	\$ 6,700,098	\$ 1,236,341	\$ 3,864,938	\$ 14,116,049	\$ 31,018
FUND BALANCE ENDING	\$ 5,897,660	\$ 1,622,487	\$ 141,764	\$ 1,802,620	\$ 4,369,301	\$ -	\$ 227,802

**SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	BALLFIELD STADIUM DONATIONS	ROAD MAINTENANCE DISTRICT	SIDEWALK HAZARD REPAIR	BALLPARK REPAIR FUND
FUND BALANCE - BEGINNING	\$ 434,324	\$ 19,299	\$ 74,646	\$ 146,760
REVENUE:				
TAXES	\$ -	\$ -	\$ -	\$ -
SPECIAL ASSESSMENTS	-	2,875	63,154	-
LICENSES & PERMITS	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-
CHARGES FOR SERVICE	-	-	12,000	-
FINES & FORFEITS	-	-	-	-
INVESTMENT EARNINGS	695	-	200	223
CONTRIBUTIONS / DONATIONS	60,500	-	-	-
INTERFUND TRANSFERS	-	-	-	30,000
DEBT PROCEEDS	-	-	-	-
MISCELLANEOUS	-	-	-	-
TOTAL REVENUE	\$ 61,195	\$ 2,875	\$ 75,354	\$ 30,223
EXPENDITURES:				
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ -
OPERATION & MAINTENANCE	121,279	584	150,000	30,744
CAPITAL	-	-	-	-
DEBT SERVICE	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-
TOTAL EXPENDITURES	\$ 121,279	\$ 584	\$ 150,000	\$ 30,744
FUND BALANCE ENDING	\$ 374,240	\$ 21,590	\$ -	\$ 146,239

**SPECIAL REVENUE FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	APPROVED BUDGET FY 23	APPROVED BUDGET FY 22	INCREASE (DECREASE)	ACTUAL FY 21
FUND BALANCE - BEGINNING	<u>\$ 62,588,112</u>	<u>\$ 55,098,043</u>	<u>\$ 7,490,069</u>	<u>\$ 62,288,885</u>
REVENUE:				
TAXES	\$ 35,012,115	\$ 26,806,625	\$ 8,205,490	\$ 26,012,637
SPECIAL ASSESSMENTS	27,082,826	25,452,590	1,630,236	25,608,403
LICENSES & PERMITS	2,747,250	2,066,575	680,675	2,389,478
INTER-GOVERNMENTAL	33,947,698	27,718,575	6,229,123	11,460,181
CHARGES FOR SERVICE	12,226,483	12,474,256	(247,773)	26,425,966
FINES & FORFEITS	196,900	206,850	(9,950)	2,864,869
INVESTMENT EARNINGS	222,656	424,802	(202,146)	143,692
CONTRIBUTIONS / DONATIONS	494,500	375,600	118,900	408,339
INTERFUND TRANSFERS	24,139,084	30,141,827	(6,002,743)	3,604,419
DEBT PROCEEDS	-	-	-	13,667,340
MISCELLANEOUS	580,210	435,002	145,208	4,263,108
TOTAL REVENUE	<u>\$ 136,649,722</u>	<u>\$ 126,102,702</u>	<u>\$ 10,547,020</u>	<u>\$ 116,848,432</u>
EXPENDITURES:				
PERSONAL SERVICES	\$ 56,126,487	\$ 51,608,375	\$ 4,518,112	\$ 49,954,789
OPERATION & MAINTENANCE	42,653,881	39,336,427	3,317,454	33,949,590
CAPITAL	36,863,751	37,452,554	(588,803)	14,175,669
DEBT SERVICE	2,786,810	2,431,440	355,370	2,307,673
INTERFUND TRANSFERS	13,378,117	5,221,037	8,157,080	6,345,415
TOTAL EXPENDITURES	<u>\$ 151,809,046</u>	<u>\$ 136,049,833</u>	<u>\$ 15,759,213</u>	<u>\$ 106,733,135</u>
FUND BALANCE ENDING	<u>\$ 47,428,788</u>	<u>\$ 45,150,912</u>	<u>\$ 2,277,876</u>	<u>\$ 72,404,181</u>

**PUBLIC SAFETY FUND
OPERATING BUDGET**

FUND 1500, 1510

	ACTUAL FY 20	ACTUAL FY 21	APPROVED FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ 1,471,733	\$ 1,782,651	\$ 2,689,350	\$ 1,769,303	\$ 734,540
REVENUE:					
TAXES-levy 1	\$ 4,709,535	\$ 4,809,588	\$ 5,245,706	\$ 4,981,981	\$ 5,063,585
TAXES-levy 2	8,213,527	12,433,144	12,786,264	12,908,115	20,155,607
TAXES-MARIJUANA/PSML MENTAL HEALTH	-	-	-	-	864,952
LICENSES & PERMITS	40,535	33,743	38,700	34,627	35,000
INTER-GOVERNMENTAL	9,386,915	16,180,093	3,257,298	3,602,602	3,659,697
CHARGES FOR SERVICE	1,980,077	2,218,783	2,350,702	2,299,220	2,407,757
FINES & FORFEITS	2,502	3,506	2,400	8,333	8,400
INVESTMENT EARNINGS	15,475	1,734	2,985	-	9,020
INTERFUND TRANSFERS-SOUTH TIF PD	-	250,000	250,000	214,077	214,075
INTERFUND TRANSFERS-GENERAL FD	22,554,927	11,410,471	26,509,838	26,400,000	22,300,136
DEBT PROCEEDS	285,388	2,514,612	-	-	-
MISCELLANEOUS	122,872	113,641	37,300	83,596	51,850
TOTAL REVENUE	\$ 47,311,753	\$ 49,969,315	\$ 50,481,193	\$ 50,532,551	\$ 54,770,079
EXPENDITURES:					
POLICE:					
ADMINISTRATION	\$ 1,205,828	\$ 1,681,207	\$ 1,364,579	\$ 1,447,000	\$ 2,007,531
OPERATIONS	20,026,257	20,959,075	19,085,311	20,363,200	19,085,578
INVESTIGATIONS	2,410,926	2,427,622	3,192,215	2,797,100	3,720,509
SUPPORT SERV.	1,772,091	1,971,680	2,244,331	2,259,300	3,000,234
ANIMAL CONTROL	948,624	979,438	1,124,581	945,400	1,150,741
TOTAL POLICE	\$ 26,363,726	\$ 28,019,022	\$ 27,011,017	\$ 27,812,000	\$ 28,964,593
FIRE:					
ADMINISTRATION	\$ 1,425,641	\$ 1,411,368	\$ 1,607,446	\$ 1,511,525	\$ 1,991,450
PREVENTION/INVESTIGATIONS	839,874	874,513	932,518	971,698	1,200,658
TRAINING	385,074	395,450	474,527	416,770	513,158
EQUIPMENT/MAINTENANCE	1,545,538	1,762,163	2,120,806	1,739,231	1,937,349
SUPPRESSION	13,201,719	14,139,093	15,298,792	16,146,600	15,910,788
9-1-1 EMERGENCY OP CENTER	3,163,175	3,314,577	3,188,955	2,885,490	3,350,952
COMMUNICATIONS EQUIPMENT	76,088	66,477	97,132	84,000	101,131
TOTAL FIRE	\$ 20,637,109	\$ 21,963,641	\$ 23,720,176	\$ 23,755,314	\$ 25,005,486
MENTAL HEALTH:					
PROFESSIONAL SERVICES	-	-	-	-	800,000
TOTAL FIRE	\$ -	\$ -	\$ -	\$ -	\$ 800,000
TOTAL EXPENDITURES	\$ 47,000,835	\$ 49,982,663	\$ 50,731,193	\$ 51,567,314	\$ 54,770,079
FUND BALANCE-ENDING	\$ 1,782,651	\$ 1,769,303	\$ 2,439,350	\$ 734,540	\$ 734,540
LESS:					
RESTRICTED	1,782,651	1,769,303	2,439,350	734,540	734,540
UNASSIGNED	\$ -				

**SOUTH TAX INCREMENT OPERATING FUND
OPERATING BUDGET**

FUND 1990

	ACTUAL FY 20	ACTUAL FY 21	APPROVED FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 6,920,173</u>	<u>\$ 7,146,607</u>	<u>\$ 5,556,490</u>	<u>\$ 7,122,007</u>	<u>\$ 4,794,620</u>
REVENUE:					
TAXES	\$ 3,488,556	\$ 3,659,567	\$ 3,611,000	\$ 3,693,863	\$ 3,683,000
INTERGOVERNMENTAL	256,218	256,218	256,218	256,218	256,218
INVESTMENT EARNINGS	113,376	6,977	22,104	10,520	11,573
PROCEEDS FROM DEBT	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,000,000</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 3,858,150</u>	<u>\$ 3,922,762</u>	<u>\$ 3,889,322</u>	<u>\$ 6,960,601</u>	<u>\$ 3,950,791</u>
EXPENDITURES:					
OPERATION AND MAINTENANCE					
CHARGE FOR SERVICES	\$ 45,637	\$ 55,549	\$ 65,529	\$ 65,529	\$ 59,388
DEVELOPMENT INCENTIVES	87,192	-	1,800,000	1,574,000	1,909,542
SBURA OPERATING AGREEMENT	139,619	140,163	137,158	123,530	122,140
CAPITAL	2,714,774	2,854,607	4,430,948	6,638,610	2,600,000
DEBT SERVICE	644,494	647,043	644,319	644,319	645,346
TRANSFER TO OTHER FUNDS	<u>-</u>	<u>250,000</u>	<u>250,000</u>	<u>242,000</u>	<u>214,075</u>
TOTAL EXPENDITURES	<u>\$ 3,631,716</u>	<u>\$ 3,947,362</u>	<u>\$ 7,327,954</u>	<u>\$ 9,287,988</u>	<u>\$ 5,550,491</u>
FUND BALANCE ENDING	<u>\$ 7,146,607</u>	<u>\$ 7,122,007</u>	<u>\$ 2,117,858</u>	<u>\$ 4,794,620</u>	<u>\$ 3,194,920</u>
LESS:					
RESTRICTED	<u>7,146,607</u>	<u>7,122,007</u>	<u>2,117,858</u>	<u>4,794,620</u>	<u>3,194,920</u>
UNASSIGNED	<u>\$ -</u>				

SOUTH TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund is used to account for the South Tax Increment District.

Revenues

Revenues include property taxes paid by the South district property owners and earnings on cash and investments.

Expenditures

Expenditures are for development incentives within the South district and costs allocated for the administration of the district.

**EAST TAX INCREMENT OPERATING FUND
OPERATING BUDGET**

FUND 2010

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 1,710,424</u>	<u>\$ 1,573,234</u>	<u>\$ 1,726,841</u>	<u>\$ 1,708,122</u>	<u>\$ 1,817,547</u>
REVENUE:					
TAXES	\$ 740,913	\$ 795,230	\$ 768,000	\$ 807,000	\$ 778,000
INTERGOVERNMENTAL	146,654	146,654	146,650	146,650	146,654
TAX INCREMENT BOND PROCEEDS	-	-	-	-	-
INVESTMENT EARNINGS	<u>22,029</u>	<u>1,299</u>	<u>3,444</u>	<u>2,192</u>	<u>2,411</u>
TOTAL REVENUE	<u>\$ 909,596</u>	<u>\$ 943,183</u>	<u>\$ 918,094</u>	<u>\$ 955,842</u>	<u>\$ 927,065</u>
EXPENDITURES:					
OPERATIONS AND MAINTENANCE					
CHARGE FOR SERVICES	\$ 30,518	\$ 38,753	\$ 52,457	\$ 52,457	\$ 38,012
EBURD OPERATING AGREEMENT	139,946	139,946	139,946	139,946	139,946
DEVELOPMENT INCENTIVES	345,820	158,680	150,000	190,000	150,000
DEBT SERVICE	451,941	470,916	464,014	464,014	466,977
CAPITAL	<u>78,561</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 1,046,786</u>	<u>\$ 808,295</u>	<u>\$ 806,417</u>	<u>\$ 846,417</u>	<u>\$ 794,935</u>
FUND BALANCE ENDING	<u>\$ 1,573,234</u>	<u>\$ 1,708,122</u>	<u>\$ 1,838,518</u>	<u>\$ 1,817,547</u>	<u>\$ 1,949,677</u>
LESS:					
RESTRICTED	<u>1,573,234</u>	<u>1,708,122</u>	<u>1,838,518</u>	<u>1,817,547</u>	<u>1,949,677</u>
UNASSIGNED	<u>\$ -</u>				

EAST TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund is used to account for the East Tax Increment District.

Revenues

Revenues include property taxes as paid by the East district property owners and earnings on cash and investments.

Expenditures

Expenditures are for development incentives within the East district, debt service costs for the bonds that have been sold, and costs allocated for the administration of the district.

Capital

None

**NORTH 27th STREET TAX INCREMENT OPERATING FUND
OPERATING BUDGET**

FUND 2020,2030

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 2,927,295</u>	<u>\$ 3,839,407</u>	<u>\$ 2,352,316</u>	<u>\$ 3,477,690</u>	<u>\$ 2,454,330</u>
REVENUE:					
TAXES	\$ 2,790,747	\$ 2,574,110	\$ 2,626,000	\$ 2,600,000	\$ 2,678,000
INTERGOVERNMENTAL	211,821	211,820	211,821	211,821	211,821
INVESTMENT EARNINGS	28,303	4,740	14,458	2,500	5,033
DEBT PROCEEDS	-	2,256,869	-	-	-
INTERFUND TRANSER	-	-	-	-	-
	<u> </u>				
TOTAL REVENUE	<u>\$ 3,030,871</u>	<u>\$ 5,047,539</u>	<u>\$ 2,852,279</u>	<u>\$ 2,814,321</u>	<u>\$ 2,894,854</u>
EXPENDITURES:					
OPERATION AND MAINTENANCE:					
CHARGE FOR SERVICES	\$ 85,894	\$ 96,978	\$ 110,156	\$ 110,156	\$ 117,463
DEVELOPMENT INCENTIVES	465,784	2,283,925	1,848,051	2,236,977	1,834,377
DBP OPERATING AGREEMENT	279,441	279,441	279,441	279,441	279,441
DEBT SERVICE	948,401	1,061,729	1,081,107	1,081,107	1,335,412
CAPITAL	239,239	1,587,183	-	-	395,000
INTERFUND TRANSFER TO PARKING	100,000	100,000	130,000	130,000	130,000
	<u> </u>				
TOTAL EXPENDITURES	<u>\$ 2,118,759</u>	<u>\$ 5,409,256</u>	<u>\$ 3,448,755</u>	<u>\$ 3,837,681</u>	<u>\$ 4,091,693</u>
FUND BALANCE ENDING	<u>\$ 3,839,407</u>	<u>\$ 3,477,690</u>	<u>\$ 1,755,840</u>	<u>\$ 2,454,330</u>	<u>\$ 1,257,491</u>
LESS:					
RESTRICTED	<u>3,839,407</u>	<u>3,477,690</u>	<u>1,755,840</u>	<u>2,454,330</u>	<u>1,257,491</u>
UNASSIGNED	<u>\$ -</u>				

NORTH 27TH STREET TAX INCREMENT OPERATING FUND BUDGET NARRATIVE

The Tax Increment Fund is used to account for the North 27th Street Tax Increment District.

Revenues

Revenues are maintaining the same levels. No large increases are expected.

Expenditures

Expenditures are for development incentives within the District, cost allocation charges, the debt service costs to build the parking garage, and payment to Downtown Billings Association in accordance with the underlying agreement.

Capital

None

**GAS TAX FUND
OPERATING BUDGET**

FUND 2050 & 2060

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ 6,316,447	\$ 7,355,031	\$ 3,920,911	\$ 8,588,838	\$ 5,550,181
REVENUE:					
STATE GAS TAX	\$ 3,726,842	\$ 3,724,908	\$ 3,740,000	\$ 3,944,962	\$ 3,960,000
COUNTY CONTRACT SERVICE	73,023	67,335	89,659	89,659	92,594
INTEREST ON INVESTMENTS	75,407	5,841	50,000	22,000	20,000
CONTRIBUTIONS/DONATIONS	-	-	-	1	57,000
TRANSFERS:					
STREET MAINT DISTRICTS	1,325,000	1,700,000	1,760,000	1,760,000	-
SALE OF FIXED ASSETS	<u>74,790</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	\$ 5,275,062	\$ 5,498,084	\$ 5,639,659	\$ 5,816,622	\$ 4,129,594
EXPENDITURES:					
PERSONAL SERVICES	\$ 72,842	\$ 67,335	\$ 89,369	\$ 88,584	\$ 92,593
OPERATION & MAINTENANCE	3,584,643	2,351,525	315,315	362,815	339,430
CAPITAL PROJECTS	578,993	1,845,417	7,410,000	8,403,880	6,834,410
TRANSFERS	<u>-</u>	<u>-</u>	<u>85,000</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	\$ 4,236,478	\$ 4,264,277	\$ 7,899,684	\$ 8,855,279	\$ 7,266,433
FUND BALANCE ENDING	\$ 7,355,031	\$ 8,588,838	\$ 1,660,886	\$ 5,550,181	\$ 2,413,342
LESS:					
RESTRICTED:					
OTHER PROJECTS	<u>7,355,031</u>	<u>8,588,838</u>	<u>1,660,886</u>	<u>5,550,181</u>	<u>2,413,342</u>
UNASSIGNED	\$ -	\$ -	\$ -	\$ -	\$ -

**BUILDING INSPECTION FUND
OPERATING BUDGET**

FUND 2090

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 2,463,242</u>	<u>\$ 2,993,679</u>	<u>\$ 3,268,679</u>	<u>\$ 3,506,256</u>	<u>\$ 3,952,858</u>
REVENUE:					
LICENSES & PERMITS	\$ 2,335,737	\$ 2,389,478	\$ 1,974,600	\$ 2,450,000	\$ 2,630,500
GRANTS	-	120,076	-	-	-
INTEREST ON INVESTMENTS	45,058	4,213	18,000	(5,000)	6,996
MISCELLANEOUS	<u>3,337</u>	<u>1,952</u>	<u>2,500</u>	<u>2,513</u>	<u>10,000</u>
TOTAL REVENUE	<u>\$ 2,384,132</u>	<u>\$ 2,515,719</u>	<u>\$ 1,995,100</u>	<u>\$ 2,447,513</u>	<u>\$ 2,647,496</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 1,327,295	\$ 1,246,325	\$ 1,369,829	\$ 1,313,911	\$ 1,557,941
OPERATIONS & MAINT.	526,400	756,817	682,273	687,000	893,537
CAPITAL	-	-	385,000	-	560,000
INTERFUND TRANSFERS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>309,126</u>
TOTAL EXPENDITURES	<u>\$ 1,853,695</u>	<u>\$ 2,003,142</u>	<u>\$ 2,437,102</u>	<u>\$ 2,000,911</u>	<u>\$ 3,320,604</u>
FUND BALANCE ENDING	<u>\$ 2,993,679</u>	<u>\$ 3,506,256</u>	<u>\$ 2,826,677</u>	<u>\$ 3,952,858</u>	<u>\$ 3,279,750</u>
LESS:					
RESTRICTED	<u>2,993,679</u>	<u>3,506,256</u>	<u>2,826,677</u>	<u>3,952,858</u>	<u>3,279,750</u>
UNASSIGNED	<u>\$ -</u>				

**STREET AND TRAFFIC FUND
OPERATING BUDGET**

FUND 2110

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 4,443,049</u>	<u>\$ 3,905,444</u>	<u>\$ 3,466,645</u>	<u>\$ 5,323,359</u>	<u>\$ 5,355,030</u>
REVENUE:					
STATE REIMBURSEMENTS	\$ 718,721	\$ 753,884	\$ 751,000	\$ 755,542	\$ 760,000
CONCRETE REPAIR	-	-	-	-	207,000
FIRE SERVICES FEES	11,000	12,061	11,000	-	11,000
STREET LIGHT	204,699	197,524	206,000	11,000	244,000
STREET MAINTENANCE	7,534,446	7,555,000	7,900,000	7,900,000	7,250,000
SOLID WASTE	-	106,137	100,000	100,000	100,000
STORM SEWER MAINT.	1,081,190	1,373,417	1,104,000	1,104,000	1,060,000
BBWA LATERAL MAINT.	4,500	4,500	4,500	4,500	4,500
UTILITY CHG FOR SERVICES	263,703	317,030	180,000	330,000	250,000
INTERDEPARTMENTAL CHGS	424	1,385	1,000	1,000	1,000
INVESTMENT EARNINGS	44,029	2,489	25,000	10,000	10,000
MISCELLANEOUS	14,115	33,825	10,000	10,000	10,000
TRANSFER-GEN FUND	<u>-</u>	<u>34,409</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 9,876,827</u>	<u>\$ 10,391,661</u>	<u>\$ 10,292,500</u>	<u>\$ 10,226,042</u>	<u>\$ 9,907,500</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 4,171,200	\$ 4,011,563	\$ 4,448,141	\$ 4,309,275	\$ 4,714,126
OPERATIONS AND MAINTENANCE	3,570,448	3,422,737	4,074,608	3,932,190	4,577,978
CAPITAL	2,465,282	1,331,944	909,265	1,745,404	971,684
TRANSFERS	<u>207,502</u>	<u>207,502</u>	<u>207,502</u>	<u>207,502</u>	<u>207,502</u>
TOTAL EXPENDITURES	<u>\$ 10,414,432</u>	<u>\$ 8,973,746</u>	<u>\$ 9,639,516</u>	<u>\$ 10,194,371</u>	<u>\$ 10,471,290</u>
FUND BALANCE ENDING	<u>\$ 3,905,444</u>	<u>\$ 5,323,359</u>	<u>\$ 4,119,629</u>	<u>\$ 5,355,030</u>	<u>\$ 4,791,240</u>
LESS:					
RESTRICTED	<u>3,905,444</u>	<u>5,323,359</u>	<u>4,119,629</u>	<u>5,355,030</u>	<u>4,791,240</u>
UNASSIGNED	<u>\$ -</u>				

**FIRE PROGRAMS FUND
OPERATING BUDGET**

FUND 2190-2240

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 260,741</u>	<u>\$ 250,314</u>	<u>\$ 263,314</u>	<u>\$ 274,955</u>	<u>\$ 285,955</u>
REVENUE:					
INTER-GOVERNMENTAL-STATE	\$ 12,340	\$ 1,078	\$ -	\$ 3,000	\$ -
INTER-GOVERNMENTAL-FEDERAL	-	44,839	685,000	15,000	351,280
INVESTMENT EARNINGS	4,568	378	1,416	-	505
CONTRIBUTIONS / DONATIONS	10,850	22,500	18,000	33,000	24,500
MISCELLANEOUS	<u>4,883</u>	<u>-</u>	<u>2,500</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 32,641</u>	<u>\$ 68,795</u>	<u>\$ 706,916</u>	<u>\$ 51,000</u>	<u>\$ 376,285</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 2,662	\$ -	\$ 7,040	\$ -	\$ 7,040
OPERATION & MAINTENANCE	<u>\$ 40,406</u>	<u>\$ 44,154</u>	<u>\$ 769,550</u>	<u>\$ 40,000</u>	<u>\$ 466,050</u>
TOTAL EXPENDITURES	<u>\$ 43,068</u>	<u>\$ 44,154</u>	<u>\$ 776,590</u>	<u>\$ 40,000</u>	<u>\$ 473,090</u>
FUND BALANCE ENDING	<u>\$ 250,314</u>	<u>\$ 274,955</u>	<u>\$ 193,640</u>	<u>\$ 285,955</u>	<u>\$ 189,150</u>
LESS:					
RESTRICTED	<u>250,314</u>	<u>274,955</u>	<u>193,640</u>	<u>285,955</u>	<u>189,150</u>
UNASSIGNED	<u>\$ -</u>				

**EMERGENCY OPERATING CENTER 9-1-1 FUND
OPERATING BUDGET**

FUND 2250, 2260

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 2,979,005</u>	<u>\$ 3,363,160</u>	<u>\$ 3,785,760</u>	<u>\$ 3,758,403</u>	<u>\$ 2,029,058</u>
REVENUE:					
STATE SHARED REVENUE	\$ 1,055,103	\$ 991,163	\$ 1,034,662	\$ 995,000	\$ 1,022,763
MISCELLANEOUS	121	66	-	455	-
TRANSFER	264,000	247,800	-	-	-
INTEREST ON INVESTMENTS	<u>56,225</u>	<u>4,481</u>	<u>14,748</u>	<u>200</u>	<u>6,968</u>
TOTAL REVENUE	<u>\$ 1,375,449</u>	<u>\$ 1,243,510</u>	<u>\$ 1,049,410</u>	<u>\$ 995,655</u>	<u>\$ 1,029,731</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 139,581	\$ 35,395	\$ 175,420	\$ 35,000	\$ 159,835
OPERATION & MAINTENANCE	539,212	515,383	960,497	495,000	1,034,969
TRANSFERS OUT	264,000	247,800	-	-	-
CAPITAL	<u>48,501</u>	<u>49,689</u>	<u>-</u>	<u>2,195,000</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 991,294</u>	<u>\$ 848,267</u>	<u>\$ 1,135,917</u>	<u>\$ 2,725,000</u>	<u>\$ 1,194,804</u>
FUND BALANCE ENDING	<u>\$ 3,363,160</u>	<u>\$ 3,758,403</u>	<u>\$ 3,699,253</u>	<u>\$ 2,029,058</u>	<u>\$ 1,863,985</u>
LESS:					
RESTRICTED	<u>3,363,160</u>	<u>3,758,403</u>	<u>3,699,253</u>	<u>2,029,058</u>	<u>1,863,985</u>
UNASSIGNED	<u>\$ -</u>				

**CITY-COUNTY PLANNING FUND
OPERATING BUDGET**

FUND 2380, 2390, 2400

	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
FUND BALANCE BEGINNING	\$ 678,190	\$ 615,557	\$ 606,308	\$ 704,623	\$ 652,493
REVENUE:					
CITY-COUNTY PLANNING:					
COUNTY PROPERTY TAX	\$ 507,131	\$ 537,675	\$ 523,000	\$ 526,080	\$ 523,000
LICENSES & PERMITS	34,360	57,444	50,275	45,796	81,250
FEDERAL/ LOCAL GRANTS	924,039	951,466	961,469	961,469	1,131,469
CONTRIBUTION-COUNTY	1,000	1,000	-	1,000	-
CHARGES FOR SERVICE	273,180	353,798	303,493	341,584	324,532
INTEREST ON INVESTMENTS	8,567	475	1,730	500	903
TRANSFERS IN	-	-	-	-	-
MISCELLANEOUS	1,122	328	-	-	-
HISTORIC PRESERVATION GRANT	5,500	11,000	8,500	8,500	8,500
TOTAL REVENUE	\$ 1,754,899	\$ 1,913,186	\$ 1,848,467	\$ 1,884,929	\$ 2,069,654
EXPENDITURES:					
CITY-COUNTY PLANNING:					
PERSONAL SERVICES	\$ 1,106,699	\$ 1,188,610	\$ 1,292,276	\$ 1,240,705	\$ 1,353,556
OPERATION & MAINTENANCE	693,711	627,308	751,407	681,642	885,804
TRANSFERS	4,498	1,139	3,712	3,712	3,705
HISTORIC PRESERVATION GRANT	12,624	7,063	11,000	11,000	11,000
TOTAL EXPENDITURES	\$ 1,817,532	\$ 1,824,120	\$ 2,058,395	\$ 1,937,059	\$ 2,254,065
FUND BALANCE ENDING	\$ 615,557	\$ 704,623	\$ 396,380	\$ 652,493	\$ 468,082
LESS:					
RESTRICTED	615,557	704,623	396,380	652,493	468,082
UNASSIGNED	\$ -				

**CITY ATTORNEY GRANTS FUND
OPERATING BUDGET**

FUNDS 2410-2430

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ 4,585	\$ 29,678	\$ 10,546	\$ (7,978)	\$ 9,032
REVENUE:					
INTER-GOVERNMENTAL-ATTORNEY VICTIM/WITNESS	\$ -	\$ -	\$ 90,000	\$ 70,000	\$ 75,458
INTER-GOVERNMENTAL-DOMESTIC VIOLENCE UNIT	92,082	79,068	95,000	80,000	80,000
FINES & FORFEITS	49,361	45,469	45,000	46,000	46,000
INVESTMENT EARNINGS	302	-	-	10	-
INTERFUND TRANSFERS-GENERAL FUND	<u>191,484</u>	<u>152,985</u>	<u>315,000</u>	<u>290,000</u>	<u>385,300</u>
TOTAL REVENUE	<u>\$ 333,229</u>	<u>\$ 277,522</u>	<u>\$ 545,000</u>	<u>\$ 486,010</u>	<u>\$ 586,758</u>
EXPENDITURES:					
GRANT-ATTORNEY VICTIM/WITNESS	\$ -	\$ -	\$ 174,056	\$ 60,000	\$ 81,647
GRANT-DOMESTIC VIOLENCE UNIT	207,047	214,093	271,030	305,000	398,073
SURCHARGE-DOMESTIC VIOLENCE	<u>101,089</u>	<u>101,085</u>	<u>103,291</u>	<u>104,000</u>	<u>106,685</u>
TOTAL EXPENDITURES	<u>\$ 308,136</u>	<u>\$ 315,178</u>	<u>\$ 548,377</u>	<u>\$ 469,000</u>	<u>\$ 586,405</u>
FUND BALANCE ENDING	\$ 29,678	\$ (7,978)	\$ 7,169	\$ 9,032	\$ 9,385
LESS:					
RESTRICTED	<u>29,678</u>	<u>(7,978)</u>	<u>7,169</u>	<u>9,032</u>	<u>9,385</u>
UNASSIGNED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**MUNICIPAL COURT GRANTS
OPERATING BUDGET**

FUNDS 2450-2480, 7370-7380

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ (54,483)</u>	<u>\$ (62,848)</u>	<u>\$ 12,227</u>	<u>\$ 48,439</u>	<u>\$ 25,504</u>
REVENUE:					
INTER-GOVERNMENTAL INTEREST	\$ 407,594 <u>547</u>	\$ 404,495 <u>46</u>	\$ 524,867 <u>147</u>	\$ 390,000 <u>65</u>	\$ 516,006 <u>-</u>
TOTAL REVENUE	<u>\$ 408,141</u>	<u>\$ 404,541</u>	<u>\$ 525,014</u>	<u>\$ 390,065</u>	<u>\$ 516,006</u>
EXPENDITURES:					
PERSONAL SERVICES OPERATION & MAINTENANCE	\$ 200,417 <u>216,089</u>	\$ 158,317 <u>134,937</u>	\$ 158,726 <u>368,595</u>	\$ 163,000 <u>250,000</u>	\$ 171,018 <u>344,988</u>
TOTAL EXPENDITURES	<u>\$ 416,506</u>	<u>\$ 293,254</u>	<u>\$ 527,321</u>	<u>\$ 413,000</u>	<u>\$ 516,006</u>
FUND BALANCE ENDING	<u>\$ (62,848)</u>	<u>\$ 48,439</u>	<u>\$ 9,920</u>	<u>\$ 25,504</u>	<u>\$ 25,504</u>
LESS: RESTRICTED	<u>(62,848)</u>	<u>48,439</u>	<u>9,920</u>	<u>25,504</u>	<u>25,504</u>
UNASSIGNED	<u>\$ -</u>				

**POLICE PROGRAMS (PAGE 1 OF 5)
OPERATING BUDGET**

FUNDS 2490-2590,7080-7100, 7170-7200

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
<u>MONTANA BOARD OF CRIME CONTROL (FUND 2490)</u>					
FUND BALANCE BEGINNING	\$ 10,722	\$ 2,089	\$ 9,289	\$ 1,701	\$ 1,717
REVENUE:					
INTER-GOVERNMENTAL	\$ 42,375	\$ 33,379	\$ 60,123	\$ 47,184	\$ 35,000
INVESTMENT EARNINGS	42	6	42	15	-
TOTAL REVENUE	\$ 42,417	\$ 33,385	\$ 60,165	\$ 47,199	\$ 35,000
EXPENDITURES:					
PERSONAL SERVICES	\$ 28,782	\$ 24,572	\$ 9,738	\$ 21,075	\$ 25,000
OPERATION & MAINTENANCE	22,268	9,201	50,385	26,108	10,000
TOTAL EXPENDITURES	\$ 51,050	\$ 33,773	\$ 60,123	\$ 47,183	\$ 35,000
FUND BALANCE ENDING	\$ 2,089	\$ 1,701	\$ 9,331	\$ 1,717	\$ 1,717
<hr/>					
<u>INTERNET CRIMES AGAINST CHILDREN-LOCAL DONATION (FUND 2520)</u>					
FUND BALANCE BEGINNING	\$ 353,111	\$ 176,150	\$ 41,650	\$ 36,810	\$ -
REVENUE:					
INTER-GOVERNMENTAL	\$ -	\$ -	\$ -	\$ -	\$ -
INVESTMENT EARNINGS	6,172	252	752	350	-
CONTRIBUTIONS / DONATIONS	-	-	-	-	-
TOTAL REVENUE	\$ 6,172	\$ 252	\$ 752	\$ 350	\$ -
EXPENDITURES:					
PERSONAL SERVICES	\$ 5,017	\$ -	\$ -	\$ -	\$ -
OPERATION & MAINTENANCE	178,116	139,592	42,402	37,160	-
TOTAL EXPENDITURES	\$ 183,133	\$ 139,592	\$ 42,402	\$ 37,160	\$ -
FUND BALANCE ENDING	\$ 176,150	\$ 36,810	\$ -	\$ -	\$ -
<hr/>					
<u>INTERNET CRIMES AGAINST CHILDREN (FUND 2510)</u>					
FUND BALANCE BEGINNING	\$ (12,510)	\$ (3,645)	\$ 3,451	\$ (6,397)	\$ -
REVENUE:					
INVESTMENT EARNINGS	\$ 1	\$ -	\$ -	\$ -	\$ -
INTER-GOVERNMENTAL	19,688	423	7,869	6,397	-
TOTAL REVENUE	\$ 19,689	\$ 423	\$ 7,869	\$ 6,397	\$ -
EXPENDITURES:					
PERSONAL SERVICES	\$ 2,747	\$ -	\$ -	\$ -	\$ -
OPERATION & MAINTENANCE	8,077	3,175	7,869	-	-
TOTAL EXPENDITURES	\$ 10,824	\$ 3,175	\$ 7,869	\$ -	\$ -
FUND BALANCE ENDING	\$ (3,645)	\$ (6,397)	\$ 3,451	\$ -	\$ -

**POLICE PROGRAMS (PAGE 2 OF 5)
OPERATING BUDGET**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
<u>TRAFFIC SAFETY (FUND 2540)</u>					
FUND BALANCE BEGINNING	\$ 13,803	\$ 22,509	\$ 11,209	\$ 22,533	\$ 29,818
INVESTMENT EARNINGS	\$ 302	\$ 24	\$ 89	\$ 56	\$ -
INTER-GOVERNMENTAL	13,123	49,800	45,000	36,686	45,000
TOTAL REVENUE	\$ 13,425	\$ 49,824	\$ 45,089	\$ 36,742	\$ 45,000
EXPENDITURES:					
PERSONAL SERVICES	\$ 4,719	\$ 49,800	\$ 10,000	\$ 14,457	\$ 45,000
OPERATION & MAINTENANCE	-	-	35,000	15,000	-
TOTAL EXPENDITURES	\$ 4,719	\$ 49,800	\$ 45,000	\$ 29,457	\$ 45,000
FUND BALANCE ENDING	\$ 22,509	\$ 22,533	\$ 11,298	\$ 29,818	\$ 29,818
<hr/>					
<u>JUSTICE ASSISTANCE GRANTS (FUND 2500)</u>					
FUND BALANCE BEGINNING	\$ (26,773)	\$ (26,773)	\$ -	\$ (42,749)	\$ 33,345
INVESTMENT EARNINGS	\$ 1	\$ 55	\$ -	\$ 70	\$ -
INTER-GOVERNMENTAL	57,581	133,946	98,434	162,418	70,000
TOTAL REVENUE	\$ 57,582	\$ 134,001	\$ 98,434	\$ 162,488	\$ 70,000
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 57,582	\$ 149,977	\$ 98,434	\$ 86,394	\$ 70,000
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	\$ 57,582	\$ 149,977	\$ 98,434	\$ 86,394	\$ 70,000
FUND BALANCE ENDING	\$ (26,773)	\$ (42,749)	\$ -	\$ 33,345	\$ 33,345
<hr/>					
<u>HIDTA-ONDCP (FUND 2550)</u>					
FUND BALANCE BEGINNING	\$ 19,593	\$ 9,613	\$ 67,013	\$ 21,261	\$ 21,271
INVESTMENT EARNINGS	\$ 4	\$ 15	\$ -	\$ 10	\$ -
INTER-GOVERNMENTAL	391,782	431,216	231,719	223,690	568,443
TOTAL REVENUE	\$ 391,786	\$ 431,231	\$ 231,719	\$ 223,700	\$ 568,443
EXPENDITURES:					
PERSONAL SERVICES	\$ 120,586	\$ 101,439	\$ 132,795	\$ 115,370	\$ 153,443
OPERATION & MAINTENANCE	281,180	318,144	98,924	108,320	415,000
TOTAL EXPENDITURES	\$ 401,766	\$ 419,583	\$ 231,719	\$ 223,690	\$ 568,443
FUND BALANCE ENDING	\$ 9,613	\$ 21,261	\$ 67,013	\$ 21,271	\$ 21,271

**POLICE PROGRAMS (PAGE 3 OF 5)
OPERATING BUDGET**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
<u>DOWNTOWN CENTRAL BEAT OFFICER (FUND 2560)</u>					
FUND BALANCE BEGINNING	\$ 23,020	\$ 15,530	\$ 15,530	\$ 8,455	\$ 8,455
REVENUE-CHARGES FOR SERVICE					
CHARGES FOR SERVICE	\$ 151,914	\$ 157,212	\$ 160,486	\$ 160,486	\$ 258,144
TOTAL REVENUE	\$ 151,914	\$ 157,212	\$ 160,486	\$ 160,486	\$ 258,144
EXPENDITURES:					
PERSONAL SERVICES	\$ 159,404	\$ 164,287	\$ 160,486	\$ 160,486	\$ 258,144
TOTAL EXPENDITURES	\$ 159,404	\$ 164,287	\$ 160,486	\$ 160,486	\$ 258,144
FUND BALANCE ENDING	\$ 15,530	\$ 8,455	\$ 15,530	\$ 8,455	\$ 8,455

POLICE DONATIONS (FUNDS 2590, 7090, 7190, 7200)

FUND BALANCE BEGINNING	\$ 119,326	\$ 172,092	\$ 258,892	\$ 235,472	\$ 269,248
REVENUE:					
CHARGES FOR SERVICE	\$ 20,864	\$ 20,287	\$ 18,000	\$ 10,100	\$ 18,000
INVESTMENT EARNINGS	2,453	1,906	2,524	1,669	2,728
CONTRIBUTIONS / DONATIONS	78,366	167,055	80,000	102,176	155,000
TOTAL REVENUE	\$ 101,683	\$ 189,248	\$ 100,524	\$ 113,945	\$ 175,728
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 48,917	\$ 125,868	\$ 99,200	\$ 80,169	\$ 93,500
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	\$ 48,917	\$ 125,868	\$ 99,200	\$ 80,169	\$ 93,500
FUND BALANCE ENDING	\$ 172,092	\$ 235,472	\$ 260,216	\$ 269,248	\$ 351,476

SOCIAL HOST RESTITUTION (FUND 7080)

FUND BALANCE BEGINNING	\$ 5	\$ 94	\$ 94	\$ 80	\$ 80
REVENUE-FINES & FORFEITS	\$ 289	\$ 300	\$ 450	\$ 200	\$ -
EXPENDITURES-OPERATION & MAINTENANCE	\$ 200	\$ 314	\$ 450	\$ 200	\$ -
FUND BALANCE ENDING	\$ 94	\$ 80	\$ 94	\$ 80	\$ 80

POLICE PROGRAMS (PAGE 4 OF 5)
OPERATING BUDGET

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
<u>HOMELAND SECURITY (FUND 2580)</u>					
FUND BALANCE BEGINNING	\$ 16,466	\$ 17,529	\$ 5,329	\$ 19,451	\$ 19,471
REVENUE:					
INTER-GOVERNMENTAL	\$ 19,941	\$ 140,017	\$ 86,924	\$ 70,443	\$ 35,000
INVESTMENT EARNINGS	233	-	-	20	-
TOTAL REVENUE	\$ 20,174	\$ 140,017	\$ 86,924	\$ 70,463	\$ 35,000
EXPENDITURES:					
CAPITAL	\$ -	\$ 129,950	\$ 60,000	\$ 20,000	\$ -
OPERATION & MAINTENANCE	19,111	8,145	26,294	50,443	35,000
TOTAL EXPENDITURES	\$ 19,111	\$ 138,095	\$ 86,294	\$ 70,443	\$ 35,000
FUND BALANCE ENDING	\$ 17,529	\$ 19,451	\$ 5,959	\$ 19,471	\$ 19,471

POLICE DRUG FORFEITURES (Funds 7170 & 7180)

FUND BALANCE BEGINNING	\$ 847,052	\$ 914,894	\$ 907,694	\$ 1,314,583	\$ 1,224,444
REVENUE:					
FINES & FORFEITS	\$ 224,027	\$ 587,501	\$ 100,000	\$ 130,560	\$ 125,000
TRANSFER IN	-	-	-	-	-
INVESTMENT EARNINGS	14,607	1,762	4,084	150	5,400
TOTAL REVENUE	\$ 238,634	\$ 589,263	\$ 104,084	\$ 130,710	\$ 130,400
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 170,792	\$ 189,574	\$ 202,400	\$ 220,849	\$ 236,356
CAPITAL	-	-	-	-	282,857
TOTAL EXPENDITURES	\$ 170,792	\$ 189,574	\$ 202,400	\$ 220,849	\$ 519,213
FUND BALANCE ENDING	\$ 914,894	\$ 1,314,583	\$ 809,378	\$ 1,224,444	\$ 835,631

FUND 7100-POLICE SURCHARGE FOR TECHNOLOGY

FUND BALANCE BEGINNING	\$ 8,990	\$ 16,360	\$ 16,632	\$ 16,566	\$ 16,621
REVENUE:					
FINES & FORFEITS	\$ 11,652	\$ 200	\$ -	\$ -	\$ -
INVESTMENT EARNINGS	122	6	16	55	-
TOTAL REVENUE	\$ 11,774	\$ 206	\$ 16	\$ 55	\$ -
EXPENDITURES-OPERATION & MAINTENANCE	\$ 4,404	\$ -	\$ -	\$ -	\$ -
FUND BALANCE ENDING	\$ 16,360	\$ 16,566	\$ 16,648	\$ 16,621	\$ 16,621

POLICE PROGRAMS (PAGE 5 OF 5)
TOTAL OPERATING BUDGET

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 1,372,806</u>	<u>\$ 1,316,443</u>	<u>\$ 1,336,784</u>	<u>\$ 1,627,767</u>	<u>\$ 1,624,471</u>
REVENUE:					
INTER-GOVERNMENTAL	\$ 544,490	\$ 788,781	\$ 530,069	\$ 546,818	\$ 753,443
CHARGES FOR SERVICE	172,778	177,499	178,486	170,586	276,144
FINES & FORFEITS	235,968	588,001	100,450	130,760	125,000
INVESTMENT EARNINGS	23,937	4,026	7,507	2,395	8,128
CONTRIBUTIONS / DONATIONS	78,366	167,055	80,000	102,176	155,000
INTERFUND TRANSFERS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 1,055,539</u>	<u>\$ 1,725,362</u>	<u>\$ 896,512</u>	<u>\$ 952,735</u>	<u>\$ 1,317,715</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 321,255	\$ 340,098	\$ 313,019	\$ 311,388	\$ 481,587
OPERATION & MAINTENANCE	790,647	943,990	661,358	624,643	859,856
CAPITAL	<u>-</u>	<u>129,950</u>	<u>60,000</u>	<u>20,000</u>	<u>282,857</u>
TOTAL EXPENDITURES	<u>\$ 1,111,902</u>	<u>\$ 1,414,038</u>	<u>\$ 1,034,377</u>	<u>\$ 956,031</u>	<u>\$ 1,624,300</u>
FUND BALANCE ENDING	<u>\$ 1,316,443</u>	<u>\$ 1,627,767</u>	<u>\$ 1,198,919</u>	<u>\$ 1,624,471</u>	<u>\$ 1,317,886</u>
FUND BALANCE ENDING-CHECKING	<u>1,316,443</u>	<u>1,627,767</u>	<u>1,198,919</u>	<u>1,624,471</u>	<u>1,317,886</u>
LESS:					
RESTRICTED	<u>1,316,443</u>	<u>1,627,767</u>	<u>1,198,919</u>	<u>1,624,471</u>	<u>1,317,886</u>
UNASSIGNED	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ -</u>	<u>\$ (0)</u>	<u>\$ 0</u>

**CITY-COUNTY LIBRARY FUND
OPERATING BUDGET**

FUND 2600-2610, 2630

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ 2,939,243	\$ 3,484,598	\$ 4,098,053	\$ 4,000,822	\$ 4,281,424
REVENUE:					
CITY TAXES	\$ 1,175,933	\$ 1,203,323	\$ 1,246,655	\$ 1,308,300	\$ 1,265,971
FEDERAL GRANT	156	156,698	-	-	
COUNTY PROPERTY TAX	1,084,815	1,153,896	1,108,000	1,150,000	1,186,100
STATE GRANTS/AID	2,396		52,000	58,695	2,000
STATE REIMBURSEMENTS	500,245	514,357	470,704	470,704	541,366
CHARGES FOR SERVICE	10,792	5,788	14,075	7,950	14,550
FINES & FORFEITURES	37,440	12,616	59,000	10,000	17,500
INTEREST ON INVESTMENTS	50,107	3,432	553	1,000	6,521
DONATIONS/CONTRIBUTIONS	75,609	79,884	78,000	73,000	83,000
TRANSFER FR GENERAL FUND	1,059,902	1,082,896	1,121,989	1,218,606	1,139,373
SALE OF SURPLUS EQUIP	4,252	175	-	2,786	50
MISCELLANEOUS	5,207	38,010	31,250	11,770	31,200
TOTAL REVENUE	\$ 4,006,853	\$ 4,251,075	\$ 4,182,226	\$ 4,312,811	\$ 4,287,631
EXPENDITURES:					
ADMINISTRATION	\$ 575,383	\$ 719,221	\$ 633,903	\$ 666,655	\$ 766,794
FACILITIES	605,116	572,786	676,079	744,706	719,395
CIRCULATION	500,528	520,185	567,687	560,678	580,238
REFERENCE	504,680	498,345	532,012	585,147	510,272
YOUTH SERVICES	161,338	165,203	202,421	263,987	219,424
TECHNICAL PROCESS	242,155	249,992	272,291	261,548	282,917
OUTREACH SERVICES	232,633	249,858	258,426	161,291	276,368
SYSTEM ADMINISTRATION	340,091	441,720	444,759	438,743	452,460
LIBRARY RESOURCES	256,083	275,933	335,757	310,250	337,970
LIBRARY BOARD	2,114	663	5,020	2,335	5,020
INTERFUND TRANSFERS	41,377	40,945	36,869	36,869	43,705
TOTAL EXPENDITURES	\$ 3,461,498	\$ 3,734,851	\$ 3,965,224	\$ 4,032,209	\$ 4,194,563
FUND BALANCE ENDING	\$ 3,484,598	\$ 4,000,822	\$ 4,315,055	\$ 4,281,424	\$ 4,374,492
LESS:					
RESTRICTED	3,484,598	4,000,822	4,315,055	4,281,424	4,374,492
UNASSIGNED	\$ -	\$ -	\$ -	\$ -	\$ -

**AMERICAN RESCUE PLAN ACT FUND
OPERATING BUDGET**

FUND 2640

	ACTUAL FY 20	ACTUAL FY 21	APPROVED FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ 14,000
REVENUE:					
INTER-GOVERNMENTAL	\$ -	\$ -	\$ -	\$ 7,000,000	\$ 8,940,314
INVESTMENT EARNINGS	-	-	-	14,000	14,933
TOTAL REVENUE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,014,000</u>	<u>\$ 8,955,247</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATION & MAINTENANCE	-	-	-	-	-
CAPITAL	-	-	-	7,000,000	-
TRANSFERS	-	-	-	-	8,969,247
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,000,000</u>	<u>\$ 8,969,247</u>
FUND BALANCE-ENDING	\$ -	\$ -	\$ -	\$ 14,000	\$ -
LESS:					
RESTRICTED	-	-	-	14,000	-
UNASSIGNED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 1 OF 5)
OPERATING BUDGET

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
COMMUNITY DEV BLOCK GRANTS(FUNDS 2900-2990)					
FUND BALANCE BEGINNING	\$ (42,772)	\$ 120,363	\$ 232,677	\$ 451,003	\$ 520,650
REVENUE:					
HUD GRANTS	\$ 651,266	\$ 497,800	\$ 645,143	\$ 410,000	\$ 650,000
INTEREST ON LOANS	1,915	166	507	250	661
PROGRAM INCOME	226,285	412,587	100,000	346,757	-
SALE OF FIXED ASSETS	104,522	62,162	-	-	-
MISCELLANEOUS	-	-	-	-	-
TOTAL REVENUE	\$ 983,988	\$ 972,715	\$ 745,650	\$ 757,007	\$ 650,661
EXPENDITURES:					
PROJECTS	\$ 639,660	\$ 473,255	\$ 486,114	\$ 579,262	\$ 300,000
ADMINISTRATION	131,345	139,640	129,029	108,098	130,000
REHAB ADMINISTRATION	49,848	29,180	30,000	-	-
TOTAL EXPENDITURES	\$ 820,853	\$ 642,075	\$ 645,143	\$ 687,360	\$ 430,000
FUND BALANCE ENDING	\$ 120,363	\$ 451,003	\$ 333,184	\$ 520,650	\$ 741,311

HOME PROGRAM (FUNDS 2800-2890)

FUND BALANCE BEGINNING	\$ 276,194	\$ (73,161)	\$ 101,107	\$ 54,674	\$ 147,897
REVENUE:					
HUD GRANTS	\$ 179,859	\$ 219,432	\$ 334,548	\$ 45,000	\$ 600,000
INTEREST ON INVESTMENTS	-	468	1,670	-	675
PROGRAM INCOME	236,669	419,851	100,000	301,500	331,500
CHARGE FOR SERVICE	-	-	-	-	-
TOTAL REVENUE	\$ 416,528	\$ 639,751	\$ 436,218	\$ 346,500	\$ 932,175
EXPENDITURES:					
AFFORDABLE HOUSING PROJ ADMINISTRATION	\$ 655,781	\$ 385,150	\$ 196,490	\$ 187,719	\$ 444,533
FIRST TIME HOME BUYER ADM	20,683	47,327	28,058	28,058	76,967
	89,419	79,439	110,000	37,500	110,000
TOTAL EXPENDITURES	\$ 765,883	\$ 511,916	\$ 334,548	\$ 253,277	\$ 631,500
FUND BALANCE ENDING	\$ (73,161)	\$ 54,674	\$ 202,777	\$ 147,897	\$ 448,572

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 2 OF 5)
OPERATING BUDGET

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
<u>VISTA ADMINISTRATION (FUND 2650, 2690)</u>					
FUND BALANCE BEGINNING	\$ 89,550	\$ (2,874)	\$ 54,538	\$ (5,347)	\$ 2,431
REVENUE					
GRANT	\$ 121,611	\$ 364,138	\$ 160,079	\$ 69,995	\$ 90,308
CHARGES FOR SERVICE	13,033	8,000	15,000	5,000	15,000
TOTAL REVENUE	\$ 134,644	\$ 372,138	\$ 175,079	\$ 74,995	\$ 105,308
EXPENDITURES-OPERATIONS & MAINTENANCE	\$ 227,068	\$ 374,611	\$ 174,956	\$ 67,217	\$ 105,250
FUND BALANCE ENDING	\$ (2,874)	\$ (5,347)	\$ 54,661	\$ 2,431	\$ 2,489

BILLINGS COMMUNITY CONNECT & HOMELESS PLAY (FUND 2720)

FUND BALANCE BEGINNING	\$ 3,485	\$ 3,508	\$ 3,515	\$ 3,513	\$ 3,515
REVENUE:					
INTEREST ON INVESTMENTS	23	5	14	2	-
TOTAL REVENUE	\$ 23	\$ 5	\$ 14	\$ 2	\$ -
EXPENDITURES-OPERATIONS & MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCE ENDING	\$ 3,508	\$ 3,513	\$ 3,529	\$ 3,515	\$ 3,515

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 3 OF 5)
OPERATING BUDGET

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
<u>COMMUNITY DEVELOPMENT RENT (FUND 2740)</u>					
FUND BALANCE BEGINNING	\$ 13,462	\$ 20,110	\$ 22,602	\$ 17,095	\$ 17,095
REVENUE					
INTERGOVERNMENTAL REVENUE	\$ 59	\$ 12	\$ 41	\$ -	\$ -
TRANSFER IN	67,978	59,583	65,000	65,000	65,200
TOTAL REVENUE	<u>\$ 68,037</u>	<u>\$ 59,595</u>	<u>\$ 65,041</u>	<u>\$ 65,000</u>	<u>\$ 65,200</u>
EXPENDITURES-OPERATIONS & MAINT (RENT)	<u>\$ 61,389</u>	<u>\$ 62,610</u>	<u>\$ 65,000</u>	<u>\$ 65,000</u>	<u>\$ 65,200</u>
FUND BALANCE ENDING	<u>\$ 20,110</u>	<u>\$ 17,095</u>	<u>\$ 22,643</u>	<u>\$ 17,095</u>	<u>\$ 17,095</u>

GRANT WRITING/ ENVIRON REVIEW (FUND 2780)

FUND BALANCE BEGINNING	\$ 818	\$ 888	\$ 888	\$ 888	\$ 888
REVENUE	<u>\$ 70</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
EXPENDITURES-TRANSFER	<u>\$ -</u>				
FUND BALANCE ENDING	<u>\$ 888</u>				

CDBG-CV Grant (Fund 2790)

FUND BALANCE BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 909,126</u>	<u>\$ 118,912</u>	<u>\$ 1,291,321</u>
PROJECTS	-	-	727,301	75,000	1,211,321
ADMINISTRATION	-	-	181,825	43,912	80,000
EXPENDITURES-TRANSFER	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 909,126</u>	<u>\$ 118,912</u>	<u>\$ -</u>
FUND BALANCE ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,291,321</u>

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 4 OF 5)

OPERATING BUDGET

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
<u>COUNCIL REVOLVING HOME LOAN FUND (FUND 2770)</u>					
FUND BALANCE BEGINNING	\$ 24,948	\$ 44,077	\$ 56,977	\$ 115,857	\$ 115,907
MISCELLANEOUS	\$ 20,211	\$ 91,799	\$ -	\$ 50	\$ -
EXPENDITURES-PROJECTS	\$ 1,082	\$ 20,019	\$ -	\$ -	\$ -
FUND BALANCE ENDING	\$ 44,077	\$ 115,857	\$ 56,977	\$ 115,907	\$ 115,907

COMMUNITY DEVELOPMENT GRANT FUNDS (PAGE 5 OF 5)

OPERATING BUDGET

	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 21	FY 22	FY 23
<u>TOTAL OF COMMUNITY DEVELOPMENT GRANT FUNDS</u>					
FUND BALANCE BEGINNING	\$ 365,685	\$ 112,911	\$ 682,755	\$ 637,683	\$ 808,383
REVENUE:					
INTER-GOVERNMENTAL	\$ 952,736	\$ 1,081,370	\$ 2,048,896	\$ 643,907	\$ 2,631,629
CHARGE FOR SERVICES	13,033	8,000	15,000	5,000	15,000
INTEREST ON INVESTMENTS	2,008	639	2,191	252	1,336
CONTRIBUTIONS / DONATIONS	-	-	-	-	-
SALE OF FIXED ASSETS	104,522	62,162	-	-	-
MISCELLANEOUS	483,165	924,237	200,000	648,307	331,500
TRANSFERS	68,037	59,595	65,041	65,000	65,200
TOTAL REVENUE	\$ 1,623,501	\$ 2,136,003	\$ 2,331,128	\$ 1,362,466	\$ 3,044,665
EXPENDITURES:					
PROJECTS	1,296,523	878,424	1,409,905	841,981	1,955,854
ADMINISTRATION	241,447	266,406	448,912	217,568	396,967
REHAB ADMINISTRATION	49,848	29,180	30,000	-	-
OPERATIONS & MAINTENANCE	288,457	437,221	239,956	132,217	170,450
TOTAL EXPENDITURES	\$ 1,876,275	\$ 1,611,231	\$ 2,128,773	\$ 1,191,766	\$ 2,523,271
FUND BALANCE - ENDING	\$ 112,911	\$ 637,683	\$ 885,110	\$ 808,383	\$ 1,329,777
LESS:					
RESTRICTED	112,911	637,683	885,110	808,383	1,329,777
UNASSIGNED	-	-	-	-	-

**PARKS PROGRAMS
OPERATING BUDGET**

FUND 7690-7750, 7770

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 2,110,452</u>	<u>\$ 2,282,568</u>	<u>\$ 2,319,668</u>	<u>\$ 2,267,133</u>	<u>\$ 2,389,333</u>
REVENUE:					
PARK ACQUISITION & IMPROVEMENTS					
INVESTMENT EARNINGS	\$ 39,364	\$ 3,249	\$ 9,342	\$ 200	\$ 4,427
INTER-GOVERNMENTAL	-	-	750	-	-
CONTRIBUTIONS-MISC	43,370	117,804	37,000	30,000	40,000
DOG PARK DONATIONS	-	-	-	-	-
TRANSFER IN	-	-	-	-	5,000
PAY IN LIEU PARK DEDICATION	84,080	-	70,000	128,200	70,000
SONGBIRD GARDEN	2,263	-	-	-	-
KIWANIS-LICENSE PLATES	-	1,822	1,500	800	1,500
TRASH FOR TREES	<u>18,139</u>	<u>18,074</u>	<u>6,000</u>	<u>5,000</u>	<u>3,000</u>
TOTAL REVENUE	<u>\$ 187,216</u>	<u>\$ 140,949</u>	<u>\$ 124,592</u>	<u>\$ 164,200</u>	<u>\$ 123,927</u>
EXPENDITURES:					
PARK ACQUISITION & IMPROVEMENTS					
OPERATIONS & MAINTENANCE	\$ 12,824	\$ 103,230	\$ 37,076	\$ 37,000	\$ 20,945
CAPITAL	-	-	-	-	-
BATTING CAGE FUND	11	-	-	-	-
TRANSFER OUT	1,048	45,000	-	-	-
KIWANIS-LICENSE PLATES	-	-	-	-	-
SONGBIRD GARDEN	1,058	10	-	-	-
COTTONWOOD PARK	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	125,000
TRASH FOR TREES	<u>159</u>	<u>8,144</u>	<u>13,000</u>	<u>5,000</u>	<u>4,500</u>
TOTAL EXPENDITURES	<u>\$ 15,100</u>	<u>\$ 156,384</u>	<u>\$ 50,076</u>	<u>\$ 42,000</u>	<u>\$ 150,445</u>
FUND BALANCE ENDIN	<u>\$ 2,282,568</u>	<u>\$ 2,267,133</u>	<u>\$ 2,394,184</u>	<u>\$ 2,389,333</u>	<u>\$ 2,362,815</u>
LESS:					
RESTRICTED	<u>2,282,568</u>	<u>2,267,133</u>	<u>2,394,184</u>	<u>2,389,333</u>	<u>2,362,815</u>
UNASSIGNED	<u>\$ -</u>				

**DOWNTOWN REVOLVING LOAN PROGRAM
OPERATING BUDGET**

FUND 7230

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 553,528</u>	<u>\$ 273,038</u>	<u>\$ 818,738</u>	<u>\$ 915,226</u>	<u>\$ 1,447,398</u>
REVENUE:					
INVESTMENT EARNINGS:					
INTEREST ON LOANS	\$ 86,104	\$ 62,552	\$ 76,000	\$ 30,000	\$ 50,000
MISCELLANEOUS-REPAYMENT OF LOANS	<u>101,981</u>	<u>605,087</u>	<u>150,000</u>	<u>530,000</u>	<u>150,000</u>
TOTAL REVENUE	<u>\$ 188,085</u>	<u>\$ 667,639</u>	<u>\$ 226,000</u>	<u>\$ 560,000</u>	<u>\$ 200,000</u>
EXPENDITURES:					
OPERATION & MAINTENANCE:					
CHARGES FOR SERVICE	\$ 18,875	\$ 25,451	\$ 28,827	\$ 27,828	\$ 21,787
LOANS	<u>449,700</u>	<u>-</u>	<u>400,000</u>	<u>-</u>	<u>800,000</u>
TOTAL EXPENDITURES	<u>\$ 468,575</u>	<u>\$ 25,451</u>	<u>\$ 428,827</u>	<u>\$ 27,828</u>	<u>\$ 821,787</u>
FUND BALANCE ENDING	<u>\$ 273,038</u>	<u>\$ 915,226</u>	<u>\$ 615,911</u>	<u>\$ 1,447,398</u>	<u>\$ 825,611</u>
LESS:					
RESTRICTED	<u>273,038</u>	<u>915,226</u>	<u>615,911</u>	<u>1,447,398</u>	<u>825,611</u>
UNASSIGNED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CEMETERY IMPROVEMENTS FUND
OPERATING BUDGET**

FUND 7020

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE - BEGINNING	\$ 167,396	\$ 188,933	\$ 206,133	\$ 214,542	\$ 188,042
REVENUE:					
SALE OF LOTS	\$ 29,525	\$ 25,345	\$ 14,000	\$ 30,000	\$ 14,000
INTEREST ON INVESTMENTS	2,987	264	752	500	411
TOTAL REVENUE	\$ 32,512	\$ 25,609	\$ 14,752	\$ 30,500	\$ 14,411
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 10,975	\$ -	\$ 57,000	\$ 57,000	\$ -
CAPITAL	-	-	-	-	-
TOTAL EXPENDITURES	\$ 10,975	\$ -	\$ 57,000	\$ 57,000	\$ -
FUND BALANCE - ENDING	\$ 188,933	\$ 214,542	\$ 163,885	\$ 188,042	\$ 202,453
LESS:					
RESTRICTED	188,933	214,542	163,885	188,042	202,453
UNASSIGNED	\$ -				

CEMETERY IMPROVEMENTS BUDGET NARRATIVE

65% of the proceeds of graves and niches sold are placed in this fund to be used for the upgrades and improvements to Mountview Cemetery. City Council approves all funds used from this account for the betterment of the cemetery.

Revenues

No significant changes.

Expenditures

Expenditures are for improvements to Section 15, and pruning and removal of dangerous trees.

Capital

None

**TRAIL GRANT FUND
OPERATING BUDGET**

FUND 2360

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES:					
INTERGOVERNMENTAL	\$ -	\$ -	\$ 4,036,380	\$ 4,036,380	\$ -
INVESTMENTS	-	-	-	-	-
CONTRIBUTIONS/DONATIONS	-	-	85,000	85,000	-
TOTAL REVENUE	\$ -	\$ -	\$ 4,121,380	\$ 4,121,380	\$ -
EXPENDITURES:					
CAPITAL OUTLAY	\$ -	\$ -	\$ 4,121,380	\$ 4,121,380	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ 4,121,380	\$ 4,121,380	\$ -
FUND BALANCE - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -
LESS:					
RESTRICTED	-	-	-	-	-
UNASSIGNED	\$ -	\$ -	\$ -	\$ -	\$ -

**ANIMAL CONTROL DONATIONS
OPERATING BUDGET**

FUNDS 7120,7130,7150,7160

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 39,170</u>	<u>\$ 39,842</u>	<u>\$ 39,922</u>	<u>\$ 39,896</u>	<u>\$ 39,921</u>
REVENUE:					
INTEREST ON INVESTMENTS	\$ 672	\$ 54	\$ 156	\$ 25	\$ 62
DONATIONS:					
GENERAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 672</u>	<u>\$ 54</u>	<u>\$ 156</u>	<u>\$ 25</u>	<u>\$ 62</u>
EXPENDITURES:					
OPERATION AND MAINTENANCE					
GENERAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ -</u>				
FUND BALANCE ENDING	<u>\$ 39,842</u>	<u>\$ 39,896</u>	<u>\$ 40,078</u>	<u>\$ 39,921</u>	<u>\$ 39,983</u>
LESS:					
COMMITTED	<u>39,842</u>	<u>39,896</u>	<u>40,078</u>	<u>39,921</u>	<u>39,983</u>
UNASSIGNED	<u><u>\$ -</u></u>				

**STREET MAINTENANCE DISTRICTS FUND
OPERATING BUDGET**

FUND 8010 & 8020

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 4,089,791</u>	<u>\$ 4,390,924</u>	<u>\$ 4,347,226</u>	<u>\$ 4,631,884</u>	<u>\$ 4,313,239</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 9,174,521	\$ 9,590,564	\$ 9,391,000	\$ 9,420,000	\$ 14,635,000
INTEREST ON INVESTMENTS	<u>87,819</u>	<u>5,886</u>	<u>35,800</u>	<u>20,700</u>	<u>20,700</u>
TOTAL REVENUE	<u>\$ 9,262,340</u>	<u>\$ 9,596,450</u>	<u>\$ 9,426,800</u>	<u>\$ 9,440,700</u>	<u>\$ 14,655,700</u>
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 7,636,207	\$ 7,655,490	\$ 7,999,345	\$ 7,999,345	\$ 7,346,279
CAPITAL	-	-	-	-	5,725,000
TRANSFER TO GAS TAX FUND	<u>1,325,000</u>	<u>1,700,000</u>	<u>1,760,000</u>	<u>1,760,000</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 8,961,207</u>	<u>\$ 9,355,490</u>	<u>\$ 9,759,345</u>	<u>\$ 9,759,345</u>	<u>\$ 13,071,279</u>
FUND BALANCE ENDING	<u>\$ 4,390,924</u>	<u>\$ 4,631,884</u>	<u>\$ 4,014,681</u>	<u>\$ 4,313,239</u>	<u>\$ 5,897,660</u>
LESS:					
RESTRICTED	<u>4,390,924</u>	<u>4,631,884</u>	<u>4,014,681</u>	<u>4,313,239</u>	<u>5,897,660</u>
UNASSIGNED	<u>\$ -</u>				

**STREET LIGHT MAINTENANCE DISTRICTS FUND
OPERATING BUDGET**

FUND 8100

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE - BEGINNING	<u>\$ 1,740,942</u>	<u>\$ 1,963,942</u>	<u>\$ 1,749,833</u>	<u>\$ 2,245,385</u>	<u>\$ 2,130,695</u>
REVENUE:					
INTEREST EARNINGS	\$ 30,361	\$ 18,892	\$ 30,000	\$ 5,000	\$ 5,000
SPECIAL ASSESSMENTS	2,473,083	2,441,811	2,500,000	2,336,799	2,400,000
REFUNDS/REIMBURSEMENTS	20,946	-	-	-	-
INTERGOVERNMENTAL	<u>-</u>	<u>530</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 2,524,390</u>	<u>\$ 2,461,233</u>	<u>\$ 2,530,000</u>	<u>\$ 2,341,799</u>	<u>\$ 2,405,000</u>
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 2,301,390	\$ 2,179,790	\$ 2,918,989	\$ 2,456,489	\$ 2,913,208
TOTAL EXPENDITURES	<u>\$ 2,301,390</u>	<u>\$ 2,179,790</u>	<u>\$ 2,918,989</u>	<u>\$ 2,456,489</u>	<u>\$ 2,913,208</u>
FUND BALANCE - ENDING	<u>\$ 1,963,942</u>	<u>\$ 2,245,385</u>	<u>\$ 1,360,844</u>	<u>\$ 2,130,695</u>	<u>\$ 1,622,487</u>
LESS:					
RESTRICTED	<u>1,963,942</u>	<u>2,245,385</u>	<u>1,360,844</u>	<u>2,130,695</u>	<u>1,622,487</u>
UNASSIGNED	<u>\$ -</u>				

**STORM SEWER FUND
OPERATING BUDGET**

FUND 8400 & 2070

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 2,036,137</u>	<u>\$ 2,298,644</u>	<u>\$1,117,557</u>	<u>\$ 3,190,730</u>	<u>\$1,720,252</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 4,574,083	\$ 4,748,236	\$ 4,700,000	\$ 4,800,000	\$ 5,100,000
INTEREST ON INVESTMENTS	44,754	2,364	45,800	15,296	15,500
LICENSES & PERMITS	800	-	3,000	1,000	500
OTHER	<u>2,904</u>	<u>13,654</u>	<u>1,452</u>	<u>10,402</u>	<u>5,610</u>
TOTAL REVENUE	<u>\$ 4,622,541</u>	<u>\$ 4,764,254</u>	<u>\$ 4,750,252</u>	<u>\$ 4,826,698</u>	<u>\$ 5,121,610</u>
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 1,832,709	\$ 2,228,352	\$ 1,959,798	\$ 2,528,014	\$ 2,100,098
CAPITAL	1,529,325	643,816	2,090,000	2,754,162	3,585,000
TRANSFERS TO BOND AND INTEREST	<u>998,000</u>	<u>1,000,000</u>	<u>1,015,000</u>	<u>1,015,000</u>	<u>1,015,000</u>
TOTAL EXPENDITURES	<u>\$ 4,360,034</u>	<u>\$ 3,872,168</u>	<u>\$ 5,064,798</u>	<u>\$ 6,297,176</u>	<u>\$ 6,700,098</u>
FUND BALANCE ENDING	<u>\$ 2,298,644</u>	<u>\$ 3,190,730</u>	<u>\$ 803,011</u>	<u>\$ 1,720,252</u>	<u>\$ 141,764</u>
LESS:					
RESTRICTED	<u>2,298,644</u>	<u>3,190,730</u>	<u>803,011</u>	<u>1,720,252</u>	<u>141,764</u>
UNASSIGNED	<u>\$ -</u>				

**PARK MAINTENANCE DISTRICTS FUNDS
OPERATING BUDGET**

FUND 8720

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE	\$ 1,029,717	\$ 1,368,079	\$ 1,686,079	\$ 1,609,906	\$ 1,766,440
REVENUE:					
SPECIAL ASSESSMENTS	\$ 1,147,229	\$ 1,192,247	\$ 1,137,200	\$ 1,158,134	\$ 1,270,200
INTEREST EARNINGS	<u>16,417</u>	<u>1,213</u>	<u>4,046</u>	<u>400</u>	<u>2,321</u>
TOTAL REVENUE	\$ 1,163,646	\$ 1,193,460	\$ 1,141,246	\$ 1,158,534	\$ 1,272,521
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 825,284	\$ 951,633	\$ 1,043,400	\$ 1,002,000	\$ 1,236,341
TOTAL EXPENDITURES	\$ 825,284	\$ 951,633	\$ 1,043,400	\$ 1,002,000	\$ 1,236,341
FUND BALANCE ENDING	\$ 1,368,079	\$ 1,609,906	\$ 1,783,925	\$ 1,766,440	\$ 1,802,620
LESS:					
RESTRICTED	<u>1,368,079</u>	<u>1,609,906</u>	<u>1,783,925</u>	<u>1,766,440</u>	<u>1,802,620</u>
UNASSIGNED	\$ -				

PARK MAINTENANCE DISTRICTS BUDGET NARRATIVE

The Park Maintenance District Division manages and maintains 36 developed community and neighborhood parks throughout Billings. The fund is used for management and maintenance of the parks, including irrigation systems and water services, turf management and maintenance, weed management, playground inspections and maintenance, trash removal, snow removal, tree and shrub care, and other services.

Revenues

Revenue is generated through assessments to property owners within each of the 36 districts. Revenues in four districts increased due to new parkland being added to existing districts. Districts that have a playground within the park will have an increase to establish a fund balance to replace the playgrounds as they near the end of their life cycle.

Expenditures

Expenditures have increased for FY 23.

Capital

None

**PARK DISTRICT 1
OPERATING BUDGET**

FUND 8730

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE	<u>\$ 3,582,687</u>	<u>\$ 4,401,315</u>	<u>\$ 5,056,335</u>	<u>\$ 4,784,551</u>	<u>\$ 4,614,301</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 2,002,514	\$ 3,002,321	\$ 3,061,515	\$ 3,090,033	\$ 3,611,597
STATE GRANTS	170,000	10,641	-	198,503	-
TRANSFER IN REVENUE	-	45,000	-	-	-
MISCELLANEOUS	1,542	9,000	-	55,000	-
CONTRIBUTION/DONATIONS	-	-	-	56,093	-
INTEREST EARNINGS	<u>65,273</u>	<u>8,982</u>	<u>15,561</u>	<u>2,100</u>	<u>8,341</u>
TOTAL REVENUE	<u>\$ 2,239,329</u>	<u>\$ 3,075,944</u>	<u>\$ 3,077,076</u>	<u>\$ 3,401,729</u>	<u>\$ 3,619,938</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 279,302	\$ 268,215	\$ 350,626	\$ 334,675	\$ 457,288
OPERATIONS & MAINTENANCE	194,860	1,198,737	1,332,517	1,250,211	1,510,440
CAPITAL	946,539	1,146,494	2,140,665	1,910,393	1,568,750
TRANSFER OUT	<u>-</u>	<u>79,262</u>	<u>76,700</u>	<u>76,700</u>	<u>328,460</u>
TOTAL EXPENDITURES	<u>\$ 1,420,701</u>	<u>\$ 2,692,708</u>	<u>\$ 3,900,508</u>	<u>\$ 3,571,979</u>	<u>\$ 3,864,938</u>
FUND BALANCE ENDING	<u>\$ 4,401,315</u>	<u>\$ 4,784,551</u>	<u>\$ 4,232,903</u>	<u>\$ 4,614,301</u>	<u>\$ 4,369,301</u>
LESS:					
RESTRICTED	<u>4,401,315</u>	<u>4,784,551</u>	<u>4,232,903</u>	<u>4,614,301</u>	<u>4,369,301</u>
UNASSIGNED	<u>\$ -</u>				

PARK DISTRICT 1 BUDGET NARRATIVE

Through the establishment and funding of the city-wide park maintenance district, deferred maintenance items in General Fund-Parks will be fixed and repaired; thus, improving the quality and enjoyment of these facilities for the public.

Revenues

Revenue comes from assessments to property owners within the city limits of Billings.

Expenditures

Expenditures in FY 23 are anticipated at \$3,864,938. Also, the Parks and Forestry Department's O&M expenditures were moved from the General Fund to Park District 1 Fund in FY21.

Capital

Capital projects for FY 23 include numerous projects throughout Billings, repairing and replacing items that have reached the end of their useful life.

**ARTERIAL STREET FEES FUND
OPERATING BUDGET**

FUND 8450

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 4,584,191</u>	<u>\$ 6,619,927</u>	<u>\$ 4,330,075</u>	<u>\$ 9,186,611</u>	<u>\$ 6,485,664</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 4,474,983	\$ 4,630,401	\$ 4,600,000	\$ 4,650,000	\$ -
INTEREST ON INVESTMENTS	93,113	5,763	40,000	13,872	10,000
GRANTS-DOT	<u>-</u>	<u>-</u>	<u>7,620,385</u>	<u>-</u>	<u>7,620,385</u>
TOTAL REVENUE	<u>\$ 4,568,096</u>	<u>\$ 4,636,164</u>	<u>\$ 12,260,385</u>	<u>\$ 4,663,872</u>	<u>\$ 7,630,385</u>
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 991,083	\$ 247,517	\$ 168,968	\$ 171,206	\$ 164,999
CAPITAL	<u>1,541,277</u>	<u>1,821,963</u>	<u>13,817,000</u>	<u>7,193,613</u>	<u>13,951,050</u>
TOTAL EXPENDITURES	<u>\$ 2,532,360</u>	<u>\$ 2,069,480</u>	<u>\$ 13,985,968</u>	<u>\$ 7,364,819</u>	<u>\$ 14,116,049</u>
FUND BALANCE ENDING	<u>\$ 6,619,927</u>	<u>\$ 9,186,611</u>	<u>\$ 2,604,492</u>	<u>\$ 6,485,664</u>	<u>\$ -</u>
LESS:					
RESTRICTED	-	-	-	-	-
COMMITTED	<u>6,619,927</u>	<u>9,186,611</u>	<u>2,604,492</u>	<u>6,485,664</u>	<u>-</u>
UNASSIGNED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**AMEND PARK FUND
OPERATING BUDGET**

FUND 7580

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ 242,777	\$ 255,358	\$ 263,358	\$ 250,372	\$ 233,372
REVENUE:					
PARK SERVICES	\$ 20,240	\$ 6,106	\$ 20,000	\$ 18,000	\$ 25,000
INTEREST ON INVESTMENTS	4,231	354	1,011	1,000	448
TOTAL REVENUE	\$ 24,471	\$ 6,460	\$ 21,011	\$ 19,000	\$ 25,448
EXPENDITURES:					
OPERATIONS & MAINT.	\$ 2,959	\$ 10,221	\$ 35,976	\$ 34,000	\$ 26,018
TRANSFER-GENERAL FUND	8,931	1,225	4,500	2,000	5,000
TOTAL EXPENDITURES	\$ 11,890	\$ 11,446	\$ 40,476	\$ 36,000	\$ 31,018
FUND BALANCE ENDING	\$ 255,358	\$ 250,372	\$ 243,893	\$ 233,372	\$ 227,802
LESS:					
COMMITTED	255,358	250,372	243,893	233,372	227,802
UNASSIGNED	\$ -				

AMEND PARK FUND BUDGET NARRATIVE

This fund was established to support Amend Park. The interest earnings are transferred to the General Fund annually. The other revenue is used to help maintain Amend Park.

Revenues

Revenue is decreasing because it is being allocated to other funds.

Expenditures

No significant changes.

Capital

None

**BALLFIELD / STADIUM DONATION FOR CAPITAL MAINTENANCE FUND
OPERATING BUDGET**

FUNDS 7680

	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
FUND BALANCE BEGINNING	<u>\$ 268,729</u>	<u>\$ 331,179</u>	<u>\$ 366,379</u>	<u>\$ 372,308</u>	<u>\$ 434,324</u>
REVENUE:					
PARK REPAIRS AND MAINTENANCE					
INTEREST ON INVESTMENTS	\$ 7,512	\$ 437	\$ 1,270	\$ 500	\$ 695
LEASE - MUSTANGS	60,000	60,000	60,000	60,000	60,000
TRANSFERS	-	-	-	-	-
CONTRIBUTIONS	<u>300</u>	<u>1,200</u>	<u>100</u>	<u>2,200</u>	<u>500</u>
TOTAL REVENUE	<u>\$ 67,812</u>	<u>\$ 61,637</u>	<u>\$ 61,370</u>	<u>\$ 62,700</u>	<u>\$ 61,195</u>
EXPENDITURES:					
PARK REPAIRS AND MAINTENANCE					
OPERATIONS & MAINTENANCE	<u>\$ 5,362</u>	<u>\$ 20,508</u>	<u>\$ 686</u>	<u>\$ 684</u>	<u>\$ 61,279</u>
TOTAL EXPENDITURES	<u>\$ 5,362</u>	<u>\$ 20,508</u>	<u>\$ 686</u>	<u>\$ 684</u>	<u>\$ 61,279</u>
FUND BALANCE ENDING	<u>\$ 331,179</u>	<u>\$ 372,308</u>	<u>\$ 427,063</u>	<u>\$ 434,324</u>	<u>\$ 434,240</u>
LESS:					
COMMITTED	<u>331,179</u>	<u>372,308</u>	<u>427,063</u>	<u>434,324</u>	<u>434,240</u>
UNASSIGNED	<u>\$ -</u>				

BALLFIELD/STADIUM DONATION BUDGET NARRATIVE

This fund accounts for donations to fund future capital maintenance for the ball field and stadium.

Revenues

No significant changes.

Expenditures

No significant changes.

Capital

None

**ROAD MAINTENANCE FUND
OPERATING BUDGET**

FUND 8060

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 11,524</u>	<u>\$ 14,337</u>	<u>\$ 16,752</u>	<u>\$ 16,819</u>	<u>\$ 19,299</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 2,793	\$ 2,823	\$ 2,875	\$ 2,900	\$ 2,875
INTEREST ON INVESTMENT	<u>188</u>	<u>19</u>	<u>56</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 2,981</u>	<u>\$ 2,842</u>	<u>\$ 2,931</u>	<u>\$ 2,900</u>	<u>\$ 2,875</u>
EXPENDITURES:					
TOTAL EXPENDITURES	<u>\$ 168</u>	<u>\$ 360</u>	<u>\$ 417</u>	<u>\$ 420</u>	<u>\$ 584</u>
FUND BALANCE ENDING	<u>\$ 14,337</u>	<u>\$ 16,819</u>	<u>\$ 19,266</u>	<u>\$ 19,299</u>	<u>\$ 21,590</u>
LESS:					
RESTRICTED	<u>14,337</u>	<u>16,819</u>	<u>19,266</u>	<u>19,299</u>	<u>21,590</u>
UNASSIGNED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**SIDEWALK HAZARD
OPERATING BUDGET**

FUND 2080

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 91,346</u>	<u>\$ 92,517</u>	<u>\$ 24,800</u>	<u>\$ 80,646</u>	<u>\$ 74,646</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 25,434	\$ 19,649	\$ 60,000	\$ 30,000	\$ 12,000
CHARGE FOR SERVICES	4,710	5,242	12,000	6,000	63,154
INTEREST ON INVESTMENTS	935	161	147	200	200
TRANSFERS	<u>-</u>	<u>-</u>	<u>85,000</u>	<u>50,000</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 31,079</u>	<u>\$ 25,052</u>	<u>\$ 157,200</u>	<u>\$ 86,200</u>	<u>\$ 75,354</u>
EXPENDITURES:					
OPERATION & MAINTENANCE	<u>29,908</u>	<u>36,923</u>	<u>182,000</u>	<u>92,200</u>	<u>150,000</u>
TOTAL EXPENDITURES	<u>\$ 29,908</u>	<u>\$ 36,923</u>	<u>\$ 182,000</u>	<u>\$ 92,200</u>	<u>\$ 150,000</u>
FUND BALANCE ENDING	\$ 92,517	\$ 80,646	\$ -	\$ 74,646	\$ -
LESS:					
RESTRICTED:					
OTHER PROJECTS	<u>92,517</u>	<u>80,646</u>	<u>-</u>	<u>74,646</u>	<u>-</u>
UNASSIGNED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**BALLPARK REPAIR FUND
OPERATING BUDGET**

FUNDS 7670

	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
FUND BALANCE BEGINNING	<u>\$ 61,128</u>	<u>\$ 92,301</u>	<u>\$ 117,801</u>	<u>\$ 119,260</u>	<u>\$ 146,760</u>
REVENUE:					
PARK REPAIRS AND MAINTENANCE					
TRANSFERS	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
INTEREST EARNINGS	<u>1,185</u>	<u>103</u>	<u>361</u>	<u>500</u>	<u>223</u>
TOTAL REVENUE	<u>\$ 31,185</u>	<u>\$ 30,103</u>	<u>\$ 30,361</u>	<u>\$ 30,500</u>	<u>\$ 30,223</u>
EXPENDITURES:					
PARK REPAIRS AND MAINTENANCE					
OPERATIONS & MAINTENANCE	\$ 12	\$ 3,144	\$ 30,368	\$ 3,000	\$ 30,744
TOTAL EXPENDITURES	<u>\$ 12</u>	<u>\$ 3,144</u>	<u>\$ 30,368</u>	<u>\$ 3,000</u>	<u>\$ 30,744</u>
FUND BALANCE ENDING	\$ 92,301	\$ 119,260	\$ 117,794	\$ 146,760	\$ 146,239
LESS:					
COMMITTED	<u>92,301</u>	<u>119,260</u>	<u>117,794</u>	<u>146,760</u>	<u>146,239</u>
UNASSIGNED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

BALLPARK REPAIR FUND BUDGET NARRATIVE

This fund accounts for regular maintenance to the ball field and stadium.

Revenues

No significant changes.

Expenditures

No significant changes.

Capital

None

Debt Service Funds

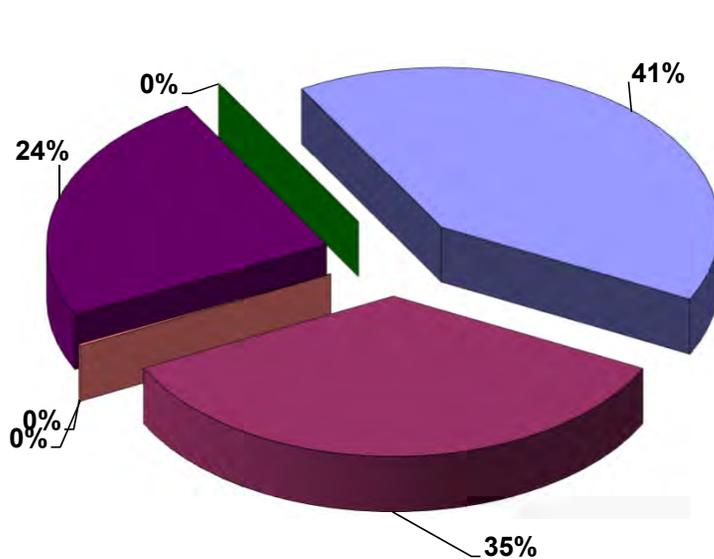
DEBT SERVICE FUNDS

The Debt Service Funds are used to account for the accumulation of resources for the payment of general obligation bond principal and interest from governmental resources, tax increment bond principal, and interest from taxes levied on the incremental value of the tax increment district, and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment. The debt limit for the City of Billings by state law is 2.50% of the total assessed market value. The City's debt service funds and their purposes are:

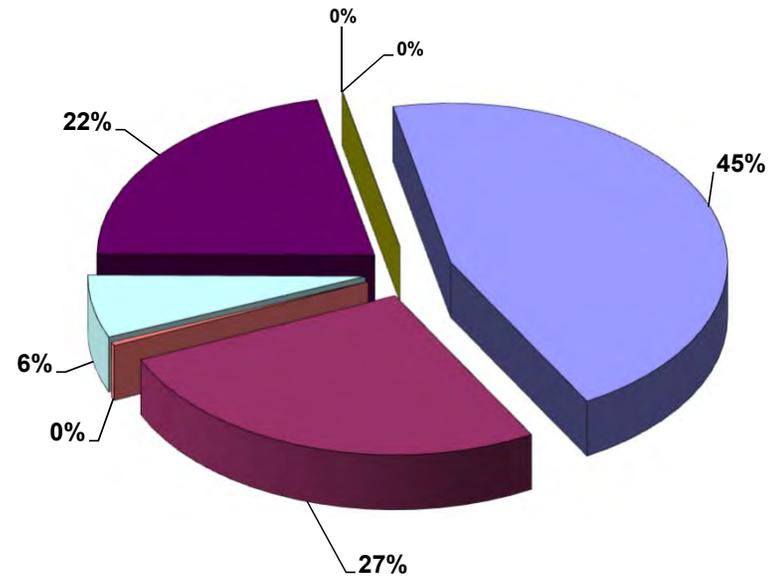
- ✓ The **Special Improvement Districts Fund** accounts for the payment of the debt used for the construction of streets, water, and wastewater trunk lines.
- ✓ The **Series 2004A Street Improvements Fund** accounts for the payment of debt issued for road improvement projects on Alkali Creek Road, South Billings Boulevard from Laurel Road to King Avenue East, and the Arlene Corridor.
- ✓ The **Storm Sewer Debt Fund** accounts for the payment of debt used for the construction of storm sewers.
- ✓ The **Sidewalk and Curb Districts Fund** accounts for the payment of debt used for the construction of sidewalks and curbs.
- ✓ The **Series 2015 Refunding Baseball Field & Stadium Fund** accounts for the payment of the 2007A Baseball Field & Stadium Fund. A crossover refunding was done in 2015 to retire the debt on 7/1/2017.
- ✓ The **2012 Series Library Fund** accounts for the payment of debt issued for the construction of the new library building.

Debt Service Funds Summary of Revenues

<u>FY 23</u>		<u>FY 22</u>
\$ 1,733,383	TAXES	\$ 2,128,913
1,491,000	SPECIAL ASSESSMENTS	1,252,000
9,677	INVESTMENT EARNINGS	17,456
-	DONATIONS	300,000
1,015,000	INTERFUND TRANSFERS	1,015,000
-	DEBT PROCEEDS	-
-	MISCELLANEOUS	-
<u>\$ 4,249,060</u>	TOTAL	<u>\$ 4,713,369</u>



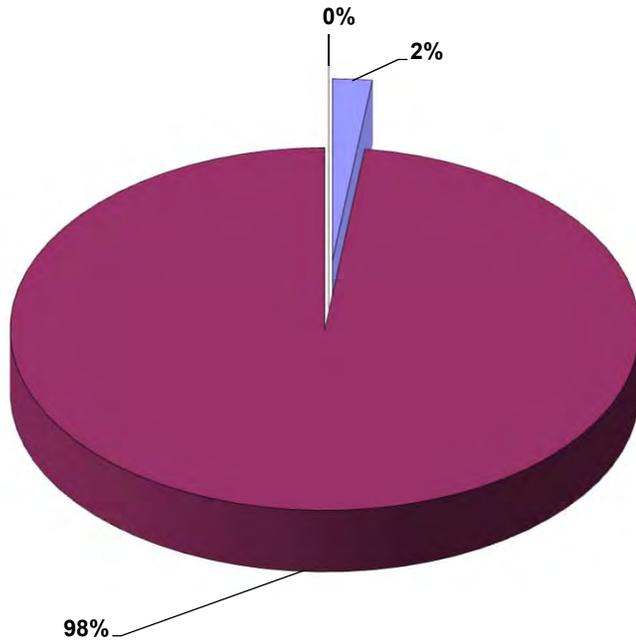
Fiscal Year 2023



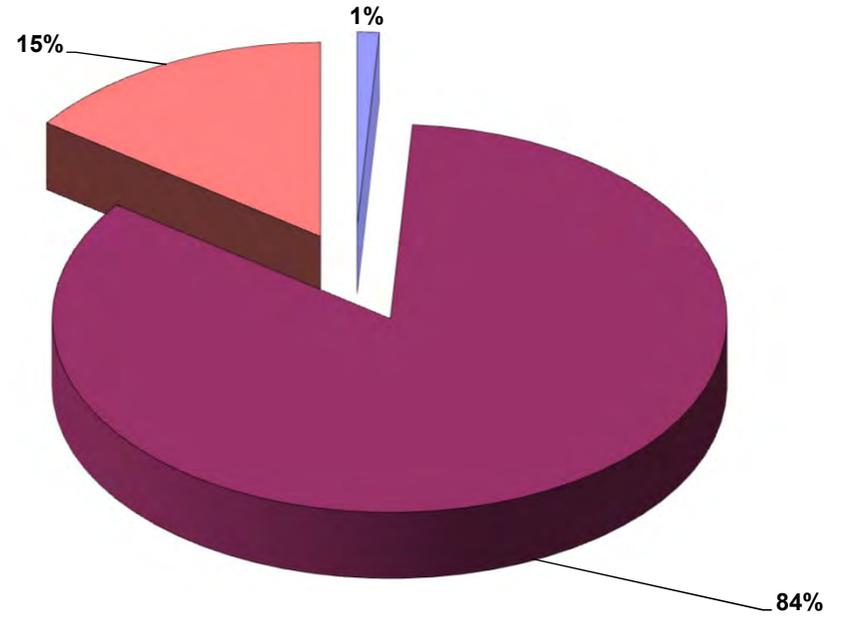
Fiscal Year 2022

Debt Service Funds Summary of Expenditures

<u>FY 23</u>			<u>FY 22</u>	
\$	99,120	OPERATION & MAINTENANCE	\$	146,907
	4,791,088	DEBT SERVICE		11,717,987
	-	INTERFUND TRANSFERS		2,100,000
<u>\$</u>	<u>4,890,208</u>	TOTAL	<u>\$</u>	<u>13,964,894</u>



Fiscal Year 2023



Fiscal Year 2022

**DEBT SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	SPECIAL IMPROVEMENT DISTRICTS	SERIES 2004A STREET IMPROVEMENTS	STORM SEWER	SIDEWALK & CURB DISTRICTS	SERIES 2015 BASEBALL FIELD REFUNDING	SERIES 2021 LIBRARY
FUND BALANCE - BEGINNING	\$ 1,494,865	\$ 364,180	\$ 1,826,049	\$ 482,423	\$ 827,664	\$ 1,213,387
REVENUE:						
TAXES	\$ -	\$ 348,830	\$ -	\$ -	\$ 747,185	\$ 637,368
SPECIAL ASSESSMENTS	908,000	-	-	583,000	-	-
INVESTMENT EARNINGS	6,010	150	1,907	300	250	1,060
DONATIONS	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	1,015,000	-	-	-
DEBT PROCEEDS	-	-	-	-	-	-
TOTAL REVENUE	\$ 914,010	\$ 348,980	\$ 1,016,907	\$ 583,300	\$ 747,435	\$ 638,428
EXPENDITURES:						
OPERATION & MAINTENANCE	\$ 55,900	\$ 6,858	\$ 11,194	\$ 15,700	\$ 8,768	\$ 700
DEBT SERVICE	1,185,200	345,050	996,319	512,000	745,275	1,007,244
INTERFUND TRANSFERS	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,241,100	\$ 351,908	\$ 1,007,513	\$ 527,700	\$ 754,043	\$ 1,007,944
FUND BALANCE ENDING	\$ 1,167,775	\$ 361,252	\$ 1,835,443	\$ 538,023	\$ 821,056	\$ 843,871

**DEBT SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	APPROVED BUDGET FY 23	APPROVED BUDGET FY 22	INCREASE (DECREASE)	ACTUAL FY 21
FUND BALANCE - BEGINNING	\$ 6,208,568	\$ 16,441,682	\$ (10,233,114)	\$ 8,185,069
REVENUE:				
TAXES	\$ 1,733,383	\$ 2,128,913	\$ (395,530)	\$ 2,139,040
SPECIAL ASSESSMENTS	1,491,000	1,252,000	239,000	1,244,956
INVESTMENT EARNINGS	9,677	17,456	(7,779)	4,203
DONATIONS	-	300,000	(300,000)	300,000
INTERFUND TRANSFERS	1,015,000	1,015,000	-	1,000,000
DEBT PROCEEDS	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,330,177</u>
TOTAL REVENUE	<u>\$ 4,249,060</u>	<u>\$ 4,713,369</u>	<u>\$ (464,309)</u>	<u>\$ 13,018,376</u>
EXPENDITURES:				
OPERATION & MAINTENANCE	\$ 99,120	\$ 146,907	\$ (47,787)	\$ 59,560
DEBT SERVICE	4,791,088	11,717,987	(6,926,899)	4,861,949
INTERFUND TRANSFERS	<u>-</u>	<u>2,100,000</u>	<u>(2,100,000)</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 4,890,208</u>	<u>\$ 13,964,894</u>	<u>\$ (9,074,686)</u>	<u>\$ 4,921,509</u>
FUND BALANCE ENDING	<u>\$ 5,567,420</u>	<u>\$ 7,190,157</u>	<u>\$ (1,622,737)</u>	<u>\$ 16,281,936</u>

**SPECIAL IMPROVEMENT DISTRICTS FUNDS
OPERATING BUDGET**

FUND 2300, & 8200-8340

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 3,023,682</u>	<u>\$ 3,304,654</u>	<u>\$ 3,335,554</u>	<u>\$ 3,254,065</u>	<u>\$ 1,494,865</u>
REVENUES:					
SPECIAL ASSESSMENTS	\$ 868,398	\$ 834,206	\$ 752,000	\$ 856,000	\$ 908,000
INTEREST ON INVESTMENTS	44,765	3,582	9,976	3,200	6,010
TRANSFER	<u>53,947</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 967,110</u>	<u>\$ 837,788</u>	<u>\$ 761,976</u>	<u>\$ 859,200</u>	<u>\$ 914,010</u>
EXPENDITURES:					
ARBITRAGE COST	\$ 6,200	\$ 37,152	\$ 95,200	\$ 15,500	\$ 52,700
PRINCIPAL	\$ 505,234	\$ 664,190	\$ 525,000	\$ 780,000	\$ 880,000
INTEREST AND FISCAL CHARGES	174,704	184,335	169,600	220,200	305,200
TRANSFER	-	-	2,100,000	1,600,000	
PAYING AGENT FEE	<u>-</u>	<u>2,700</u>	<u>3,200</u>	<u>2,700</u>	<u>3,200</u>
TOTAL EXPENDITURES	<u>\$ 686,138</u>	<u>\$ 888,377</u>	<u>\$ 2,893,000</u>	<u>\$ 2,618,400</u>	<u>\$ 1,241,100</u>
FUND BALANCE ENDING	<u>\$ 3,304,654</u>	<u>\$ 3,254,065</u>	<u>\$ 1,204,530</u>	<u>\$ 1,494,865</u>	<u>\$ 1,167,775</u>
LESS:					
RESTRICTED	<u>3,304,654</u>	<u>3,254,065</u>	<u>1,204,530</u>	<u>1,494,865</u>	<u>1,167,775</u>
UNASSIGNED	<u>\$ -</u>				

SPECIAL IMPROVEMENT DISTRICTS FUNDS

When a new Special Improvement District (SID) is created, the City sells bonds to cover the construction cost of improvements. That construction cost is covered in the capital project funds. In the following years, the benefiting citizens are billed for that year's portion of the (SID) costs. When the money comes in, the City calls the bonds that were issued to fund the construction. Included in the fund balance is the SID Revolving Fund. This fund is available to "loan" money to SIDs for which tax payments are not received timely enough to make the bond payments when due.

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment.

Revenues and Expenditures

Expenditures are dependent upon debt service required payments and actual assessment collections.

SERIES 2004A STREET IMPROVEMENT BUDGET NARRATIVE

This debt service fund is for the construction of Alkali Creek Road, South Billings Boulevard from Laurel Road to King Ave East, and the Arlene Corridor as proposed in the Capital Improvement Plan.

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment. In 2013, the City did an advanced refunding on the bonds.

Below is the debt service schedule for the Refunded Series.

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2023	320,000	25,050	345,050
2024	330,000	15,300	345,300
2025	345,000	5,175	350,175
	<u>\$ 995,000</u>	<u>\$ 45,525</u>	<u>\$ 1,040,525</u>

Revenues and Expenditures

Revenues are dependent upon required debt payments.

**2004A SERIES STREET IMPROVEMENTS
OPERATING BUDGET**

FUND 3130

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 386,081</u>	<u>\$ 405,578</u>	<u>\$ 384,453</u>	<u>\$ 381,929</u>	<u>\$ 364,180</u>
REVENUE:					
PROPERTY TAXES	\$ 363,266	\$ 324,754	\$ 326,050	\$ 334,945	\$ 348,830
INTEREST ON INVESTMENTS	<u>2,573</u>	<u>219</u>	<u>405</u>	<u>120</u>	<u>150</u>
TOTAL REVENUE	<u>\$ 365,839</u>	<u>\$ 324,973</u>	<u>\$ 326,455</u>	<u>\$ 335,065</u>	<u>\$ 348,980</u>
EXPENDITURES:					
PRINCIPAL 2012 REFUNDING	\$ 290,000	\$ 300,000	\$ 310,000	\$ 310,000	\$ 320,000
FISCAL CHARGES	-		3,600	3,600	3,600
INTEREST 2012 REFUNDING	52,500	43,650	34,500	34,500	25,050
FISCAL AGENT FEES	350	350	350	350	350
COST ALLOCATION PLAN	<u>3,492</u>	<u>4,622</u>	<u>4,364</u>	<u>4,364</u>	<u>2,908</u>
TOTAL EXPENDITURES	<u>\$ 346,342</u>	<u>\$ 348,622</u>	<u>\$ 352,814</u>	<u>\$ 352,814</u>	<u>\$ 351,908</u>
FUND BALANCE ENDING	<u>\$ 405,578</u>	<u>\$ 381,929</u>	<u>\$ 358,094</u>	<u>\$ 364,180</u>	<u>\$ 361,252</u>
LESS:					
RESTRICTED	<u>405,578</u>	<u>381,929</u>	<u>358,094</u>	<u>364,180</u>	<u>361,252</u>
UNASSIGNED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

STORM SEWER DEBT FUND BUDGET NARRATIVE

The City issued \$4,270,000 in FY 14 for the Shiloh Conservation Area. The bonds financed construction of a storm water facility on Shiloh Road. In FY 15, bonds were issued for improvements in the East End Industrial Area. The Storm Sewer Bonds are supported by storm sewer assessments.

Below is the debt service schedule for the bonds.

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2023	615,000	381,319	996,319
2024	640,000	359,394	999,394
2025	655,000	340,044	995,044
2026	680,000	317,919	997,919
2027	700,000	294,425	994,425
2028	730,000	267,669	997,669
2029	755,000	236,807	991,807
2030	785,000	203,507	988,507
2031	820,000	168,782	988,782
2032	860,000	132,407	992,407
2033	895,000	96,613	991,613
2034	930,000	61,575	991,575
2035	635,000	32,991	667,991
2036	<u>660,000</u>	<u>11,138</u>	<u>671,138</u>
	<u>\$ 10,360,000</u>	<u>\$ 2,904,590</u>	<u>\$ 11,925,461</u>

Revenues and Expenditures

Revenues are dependent upon required debt payments that are obtained through storm sewer operating fund transfers.

**STORM SEWER DEBT FUND
OPERATING BUDGET**

FUND 3350-3360

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 1,816,083</u>	<u>\$ 1,823,444</u>	<u>\$ 1,833,250</u>	<u>\$ 1,817,686</u>	<u>\$ 1,826,049</u>
REVENUE:					
INTEREST ON INVESTMENTS	\$ 19,911	\$ 2,877	\$ 4,200	\$ 1,600	\$ 1,907
TRANS.STORM SEW. OPER.	<u>998,000</u>	<u>1,000,000</u>	<u>1,015,000</u>	<u>1,015,000</u>	<u>1,015,000</u>
TOTAL REVENUE	<u>\$ 1,017,911</u>	<u>\$ 1,002,877</u>	<u>\$ 1,019,200</u>	<u>\$ 1,016,600</u>	<u>\$ 1,016,907</u>
EXPENDITURES:					
PRINCIPAL					
2013 STORM SEWER	\$ 180,000	\$ 185,000	\$ 190,000	\$ 190,000	\$ 195,000
2015 STORM SEWER	380,000	390,000	400,000	400,000	420,000
INTEREST					
2013 STORM SEWER	146,850	141,375	135,750	135,750	129,975
2015 STORM SEWER	295,244	283,694	269,844	269,844	251,344
FISCAL AGENT FEES	700	350	700	700	700
OPERATION AND MAINTENANCE	3,100	2,600	6,200	6,200	6,200
COST ALLOCATION PLAN	<u>4,655</u>	<u>5,616</u>	<u>5,743</u>	<u>5,743</u>	<u>4,294</u>
TOTAL EXPENDITURES	<u>\$ 1,010,549</u>	<u>\$ 1,008,635</u>	<u>\$ 1,008,237</u>	<u>\$ 1,008,237</u>	<u>\$ 1,007,513</u>
FUND BALANCE ENDING	<u>\$ 1,823,444</u>	<u>\$ 1,817,686</u>	<u>\$ 1,844,213</u>	<u>\$ 1,826,049</u>	<u>\$ 1,835,443</u>
LESS:					
RESTRICTED	<u>1,823,444</u>	<u>1,817,686</u>	<u>1,844,213</u>	<u>1,826,049</u>	<u>1,835,443</u>
UNASSIGNED	<u>\$ -</u>				

**SIDEWALK AND CURB DISTRICTS FUND
OPERATING BUDGET**

FUND 8500-8690 & 8800-8990

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ 409,571	\$ 452,415	\$ 432,466	\$ 362,373	\$ 482,423
REVENUE:					
SPECIAL ASSESSMENTS	\$ 464,077	\$ 410,750	\$ 500,000	\$ 587,000	\$ 583,000
INTEREST ON INVESTMENTS	10,310	(3,833)	500	300	300
TRANSFER	2,604	-	-	-	-
TOTAL REVENUE	\$ 476,991	\$ 406,917	\$ 500,500	\$ 587,300	\$ 583,300
EXPENDITURES:					
PRINCIPAL	\$ 317,500	\$ 388,500	\$ 375,000	\$ 350,000	\$ 372,000
INTEREST AND FISCAL CHARGES	109,747	106,259	120,000	105,000	140,000
OTHER CONTRACT SERVICES	6,200	1,500	18,600	11,200	14,300
FEES	700	700	1,400	1,050	1,400
TRANSFERS OUT	-	-	-	-	-
TOTAL EXPENDITURES	\$ 434,147	\$ 496,959	\$ 515,000	\$ 467,250	\$ 527,700
FUND BALANCE ENDING	\$ 452,415	\$ 362,373	\$ 417,966	\$ 482,423	\$ 538,023
LESS:					
RESTRICTED	452,415	362,373	417,966	482,423	538,023
UNASSIGNED	\$ -	\$ -	\$ -	\$ -	\$ -

SIDEWALK AND CURB DISTRICTS FUND BUDGET NARRATIVE

These bonds are issued to finance the repair and/or replacement of sidewalks throughout the community. The City orders the repair work and finances the improvements through the bond issues. The debt service is provided through special assessments on the effected properties.

Revenues and Expenditures

Expenditures are dependent upon debt service required payments and actual assessment collections.

SERIES 2015 REFUNDING BASEBALL FIELD & STADIUM FUND BUDGET NARRATIVE

The City issued crossover bonds for the refunding of Series 2007A ballpark bonds.

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment.

Below is the debt service schedule for the Series 2015 fund.

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2023	605,000	140,275	745,275
2024	620,000	121,900	741,900
2025	640,000	96,600	736,600
2026	675,000	63,725	738,725
2027	710,000	36,200	746,200
2028	<u>730,000</u>	<u>12,775</u>	<u>742,775</u>
	<u>\$3,980,000</u>	<u>\$471,475</u>	<u>\$4,451,475</u>

Revenues and Expenditures

Revenues are dependent upon required debt service payments.

**SERIES 2015 REFUNDING BASEBALL FIELD & STADIUM FUND
OPERATING BUDGET**

FUND 3120

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ 934,565	\$ 939,004	\$ 879,804	\$ 884,144	\$ 827,664
REVENUE:					
PROPERTY TAXES	\$ 758,208	\$ 704,445	\$ 701,113	\$ 700,810	\$ 747,185
INTEREST ON INVESTMENTS	<u>6,481</u>	<u>437</u>	<u>819</u>	<u>400</u>	<u>250</u>
TOTAL REVENUE	\$ 764,689	\$ 704,882	\$ 701,932	\$ 701,210	\$ 747,435
EXPENDITURES:					
PRINCIPAL	\$ 565,000	\$ 580,000	\$ 590,000	\$ 590,000	\$ 605,000
INTEREST	184,300	172,850	158,200	158,200	140,275
PAYING AGENT FEE	350	350	350	350	350
FISCAL CHARGES	<u>10,600</u>	<u>6,542</u>	<u>9,500</u>	<u>9,140</u>	<u>8,418</u>
TOTAL EXPENDITURES	\$ 760,250	\$ 759,742	\$ 758,050	\$ 757,690	\$ 754,043
FUND BALANCE ENDING	\$ 939,004	\$ 884,144	\$ 823,686	\$ 827,664	\$ 821,056
LESS:					
RESTRICTED	<u>939,004</u>	<u>884,144</u>	<u>823,686</u>	<u>827,664</u>	<u>821,056</u>
UNASSIGNED	\$ -	\$ -	\$ -	\$ -	\$ -

2021 REFUNDING SERIES LIBRARY BUDGET NARRATIVE

In 2012, G.O. bonds were sold to build the new library. The bonds were refunded at a lower interest rate in FY2022. The revenue to pay the debt service is derived from a levy on tax bills.

Principal payments are due July 1st of the following fiscal year; therefore, revenue needs to be budgeted the fiscal year prior to the actual principal payment.

Below is the debt service schedule for the Series 2021 Library fund.

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2023	735,000	258,811	993,811
2024	530,000	227,186	757,186
2025	555,000	200,061	755,061
2026	585,000	171,561	756,561
2027	610,000	141,686	751,686
2028	645,000	110,311	755,311
2029	680,000	77,186	757,186
2030	705,000	42,561	747,561
2031	745,000	21,211	766,211
2032	755,000	13,333	768,333
2033	<u>765,000</u>	<u>4,590</u>	<u>769,590</u>
	<u>\$7,310,000</u>	<u>\$1,268,497</u>	<u>\$8,578,497</u>

Revenues and Expenditures

Revenues are dependent upon required debt service payments.

**2021 SERIES LIBRARY
OPERATING BUDGET**

FUND 3040

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 1,102,735</u>	<u>\$ 1,138,405</u>	<u>\$ 9,576,155</u>	<u>\$ 9,583,221</u>	<u>\$ 1,213,387</u>
REVENUE:					
PROPERTY TAXES	\$ 929,866	\$ 1,109,126	\$ 1,101,750	\$ 750,000	\$ 637,368
DONATIONS	300,000	300,000	300,000	300,000	-
LOAN PROCEEDS	-	8,330,177			
INTEREST ON INVESTMENTS	<u>7,979</u>	<u>930</u>	<u>1,556</u>	<u>1,000</u>	<u>1,060</u>
TOTAL REVENUE	<u>\$ 1,237,845</u>	<u>\$ 9,740,233</u>	<u>\$ 1,403,306</u>	<u>\$ 1,051,000</u>	<u>\$ 638,428</u>
EXPENDITURES:					
PRINCIPAL	\$ 825,000	\$ 840,000	\$ 8,215,000	\$ 9,075,000	\$ 735,000
INTEREST AND FISCAL CHARGES	376,825	453,367	220,793	345,134	272,244
FISCAL AGENT FEES	<u>350</u>	<u>2,050</u>	<u>2,000</u>	<u>700</u>	<u>700</u>
TOTAL EXPENDITURES	<u>\$ 1,202,175</u>	<u>\$ 1,295,417</u>	<u>\$ 8,437,793</u>	<u>\$ 9,420,834</u>	<u>\$ 1,007,944</u>
FUND BALANCE ENDING	<u>\$ 1,138,405</u>	<u>\$ 9,583,221</u>	<u>\$ 2,541,668</u>	<u>\$ 1,213,387</u>	<u>\$ 843,871</u>
LESS:					
RESTRICTED	<u>1,138,405</u>	<u>9,583,221</u>	<u>2,541,668</u>	<u>1,213,387</u>	<u>843,871</u>
UNASSIGNED	<u>\$ -</u>				

Capital Projects Funds

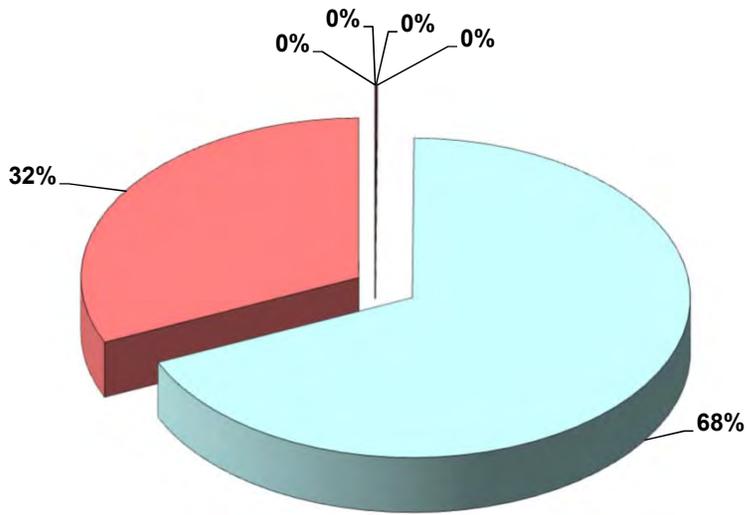
CAPITAL PROJECT FUNDS

The capital projects funds account for financial resources to be used for the acquisition or construction of major capital facilities and the construction of public improvements that are financed through assessments to individual property owners. The City's capital projects funds and their purposes are:

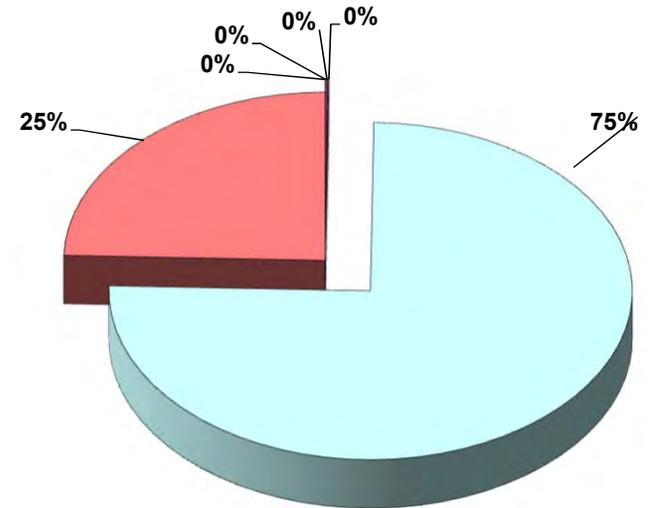
- ✓ The **Urban Renewal Property Acquisition Fund** is used to account for the local urban renewal projects.
- ✓ The **Sidewalk and Curb District Fund** accounts for the construction of sidewalks and curbs.
- ✓ The **Special Improvement Districts Fund** accounts for the construction of streets, water, and wastewater trunk lines.
- ✓ The **City Hall Construction Fund** will be utilized to pay for the relocation of City Hall to the Stillwater Building.
- ✓ The **Fire Station Construction Fund** accounts for the costs of construction for Fire Station 8.
- ✓ The **Capital Replacement Fund** is used for equipment replacement for all governmental fund departments.
- ✓ The **Dog Park Construction Fund** accounts for the construction of the dog park in the Billings' Heights.

Capital Project Funds Summary of Revenues

<u>FY 23</u>			<u>FY 22</u>	
\$	-	INTER-GOVERNMENTAL	\$	-
	13,336	INVESTMENT EARNINGS		28,643
	5,000	DONATIONS		10,000
	11,670,581	INTERFUND TRANSFERS		13,463,206
	5,407,275	DEBT PROCEEDS		4,385,800
	1,126	MISCELLANEOUS		1,128
	<u>17,097,318</u>	TOTAL		<u>17,888,777</u>



Fiscal Year 2023



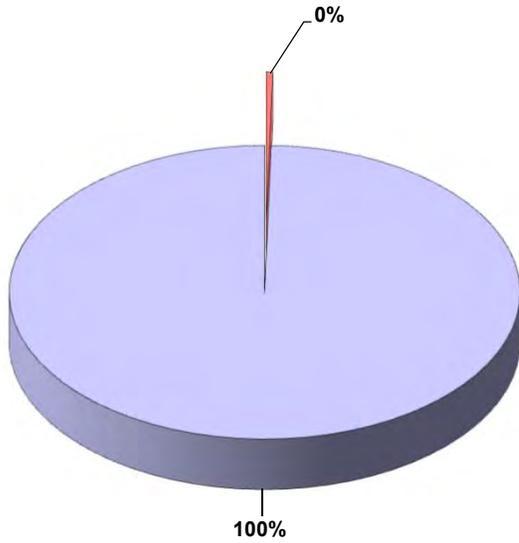
Fiscal Year 2022

Capital Project Funds Summary of Expenditures

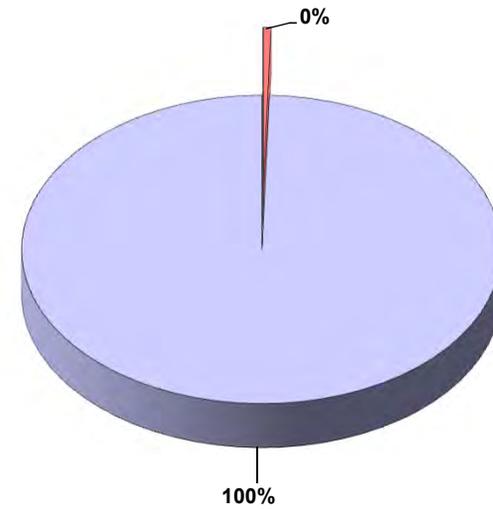
<u>FY 23</u>	
\$	88,185
	21,216,106
	-
<u>\$</u>	<u>21,304,291</u>

OPERATION & MAINTENANCE
CAPITAL
TRANSFERS
TOTAL

<u>FY 22</u>	
\$	87,425
	17,764,272
	-
<u>\$</u>	<u>17,851,697</u>



Fiscal Year 2022



Fiscal Year 2021

**CAPITAL PROJECT FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	URBAN RENEWAL PROP. ACQUIST.	SIDEWALK AND CURB DISTRICTS	SPECIAL IMPROVEMENT DISTRICTS	CITY HALL CONSTRUCTION	FIRE STATION CONSTR.	CAPITAL REPLACEMENT	DOG PARK CONSTRUCTION FUND
FUND BALANCE - BEGINNING	\$ 223,323	\$ (1,253)	\$ -	\$ 9,927,490	\$ 1,500,000	\$ 5,666,748	\$ 4,973
REVENUE:							
INVESTMENT EARNINGS	\$ 67	\$ 1,253	\$ -	\$ -	\$ 875	\$ 11,141	\$ -
DONATIONS	-	-	-	-	-	-	5,000
INTERFUND TRANSFERS	-	-	-	9,278,373	500,000	1,892,208	-
DEBT PROCEEDS	-	2,599,275	2,808,000	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	1,126	-
TOTAL REVENUE	\$ 67	\$ 2,600,528	\$ 2,808,000	\$ 9,278,373	\$ 500,875	\$ 1,904,475	\$ 5,000
EXPENDITURES:							
OPERATION & MAINTENANCE	\$ 12,570	\$ 25,000	\$ 48,000	\$ -	\$ -	\$ 2,615	\$ -
CAPITAL	50,000	2,574,275	2,760,000	14,681,433	-	1,145,398	5,000
DEBT SERVICE	-	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 62,570	\$ 2,599,275	\$ 2,808,000	\$ 14,681,433	\$ -	\$ 1,148,013	\$ 5,000
FUND BALANCE ENDING	\$ 160,820	\$ -	\$ -	\$ 4,524,430	\$ 2,000,875	\$ 6,423,210	\$ 4,973

**CAPITAL PROJECT FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	APPROVED BUDGET FY 23	APPROVED BUDGET FY 22	INCREASE (DECREASE)	ACTUAL FY 21
FUND BALANCE - BEGINNING	<u>\$ 17,321,281</u>	<u>\$ 7,066,452</u>	<u>\$ 10,254,829</u>	<u>\$ 8,089,632</u>
REVENUE:				
INVESTMENT EARNINGS	\$ 13,336	\$ 28,643	\$ (15,307)	\$ 78,576
DONATIONS	5,000	10,000	(5,000)	617,509
INTERFUND TRANSFERS	11,670,581	13,463,206	(1,792,625)	1,738,897
DEBT PROCEEDS	5,407,275	4,385,800	1,021,475	1,450,418
MISCELLANEOUS	<u>1,126</u>	<u>1,128</u>	<u>(2)</u>	<u>31,298</u>
TOTAL REVENUE	<u>\$ 17,097,318</u>	<u>\$ 17,888,777</u>	<u>\$ (791,459)</u>	<u>\$ 3,916,698</u>
EXPENDITURES:				
OPERATION & MAINTENANCE	\$ 88,185	\$ 87,425	\$ 760	\$ 159,830
CAPITAL	21,216,106	17,764,272	3,451,834	4,761,072
DEBT SERVICE	-	-	-	22,000
INTERFUND TRANSFERS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 21,304,291</u>	<u>\$ 17,851,697</u>	<u>\$ 3,452,594</u>	<u>\$ 4,942,902</u>
FUND BALANCE ENDING	<u>\$ 13,114,308</u>	<u>\$ 7,103,532</u>	<u>\$ 6,010,776</u>	<u>\$ 7,063,428</u>

**URBAN RENEWAL PROPERTY ACQUISITION FUND
OPERATING BUDGET**

FUND 4280

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 244,030</u>	<u>\$ 235,041</u>	<u>\$ 226,641</u>	<u>\$ 223,683</u>	<u>\$ 223,323</u>
REVENUE:					
INTEREST ON INVESTMENTS	\$ 951	64	\$ 186	\$ 10	\$ 67
MISCELLANEOUS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 951</u>	<u>\$ 64</u>	<u>\$ 186</u>	<u>\$ 10</u>	<u>\$ 67</u>
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 9,940	\$ 11,422	\$ 12,570	\$ 370	\$ 12,570
LAND & IMPROVEMENTS	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>-</u>	<u>50,000</u>
TOTAL EXPENDITURES	<u>\$ 9,940</u>	<u>\$ 11,422</u>	<u>\$ 62,570</u>	<u>\$ 370</u>	<u>\$ 62,570</u>
FUND BALANCE ENDING	<u>\$ 235,041</u>	<u>\$ 223,683</u>	<u>\$ 164,257</u>	<u>\$ 223,323</u>	<u>\$ 160,820</u>
LESS:					
RESTRICTED	<u>235,041</u>	<u>223,683</u>	<u>164,257</u>	<u>223,323</u>	<u>160,820</u>
UNASSIGNED	<u><u>\$ -</u></u>				

**SIDEWALK AND CURB DISTRICTS FUND
OPERATING BUDGET**

FUNDS 4340

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ (191,607)	\$ (203,792)	\$ -	\$ (487,460)	\$ (1,253)
REVENUE:					
INTEREST EARNINGS	\$ 913	\$ -	\$ -	\$ -	\$ 1,253
PRIVATE CONTRIBUTIONS	-	67,101	-	-	-
SALE OF BONDS	<u>205,000</u>	<u>317,102</u>	<u>1,570,600</u>	<u>3,511,948</u>	<u>2,599,275</u>
TOTAL REVENUE	<u>\$ 205,913</u>	<u>\$ 384,203</u>	<u>\$ 1,570,600</u>	<u>\$ 3,511,948</u>	<u>\$ 2,600,528</u>
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 10,400	\$ -	\$ -	\$ -	\$ -
BOND ISSUANCE COSTS	8,000	21,000	23,600	13,000	25,000
CONST-SIDEWALK BY CITY	197,093	646,871	1,547,000	3,012,741	2,574,275
TRANSFER OTHER FUNDS	<u>2,605</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 218,098</u>	<u>\$ 667,871</u>	<u>\$ 1,570,600</u>	<u>\$ 3,025,741</u>	<u>\$ 2,599,275</u>
FUND BALANCE ENDING	\$ (203,792)	\$ (487,460)	\$ -	\$ (1,253)	\$ -
LESS: RESTRICTED	<u>(203,792)</u>	<u>(487,460)</u>	<u>-</u>	<u>(1,253)</u>	<u>-</u>
UNASSIGNED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**SPECIAL IMPROVEMENT DISTRICT FUNDS
OPERATING BUDGET**

FUND 4500

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 53,947</u>	<u>\$ 703,247</u>	<u>\$ -</u>	<u>\$ 308,573</u>	<u>\$ -</u>
REVENUE:					
INTEREST EARNINGS	\$ 2,214	\$ 1,472	\$ -	\$ -	\$ -
PRIVATE CONTRIBUTIONS	852,945	523,178	-	-	-
SALE OF BONDS	<u>652,000</u>	<u>1,133,316</u>	<u>2,815,200</u>	<u>3,768,733</u>	<u>2,808,000</u>
TOTAL REVENUE	<u>\$ 1,507,159</u>	<u>\$ 1,657,966</u>	<u>\$ 2,815,200</u>	<u>\$ 3,768,733</u>	<u>\$ 2,808,000</u>
EXPENDITURES:					
BOND ISSUANCE COSTS	\$ 7,500	\$ 22,000	\$ 48,000	\$ 48,000	\$ 48,000
REFUNDS	-	58,000	-	-	-
CONST-ROADS/STREET/PARKING	796,412	1,972,640	2,767,200	4,029,306	2,760,000
TRANSFER OTHER FUNDS	<u>53,947</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 857,859</u>	<u>\$ 2,052,640</u>	<u>\$ 2,815,200</u>	<u>\$ 4,077,306</u>	<u>\$ 2,808,000</u>
FUND BALANCE ENDING	<u>\$ 703,247</u>	<u>\$ 308,573</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
LESS:					
RESTRICTED	<u>703,247</u>	<u>308,573</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED	<u>\$ -</u>				

**CITY HALL CONSTRUCTION FUND
OPERATING BUDGET**

FUND 4940

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ 9,927,490
REVENUES:					
TRANSFER OTHER FUNDS	\$ -	\$ -	\$ 11,600,000	\$ 23,500,000	\$ 9,278,373
GEN. OBLIGATION BONDS	-	-	-	-	-
TOTAL REVENUE	\$ -	\$ -	\$ 11,600,000	\$ 23,500,000	\$ 9,278,373
EXPENDITURES:					
OPERATION & MAINTENAN	\$ -	\$ -	\$ -	\$ 125,862	\$ -
CAPITAL OUTLAY	-	-	11,600,000	13,446,648	14,681,433
TOTAL EXPENDITURES	\$ -	\$ -	\$ 11,600,000	\$ 13,572,510	\$ 14,681,433
FUND BALANCE - ENDING	\$ -	\$ -	\$ -	\$ 9,927,490	\$ 4,524,430
LESS:					
RESTRICTED	-	-	-	9,927,490	4,524,430
UNASSIGNED	\$ -	\$ -	\$ -	\$ -	\$ -

FACILITY CONSTRUCTION FUND BUDGET NARRATIVE

Estimated costs for relocation of City Hall and Justice Center.

Revenues:

Expenditures:

**FIRE STATION CONSTRUCTION FUND
OPERATING BUDGET**

FUND 4950

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE - BEGINNING	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
REVENUES:					
TRANSFER-P. SAFETY	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
TRANSFER-GEN FUND	-	-	-	-	500,000
INTEREST	-	-	-	-	875
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 500,875
EXPENDITURES:					
OPERATION & MAINTENAN	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	-	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -
FUND BALANCE - ENDING	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 2,000,875
LESS:					
RESTRICTED	-	-	-	1,500,000	2,000,875
UNASSIGNED	\$ -	\$ -	\$ -	\$ -	\$ -

FACILITY CONSTRUCTION FUND BUDGET NARRATIVE

Estimated costs for New Fire Station

Revenues: Transfer of \$1,500,000 from the Public Safety Fund in FY2022.
Transfer of \$500,000 from the General Fund in FY2023.

Expenditures:

**CAPITAL REPLACEMENT FUND
OPERATING BUDGET**

FUND 6400 - 6410

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE - BEGINNING	\$ 6,937,914	\$ 7,160,990	\$ 6,774,591	\$ 6,796,871	\$ 5,666,748
REVENUES:					
TRANSFERS IN	\$ 1,674,404	\$ 1,738,897	\$ 1,863,206	\$ 1,863,206	\$ 1,892,208
INTEREST EARNINGS	121,447	9,623	28,457	15,000	11,141
REFUNDS/REIMBURSEMENTS	-	-	1,128	-	1,126
SALE OF EQUIPMENT	42,133	31,298	-	-	-
TOTAL REVENUE	\$ 1,837,984	\$ 1,779,818	\$ 1,892,791	\$ 1,878,206	\$ 1,904,475
EXPENDITURES:					
CHARGE FOR SERVICES	\$ 1,992	\$ 2,376	\$ 3,255	\$ 1,953	\$ 2,615
TECHNOLOGY EQUIPMENT	569,959	-	-	-	-
CAPITAL	1,042,957	2,141,561	1,790,072	3,006,376	1,145,398
TOTAL EXPENDITURES	\$ 1,614,908	\$ 2,143,937	\$ 1,793,327	\$ 3,008,329	\$ 1,148,013
FUND BALANCE - ENDING	\$ 7,160,990	\$ 6,796,871	\$ 6,874,055	\$ 5,666,748	\$ 6,423,210
LESS:					
COMMITTED	7,160,990	6,796,871	6,874,055	5,666,748	6,423,210
UNASSIGNED	\$ -				

CAPITAL REPLACEMENT FUND BUDGET NARRATIVE

This fund is used for equipment replacement for all governmental fund departments. The equipment budgeted in FY 2022 was approved through the Equipment Replacement Program (ERP) and adopted by the City Council. The revenue source for this fund will be through contributions from each governmental department based on the department's share of the 20-year equipment replacement plan. Also, starting in FY19, technology equipment that is unique to the Public Safety Fund will be funded and purchased through an ERP.

Revenues

No significant changes.

Capital

Equipment is scheduled to be replaced in FY 2022 in the amount of \$1,145,398 which is a decrease from FY 2021. The anticipated expenditures from the Public Safety Technology Equipment Replacement for FY23 are \$ 0.

**DOG PARK CONSTRUCTION FUND
OPERATING BUDGET**

FUND 4990

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE - BEGINNING	<u>\$ 4,629</u>	<u>\$ 21,828</u>	<u>\$ 4,973</u>	<u>\$ 4,973</u>	<u>\$ 4,973</u>
REVENUES:					
LOCAL CONTRIBUTIONS	\$ 17,199	\$ 27,230	\$ 10,000	\$ 100	\$ 5,000
CENTENNIAL PK CONTR	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 17,199</u>	<u>\$ 27,230</u>	<u>\$ 10,000</u>	<u>\$ 100</u>	<u>\$ 5,000</u>
EXPENDITURES:					
CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ 44,085</u>	<u>\$ 10,000</u>	<u>\$ 100</u>	<u>\$ 5,000</u>
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 44,085</u>	<u>\$ 10,000</u>	<u>\$ 100</u>	<u>\$ 5,000</u>
FUND BALANCE - ENDING	<u>\$ 21,828</u>	<u>\$ 4,973</u>	<u>\$ 4,973</u>	<u>\$ 4,973</u>	<u>\$ 4,973</u>
LESS:					
RESTRICTED	<u>21,828</u>	<u>4,973</u>	<u>4,973</u>	<u>4,973</u>	<u>4,973</u>
UNASSIGNED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DOG PARK CONSTRUCTION FUND BUDGET NARRATIVE

The Dog Park construction occurred in FY12 and FY13. Donations were received and fund-raisers were conducted to raise the necessary funding for the construction. Other donations are used for upgrades and maintenance.

Revenues

Estimated contributions for FY 23 are \$5,000.

Expenditures

Estimated Dog Park expenditures for FY 23 are \$5,000.

Enterprise Funds

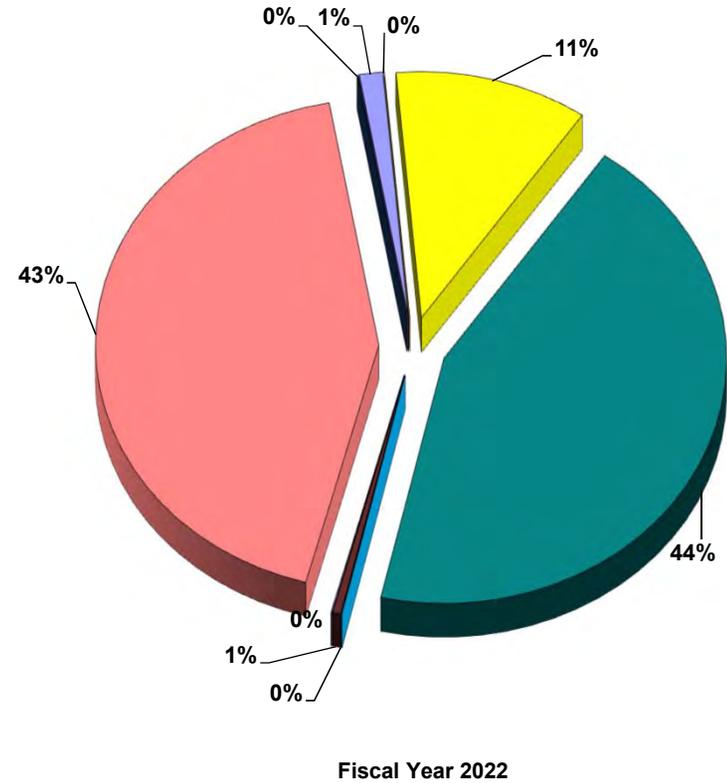
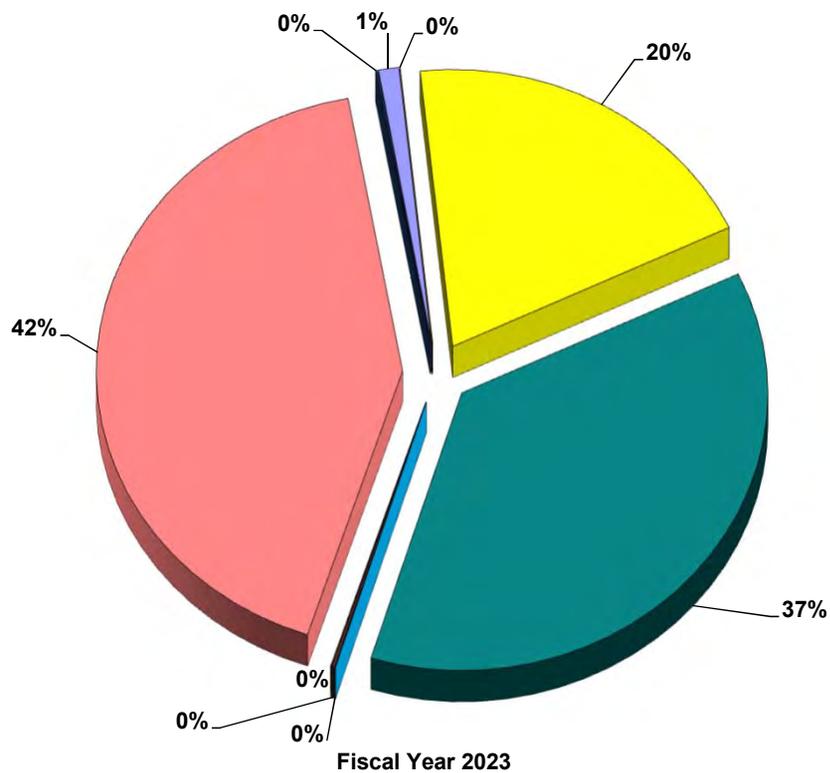
ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the government’s council is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government’s council has decided that periodic determination of net income is appropriate for accountability purposes. The City’s enterprise funds and their purposes are:

- ✓ The **Water Fund** accounts for the operations of the City water system.
- ✓ The **Wastewater Fund** accounts for the operations of the City wastewater system.
- ✓ The **Parking Fund** accounts for the operations of the City parking operation.
- ✓ The **Solid Waste Fund** accounts for the operations of the City garbage collection and landfill activities.
- ✓ The **Airport Fund** accounts for the Billings Logan International Airport operations and for all the resources received and used for acquisition and development of airport capital improvements and equipment.
- ✓ The **Transit Fund** accounts for the operations of the City public transportation system.

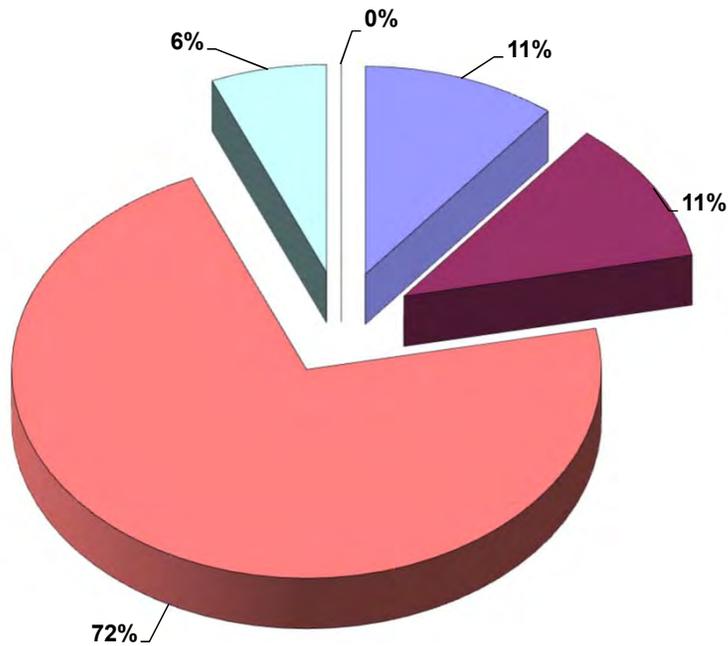
Enterprise Funds Summary of Revenues

FY 23			FY 22	
\$	2,531,644	TAXES	\$	2,492,962
	-	SPECIAL ASSESSMENTS		-
	46,156,099	INTER-GOVERNMENTAL		20,524,190
	86,641,629	CHARGES FOR SERVICE		81,739,300
	100,000	FINES & FORFEITS		95,000
	337,118	INVESTMENT EARNINGS		832,114
	130,000	INTERFUND TRANSFERS		130,000
	99,000,000	DEBT PROCEEDS		80,000,000
	191,889	MISCELLANEOUS		61,450
	<u>\$ 235,088,379</u>	TOTAL		<u>\$ 185,875,016</u>

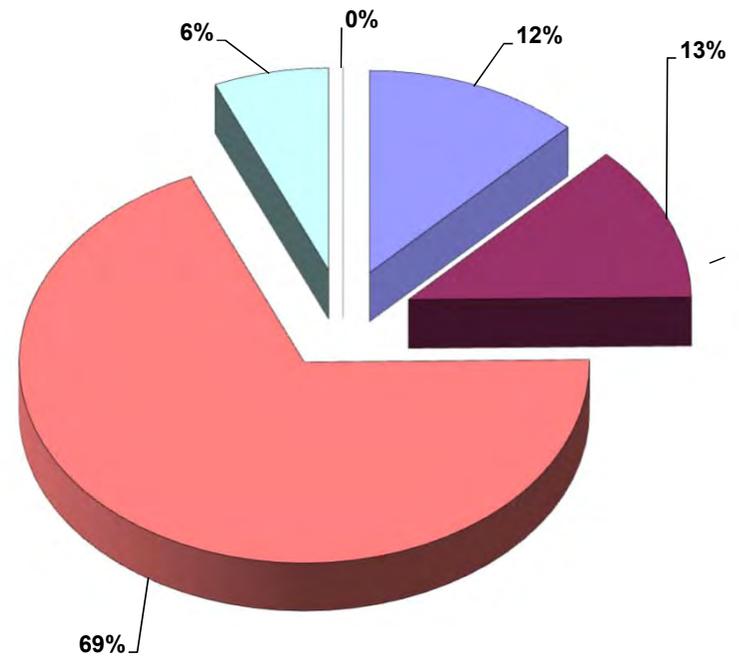


Enterprise Funds Summary of Expenses

FY 23			FY 22	
\$ 26,738,689	PERSONAL SERVICES		\$ 25,469,906	
28,035,239	OPERATION & MAINTENANCE		26,198,414	
180,288,376	CAPITAL		143,034,080	
15,939,383	DEBT SERVICE		13,569,101	
-	INTERFUND TRANSFERS		-	
<u>\$ 251,001,687</u>	TOTAL		<u>\$ 208,271,501</u>	



Fiscal Year 2023



Fiscal Year 2022

**ENTERPRISE FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	WATER	WASTE- WATER	PARKING	SOLID WASTE	AIRPORT	TRANSIT
WORKING CAPITAL -BEGINNING	<u>\$ 41,381,450</u>	<u>\$ 20,131,087</u>	<u>\$ 739,909</u>	<u>\$ 12,548,212</u>	<u>\$ 24,608,729</u>	<u>\$ 7,070,709</u>
REVENUE:						
TAXES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,531,644
INTER-GOVERNMENTAL	17,607,145	-	-	-	18,700,000	9,848,954
CHARGES FOR SERVICE	29,866,250	22,833,950	1,905,632	18,905,000	12,359,247	771,550
FINES & FORFEITS	-	-	100,000	-	-	-
INVESTMENT EARNINGS	94,650	96,000	1,421	96,781	41,196	7,070
DONATIONS	-	-	-	-	-	-
INTERFUND TRANSFERS	-	-	130,000	-	-	-
DEBT PROCEEDS	97,000,000	-	-	-	2,000,000	-
MISCELLANEOUS	13,000	-	-	-	166,190	12,699
TOTAL REVENUE	<u>\$ 144,581,045</u>	<u>\$ 22,929,950</u>	<u>\$ 2,137,053</u>	<u>\$ 19,001,781</u>	<u>\$ 33,266,633</u>	<u>\$ 13,171,917</u>
EXPENSES:						
PERSONAL SERVICES	\$ 5,341,045	\$ 4,375,936	\$ 879,932	\$ 6,319,482	\$ 5,266,685	\$ 4,555,609
OPERATION & MAINTENANCE	9,548,038	5,617,155	768,911	7,057,927	3,444,646	1,598,562
CAPITAL	126,911,207	15,893,972	-	13,510,032	19,051,817	4,921,348
DEBT SERVICE	8,340,000	5,375,000	255,783	1,565,000	403,600	-
TOTAL EXPENSES	<u>\$ 150,140,290</u>	<u>\$ 31,262,063</u>	<u>\$ 1,904,626</u>	<u>\$ 28,452,441</u>	<u>\$ 28,166,748</u>	<u>\$ 11,075,519</u>
WORKING CAPITAL NOT BUDGETED						
WORKING CAPITAL - ENDING	<u>\$ 35,822,205</u>	<u>\$ 11,798,974</u>	<u>\$ 972,336</u>	<u>\$ 3,097,552</u>	<u>\$ 29,708,614</u>	<u>\$ 9,167,107</u>
LESS OPERATING RESERVE	<u>4,020,000</u>	<u>1,800,000</u>	<u>264,000</u>	<u>5,883,000</u>	<u>1,480,000</u>	<u>1,046,000</u>
LESS BOND/LOAN RESERVE REQUIREMENTS	<u>1,385,000</u>	<u>1,445,000</u>	<u>-</u>	<u>-</u>	<u>2,425,000</u>	<u>-</u>
AVAILABLE WORKING CAPITAL	<u>\$ 30,417,205</u>	<u>\$ 8,553,974</u>	<u>\$ 708,336</u>	<u>\$ (2,785,448)</u>	<u>\$ 25,803,614</u>	<u>\$ 8,121,107</u>

**ENTERPRISE FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	APPROVED BUDGET FY 23	APPROVED BUDGET FY 22	INCREASE (DECREASE)	ACTUAL FY 21
WORKING CAPITAL -BEGINNING	<u>\$ 106,480,096</u>	<u>\$ 88,013,351</u>	<u>\$ 18,466,745</u>	<u>\$ 117,093,605</u>
REVENUE:				
TAXES	\$ 2,531,644	\$ 2,492,962	\$ 38,682	\$ 2,396,685
INTER-GOVERNMENTAL	46,156,099	20,524,190	25,631,909	20,162,056
CHARGES FOR SERVICE	86,641,629	81,739,300	4,902,329	84,834,048
FINES & FORFEITS	100,000	95,000	5,000	75,141
INVESTMENT EARNINGS	337,118	832,114	(494,996)	174,859
DONATIONS	-	-	-	316,417
INTERFUND TRANSFERS	130,000	130,000	-	106,950
DEBT PROCEEDS	99,000,000	80,000,000	19,000,000	-
MISCELLANEOUS	<u>191,889</u>	<u>61,450</u>	<u>130,439</u>	<u>295,102</u>
TOTAL REVENUE	<u>\$ 235,088,379</u>	<u>\$ 185,875,016</u>	<u>\$ 49,213,363</u>	<u>\$ 108,361,258</u>
EXPENSES:				
PERSONAL SERVICES	\$ 26,738,689	\$ 25,469,906	\$ 1,268,783	\$ 26,792,270
OPERATION & MAINTENANCE	28,035,239	26,198,414	1,836,825	24,811,938
CAPITAL	180,288,376	143,034,080	37,254,296	46,290,339
DEBT SERVICE	<u>15,939,383</u>	<u>13,569,101</u>	<u>2,370,282</u>	<u>4,124,294</u>
TOTAL EXPENSES	<u>\$ 251,001,687</u>	<u>\$ 208,271,501</u>	<u>\$ 42,730,186</u>	<u>\$ 102,018,841</u>
WORKING CAPITAL NOT BUDGETED				(3,670,756)
WORKING CAPITAL - ENDING	<u>\$ 90,566,788</u>	<u>\$ 65,616,866</u>	<u>\$ 24,949,922</u>	<u>\$ 119,765,266</u>
LESS OPERATING RESERVE	14,493,000	13,445,000	1,048,000	12,390,202
LESS BOND/LOAN RESERVE REQUIREMENTS	<u>5,255,000</u>	<u>5,501,044</u>	<u>(246,044)</u>	<u>5,256,097</u>
AVAILABLE WORKING CAPITAL	<u>\$ 70,818,788</u>	<u>\$ 46,670,822</u>	<u>\$ 24,147,966</u>	<u>\$ 102,118,967</u>

**WATER FUND
OPERATING BUDGET**

FUNDS 5020,5030,5050,5070,4160,8700

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL - BEGINNING	\$ 45,028,333	\$ 39,916,842	\$ 29,920,494	\$ 46,359,048	\$ 41,381,450
REVENUES:					
WATER SALES	\$ 24,259,364	\$ 28,570,077	\$ 27,202,700	\$ 26,382,950	\$ 27,018,950
FIRE HYDRANT CHARGES	422,730	446,249	430,000	440,000	440,000
WATER SERVICE LINE INS.	461,306	467,634	526,000	440,000	440,000
OTHER CHARGES FOR SERV.	406,006	414,452	387,000	399,000	404,300
LATE PAYMENT CHARGES	25,730	28,207	35,000	35,000	35,000
SYSTEM DEVELOPMENT FEE	880,074	1,701,909	1,300,000	1,800,000	1,500,000
STATE FEE	62,162	62,410	62,000	62,883	63,000
CONTRIBUTIONS-DONATIONS	188,782	286,272	-	-	-
ARPA GRANT	-	-	-	2,000,000	17,607,145
MISCELLANEOUS	91,404	11,914	7,200	103,200	13,000
TRANSFERS IN	4,500	6,950	-	-	-
SALE OF EQUIPMENT/LAND	13,559	-	-	-	-
SRF LOAN REVENUE	-	-	72,000,000	-	97,000,000
INTEREST ON INVESTMENTS	690,427	55,725	272,000	(4,011)	59,650
TOTAL REVENUE	\$ 27,506,044	\$ 32,051,799	\$ 102,221,900	\$ 31,659,022	\$ 144,581,045
EXPENSES:					
ADMINISTRATION	\$ 1,987,650	\$ 2,342,817	\$ 2,579,716	\$ 2,842,104	\$ 2,742,005
FISCAL SERVICES	1,549,716	2,302,174	322,515	327,400	331,449
TREATMENT PLANT	5,656,655	5,898,576	6,251,287	6,712,269	6,971,408
DISTRIB/COLLECT/METERS	3,471,908	3,149,897	4,002,685	4,437,824	4,494,221
CAPITAL	16,564,035	9,479,395	90,938,618	19,152,148	126,911,207
WATER SERVICE INS. PROG	612,142	254,314	350,000	394,875	350,000
BOND PRINCIPAL	-	-	3,620,000	2,100,000	5,900,000
BOND INTEREST	616,911	560,723	2,150,000	670,000	2,440,000
TOTAL EXPENSES	\$ 30,459,017	\$ 23,987,896	\$ 110,214,821	\$ 36,636,620	\$ 150,140,290
W.C. CHANGES NOT BUDGETED	(2,158,518)	(1,621,697)	-	-	-
WORKING CAPITAL - ENDING	\$ 39,916,842	\$ 46,359,048	\$ 21,927,573	\$ 41,381,450	\$ 35,822,205
LESS OPERATING RESERVE	3,417,000	3,646,000	3,646,000	3,524,516	4,020,000
LESS SRF LOAN RESERVE	1,386,571	1,386,571	1,385,000	1,385,000	1,385,000
AVAILABLE WORKING CAPITAL	\$ 35,113,271	\$ 41,326,477	\$ 16,896,573	\$ 36,471,934	\$ 30,417,205

**WASTEWATER FUND
OPERATING BUDGET**

FUNDS 5120,5130,5180,5190,4210

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL - BEGINNING	<u>\$ 44,535,860</u>	<u>\$ 34,232,430</u>	<u>\$ 22,668,084</u>	<u>\$ 34,689,881</u>	<u>\$ 20,131,087</u>
REVENUES:					
WASTEWATER CHARGES	\$ 19,655,173	\$ 20,546,771	\$ 20,443,600	\$ 20,147,200	\$ 20,621,200
PERMITS	50,740	70,620	55,000	65,000	65,000
OTHER CHARGES FOR SERV.	306,128	289,730	268,920	265,703	315,750
WHOLESALE SURCHARGE	78,007	86,967	76,000	80,000	82,000
LATE PAYMENT CHARGES	38,607	43,835	40,000	45,000	45,000
SYSTEM DEVELOPMENT FEE	933,650	1,736,706	1,200,000	1,900,000	1,700,000
STATE FEE	52,116	53,070	45,000	50,000	50,000
CONTRIBUTIONS/DONATIONS	169,580	30,145	-	-	-
ARPA GRANT	-	-	-	2,000,000	-
MISCELLANEOUS	75,150	104,388	-	3,812	-
SALE OF EQUIPMENT	1,092	11,466	-	-	-
INTEREST ON INVESTMENTS	<u>752,122</u>	<u>46,624</u>	<u>240,000</u>	<u>1,989</u>	<u>51,000</u>
TOTAL REVENUE	<u>\$ 22,112,365</u>	<u>\$ 23,020,322</u>	<u>\$ 22,368,520</u>	<u>\$ 24,558,704</u>	<u>\$ 22,929,950</u>
EXPENSES:					
ADMINISTRATION	\$ 1,597,080	\$ 2,054,261	\$ 1,862,847	\$ 2,076,347	\$ 1,707,227
FISCAL SERVICES	378,393	489,310	72,488	73,783	75,933
TREATMENT PLANT	5,514,059	5,322,669	6,188,005	7,719,595	5,955,621
COLLECTION SYSTEM	1,452,908	1,508,609	1,647,699	1,636,310	1,750,421
ENVIRONMENTAL AFFAIRS	503,515	453,945	483,922	402,301	503,889
REPLACEMENT EXPEND.	17,887,136	7,832,987	16,519,103	21,834,509	15,893,972
BOND PRINCIPAL	-	-	2,705,000	2,705,000	2,670,000
BOND INTEREST	<u>2,329,552</u>	<u>2,237,107</u>	<u>2,669,653</u>	<u>2,669,653</u>	<u>2,705,000</u>
TOTAL EXPENSES	<u>\$ 29,662,643</u>	<u>\$ 19,898,888</u>	<u>\$ 32,148,717</u>	<u>\$ 39,117,498</u>	<u>\$ 31,262,063</u>
W.C. CHANGES NOT BUDGETED	<u>(2,753,152)</u>	<u>(2,663,983)</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL - ENDING	<u>\$ 34,232,430</u>	<u>\$ 34,689,881</u>	<u>\$ 12,887,887</u>	<u>\$ 20,131,087</u>	<u>\$ 11,798,974</u>
LESS OPERATING RESERVE	1,575,000	1,845,000	1,845,000	1,833,946	1,800,000
LESS SRF LOAN RESERVE	<u>1,444,291</u>	<u>1,444,526</u>	<u>1,445,000</u>	<u>1,445,000</u>	<u>1,445,000</u>
AVAILABLE WORKING CAPITAL	<u>\$ 31,213,139</u>	<u>\$ 31,400,355</u>	<u>\$ 9,597,887</u>	<u>\$ 16,852,141</u>	<u>\$ 8,553,974</u>

**PARKING FUND
OPERATING BUDGET**

FUND 5210

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL - BEGINNING	\$ 200,811	\$ 265,390	\$ 411,495	\$ 341,322	\$ 739,909
REVENUES:					
PARKING METER INCOME	\$ 412,153	\$ 427,621	\$ 440,150	\$ 442,892	\$ 451,250
VIOLATIONS	78,104	75,141	95,000	93,010	100,000
SURFACE LOTS	38,380	40,489	42,550	39,687	40,250
PARK 1 - GARAGE	265,368	242,601	283,950	259,782	262,250
PARK 1 - STORE RENTAL	56,486	56,850	56,550	58,380	56,850
PARK 2	474,557	475,946	477,325	572,259	571,063
PARK 3	210,203	240,848	222,300	280,799	279,330
EMPIRE PARKING GARAGE	195,921	204,784	204,000	216,068	222,350
INVESTMENT EARNINGS	9,677	717	2,281	1,391	1,421
ELECT CAR CHARGING GRANT	-	25,500	-	-	-
CARES GRANT	-	1,260	-	-	-
VEHICLE PERMITS	-	-	-	11,012	22,289
TIF TRANSFER	100,000	100,000	130,000	130,000	130,000
MISC. REVENUE	14,133	5,698	-	-	-
TOTAL REVENUE	\$ 1,854,982	\$ 1,897,455	\$ 1,954,106	\$ 2,105,280	\$ 2,137,053
EXPENSES:					
ADMINISTRATION	\$ 233,241	\$ 317,652	\$ 259,933	\$ 256,373	\$ 265,743
ENFORCEMENT	226,469	260,569	289,382	290,878	262,548
METER COLLECT. & MAINT.	221,500	380,865	227,584	223,287	227,629
SURFACE LOTS	20,981	16,770	25,304	20,494	25,010
PARK 1 - GARAGE	129,960	133,485	162,476	148,620	163,387
PARK 1 - STORE RENTAL	19,185	19,176	21,880	13,949	21,910
PARK 2	321,339	326,394	288,752	280,835	298,066
PARK 3	135,638	138,964	251,090	239,141	249,920
EMPIRE PARKING GARAGE	129,304	126,140	131,814	113,044	134,630
DEBT SERVICE-PRINCIPAL	-	-	162,154	-	169,459
DEBT SERVICE-INTEREST	103,233	96,364	93,629	93,629	86,324
CONSTRUCTION & CAPITAL	98,800	-	26,443	26,443	-
TOTAL EXPENSES	\$ 1,639,650	\$ 1,816,379	\$ 1,940,441	\$ 1,706,693	\$ 1,904,626
WORKING CAP. CHANGES NOT BUDGETED	(150,753)	(5,144)	-	-	-
WORKING CAPITAL - ENDING	\$ 265,390	\$ 341,322	\$ 425,160	\$ 739,909	\$ 972,336
LESS OPERATING RESERVE	230,019	275,202	265,000	254,000	264,000
AVAILABLE WORKING CAPITAL	\$ 35,371	\$ 66,120	\$ 160,160	\$ 485,909	\$ 708,336

**SOLID WASTE FUND
OPERATING BUDGET**

FUNDS 5410,5420,5440,5450

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL - BEGINNING	<u>\$ 34,933,405</u>	<u>\$ 21,690,527</u>	<u>\$ 10,777,267</u>	<u>\$ 15,460,105</u>	<u>\$ 12,548,212</u>
REVENUES:					
GARBAGE COLLECTION-RES	\$ 5,609,814	\$ 5,856,028	\$ 5,700,000	\$ 5,700,000	\$ 5,930,000
GARBAGE COLLECTION-COMM	4,388,734	4,585,072	4,530,000	4,600,000	4,760,000
COLLECTION-BILLED	1,044,240	1,218,881	1,160,000	1,360,000	1,440,000
LANDFILL CHARGES	5,701,658	6,039,774	5,675,000	6,388,540	6,675,000
MISC CHARGE FOR SERVICES	72,569	72,579	67,000	79,204	80,000
SURCHARGES	13,510	17,555	16,000	19,000	20,000
INTEREST ON INVSTMNT/LOANS	618,674	44,609	162,000	78,036	96,781
SALE OF SURPLUS EQUIP/LAND	17,047	92,843	-	-	-
CARES GRANT	-	1,329	-	-	-
REFUNDS/REIMBURSEMENTS	<u>90,628</u>	<u>14,770</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 17,556,874</u>	<u>\$ 17,943,440</u>	<u>\$ 17,310,000</u>	<u>\$ 18,224,780</u>	<u>\$ 19,001,781</u>
EXPENSES:					
ADMINISTRATION	\$ 1,398,029	\$ 1,987,427	\$ 1,553,600	\$ 1,612,416	\$ 1,562,906
COLLECTION	9,537,267	8,429,186	10,003,766	11,629,466	11,687,639
LANDFILL	<u>19,288,619</u>	<u>14,248,676</u>	<u>13,172,301</u>	<u>7,894,791</u>	<u>15,201,896</u>
TOTAL EXPENSES	<u>\$ 30,223,915</u>	<u>\$ 24,665,289</u>	<u>\$ 24,729,667</u>	<u>\$ 21,136,673</u>	<u>\$ 28,452,441</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>(575,837)</u>	<u>491,427</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL - ENDING	<u>\$ 21,690,527</u>	<u>\$ 15,460,105</u>	<u>\$ 3,357,600</u>	<u>\$ 12,548,212</u>	<u>\$ 3,097,552</u>
LESS OPERATING RESERVE	4,377,000	4,377,000	5,260,000	5,051,280	5,883,000 *
LESS DEBT RESERVE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
AVAILABLE WORKING CAPITAL	<u>\$ 17,313,527</u>	<u>\$ 11,083,105</u>	<u>\$ (1,902,400)</u>	<u>\$ 7,496,932</u>	<u>\$ (2,785,448)</u>

**The reserve for solid waste was established at 44% of operating revenues which was the amount needed when solid waste collection fees were billed on the annual tax statement and revenues were only received twice per year. The fees are now billed on the monthly utility bill and the reserve needs to be modified to 22%. This will result in FY23 reserves needed as \$2,943,030 and the available working capital as \$154,522.*

**AIRPORT FUND
OPERATING BUDGET**

FUNDS 5600-5690 & 4050-4090

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL - BEGINNING	<u>\$ 15,711,073</u>	<u>\$ 17,127,642</u>	<u>\$ 19,423,364</u>	<u>\$ 19,423,364</u>	<u>\$ 24,608,729</u>
REVENUES:					
CHARGE FOR SERVICES	\$ 9,272,659	\$ 8,495,665	\$ 8,643,444	\$ 9,457,970	\$ 10,159,247
FEDERAL/STATE GRANT REVENUE	7,646,563	13,060,034	9,523,603	15,800,000	15,700,000
PFC REVENUE	1,247,859	1,222,713	850,000	970,000	1,500,000
CFC REVENUE	668,280	539,577	726,401	567,000	700,000
CONTRIBUTIONS	-	-	-	-	-
INVESTMENT INTEREST	271,239	23,415	70,736	1,000	41,196
SALE OF EQUIPMENT/LAND	-	-	-	-	-
ARPA GRANT	1,556,991	3,193,804	-	3,326,000	3,000,000
BOND REVENUE	-	-	8,000,000	-	2,000,000
SHORT-TERM BORROWING	-	-	-	-	-
REFUNDS/REIMBURSEMENTS	<u>147,212</u>	<u>48,472</u>	<u>44,200</u>	<u>87,000</u>	<u>166,190</u>
TOTAL REVENUE	<u>\$ 20,810,803</u>	<u>\$ 26,583,680</u>	<u>\$ 27,858,384</u>	<u>\$ 30,208,970</u>	<u>\$ 33,266,633</u>
EXPENSES:					
ADMINISTRATION	\$ 1,534,512	\$ 2,017,191	\$ 1,975,347	\$ 1,412,016	\$ 2,003,894
BUILDING MAINTENANCE	1,989,754	1,836,608	1,990,598	1,911,300	2,147,695
AIRFIELD MAINTENANCE	1,312,922	1,250,196	1,496,489	1,383,420	1,628,464
AIRPORT POLICE	901,071	781,987	980,250	932,426	982,428
AIRCRAFT RESCUE FIREFIGHTING	1,176,781	1,170,581	1,288,062	1,152,517	1,263,744
BUSINESS PARK	171,738	152,719	201,547	183,226	213,755
CAR RENTAL FUELING	275,785	194,386	269,361	198,000	270,000
CAR WASH FACILITY O&M	234,733	143,808	204,578	165,000	201,351
AIRPORT AIP GRANT PROJECTS	10,068,363	15,256,766	14,702,338	15,000,000	16,099,817
AIRPORT PFC PROJECTS	-	1,600,000	-	1,400,000	1,500,000
AIRPORT CFC PROJECTS	87,765	-	-	-	-
CAPITAL OUTLAY	474,010	584,611	2,051,036	900,000	1,452,000
BOND ISSUE COSTS	-	313,611	-	-	-
DEBT SERVICE-PRINCIPAL	-	-	265,000	265,000	275,000
DEBT SERVICE-INTEREST	<u>259,472</u>	<u>156,770</u>	<u>338,640</u>	<u>120,700</u>	<u>128,600</u>
TOTAL EXPENSES	<u>\$ 18,486,906</u>	<u>\$ 25,459,234</u>	<u>\$ 25,763,246</u>	<u>\$ 25,023,605</u>	<u>\$ 28,166,748</u>
WORKING CAPITAL CHANGES NOT BUDGETED:	<u>(907,328)</u>	<u>(349,177)</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL - ENDING	<u>\$ 17,127,642</u>	<u>\$ 17,902,911</u>	<u>\$ 21,518,502</u>	<u>\$ 24,608,729</u>	<u>\$ 29,708,614</u>
LESS OPERATING RESERVE	<u>1,343,000</u>	<u>1,343,000</u>	<u>1,429,000</u>	<u>1,480,000</u>	<u>1,480,000</u>
LESS REVENUE BOND RESERVE	<u>2,688,344</u>	<u>2,425,000</u>	<u>2,671,044</u>	<u>2,425,000</u>	<u>2,425,000</u>
AVAILABLE WORKING CAPITAL	<u>\$ 13,096,298</u>	<u>\$ 14,134,911</u>	<u>\$ 17,418,458</u>	<u>\$ 20,703,729</u>	<u>\$ 25,803,614</u>

**TRANSIT FUND
OPERATING BUDGET**

FUNDS 5710,5720,4110,4120,2040

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL - BEGINNING	<u>\$ 1,837,383</u>	<u>\$ 3,860,774</u>	<u>\$ 4,812,647</u>	<u>\$ 5,011,999</u>	<u>\$ 7,070,709</u>
REVENUES:					
STATE AND FEDERAL GRANTS	\$ 3,997,054	\$ 3,041,348	\$ 3,590,624	\$ 4,919,583	\$ 5,309,844
FTA CAPITAL GRANT	442,005	334,765	6,910,987	5,422,404	4,024,578
TAX REVENUE	2,350,880	2,396,685	2,492,962	2,510,559	2,531,644
INTER GOVERNMENTAL	477,132	492,102	498,976	498,976	514,532
OPERATING REVENUES	632,015	578,428	648,410	634,718	771,550
INTEREST ON INVESTMENTS	38,262	3,769	10,097	(14,500)	7,070
MISCELLANEOUS	86,237	17,465	750	6,276	7,050
SALE SURPLUS EQUIP	662	-	9,300	-	5,649
TOTAL REVENUE	<u>\$ 8,024,247</u>	<u>\$ 6,864,562</u>	<u>\$ 14,162,106</u>	<u>\$ 13,978,016</u>	<u>\$ 13,171,917</u>
EXPENSES:					
ADMINISTRATION	\$ 584,186	\$ 1,024,059	\$ 565,362	\$ 651,038	\$ 630,858
OPERATIONS/DRIVERS	2,116,910	2,100,026	2,955,119	2,300,102	2,738,106
OPERATIONS/NON-DRIVERS	698,474	839,901	484,394	498,087	476,329
MAINTENANCE	888,805	807,845	1,090,571	971,414	1,089,362
MARKETING	20,075	20,922	63,147	50,100	103,701
PARATRANSIT	1,338,255	1,072,355	711,332	989,912	1,096,685
DOWNTOWN TRANSFER CNTR	30,968	82,320	19,130	28,180	19,130
CAPITAL-LOCAL	-	-	-	-	-
CAPITAL - FEDERAL	442,675	130,864	7,578,554	6,430,473	4,921,348
O & M - LOCAL	-	112,863	7,000	-	-
TOTAL EXPENSES	<u>\$ 6,120,348</u>	<u>\$ 6,191,155</u>	<u>\$ 13,474,609</u>	<u>\$ 11,919,306</u>	<u>\$ 11,075,519</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>119,492</u>	<u>477,818</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL - ENDING	<u>\$ 3,860,774</u>	<u>\$ 5,011,999</u>	<u>\$ 5,500,144</u>	<u>\$ 7,070,709</u>	<u>\$ 9,167,107</u>
LESS OPERATING RESERVE	<u>904,000</u>	<u>904,000</u>	<u>1,000,000</u>	<u>896,000</u>	<u>1,046,000</u>
AVAILABLE WORKING CAPITAL	<u>\$ 2,956,774</u>	<u>\$ 4,107,999</u>	<u>\$ 4,500,144</u>	<u>\$ 6,174,709</u>	<u>\$ 8,121,107</u>

Internal Service Funds

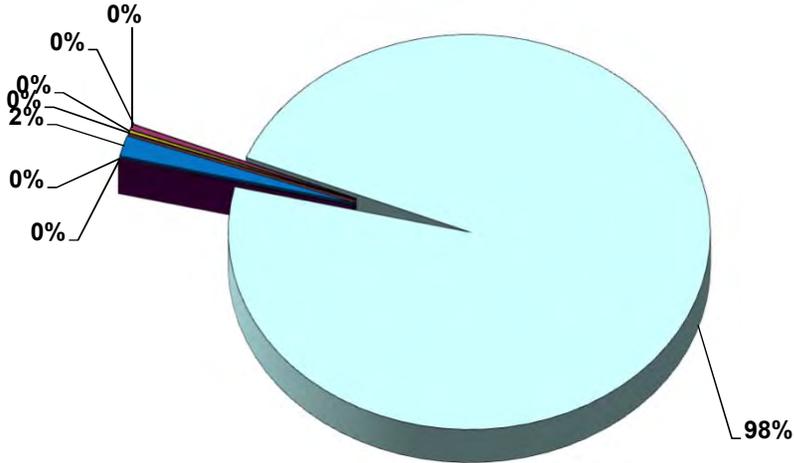
INTERNAL SERVICE FUNDS

The internal service fund accounts for activities and services performed for other organizational units within the City. Charges to other City Departments are made on a cost-reimbursement basis to support these activities. The City's internal service funds and their purposes are:

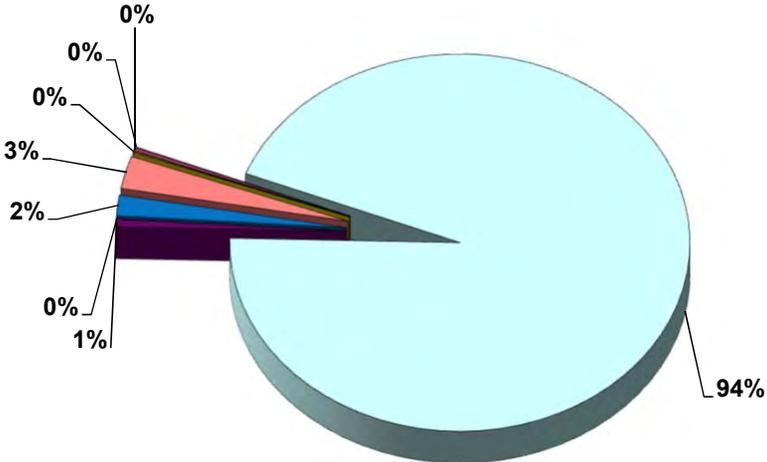
- ✓ The **Fleet Services Fund** provides for the maintenance and repair of vehicles used in the operation of City services.
- ✓ The **Central Services Fund** provides postage and copying service used in the operation of City services.
- ✓ The **Information Technology Fund** provides the City with technology related strategic planning, project management, integration, technology procurement, E-mail, networking, communications, application development, GIS, mapping, overall hardware and software support, vendor relations, and training services.
- ✓ The **City Health Benefits Fund** accounts for amounts received for use in paying health costs of City employees. Those health care costs are paid directly from this fund.
- ✓ The **Central Telephone Services Fund** provides for the maintenance and operation of the city-wide telephone system.
- ✓ The **Radio Communications Fund** provides for the maintenance and operation of the city-wide radio system.
- ✓ The **Property Insurance Fund** purchases liability insurance from MMIA and property insurance from a third party provider for the City and provides for the cost of claims, deductibles, and equipment damages.
- ✓ The **Facilities Management Fund** provides operating and maintenance services to the City Hall and Billings Operations Center buildings and provides project management, project specifications, and/or advice to all City departments by request.
- ✓ The **Public Works Administration Fund** provides administration services to the Public Works operational divisions.
- ✓ The **Public Works Engineering Fund** provides engineering services to the Public Works projects.

Internal Service Fund Summary of Revenues

FY 23			FY 22	
\$	55,000	SPECIAL ASSESSMENTS	\$	26,000
	134,000	LICENSES AND PERMITS		95,900
	-	INTER-GOVERNMENTAL		-
	30,777,289	CHARGES FOR SERVICE		28,210,978
	41,625	INVESTMENT EARNINGS		184,250
	532,057	INTERFUND TRANSFERS		532,057
	18,000	MISCELLANEOUS		830,181
<u>\$</u>	<u>31,557,971</u>	TOTAL	<u>\$</u>	<u>29,879,366</u>



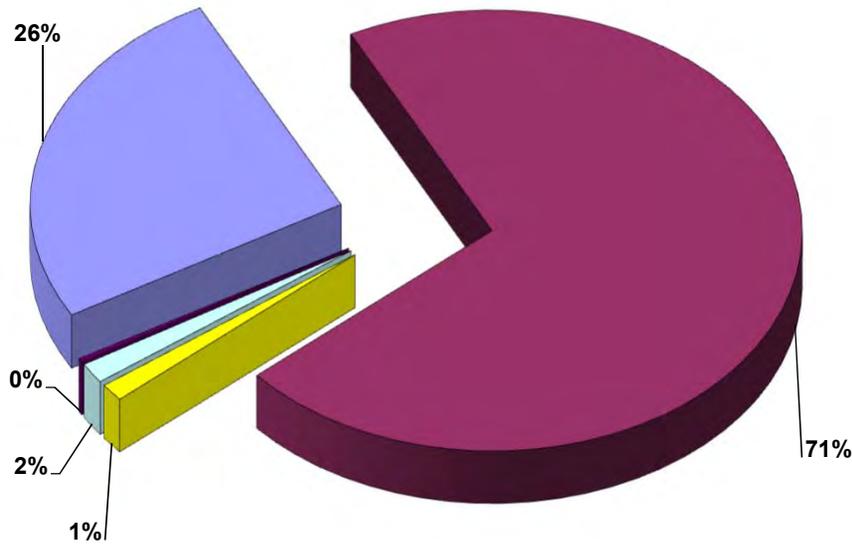
Fiscal Year 2023



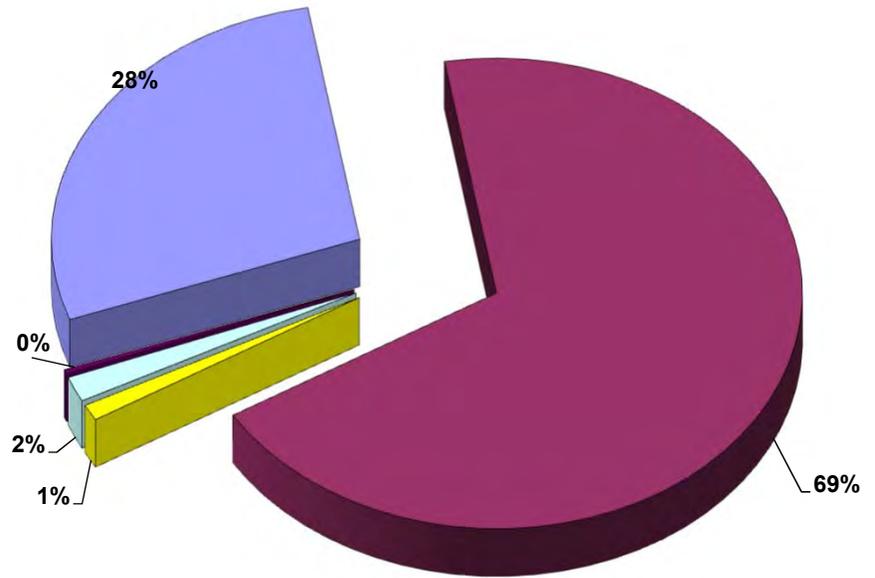
Fiscal Year 2022

Internal Service Fund Summary of Expenses

<u>FY 23</u>			<u>FY 22</u>	
\$ 9,239,344		PERSONAL SERVICES	\$ 8,584,217	
25,453,538		OPERATION & MAINTENANCE	21,263,653	
455,513		CAPITAL	338,418	
532,056		DEBT SERVICE	532,056	
95,769		INTERFUND TRANSFERS	95,770	
<u>\$ 35,776,220</u>		TOTAL	<u>\$ 30,814,114</u>	



Fiscal Year 2023



Fiscal Year 2022

**INTERNAL SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	FLEET SERVICES	CENTRAL SERVICES	INFORMATION TECHNOLOGY	CITY HEALTH BENEFITS	CENTRAL TELEPHONE	RADIO COMMUNICATIONS	PROPERTY INSURANCE	FACILITIES MANAGEMENT
WORKING CAPITAL - BEGINNING	\$ 1,516,169	\$ 217,355	\$ 618,622	\$ 8,070,253	\$ 193,054	\$ 328,306	\$ 713,833	\$ 3,302,212
REVENUE:								
SPECIAL ASSESSMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LICENSES & PERMITS	-	-	-	-	-	-	-	-
INTER-GOVERNMENTAL	-	-	-	-	-	-	-	-
CHARGES FOR SERVICE	2,040,557	113,619	3,452,746	13,560,000	454,828	299,969	2,635,935	1,969,249
INVESTMENT EARNINGS	3,750	454	1,644	20,382	753	1,522	918	9,202
INTERFUND TRANSFERS	-	-	-	-	-	-	-	532,057
MISCELLANEOUS	18,000	-	-	-	-	-	-	-
TOTAL REVENUE	\$ 2,062,307	\$ 114,073	\$ 3,454,390	\$ 13,580,382	\$ 455,581	\$ 301,491	\$ 2,636,853	\$ 2,510,508
EXPENSES:								
PERSONAL SERVICES	\$ 1,546,818	\$ -	\$ 2,175,659	\$ 50,000	\$ 167,370	\$ -	\$ 116,364	\$ 650,765
OPERATION & MAINTENANCE	403,238	96,470	1,203,115	15,758,653	277,776	292,179	3,002,349	2,591,362
CAPITAL	-	28,028	127,500	-	20,000	-	-	192,000
DEBT SERVICE	-	-	-	-	-	-	-	532,056
INTERFUND TRANSFERS	95,769	-	-	-	-	-	-	-
TOTAL EXPENSES	\$ 2,045,825	\$ 124,498	\$ 3,506,274	\$ 15,808,653	\$ 465,146	\$ 292,179	\$ 3,118,713	\$ 3,966,183
WORKING CAPITAL- ENDING	\$ 1,532,651	\$ 206,930	\$ 566,738	\$ 5,841,982	\$ 183,489	\$ 337,618	\$ 231,973	\$ 1,846,537
WORKING CAPITAL NOT BUDGETED	-	-	-	-	-	-	-	-
LESS RESERVED/DESIGNATED	721,521	-	844,694	-	35,612	-	997,988	317,295
UNDESIGNATED WORKING CAPITAL BALANCE ENDING	\$ 811,130	\$ 206,930	\$ (277,956)	\$ 5,841,982	\$ 147,877	\$ 337,618	\$ (766,015)	\$ 1,529,242

**INTERNAL SERVICE FUNDS
SUMMARY
OPERATING BUDGET
FY 23**

	PUBLIC WORKS ADMINISTRATION	PUBLIC WORKS ENGINEERING	APPROVED BUDGET FY 23	APPROVED BUDGET FY 22	INCREASE (DECREASE)	ACTUAL FY 21
WORKING CAPITAL - BEGINNING	\$ 710,542	\$ 279,833	\$ 15,950,179	\$ 15,680,591	\$ 269,588	\$ 15,004,252
REVENUE:						
SPECIAL ASSESSMENTS	\$ -	\$ 55,000	\$ 55,000	\$ 26,000	\$ 29,000	\$ 54,751
LICENSES & PERMITS	-	134,000	134,000	95,900	38,100	128,177
INTER-GOVERNMENTAL CHARGES FOR SERVICE	2,924,130	3,326,256	30,777,289	28,210,978	2,566,311	27,967,182
INVESTMENT EARNINGS	2,000	1,000	41,625	184,250	(142,625)	27,395
INTERFUND TRANSFERS	-	-	532,057	532,057	-	532,057
MISCELLANEOUS	-	-	18,000	830,181	(812,181)	3,276,630
TOTAL REVENUE	\$ 2,926,130	\$ 3,516,256	\$ 31,557,971	\$ 29,879,366	\$ 1,678,605	\$ 32,461,744
EXPENSES:						
PERSONAL SERVICES	\$ 1,937,779	\$ 2,594,589	\$ 9,239,344	\$ 8,584,217	\$ 655,127	\$ 9,469,512
OPERATION & MAINTENANCE	1,060,560	767,836	25,453,538	21,263,653	4,189,885	19,122,872
CAPITAL	12,000	75,985	455,513	338,418	117,095	268,595
DEBT SERVICE	-	-	532,056	532,056	-	16,744
INTERFUND TRANSFERS	-	-	95,769	95,770	(1)	107,129
TOTAL EXPENSES	\$ 3,010,339	\$ 3,438,410	\$ 35,776,220	\$ 30,814,114	\$ 4,962,106	\$ 28,984,852
WORKING CAPITAL- ENDING	\$ 626,333	\$ 357,679	\$ 11,731,930	\$ 14,745,843	\$ (3,013,913)	\$ 18,481,144
WORKING CAPITAL NOT BUDGETED	-	-	-	-	-	319,184
LESS RESERVED/DESIGNATED	239,867	336,243	3,493,218	2,980,822	512,396	3,084,815
UNDESIGNATED WORKING CAPITAL BALANCE ENDING	\$ 386,466	\$ 21,437	\$ 8,238,712	\$ 11,765,021	\$ (3,526,309)	\$ 15,715,514

**FLEET SERVICES FUND
OPERATING BUDGET**

FUND 6010

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL - BEGINNING	<u>\$ 1,319,932</u>	<u>\$ 1,498,162</u>	<u>\$ 1,195,428</u>	<u>\$ 1,428,187</u>	<u>\$ 1,516,169</u>
REVENUES:					
FLEET SERVICES	\$ 1,902,803	\$ 1,817,672	\$ 2,017,357	\$ 1,925,000	\$ 1,999,807
COURIER	38,820	39,972	40,750	40,752	40,750
INTEREST EARNINGS	23,990	2,039	6,910	-	3,750
INTERGOVERNMENTAL	25,461	98,366	-	-	-
MISCELLANEOUS	<u>14,489</u>	<u>19,508</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>
TOTAL REVENUE	<u>\$ 2,005,563</u>	<u>\$ 1,977,557</u>	<u>\$ 2,083,017</u>	<u>\$ 1,983,752</u>	<u>\$ 2,062,307</u>
EXPENSES:					
PERSONAL SERVICES	\$ 1,608,337	\$ 1,855,927	\$ 1,538,350	\$ 1,400,000	\$ 1,546,818
OPERATION & MAINTENANCE	257,020	352,361	387,693	380,000	403,238
CAPITAL	25,072	-	21,470	20,000	-
TRANSFERS OUT	<u>103,269</u>	<u>107,129</u>	<u>95,770</u>	<u>95,770</u>	<u>95,769</u>
TOTAL EXPENSES	<u>\$ 1,993,698</u>	<u>\$ 2,315,417</u>	<u>\$ 2,043,283</u>	<u>\$ 1,895,770</u>	<u>\$ 2,045,825</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>166,365</u>	<u>267,885</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL - ENDING	<u>\$ 1,498,162</u>	<u>\$ 1,428,187</u>	<u>\$ 1,235,162</u>	<u>\$ 1,516,169</u>	<u>\$ 1,532,651</u>
LESS OPERATING RESERVE	<u>\$ 690,182</u>	<u>\$ 817,067</u>	<u>\$ 712,636</u>	<u>\$ 658,600</u>	<u>\$ 721,521</u>
AVAILABLE WORKING CAPITAL	<u><u>\$ 807,980</u></u>	<u><u>\$ 611,120</u></u>	<u><u>\$ 522,526</u></u>	<u><u>\$ 857,569</u></u>	<u><u>\$ 811,130</u></u>

**CENTRAL SERVICES FUND
OPERATING BUDGET**

FUND 6050

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL-BEGINNING	<u>\$ 200,071</u>	<u>\$ 201,374</u>	<u>\$ 242,477</u>	<u>\$ 230,438</u>	<u>\$ 217,355</u>
REVENUES:					
MAIL SERVICE	\$ 66,061	\$ 63,397	\$ 68,000	\$ 60,420	\$ 66,000
DUPLICATION	46,577	50,429	50,228	46,028	47,619
INTEREST EARNINGS	<u>3,541</u>	<u>300</u>	<u>855</u>	<u>20</u>	<u>454</u>
TOTAL REVENUE	<u>\$ 116,179</u>	<u>\$ 114,126</u>	<u>\$ 119,083</u>	<u>\$ 106,468</u>	<u>\$ 114,073</u>
EXPENSES:					
MAIL SERVICE	\$ 66,060	\$ 63,395	\$ 68,000	\$ 60,420	\$ 66,000
CAPITAL OUTLAY	\$ -	\$ -	\$ 41,837	\$ 35,000	\$ 28,028
DUPLICATION	<u>62,132</u>	<u>21,667</u>	<u>31,819</u>	<u>24,131</u>	<u>30,470</u>
TOTAL EXPENSES	<u>\$ 128,192</u>	<u>\$ 85,062</u>	<u>\$ 141,656</u>	<u>\$ 119,551</u>	<u>\$ 124,498</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>13,316</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL-ENDING	<u>\$ 201,374</u>	<u>\$ 230,438</u>	<u>\$ 219,904</u>	<u>\$ 217,355</u>	<u>\$ 206,930</u>

**INFORMATION TECHNOLOGY FUND
OPERATING BUDGET**

FUND 6200

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL-BEGINNING	<u>\$ 587,147</u>	<u>\$ 616,118</u>	<u>\$ 695,831</u>	<u>\$ 604,562</u>	<u>\$ 618,622</u>
REVENUES:					
CHARGE FOR SERVICES	\$ 2,469,702	\$ 2,479,130	\$ 2,960,674	\$ 2,809,960	\$ 3,452,746
INTEREST EARNINGS	16,307	1,348	3,626	100	1,644
INTERGOVERNMENTAL	52,748	169,972	-	-	-
OTHER	<u>73,289</u>	<u>50,651</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 2,612,046</u>	<u>\$ 2,701,101</u>	<u>\$ 2,964,300</u>	<u>\$ 2,810,060</u>	<u>\$ 3,454,390</u>
EXPENSES:					
PERSONAL SERVICES	\$ 2,099,462	\$ 2,137,201	\$ 2,028,686	\$ 1,950,000	\$ 2,175,659
OPERATIONS & MAINTENANCE	585,531	677,474	913,084	810,000	1,203,115
CAPITAL	39,856	-	40,000	36,000	127,500
TRANSFER OUT	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 2,724,849</u>	<u>\$ 2,814,675</u>	<u>\$ 2,981,770</u>	<u>\$ 2,796,000</u>	<u>\$ 3,506,274</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>141,774</u>	<u>102,018</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL - ENDING	<u>\$ 616,118</u>	<u>\$ 604,562</u>	<u>\$ 678,361</u>	<u>\$ 618,622</u>	<u>\$ 566,738</u>
LESS OPERATING RESERVE	<u>671,248</u>	<u>703,669</u>	<u>735,443</u>	<u>690,000</u>	<u>844,694</u>
AVAILABLE WORKING CAPITAL	<u>\$ (55,130)</u>	<u>\$ (99,107)</u>	<u>\$ (57,082)</u>	<u>\$ (71,378)</u>	<u>\$ (277,956)</u>

**CITY HEALTH BENEFITS FUND
OPERATING BUDGET**

FUND 6270

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL - BEGINNING	<u>\$ 8,579,048</u>	<u>\$ 8,702,021</u>	<u>\$ 10,357,521</u>	<u>\$ 9,617,432</u>	<u>\$ 9,129,543</u>
REVENUES:					
INVESTMENT EARNINGS	\$ 160,111	\$ 14,532	\$ 41,044	\$ -	\$ 20,382
CHARGES FOR SERVICE:					
CITY CONTRIBUTION HEALTH	9,170,523	9,091,432	9,250,000	8,830,780	9,250,000
CITY CONTRIBUTION LIFE \$5,000	11,158	11,567	12,000	11,500	12,000
CITY CONTRIBUTION DENTAL	130,479	141,383	125,000	151,470	125,000
EMPLOYEE FLEX CONTRIB.	421,775	395,269	440,000	333,000	440,000
EMPLOYEE DENTAL CONTRIB	524,207	596,214	350,000	641,500	350,000
EMPLOYEE HEALTH CONTRIB.	1,328,636	1,273,086	1,780,000	1,215,000	1,780,000
RETIREE/COBRA CONTRIB	858,195	875,896	938,000	805,500	938,000
CLAIM OVERPAYMENTS	77,766	150,725	65,000	54,500	65,000
PRESCRIPTION DRUG REBATE	559,548	453,616	400,000	1,173,000	400,000
STOP LOSS REIMBURSEMENTS	445,669	396,845	200,000	333,700	200,000
OTHER	2,805	(1,200)	-	-	-
TOTAL REVENUE	<u>\$ 13,690,872</u>	<u>\$ 13,399,365</u>	<u>\$ 13,601,044</u>	<u>\$ 13,549,950</u>	<u>\$ 13,580,382</u>
EXPENSES:					
PERSONAL SERVICES:					
HEALTH INCENTIVES	\$ 43,700	\$ 34,200	\$ 50,000	\$ 484,400	\$ 50,000
OPERATION AND MAINTENANCE:					
HEALTH CLAIMS	10,926,818	9,781,795	11,984,000	10,800,000	12,533,520
LIFE INSURANCE PREMIUMS	11,140	10,377	12,000	11,640	12,000
DENTAL CLAIMS	632,642	701,414	756,000	715,000	778,680
FLEX PLAN CLAIMS	421,558	395,269	440,000	335,000	440,000
125K FLEX ADMIN. CHGS.	16,009	13,470	27,300	11,675	27,300
HEALTH/DENTAL ADMIN. CHGS.	328,239	329,635	384,000	338,000	395,520
EMPLOYEE ASSISTANCE PROGRAM	20,340	27,480	10,000	26,000	25,000
FIDUCIARY LIABILITY INS.	3,620	3,667	5,000	3,667	5,000
ACA ADMIN. CHGS	21,317	20,620	27,810	22,000	28,646
STOP LOSS PREMIUM	641,687	671,343	911,000	711,600	950,000
H.S.A. ADMIN. FEES	13,412	13,934	10,000	15,000	15,000
VSP ADMIN FEES	3,222	6,518	6,500	6,845	7,000
WELLNESS EVENTS	5,053	3,645	10,000	3,450	10,000
CONSULTANT SERVICES	94,500	74,625	144,200	85,000	125,000
NURSE/SCREENING PROGRAM	131,253	162,701	155,000	255,000	185,000
CARE LINK SERVICES	56,361	28,817	60,000	5,000	30,000
COST ALLOCATION / OTHER	197,028	204,444	212,495	208,562	190,987
TOTAL EXPENSES	<u>\$ 13,567,899</u>	<u>\$ 12,483,954</u>	<u>\$ 15,205,305</u>	<u>\$ 14,037,839</u>	<u>\$ 15,808,653</u>
WORKING CAPITAL - ENDING	<u>\$ 8,702,021</u>	<u>\$ 9,617,432</u>	<u>\$ 8,753,260</u>	<u>\$ 9,129,543</u>	<u>\$ 6,901,272</u>

**CENTRAL TELEPHONE SERVICES FUND
OPERATING BUDGET**

FUND 6060

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL-BEGINNING	<u>\$ 627,441</u>	<u>\$ 356,398</u>	<u>\$ 221,656</u>	<u>\$ 284,301</u>	<u>\$ 289,901</u>
REVENUES:					
CHARGE FOR SERVICES	\$ 432,612	\$ 432,384	\$ 425,266	\$ 425,500	\$ 454,828
INTERGOVERNMENTAL	2,753	10,453	-	-	-
INTEREST EARNINGS	9,636	500	1,473	100	753
TOTAL REVENUE	<u>\$ 445,001</u>	<u>\$ 443,337</u>	<u>\$ 426,739</u>	<u>\$ 425,600</u>	<u>\$ 455,581</u>
EXPENSES:					
PERSONAL SERVICES	\$ 162,728	\$ 211,378	\$ 167,853	\$ 160,000	\$ 167,370
OPERATIONS & MAINTENANCE	266,787	254,351	273,739	260,000	277,776
CAPITAL	323,109	82,904	-	-	20,000
TOTAL EXPENSES	<u>\$ 752,624</u>	<u>\$ 548,633</u>	<u>\$ 441,592</u>	<u>\$ 420,000</u>	<u>\$ 465,146</u>
WORKING CAP. CHANGES NOT BL	36,580	33,199	-	-	-
WORKING CAPITAL-ENDING	<u>\$ 356,398</u>	<u>\$ 284,301</u>	<u>\$ 206,803</u>	<u>\$ 289,901</u>	<u>\$ 280,336</u>
LESS OPERATING RESERVE	34,361	37,258	35,327	33,600	35,612
AVAILABLE WORKING CAPITAL	<u>\$ 322,037</u>	<u>\$ 247,043</u>	<u>\$ 171,476</u>	<u>\$ 256,301</u>	<u>\$ 244,724</u>

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
TELECOMMUNICATIONS SYSTEM MANAGER	1.0	1.0	1.0	1.0
IT DIRECTOR	0.1	0.1	0.1	0.1
IT SECURITY ENGINEER	0.1	0.1	0.1	0.1
IT ADMINISTRATIVE SUPPORT II	-	-	0.1	0.2
TOTAL	<u>1.2</u>	<u>1.2</u>	<u>1.3</u>	<u>1.4</u>

**RADIO COMMUNICATIONS FUND
OPERATING BUDGET**

FUND 6070

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL-BEGINNING	<u>\$ 590,613</u>	<u>\$ 648,604</u>	<u>\$ 760,988</u>	<u>\$ 750,828</u>	<u>\$ 328,306</u>
REVENUES:					
CHARGES FOR SERVICE	\$ 270,264	\$ 310,884	\$ 302,558	\$ 302,568	\$ 299,969
INTEREST EARNINGS	10,284	1,062	2,806	100	1,522
OTHER	<u>25</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 280,573</u>	<u>\$ 311,946</u>	<u>\$ 305,364</u>	<u>\$ 302,668</u>	<u>\$ 301,491</u>
EXPENSES					
OPERATIONS & MAINTEN	\$ 222,582	\$ 209,722	\$ 281,875	\$ 225,190	\$ 292,179
CAPITAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>500,000</u>	<u>-</u>
TOTAL EXPENSES	<u>\$ 222,582</u>	<u>\$ 209,722</u>	<u>\$ 281,875</u>	<u>\$ 725,190</u>	<u>\$ 292,179</u>
WORKING CAPITAL-ENDING	<u>\$ 648,604</u>	<u>\$ 750,828</u>	<u>\$ 784,477</u>	<u>\$ 328,306</u>	<u>\$ 337,618</u>

**PROPERTY INSURANCE FUND
OPERATING BUDGET**

FUND 6300

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL-BEGINNING	<u>\$ 1,937,854</u>	<u>\$ 1,365,028</u>	<u>\$ 1,022,249</u>	<u>\$ 860,405</u>	<u>\$ 579,356</u>
REVENUES:					
CHARGE FOR SERVICES	\$ 1,811,291	\$ 2,066,500	\$ 2,523,228	\$ 2,523,228	\$ 2,635,935
INTEREST EARNINGS	23,037	673	1,879	-	918
OTHER	<u>159</u>	<u>6,487</u>	<u>-</u>	<u>500</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 1,834,487</u>	<u>\$ 2,073,660</u>	<u>\$ 2,525,107</u>	<u>\$ 2,523,728</u>	<u>\$ 2,636,853</u>
EXPENSES:					
PERSONAL SERVICES	\$ 117,144	\$ 131,095	\$ 112,421	\$ 113,335	\$ 116,364
OPERATIONS & MAINTENANCE	<u>2,298,564</u>	<u>2,458,166</u>	<u>2,566,538</u>	<u>2,691,442</u>	<u>3,002,349</u>
TOTAL EXPENSES	<u>\$ 2,415,708</u>	<u>\$ 2,589,261</u>	<u>\$ 2,678,959</u>	<u>\$ 2,804,777</u>	<u>\$ 3,118,713</u>
WORKING CAP. CHANGES NOT BUDGETED	8,395	10,978	-	-	-
WORKING CAPITAL - ENDING	<u>\$ 1,365,028</u>	<u>\$ 860,405</u>	<u>\$ 868,397</u>	<u>\$ 579,356</u>	<u>\$ 97,496</u>
LESS OPERATING RESERVE	<u>773,027</u>	<u>828,564</u>	<u>857,267</u>	<u>897,529</u>	<u>997,988</u>
AVAILABLE WORKING CAPITAL	<u>\$ 592,001</u>	<u>\$ 31,841</u>	<u>\$ 11,130</u>	<u>\$ (318,173)</u>	<u>\$ (900,492)</u>

PROPERTY INSURANCE BUDGET NARRATIVE

The property insurance fund is a City-wide internal service fund that accounts for revenues and expenditures associated with property and liability insurance. Each department receives charges for their share of the insurance.

**FACILITIES MANAGEMENT FUND
OPERATING BUDGET**

FUNDS 6500-6540

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL-BEGINNING	\$ 509,799	\$ 1,116,701	\$ 4,414,783	\$ 4,174,140	\$ 3,302,212
REVENUES:					
CHARGE FOR SERVICES - ADMIN	\$ 33,405	\$ 33,405	\$ 113,381	\$ 113,381	\$ 116,898
CHARGE FOR SERVICES - STILLWATER	-	-	-	251,625	395,718
RENTS - BOC	757,063	782,682	832,602	836,606	828,485
CHARGE FOR SERVICES - ANIMAL SHEL	-	-	-	-	34,162
CHARGE FOR SERVICES - N 27TH	559,884	559,884	576,683	577,342	593,983
GRANT INCOME	41,287	98,792	-	-	-
MISCELLANEOUS	29,484	3,200,235	20,000	10,000	-
INTEREST EARNINGS	23,430	5,820	12,000	(2,939)	9,202
TRANSFER IN	817,444	532,057	532,057	532,057	532,059
TOTAL REVENUE	\$ 2,261,997	\$ 5,212,875	\$ 2,086,723	\$ 2,318,072	\$ 2,510,507
EXPENSES:					
ADMINISTRATION	\$ 175,414	\$ 482,865	\$ 3,055,697	\$ 2,000,000	\$ 1,812,282
STILLWATER BUILDING	-	-	-	-	426,000
BOC	614,791	749,501	1,321,305	790,000	1,328,448
ANIMAL SHELTER	-	-	-	-	25,000
N 27TH	378,716	419,210	466,878	400,000	374,453
BABCOCK THEATRE	47,086	42,425	50,000	-	-
TOTAL EXPENSES	\$ 1,216,007	\$ 1,694,001	\$ 4,893,880	\$ 3,190,000	\$ 3,966,183
WORKING CAP. CHANGES NOT BUDGETED	(439,088)	(461,435)	-	-	-
WORKING CAPITAL-ENDING	\$ 1,116,701	\$ 4,174,140	\$ 1,607,626	\$ 3,302,212	\$ 1,846,536
LESS OPERATING RESERVE	97,281	135,520	391,510	255,200	317,295
AVAILABLE WORKING CAPITAL	\$ 1,019,420	\$ 4,038,620	\$ 1,216,116	\$ 3,047,012	\$ 1,529,241

**PUBLIC WORKS ADMINISTRATION
OPERATING BUDGET**

FUND 6600

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL-BEGINNING	<u>\$ 122,619</u>	<u>\$ 375,197</u>	<u>\$ 465,523</u>	<u>\$ 615,971</u>	<u>\$ 710,542</u>
REVENUES:					
CHARGE FOR SERVICES	3,027,147	2,888,837	2,794,409	2,794,409	2,924,130
INTERGOVERNMENTAL		97,969	-	-	-
INVESTMENT EARNINGS	<u>8,247</u>	<u>935</u>	<u>3,000</u>	<u>2,000</u>	<u>2,000</u>
TOTAL REVENUE	<u>\$ 3,035,394</u>	<u>\$ 2,987,741</u>	<u>\$ 2,797,409</u>	<u>\$ 2,796,409</u>	<u>\$ 2,926,130</u>
EXPENSES:					
PERSONAL SERVICES	\$ 2,070,797	\$ 1,979,242	\$ 1,744,661	\$ 1,708,838	\$ 1,937,779
OPERATIONS & MAINTENANCE	1,064,412	931,497	1,042,273	980,042	1,060,560
CAPITAL	<u>13,321</u>	<u>9,245</u>	<u>-</u>	<u>12,958</u>	<u>12,000</u>
TOTAL EXPENSES	<u>\$ 3,148,530</u>	<u>\$ 2,919,984</u>	<u>\$ 2,786,934</u>	<u>\$ 2,701,838</u>	<u>\$ 3,010,339</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>365,714</u>	<u>173,017</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL-ENDING	<u>\$ 375,197</u>	<u>\$ 615,971</u>	<u>\$ 475,998</u>	<u>\$ 710,542</u>	<u>\$ 626,333</u>
LESS OPERATING RESERVE	<u>250,817</u>	<u>232,859</u>	<u>222,955</u>	<u>215,110</u>	<u>239,867</u>
AVAILABLE WORKING CAPITAL	<u><u>\$ 124,380</u></u>	<u><u>\$ 383,112</u></u>	<u><u>\$ 253,043</u></u>	<u><u>\$ 495,432</u></u>	<u><u>\$ 386,466</u></u>

FUND 6700

**PUBLIC WORKS ENGINEERING
OPERATING BUDGET**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL-BEGINNING	<u>\$ 153,218</u>	<u>\$ 124,650</u>	<u>\$ 279,854</u>	<u>\$ 234,065</u>	<u>\$ 279,833</u>
REVENUES:					
SPECIAL ASSESSMENTS	\$ 26,213	\$ 54,751	\$ 50,000	\$ 50,000	\$ 55,000
LICENSES & PERMITS	118,608	128,177	123,500	152,000	134,000
CHARGE FOR SERVICES	2,883,231	2,923,873	3,075,510	3,086,510	3,326,256
INTERGOVERNMENTAL	-	132,100	-	-	-
INVESTMENT EARNINGS	5,003	186	4,000	75	1,000
MISCELLANEOUS	<u>500</u>	<u>949</u>	<u>-</u>	<u>2,147</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 3,033,555</u>	<u>\$ 3,240,036</u>	<u>\$ 3,253,010</u>	<u>\$ 3,290,732</u>	<u>\$ 3,516,256</u>
EXPENSES:					
PERSONAL SERVICES	\$ 2,395,146	\$ 2,657,747	\$ 2,520,635	\$ 2,444,549	\$ 2,594,589
OPERATIONS & MAINTENANCE	739,201	641,037	709,059	742,159	767,836
CAPITAL	<u>-</u>	<u>25,359</u>	<u>56,957</u>	<u>58,256</u>	<u>75,985</u>
TOTAL EXPENSES	<u>\$ 3,134,347</u>	<u>\$ 3,324,143</u>	<u>\$ 3,286,651</u>	<u>\$ 3,244,964</u>	<u>\$ 3,438,410</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>72,224</u>	<u>193,522</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL-ENDING	<u>\$ 124,650</u>	<u>\$ 234,065</u>	<u>\$ 246,213</u>	<u>\$ 279,833</u>	<u>\$ 357,679</u>
LESS OPERATING RESERVE	<u>313,676</u>	<u>329,878</u>	<u>322,969</u>	<u>318,671</u>	<u>336,243</u>
AVAILABLE WORKING CAPITAL	<u>\$ (189,026)</u>	<u>\$ (95,813)</u>	<u>\$ (76,756)</u>	<u>\$ (38,838)</u>	<u>\$ 21,437</u>

Permanent Fund

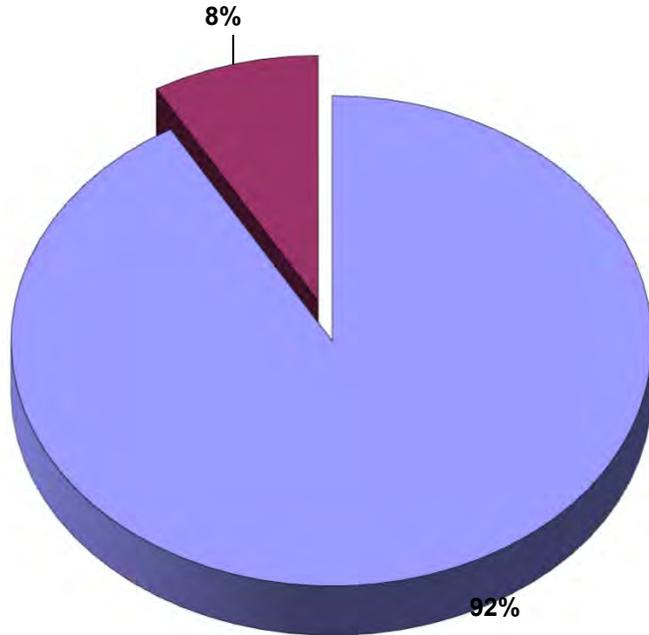
PERMANENT FUND

Permanent funds are used to account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs – that is, for the benefit of the government or its citizenry.

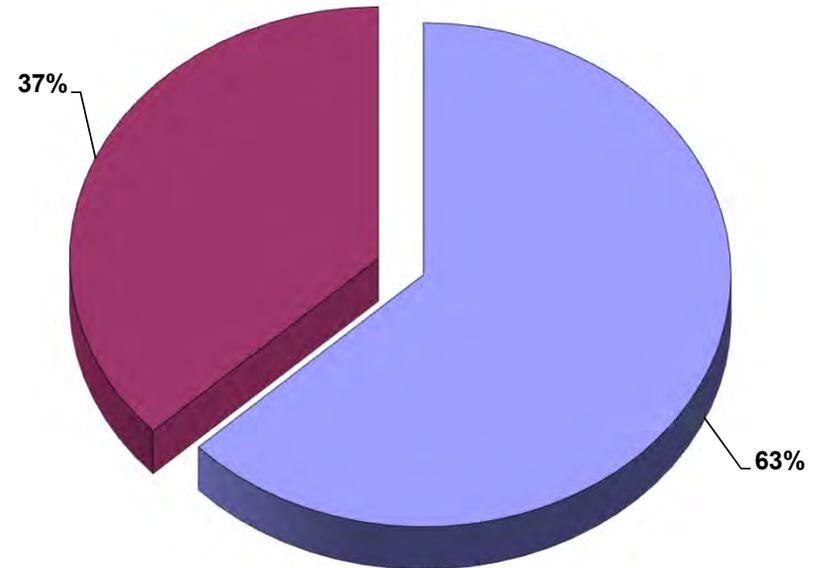
- The **Cemetery Perpetual Care Fund** accounts for private contributions to the cemetery.

Permanent Fund Summary of Revenues

<u>FY 23</u>			<u>FY 22</u>	
\$	15,750	CHARGES FOR SERVICE	\$	14,750
	1,444	INVESTMENT EARNINGS		8,660
<u>\$</u>	<u>17,194</u>	TOTAL	<u>\$</u>	<u>23,410</u>



Fiscal Year 2023



Fiscal Year 2022

**PERMANENT FUND
SUMMARY
OPERATING BUDGET
FY 22**

	CEMETERY PERPETUAL CARE	PROPOSED BUDGET FY 23	APPROVED BUDGET FY 22	INCREASE (DECREASE)	ACTUAL FY 21
FUND BALANCE - BEGINNING	<u>\$ 789,168</u>	<u>\$ 789,168</u>	<u>\$ 743,254</u>	<u>\$ 45,914</u>	<u>\$ 708,551</u>
REVENUE:					
CHARGES FOR SERVICE	\$ 15,750	\$ 15,750	\$ 14,750	\$ 1,000	\$ 19,725
INVESTMENT EARNINGS	<u>1,444</u>	<u>1,444</u>	<u>8,660</u>	<u>(7,216)</u>	<u>18,075</u>
TOTAL REVENUE	<u>\$ 17,194</u>	<u>\$ 17,194</u>	<u>\$ 23,410</u>	<u>\$ (6,216)</u>	<u>\$ 37,800</u>
EXPENDITURES:					
INTERFUND TRANSFERS	<u>\$ 5,600</u>	<u>\$ 5,600</u>	<u>\$ 5,600</u>	<u>\$ -</u>	<u>\$ 2,022</u>
TOTAL EXPENDITURES	<u>\$ 5,600</u>	<u>\$ 5,600</u>	<u>\$ 5,600</u>	<u>\$ -</u>	<u>\$ 2,022</u>
FUND BALANCE ENDING	<u><u>\$ 800,762</u></u>	<u><u>\$ 800,762</u></u>	<u><u>\$ 761,064</u></u>	<u><u>\$ 39,698</u></u>	<u><u>\$ 744,329</u></u>

**CEMETERY PERPETUAL CARE FUND
OPERATING BUDGET**

FUNDS 7010 & 7030

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ 744,329	\$ 747,414	\$ 766,714	\$ 765,418	\$ 789,168
REVENUE:					
PERPETUAL CARE FEES	\$ 17,369	\$ 20,642	\$ 14,750	\$ 25,500	\$ 15,750
INTEREST ON INVESTMENTS	<u>13,041</u>	<u>1,040</u>	<u>2,985</u>	<u>750</u>	<u>1,444</u>
TOTAL REVENUE	\$ 30,410	\$ 21,682	\$ 17,735	\$ 26,250	\$ 17,194
EXPENDITURES:					
TRANSFER-GENERAL FUND	\$ 27,325	\$ 3,678	\$ 5,600	\$ 2,500	\$ 5,600
TOTAL EXPENDITURES	\$ 27,325	\$ 3,678	\$ 5,600	\$ 2,500	\$ 5,600
FUND BALANCE ENDING	\$ 747,414	\$ 765,418	\$ 778,849	\$ 789,168	\$ 800,762
LESS:					
NONSPENDABLE	<u>747,414</u>	<u>765,418</u>	<u>778,849</u>	<u>789,168</u>	<u>800,762</u>
UNASSIGNED	\$ -				

CEMETERY PERPETUAL CARE FUND BUDGET NARRATIVE

City ordinance requires 35% of the proceeds from the sale of grave lots and mausoleum spaces to be placed in this fund and maintained for perpetuity. The interest income generated by this fund is transferred yearly into the General Fund to be used for care of the cemetery.

Business Improvement Districts

Downtown Business Improvement District



Downtown Billings Business Improvement District

Work Plan FY 2023

Mission Statement

The Billings Business Improvement District (BID) is dedicated to improving the cleanliness, appearance, and perception of safety in Downtown Billings to further enhance and make Billings a vibrant destination for visitors, residents, owners, employees, and students.

The BID operates certain revitalization, maintenance, safety, outreach, public art, and hospitality functions under the corporate entity known as the Downtown Billings Business Improvement District.

Products and Services

The BID will provide the following services within the designated boundaries:

Clean program (street level)

- Sidewalk sweeping
- Sidewalk power washing, rotating basis in district, spot cleaning as well
- *Snow removal, 4' pedestrian right of way
- Fixed Can Trash removal, approximately 75 cans removed three times per week
- Graffiti removal, street level

Safe program

- Expanded Safety BID
- Cooperative Safety Program, Downtown Resource Officers
- Resource Outreach Coordinator, MAAP Program
- Crime Watch for Business
- Community Innovations
- In-house CPTED program (Smart Design + Safer Space) in partnership with Billings Police Department and Billings Chamber.

Public Art Program

- Community Murals
- Sculpture installation and display
- Alley Activation

Landscape/Beautification/Planter Maintenance

- Purchase, maintain, daily watering of hanging flower baskets
- Trimming, weeding, trash removal, plant replacement of planters

Kit of Parts

- Street Furniture
- Kiosks

Community Engagement and Events

- creating marketing and events that attract, retain, and engage the community in order to support the growth, promotion, and development of downtown Billings as an exceptional, vibrant, and diverse urban core.

Financial Forecast

The Business Improvement District is an organizing and financing mechanism used by property owners to determine the future of their retail, commercial and industrial areas. The BID is based on state and local law, which permits property owners to cooperatively use the city's tax collection powers to "assess" themselves. These funds are collected by the county and returned in their entirety to the BID and are used for purchasing supplemental services and improvements beyond those services and improvements provided by the city.

The Billings BID is publicly-sanctioned, assessment -financed, and property owner managed.

Key Staff

The BID is managed by the BID Board of Directors via the Alliance CEO and includes the following staff:

BID Director – Joe Stout, full time

Community Engagement/Events Director – Lindsay Richardson (50%)

BID Street Team – James Chandler, Adam Roebeling

2 Billings Police Department Downtown Resource Officers

Resource Outreach Coordinator – Kody Christensen-Linton (funded through grant funds)

Additional seasonal staff as required

*The City of Billings wants to remind property owners they are responsible for removing snow on sidewalks in front or adjacent to their properties. According to City Code (Section 22-406), owners or their agents are required to remove all snow, ice, or slush within 24 hours after the storm event.

Business Improvement District FY23 Budget

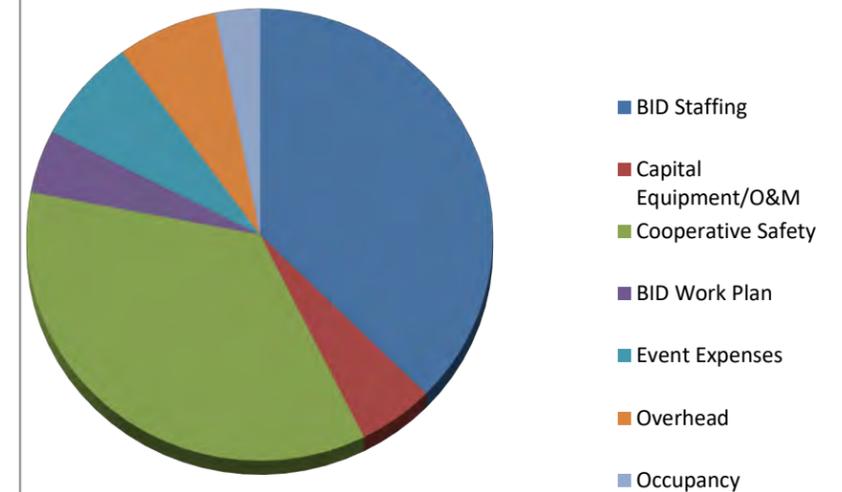
			Final Budget FY2020	Final Budget FY2022	Final Budget FY2023
Revenue					
Property Assessments	as per assmt formula		\$436,385.46	\$440,096.94	\$523,128.00
DBP Allocation to Cooperative Safety		annual	\$36,200.00	\$36,200.00	\$56,250.00
Event Income		variable		\$61,500.00	\$106,025.00
Public Art Income				\$15,000.00	\$10,000.00
	Delinquent Assmts (3%)		-\$13,091.56	-\$13,202.91	-\$15,693.84
Green Meters/Contract Labor					\$40,000.00
	Total Revenue		\$459,493.90	\$539,594.03	\$719,709.16
Expenses					
BID Staffing			\$196,223.90	\$170,401.00	\$247,233.00
Capital Equipment/O&M			\$5,000.00	\$32,000.00	\$34,900.00
Cooperative Safety			\$147,740.00	\$147,740.00	\$234,000.00
BID Work Plan			\$60,285.00	\$70,750.00	\$29,850.00
Event Expenses				\$30,300.00	\$49,196.00
Overhead			\$31,750.00	\$42,089.00	\$45,907.00
Occupancy			\$19,245.00	\$28,929.00	\$20,529.00
	Total Expense		\$460,243.90	\$522,209.00	\$661,615.00

Downtown Billings Business Improvement District Assessment Formula FY23			FY23 Reserves	\$58,094.16
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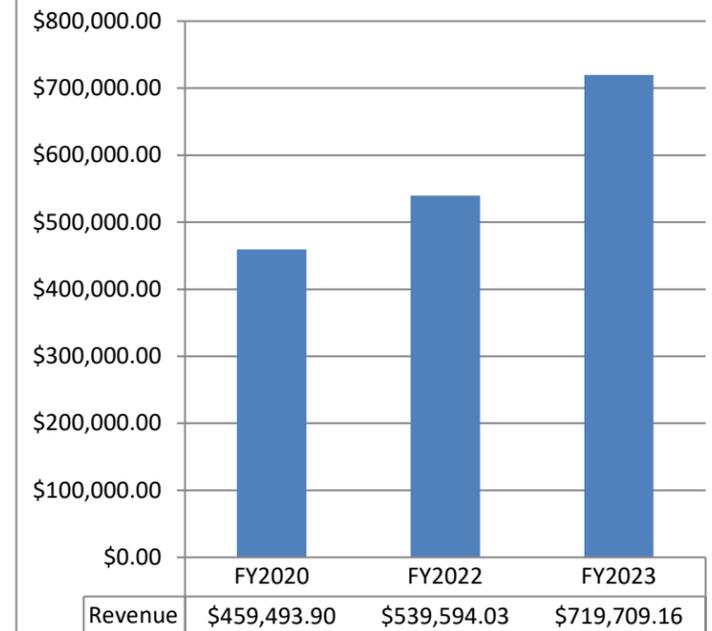
Lot Square Footage	\$	0.055000
Admin cost per parcel	\$	50.00
All Taxable Value	\$	0.000380
All Building sq. ft.	\$	0.028000

Safe Zone 3	3%
Safe Zone 2	11.5%
Safe Zone 1	21%
Clean Zone	100%

Business Improvement District FY23 Expenses



Business Improvement District FY 23 Revenues



Tourism Business Improvement District

BILLINGS TOURISM BUSINESS IMPROVEMENT DISTRICT
ABRIDGED MARKETING PLAN

FY23

FORGE  **YOUR**
OWN  **PATH**
VISIT *Billings*



Tourism is a vital economic driver for Billings. More than 2.6 million people visit Billings annually, spending \$621 million.

(Destination Analysts)

As Montana, southeast Montana, and Billings continue to emerge from the pandemic's impacts, it's time to turn the page and look ahead. The future of Billings, Billings' tourism, and Visit Billings is competitive and will continue to positively impact stakeholders, tourism partners, and the business community as a whole.

The city of Billings is positioned geographically in a key section of the region that offers goods and services to eastern and central Montana residents as well as northern Wyoming, North Dakota, and South Dakota visitors. As the state's largest city, this position also directly impacts the visitor economy building Billings' tourism industry and supporting tourism partners.

As Visit Billings leadership and staff continue to build off post-pandemic opportunities, strategies and tactics are being analyzed and adjusted constantly to ensure investments are driving visitation to Billings – Montana's Trailhead. Steady growth in occupancy and average daily rate have been realized for stakeholders since June 2020 (Smith Travel Research [STR]). This shows that the campaigns are effective in successfully capturing overnight visitors, while continuing to elevate the destination. Funding and visitation data shows Billings is at 2019 travel levels (STR) and growing following successful leisure campaigns, sports events bookings, and the slow and steady recovery in the meetings and group tour markets.

In FY23, the Visit Billings staff continues their work leading the travel and tourism industry to sustained growth while supporting the businesses that depend on this industry. Leisure and sports tourism efforts are offering strong returns on investments, while the business and meetings industries are slower to rebound. While many companies and workers have grown accustomed to the ease of virtual meetings, travel and in-person meetings and events are important. Visit Billings staff continues to work with sales teams at meeting hotels to help boost conference bookings.

BILLINGS

Billings, population of more than 110,000, is the county seat of Yellowstone County and the largest city in the state. As Montana's Trailhead, it is the region's economic hub. Major industries including agriculture, energy, healthcare, finance, education, and as previously noted, tourism drive the local economy.

Conveniently positioned in southeast Montana as the largest city between Calgary and Denver, as well as Spokane and Minneapolis, Billings proudly serves a trade area of more than 500,000 people.

Popular attractions locally include the Rimrocks which are the 70-million-year-old sandstone rock formations which surround much of the community and offer space to take in the incredible views of the region. The city also boasts a walkable brewery district in historic downtown Billings, Montana's only zoo and Botanical Park, contemporary and western museums, galleries, several theaters, music venues, a state-of-the-art public library, and several outdoor community venues and festivals.

Billings offers nearly 50 miles of multi-use trails and 24 miles of bike lanes. From the Rimrocks to the Yellowstone River, which is the longest free-flowing river in the lower 48, residents of Billings invite visitors to experience the magic of Montana's Trailhead. Billings sits near the intersection of Interstates 90 and 94 and offers a first-class airport with numerous daily flights to major U.S. cities via Delta, United, American Airlines, Allegiant, and Alaska Airlines. Regional carrier Cape Air also plays a role in air travel and connectivity in the state.

Amazing summer weather and snowy winters with bluebird days offer ample opportunity for outdoor enthusiasts to experience all four seasons and the accompanying adventures. Nearly 4,500 hotel rooms as well as numerous retail and restaurant offerings (Billings offers an incredible food scene), flexible meeting space, and sports venues are ready to accommodate any traveler or planner's needs and preferences.

Billings is Montana's city and serves as the trailhead to unparalleled access to some of the most breathtaking natural and historic attractions in America including Yellowstone National Park, the Beartooth Scenic Byway, Bighorn Canyon Recreation Area, Little Bighorn Battlefield and Pompeys Pillar National Monuments, as well as amazing state parks. The region is an idyllic destination for those seeking out the best that Montana and the western U.S. offers. From history and art to outdoor recreation and exploring, Billings serves visitors well particularly in a post-pandemic travel environment where travelers tend to choose wide open spaces with less populated areas. But there is more to Billings' travel scene than the leisure visitor. Sports tourism and convention recruitment along with the international and domestic tour-goer also are driving success in Billings' tourism landscape.



Visit Billings is the brand built to represent the Billings Convention and Visitors Bureau and the Billings Tourism Business Improvement District (BTBID). Visit Billings is managed by the Billings Chamber of Commerce.

Together with the Billings Chamber of Commerce/Convention and Visitors Bureau (BCC/CVB) and Billings Tourism Business Improvement District boards, the Visit Billings team is committed to growing the markets which drive visitation to Montana's Trailhead. The staff is an extension of its stakeholders (lodging partners) working to provide sales, services, and marketing support as a destination marketing and management organization which boosts the local economy.

Visit Billings is funded primarily through the BTBID. The BTBID assesses \$2.00 per occupied room per night on all hotels and motels in the city of Billings with six (6) or more sleeping rooms. The BTBID funds stay local for the marketing and promotion of the city as a destination. This marketing helps grow visitation and supports stakeholders, tourism partners, and general businesses in the destination. Additionally, there are two Montana taxes imposed on users of an overnight lodging facility (such as a hotel, motel, campground, dude ranch, and guest ranch), which are collected by the facility and remitted to the Montana Department of Revenue. These two taxes are a 4% Lodging Facility Use Tax and a 4% Lodging Facility Sales Tax, for a combined 8% state lodging tax. Most of the Lodging Facility Sales Tax goes to the State of Montana's General Fund while Visit Billings receives a small portion of the 4% Lodging Facility Use Tax as the Billings CVB. As a destination marketing organization (DMO), Visit Billings is charged with representing Billings as a tourism destination, helping with the development of the industry through promotion of the city.

MISSION

The mission of Visit Billings is to generate room nights for lodging facilities in the city of Billings by effectively marketing the region as a preferred travel destination.

VISIT BILLINGS LEADERSHIP & STAFF

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 Billings Chamber of Commerce
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 and Social Media Manager
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The Visit Billings Team is ready
 and available via call or text at
 (406) 245-4111 and by email:
 info@visitbillings.com



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BILLINGS TOURISM BUSINESS IMPROVEMENT DISTRICT BOARD LEADERSHIP

★ **GEORGE MARAGOS**
Chairman
 Northern Hotel

★ **JEFF SCHOENHARD**
Treasurer
 Kelly Inn Hotels
 BestWestern PLUS Kelly Inn & Suites
 LaQuinta Inn & Suites
 Kelly Inn

★ **RON SPENCE**
Member
 Billings Hotel & Convention Center

★ **LORI WALKER**
Vice Chair
 Home2 Suites by Hilton

★ **STEVE WAHRLICH**
Member
 Best Western Plus
 Clocktower Inn & Suites

★ **SHELLI MANN**
Member
 Boothill Inn & Suites

★ **JOE STUDINER**
Member
 Erck Hotels
 Hampton Inn
 Hampton Inn 153 Suites
 Homewood Suites by Hilton

★ **TOBY O' ROURKE**
EX-OFFICIO
 CEO, Kampgrounds of America

greetings from
BILLINGS
MONTANA



FY23 PLAN PROCESS

Visit Billings is currently navigating the strategic plan process. The product of the process will include deliverables to be revealed and adopted in late summer or early fall of 2022. The intention is, following the release of that plan, leadership and staff will evaluate the relation of the strategic plan findings to the current FY23 marketing plan and adopt any recommendations that will strengthen Visit Billings marketing and sales strategies for the current fiscal year and into future years.

The strategic plan will carry forward momentum and the successes of Visit Billings and local tourism today, while at the same time revealing the strategies for better destination positioning through 2027. Critical areas of focus and new areas to concentrate on will be identified to ensure Visit Billings, a destination management and marketing organization with major commitments to the marketing and sale of the destination, are set to position Billings and tourism partners for continued success in travel and tourism.

IMPACT OF TOURISM

While strength and growth are being realized in Billings by Visit Billings leadership and staff as well as stakeholders, there is work to do. Visit Billings will continue to assess and improve its sales and marketing efforts and strategies, while at the same time, working with local, state, and federal leadership to help elevate the importance the visitor economy has on business communities. Again, 2.6 million people visit Billings, annually spending \$621 million. The pandemic was a setback, but it's also an opportunity to reimagine the travel industry. If elected officials can plan for the future by prioritizing the tourism industry today, businesses in Billings can grow and help rebuild the travel industry to be more dynamic, innovative, sustainable, and competitive than ever before.

Billings as a tourism destination, is liken to a retail store filled with goods, services, and opportunities. However, sales are only as good as products, marketing of the products, and diversification of what's being offered to the customer. If products don't compete with what is offered elsewhere, the store will suffer. That is a simple example to help one visualize the importance of Visit Billings' mission to support destination marketing, destination management, and product development.

Billings is only as viable a destination in its competitive set as its offerings. If the community and leadership don't invest to build and offer competitive products, the economy will suffer. The link between tourism and economic development are key components to the successful equation of the health of a destination and the community. Public and private entities can work together to grow a destination and its products for its visitors. Those same products build the community for its residents, workforce, and businesses. The same reasons one wants to visit Billings are in many ways relational to the reasons a person would want to call Billings home or choose Billings to open a business.

Opportunities for growth sit with product development and overall destination development including venues, facilities, events, and infrastructure and development.

THE MONTANA BRAND



The State of Montana's tourism brand plays a major role in destination marketing for the state and region. The marketing strategies and programs led by Brand MT, formerly the Montana Office of Tourism and Business Development, help boost not only Montana's tourism brand, but also those brands of Montana's cities, towns, and regions. Visit Billings works to align with Brand MT tourism marketing pillars and strategies in all the integrated marketing efforts. Brand MT is a key partner with Visit Billings.

The Brand MT pillars, which will help identify and guide areas of opportunity in travel promotion, are as follows:

STRATEGY I

COMMUNICATE AND DELIVER MONTANA'S SPECTACULAR UNSPOILED NATURE IN A WAY THAT MAKES IT REAL, TANGIBLE AND ACCESSIBLE TO THE VISITOR.

STRATEGY II

HIGHLIGHT AND HELP DEVELOP VIBRANT AND CHARMING SMALL TOWNS THROUGHOUT MONTANA.

STRATEGY III

INTEGRATE NATURE AND TOWNS TO OFFER AND DELIVER A BALANCE OF BREATHTAKING EXPERIENCES AND RELAXING HOSPITALITY.



THE TRAVEL PROCESS: THREE PHASES

INSPIRE, ORIENT, FACILITATE

THE PROCESS IS DEFINED BY USE OF THE FOLLOWING TERMINOLOGY AND CORRESPONDING DEFINITIONS:

INSPIRATION

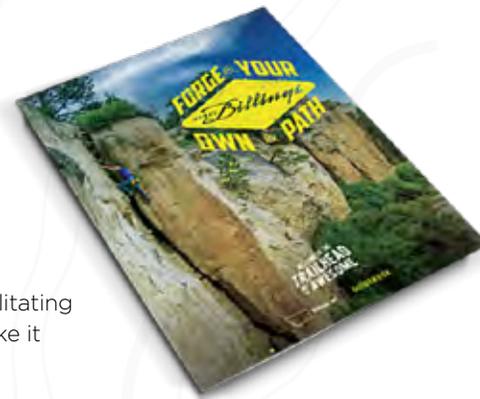
The process of being mentally stimulated to do or feel something, especially to do something creative.

ORIENTATION

The relative physical position or direction of something.

FACILITATION

The action of facilitating something to make it easy or easier.



THE INSPIRATION PHASE is where the traveler is made aware of the general product and develops a desire to visit the destination.

Brand MT is responsible for the foundation of the Montana visitor marketing strategies via Montana's tourism brand marketing.

Brand MT markets Montana's key tourism pillars to encourage potential travelers to visit the state with inspirational imagery and copy focusing on Yellowstone and Glacier National Parks as well as adventures - which align with the outdoor recreation travelers are seeking.

In the inspirational phase, Visit Billings staff strategize to position the destination as a competitive city to include on a Montana itinerary. Any Brand MT efforts to elevate eastern Montana towns and attractions always assist with this phase for the region.

Billings is well situated between the historic landmarks of southeast Montana and the awe-inspiring landscapes of the Yellowstone River valley. Working to compliment Brand MT efforts, Visit Billings leverages stunning imagery, targeted messaging, and compelling calls to action in the integrated marketing materials including the Great American Road Trip campaign which speaks well for those visitors who may be only now re-engaging in travel.

Billings is an access point to the Beartooth Highway which Charles Kuralt called "the most beautiful drive in America." As a destination, Billings offers stunning vistas via the sandstone Rimrocks and access to the Yellowstone River, which are all reasons to choose southeastern Montana as part of one's route. Targeted marketing and out-of-home (OOH) programming aim to help boost Billings as a must-stop city along western and national park trips.

Regionally, Billings is the perfect vacation destination for many neighboring communities. Ongoing "long weekend" campaigns inspire and invite the driving audience to explore and enjoy all Billings has to offer in entertainment, outdoor activities, cultural and historic interests, and recreation. In FY23, Visit Billings will build from gains made in the drive markets (MT, WY, SD, ND, ID) and grow the Great American Road Trip campaign from the south and Midwest, as more people choose to road trip, despite higher fuel prices.

THE ORIENTATION PHASE is where the traveler begins researching the details of his or her trip. This phase focuses on the route the traveler will take to arrive at the chosen destination and the mode of transportation used to get there. Montana's visitors have multiple destinations to consider within the state and bordering states when building trips and researching travel to this part of the West. Montana's destination marketing and management organizations (DMMO) like Visit Billings, provide tools to help the visitor plan a route while encouraging a longer stay.

VISITBILLINGS.COM

The Visit Billings website is the destination's primary branding and communications tool, where the destination's "Forge Your Own Path" brand has been brought to life to orient potential visitors. In today's digital landscape, destination marketing websites must work even harder to engage the consumer. While travelers filter through user-generated content (UGC), TripAdvisor reviews, Instagram posts, and travel blogs, a destination website should be positioned as a trusted resource for travel inspiration and planning. VisitBillings.com is designed to ensure the content is consistently updated and relevant to the individual needs of potential travelers. What's your travel personality? That's a question Visit Billings asks of the potential visitor. New persona-driven web content is developed to guide prospective History Buffs, Outdoor Enthusiasts, Foodies,

Shopaholics, Arts & Culture Aficionados, and Wellness-Seekers to Billings. Simultaneously, the Great American Road Trip microsite also inspires travelers to hit the road and choose Billings as their vacation destination.

VISIT BILLINGS VISITOR GUIDEBOOK

The Visit Billings Visitor Guidebook is available digitally via the website and is mailed upon request at no charge by Visit Billings staff and contractors. The guidebook focuses on the “Forge Your Own Path” branding and encourages travelers to seek adventure and live life to the fullest. With the assistance of beautiful imagery, maps, recreational listings, and more, Visit Billings’ focus is to provide accessible and authentic information. There is no advertising included in Visit Billings publications or collateral materials. Additionally, Visit Billings staff and partners are available to assist potential travelers with their needs via phone, email, and text at (406) 245-4111 or Info@VisitBillings.com.

BILLINGS LOGAN INTERNATIONAL AIRPORT (BIL)

Visit Billings is working closely with BIL leadership to monitor the concerns of limited air capacity to business-travel destinations like Billings. As more leisure marketing promotes access to southeast Montana and Billings via air, air capacity, options, and competitive airfare are major priorities for Visit Billings staff and leadership. If travelers can’t get to Billings easily or at a good fare, the destination will easily lose travelers to other Montana airports like Bozeman and Missoula losing major pre-pandemic gains.

BIL continues to deliver exciting news, however, regarding the remodeling project which will expand the capacity of the facility and offer a modern look and feel with more capacity for partners. Such renovations and expansions with major carriers offering direct flights in markets that include Denver, Minneapolis (MSP), Seattle (SEA), and Dallas/

Fort Worth (DFW), Chicago (ORD), Portland, Phoenix, San Diego, and Salt Lake City (SCL) help define Billings as a strong destination for leisure, sports, meetings, and business travelers. Cape Air is also an important partner in the regional market serving smaller eastern Montana communities where residents may choose to fly to Billings to shop, schedule services, and enjoy events.

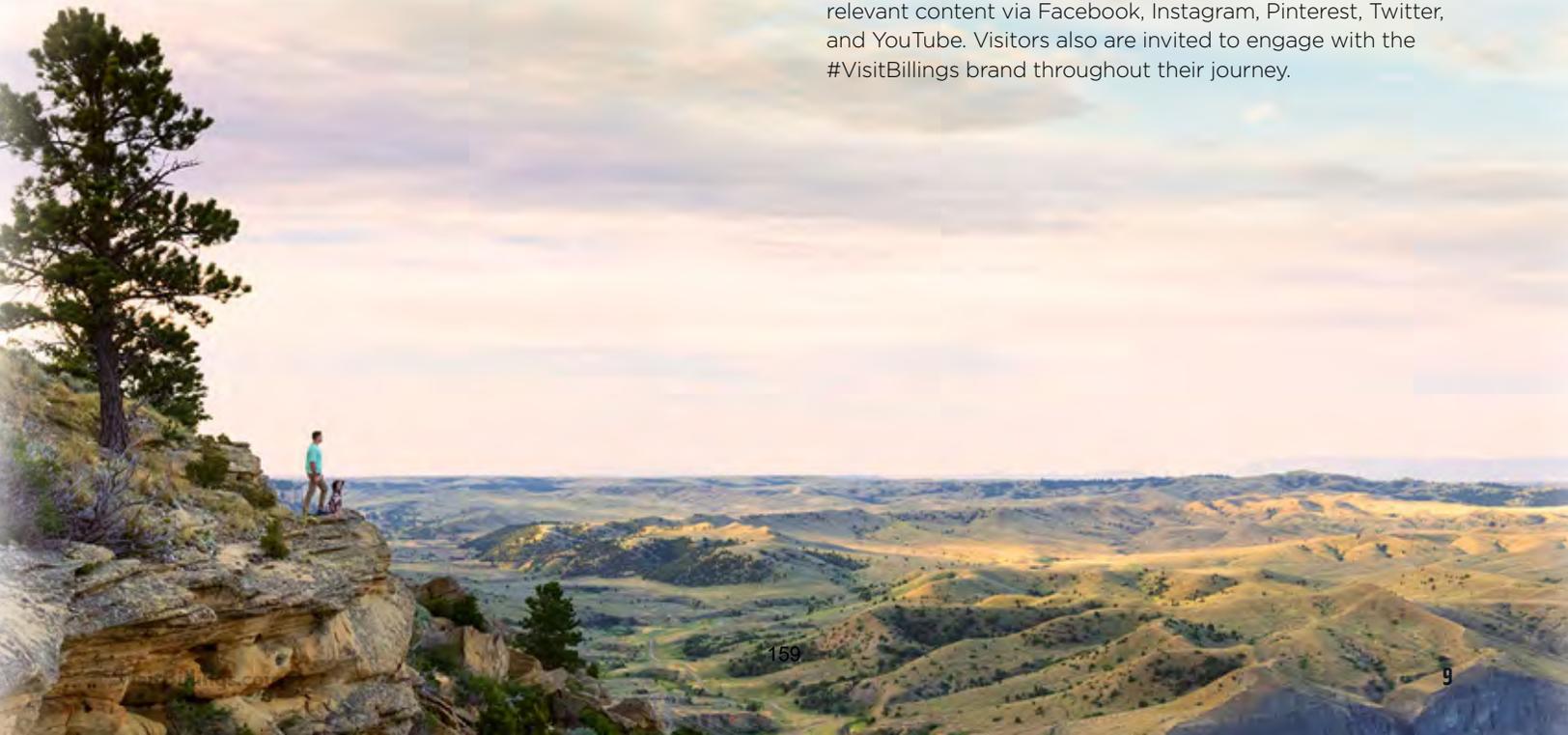
THE FACILITATION PHASE is where the traveler seeks experiences en route to a destination and during a stay. DMMOs, communities, and organizations must all work together to make visitors aware of the full array of experiences available to guests. The Visit Billings team is knowledgeable, welcoming, and on-the-ready to facilitate visitor queries via phone, text, or email. The goal is to foster successful stays and future Montana travels.

BILLINGS TRAIL GUIDES

When a resident greets a visitor, it’s important to consider them a temporary local as well as a future resident. Visitor facilitation, or how we welcome and care for visitors, is how we foster the future of tourism and workforce.

The Visit Billings staff keeps an open dialogue of communication and information with tourism partners, area hotels, attractions, businesses, and the community to provide exceptional customer service for visitors. This initiative is spearheaded by the Billings Trail Guide program of Visit Billings. This civic-minded program works to unite and motivate the Billings community in raising the bar and level of service for visitors. It provides frontline employees training and support so they can easily communicate and provide hospitality and experiential options for visitors in and around Billings and southeast Montana.

Visit Billings continues to foster connectivity within different social media platforms by offering visitors current and relevant content via Facebook, Instagram, Pinterest, Twitter, and YouTube. Visitors also are invited to engage with the #VisitBillings brand throughout their journey.



STRATEGIC PRIORITIES – FY23

GROW VISITATION

Visit Billings is focused on the future of travel for Billings. Tourism is vital to the success of the local business community. Tourism supports more than 10,000 jobs locally and enhances the overall quality of life by helping support business. 2.6 million people spending \$621 million in new money to the local economy annually in Billings is not an accidental impact. It's the return on investment of marketing and sales strategies of the Visit Billings leadership, staff, and partners.

Growing and fostering visitation is crucial to the health of the lodging and hospitality industries even more so as the economy recovers from the pandemic impacts in Billings.

While the industry was hit hard by the challenges of the past two years, Visit Billings and its stakeholders and partners are recovering and positioning the industry for growth. There is great optimism among American travelers and destination marketers like Visit Billings staff. We have overcome many obstacles, and the future is bright. The investment in tourism marketing by Visit Billings remains key. Appropriate marketing and sales efforts and strategies work to elevate Billings as a travel destination supporting stakeholders and tourism partners including retailers, restaurants, and local attractions. If Visit Billings' lodging partners (hotels, motels, campgrounds) are booked, that means attractions, retailers, restaurants, and bars are full. This is the positive economic outcome of tourism marketing.

The role tourism plays in Billings is significant. The economic impact is priority, but so is the opportunity to host visitors

from all parts of the world. People come to Montana and Billings to experience the culture, traditions, and gastronomy. At the same time, residents can welcome guests and make them feel included no matter their hometown, home country, or background. Tourism creates a cultural exchange between local citizens and tourists. Such enrichment is important to the future of the destination and visitor growth as well as the quality of life and health of the Billings community as a whole.

Visit Billings continues to work with the Billings Chamber of Commerce and other community leadership to identify and dismantle conscious and non-conscious systemic bias and discriminatory actions within the community through education, training, advocacy, mentorship, and conversations. This is the Chamber's and Visit Billings' Diversity and Inclusion Mission and is woven into greater strategies as well as every conversation and decision contemplated and made by Visit Billings. Visit Billings staff have graduated from the Billings Chamber of Commerce's Diversity, Equity, and Inclusion Implementation course. Visit Billings staff also have become Certified Autism Travel Planners (CATP) with the International Board of Credentialing and Continuing Education Standards (IBCCES). This is part of an overarching goal to be an inclusive and welcoming DMMO.

THE VISITOR EXPERIENCE

Visit Billings leadership and staff understand the visitor experience plays one of the most important roles in growing visitation as a destination. If we don't treat visitors well as a community, they will not choose Billings in the future. Exceptional service leads to repeat visitation and extended stays. Making sure travelers feel welcome and enjoy their stay at Montana's Trailhead



is a major priority for Visit Billings. The Visit Billings staff works in many ways to help create a positive experience for visitors; one effort is the Billings Trail Guides program.

Creating the best visitor experience imaginable is a top priority for the destination, and the Billings Trail Guides program leads the way in the local tourism industry. This program continues to foster a sense of pride and place for residents by educating them about all that Billings has to offer as a community and tourism destination. As noted, for the last decade in Billings, research has previously reflected a weakness in civic pride among Billings' area citizens. Staff members continue to work to grow this program and not lose momentum by graduating Trail Guides who are ready to help visitors feel welcome in the community. Billings' residents have the capacity to elevate Billings which can significantly impact visitor growth and the visitor experience.

The purpose of the Billings Trail Guides program is to give residents the opportunity to become brand ambassadors for Montana's Trailhead. All Trail Guides should have extensive knowledge of the best of Billings and are able to share the local flair with visitors they encounter. As guests come to Billings, and seek to connect with the city and locals, Visit Billings staff want to make sure the community is prepared to help. That's why exclusive resources for Trail Guides have been created to provide insightful recommendations for residents, which are available at VisitBillings.com.

Additionally, successfully hosting people from varying backgrounds and/or with differing needs or with disadvantages is a priority for Visit Billings staff and leadership as well. As mentioned, together with the Billings Chamber of Commerce executive committee and the BTBID Board, Visit Billings staff have become Certified Autism Travel Planners. This work lays the foundation for Billings to become a certified autism destination or CAD, which is a major priority for Visit Billings. Support staff and leadership with Visit Billings,

the TBID, and Billings Chamber of Commerce leadership and colleagues have also received valuable training to assist neuro-diverse visitors. More to come on this effort in FY23 for the destination and tourism partners.

INCREASE LEISURE VISITATION

Leisure travel marketing strategies remain the highest priority for the organization as leisure visitation supports all Visit Billings' stakeholders (hotels, motels, campgrounds) as well as tourism partners including restaurants, retailers, and attractions. Regional marketing campaigns will focus on road trip itineraries and partnerships with attractions like ZooMontana, Alberta Bair Theater, MetraPark, and cultural entities to name a few.

This year, leisure marketing efforts are going to the dogs. With the development of the "Rick" video, Visit Billings staff are evolving the Great American Road Trip campaign to fully reach the creative's potential. The FY22 and FY23 warm season creative campaign is designed to promote a vacation in Billings through the eyes of a faithful canine companion. "Rick's Travel Tips" will leverage a playfulness in tone and stunning visuals to help showcase Billings as Montana's Trailhead - a city without limits, born in the shadows of the Rimrocks, with a path for every personality. The spring/summer national and regional campaigns will highlight the untamed adventures found along the Rimrocks and the Yellowstone River, while highlighting the unique vibe found only in Billings, featuring Montana's only walkable brew trail and all the comfort travelers are seeking in hotel amenities, outdoor recreation, and a chance to explore the museums, galleries, events, and urban Montana amenities Montana's Trailhead offers.





SPORTS TOURISM

Writers with the Sports Planning Guide said it best recently:

'...Sports saved the tourism industry's bacon in 2020 and 2021.'

This is not only a true statement on the national level, it's also a major point to make locally. Next to leisure visitation, sports tourism did and continues to play a large role in the economic recovery of Billings as a travel destination following COVID-19 transitions and impacts. Local sports events were strong in Billings prior to the pandemic, in the pandemic, and post-pandemic. Therefore, positioning Billings as a sports events destination will remain a top priority for Visit Billings in FY23. Staff will continue to foster growth in this segment by supporting partners like the Montana High School Association, MSU Billings, Rocky Mountain College, area school districts, local tournament directors and owners, as well as the City of Billings and Yellowstone County. Visit Billings has a large vision for sports in the destination. While Visit Billings is responsible for marketing Billings as a sports events destination and assists with nearly 30 events annually, the opportunity to grow this segment and build the sports identity for Billings is incredible. The efforts being made with Landon's Legacy Foundation for Landon's Mircle Field, South Billings Urban Renewal Association efforts to build a sports facility, School District #2 planning to better accommodate high school sports events at Daylis Stadium, TrailNet's plans for the Skyline Trail, and MetraPark Master Planning considerations all build on Billings' capacity to be a competitive destination for sports events and for sporting enthusiasts. It's an exciting time!

MEETINGS, REUNIONS, GROUP TOURS, & SERVICING

Visit Billings staff strives to be innovative in how to meet the needs of meeting planners and incentivize decision-makers to choose Billings as their meetings destination. Staff work closely with meeting hotel sales staff to help inspire and orient meeting professionals with thoughtful sales strategies. This segment can continue to have a strong economic impact on the community as it rebounds from pandemic impacts. The Visit Billings staff also assists planners who are in-market to execute meetings in the destination by helping facilitate their needs with attendance-building, travel reassurances, registration needs, welcome activities, and in some cases, financial incentives.

Reunions and domestic group tours are also important segments that can grow visitation to Billings. Like leisure visitation, meetings, and sports events, opportunities for growth for both the reunion and group tour segments are priorities for Visit Billings staff. Working with tour operators and reunion planners to boast Billings as key partner for their booking needs is a key priority.

THE INTERNATIONAL MARKETPLACE

As the world continues to reopen, it is important for Visit Billings to remain competitive in the international market segment. Visit Billings plans to attend IPW, ACGI and International Roundup to help foster pre-pandemic efforts to grow this segment of visitation to Billings. It is important for Visit Billings staff to maintain relationships with international tour operators so overseas visitors who have ranked sightseeing, fine dining, and national parks/monuments as major draws in deciding where to spend time while visiting the United States keep Billings top-of-mind as new travel habits emerge. Visit Billings will work with Brand MT and partners like Visit Southeast Montana and Rocky Mountain International to remain relevant in travel recovery to the international market. Tour operators will be in market warm season of 2022.





THE VISIT BILLINGS STRATEGIC PLAN (VBSP)

Visit Billings and the entire travel and tourism industry have undergone dramatic changes over the last decade, with the pandemic serving as a catalyst for the creation of different growth and change. As the industry and the destination move into the next three to five years, the travel marketing landscape is adjusting. Traveler motivations, behaviors, and financial considerations have shifted, which creates new opportunities for Visit Billings.

At the same time, the city of Billings and its stakeholders also have evolved. Billings is a regional economic hub, well-known for its diverse economy to include healthcare, energy, agriculture, education, financial headquarters, and of course tourism. Yet previous research has identified challenges to tourism such as public safety; air service weakness; workforce; funding sources and taxing structure; as well as facility offerings in comparison to the competitive set.

However, visitation is surging - at times, beyond even 2019 data sets. Key stakeholders in Billings are undergoing or considering product development opportunities. For example, the Pub Station's construction of a new outdoor pavilion, South Billings Urban Renewal Association/City of Billings' sports facility, new residential projects in downtown Billings, and MetraPark is in the process of developing a new Master Plan to reimagine the complete 189-acre campus to add new facilities and amenities along with management assessments. This landscape creates the perfect opportunity to develop a new Destination Strategic Plan for Billings, designed to share a sharp vision for the future.

Experience has shown Visit Billings and Sunshine & Bourbon, Visit Billings' agency of record, that a successful strategic plan requires the involvement and engagement of the Visit Billings team and industry stakeholders, but also those of visitors, meeting and sports planners, as well as the local community. Therefore, the VBSP approach is designed to collaborate with each of these critical audiences, so that the final deliverable is embraced - and each audience feels the passion needed to move the plan from recommendations to action.

Ultimately, the Destination Strategic Plan will be designed to accomplish the following objectives:

- **Identify actions and activities that will benefit the local economy, as well as improve the quality of life for the community.**
- **Assess gaps in the tourism, sports, meetings and cultural infrastructure to identify potential new or enhanced tourism demand generators.**
- **Recommend actions and activities to increase visitor flow across all segments (leisure, meetings, sports).**
- **Assess and define product development needs while also identifying growth and expansion opportunities for Billings.**
- **Create a management tool and information resource that allows leadership and internal teams to prioritize the resources needed to achieve the goals and objectives, and the process required to do so.**
- **Create consensus among stakeholders of tourism trends that directly impact the destination, while at the same time understanding the threats as well as the opportunities those trends present.**
- **Focus on funding and program development alignment among Visit Billings, its partners, other government entities and the community.**

The phases of plan, currently in process as of winter 2022:

Phase I: Defining the Process

Phase II: Discovery

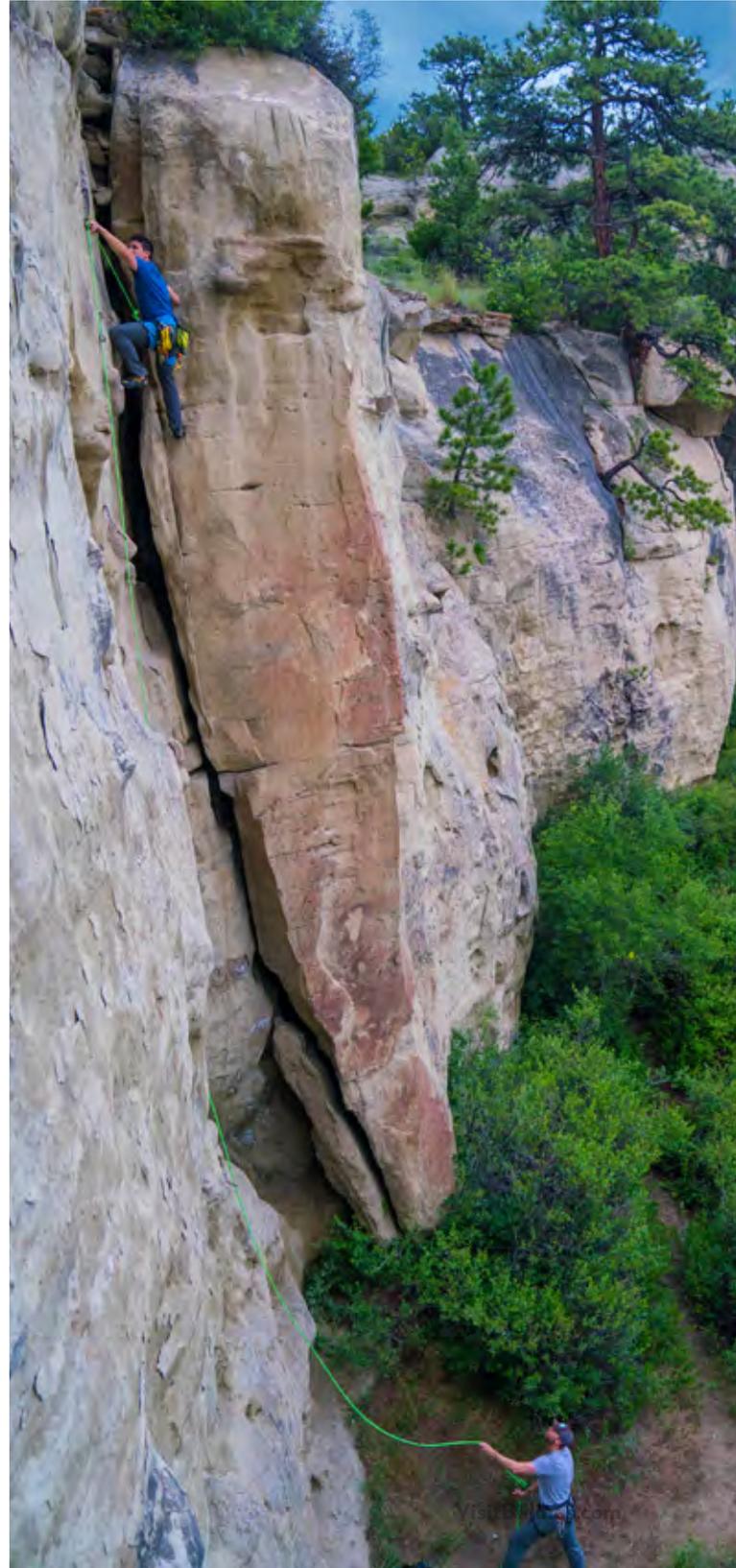
Phase III: Defining the Strategy

Phase IV: Creating the Strategic Path Forward

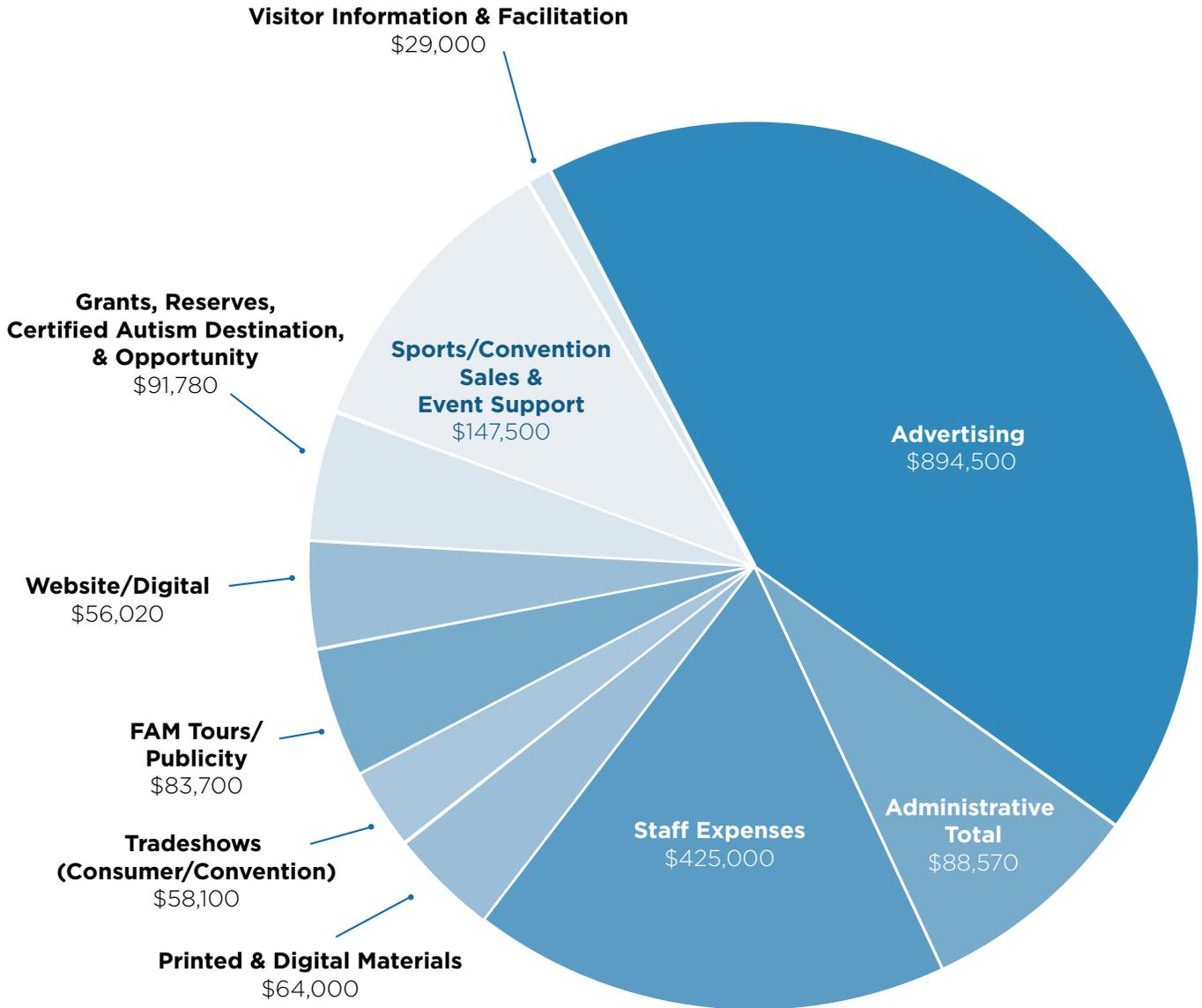
The final report will present an overview of the project, the current landscape, a discussion of the process and those involved in the process, and an explanation of the Strategic Plan itself. The report will include a summary of the Situational Analysis, the state of the Billings tourism industry, trends and developments, a framework for planning, as well as challenges and opportunities. From there, the Strategic Plan will offer overall objectives in major focus areas alongside detailed recommendations on ways to move toward those goals. Those recommendations will be prioritized along with the implementation actions. Finally, the report will define a framework for measurement to determine if the Strategic Plan is moving forward.

2023 BILLINGS TOURISM BUSINESS IMPROVEMENT DISTRICT (BTBID) BUDGET

PROJECTED REVENUE	\$1,939,170
MARKETING & SALES TOTAL	\$1,425,600
Advertising	\$894,500
Grants, Reserves, Certified Autism Destination, & Opportunity	\$91,780
Printed & Digital Materials	\$64,000
Sports/Convention Sales & Event Support	\$147,500
Tradeshows (Consumer/Convention)	\$58,100
FAM Tours/Publicity	\$83,700
Website/Digital	\$56,020
Visitor Information & Facilitation	\$29,000
Film Recruitment	\$1,000
STAFF EXPENSES	\$425,000
ADMINISTRATIVE EXPENSES	\$88,570



BILLINGS TOURISM BUSINESS IMPROVEMENT DISTRICT (BTBID) DOLLARS - BUDGET FY23



PROJECTED REVENUE: \$1,939,170



Departmental Budget Overviews

City Administration

City Administration

Current Year Department Budgeted Expense Total:

City Administration: \$1,155,521

Public Safety: \$800,000

American Rescue Plan: \$8,969,247

Change from Prior Year:

City Administration: \$134,687

Public Safety: \$800,000

American Rescue Plan: \$8,969,247

Overall Budget Justification:

City Administration's office includes the City Administrator, Assistant City Administrator, City Clerk and support staff. The department serves the role of coordination of overall city activity, consistent communication with City Council, and presentation of a balanced budget and its quarterly status.

There will be an increase in budget for Personal Services of \$191,732 to include and the 3% COLA, steps, and a request for a new Records Manager under the City Clerk.

New Programs:

FY22 carryover reserves of \$25,000 shall be used for the purposes of integrating Crime Prevention Through Environmental Design (CPTED) principles into the City operations. This will include working with community partners to co-host at least one CPTED training for staff in the Public Works, Planning, and Parks Department, as well as other appropriate staff and community members.

In FY23, the City will implement two new programs to target mental health and reduce crime. These will be funded from both the Marijuana Excise tax and 2 mills of the Public Safety Mill Levy. The City will partner with a local program – to be determined – addressing substance abuse, mental and behavioral health, housing, and related services explicitly designed for improving public safety. This may take the form of a sobering center, or a seasonal low-barrier shelter from October to March. Additionally, the City will request proposals from agencies or firms that provide behavioral health co-responder services to partner with EMT/paramedic resources for Crisis Response Units, beginning in FY23.

Staffing Authorization:

STAFFING AUTHORIZATION				
POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY22	APPROVED FY23
CITY ADMINISTRATOR	1.0	1.0	1.0	1.0
ASSISTANT CITY ADMINISTRATOR	1.0	1.0	1.0	1.0
PUBLIC INFORMATION OFFICER	-	-	1.0	1.0
EXECUTIVE SECRETARY	1.0	1.0	1.0	1.0
RECORDS MANAGER	-	-	-	1.0
CITY CLERK	1.0	1.0	1.0	1.0
DEPUTY CITY CLERK	1.0	1.0	1.0	1.0
TOTAL	<u>5.0</u>	<u>5.0</u>	<u>6.0</u>	<u>7.0</u>

Budgeted Revenues:

CITY ADMINISTRATOR DEPARTMENT REVENUE					
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY22	ESTIMATE FY22	APPROVED FY23
AMERICAN RESCUE PLAN FUND	\$ -	\$ (3,879)	\$ -	\$ 7,014,000	\$ 8,955,247
GENERAL FUND	\$ 19,634	\$ 69,114	\$ -	\$ 185,000	\$ -
TOTAL REVENUES	<u>\$ 19,634</u>	<u>\$ 65,235</u>	<u>\$ -</u>	<u>\$ 7,199,000</u>	<u>\$ 8,955,247</u>

CITY ADMINISTRATOR DEPARTMENT ALL FUNDS					
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY22	ESTIMATE FY22	APPROVED FY23
TAXES	\$ -	\$ -	\$ -	\$ -	\$ -
INTERGOVERNMENTAL REVENUES	-	69,114	-	7,000,000	8,940,314
INVESTMENT EARNINGS	-	(3,879)	-	14,000	14,933
MISCELLANEOUS	19,634	-	-	185,000	-
TOTAL REVENUES	<u>\$ 19,634</u>	<u>\$ 65,235</u>	<u>\$ -</u>	<u>\$ 7,199,000</u>	<u>\$ 8,955,247</u>

Budgeted Expenditures:

CITY ADMINISTRATOR DEPARTMENT FUNDS					
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY22	ESTIMATE FY22	APPROVED FY23
AMERICAN RESCUE PLAN FUND	\$ -	\$ -	\$ -	\$ 7,000,000	\$ -
PUBLIC SAFETY FUND	-	-	-	-	800,000
GENERAL FUND	861,052	1,048,760	1,020,834	978,705	1,155,521
TOTAL EXPENDITURES	<u>\$ 861,052</u>	<u>\$ 1,048,760</u>	<u>\$ 1,020,834</u>	<u>\$ 7,978,705</u>	<u>\$ 1,955,521</u>

CITY ADMINISTRATOR DEPARTMENT EXPENSES					
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY22	ESTIMATE FY22	APPROVED FY23
PERSONAL SERVICES	\$ 675,721	\$ 726,837	\$ 810,196	\$ 787,842	\$ 909,383
OPERATIONS AND MAINTENANCE	185,331	321,923	210,638	190,863	1,046,138
TRANSFERS	-	-	-	-	8,969,247
CAPITAL	-	-	-	7,000,000	-
TOTAL EXPENDITURES	<u>\$ 861,052</u>	<u>\$ 1,048,760</u>	<u>\$ 1,020,834</u>	<u>\$ 7,978,705</u>	<u>\$10,924,768</u>

City Administration:

CITY ADMINISTRATOR GENERAL FUND OPERATING BUDGET					
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY22	ESTIMATE FY22	APPROVED FY23
PERSONAL SERVICES	\$ 675,721	\$ 726,837	\$ 810,196	\$ 787,842	\$ 909,383
OPERATIONS AND MAINTENANCE	185,331	321,923	210,638	190,863	246,138
TOTAL EXPENDITURES	<u>\$ 861,052</u>	<u>\$ 1,048,760</u>	<u>\$ 1,020,834</u>	<u>\$ 978,705</u>	<u>\$ 1,155,521</u>

City Clerk

Administration – City Clerk’s Office

Current Year Department Budgeted Expense Total:

\$303,005

Change from Prior Year:

\$90,192

Overall Budget Justification:

The FY23 budget for the City Clerk’s office is \$303,005, this is an increase in costs of \$90,192 from the prior year. This amount is included in the City Administration budget of \$1,155,521.



Services and support provided includes Council agendas, minutes, resolution and ordinance preparation, and indexing, records management and maintenance, elections, bid openings, acceptance of service of process for summons, subpoenas and tort claims on behalf of the City of Billings, and management of public records requests. A COLA of 3% will increase the budget by (\$13,385). In addition to the new or expanded programs and staff discussed below, other increases in the FY23 budget are an increase in office supplies for TRP replacements, and a new computer for the records manager; employee parking for 3 FTEs; \$1,000 for records manager training; and a decrease in duplication expenses of (\$228).

New or Expanded Programs:

The COVID-19 pandemic has affected the demand for access to Council meetings and public records through new technologies. The City Clerk’s office continues to provide the Public and Council the opportunity to participate in meetings via Zoom webinars, the subscription of which is supported by the Clerk’s budget. The Clerk’s advertising/publishing budget increased slightly due to increased numbers of publications and lengthier legal ads providing updated meeting locations and Zoom information for each meeting. This practice is anticipated to continue indefinitely.

A records intern was hired for 10 hrs./wk. to audit, identify, clean and prepare City records for disposal, transfer or digitization. This is a laborious, time-consuming process as each document must be compared to the records retention schedules before determinations of disposition are made. It takes approximately 10 hrs./wk. to audit 1 bankers-sized box of records. The City Clerk’s office currently has more than 400 bankers-sized boxes of records to be audited, cleaned and prepared before digitization can occur. The goal to dispose, transfer or digitize all records held by the City Clerk’s office has been prioritized and expedited due to the anticipated move to the new City Hall in the fall of 2023, which is reflected in this year’s budget increases.

Accomplishments:

Beginning January 2023, the City Clerk's office implemented the minutes module from the agenda management software, AgendaQuick, creating a digital record of Council action during business meetings. Implementation of the minutes' module reduced minutes preparation in half, leaving more time for the clerks to devote to records management and digitization projects.

DocuSign eSignature software, was implemented in November 2020 to provide approvers and signators quick, contactless access to agreements, contracts, etc. The automated electronic signature system meets or exceeds stringent global security standards and has been very successful in expediting signature gathering and eliminates lags in the execution of documents. It provides the Clerk's office with digitally certified copies of all contracts and agreements, etc.

The City Clerk's Office has further reduced its carbon footprint by preparing all resolutions and ordinances digitally, utilizing DocuSign software. Effective January 2022, no minutes, resolutions, ordinances and for the most part, contracts and agreements, will be printed on paper, thereby reducing the need for future physical storage space.

In FY22, the City Clerk's office lost its helper on loan from the Library who had been working on the scanning of 100-years of resolutions. Because Council approved increasing the Deputy City Clerk position from 20 hrs./wk. to a full 40 hrs./wk. the extra hours have been partially utilized to continue the resolution digitization project.

New for FY23:

The City Clerk's office is requesting an additional FTE for a dedicated Records Manager costing \$74,017 additional for personnel expenses. This individual will serve under the direction of the City Clerk to manage information the City produces and receives. This position is vital to the entire organization to achieve and maintain an organized, standardized, and efficient records management system, resulting in an economical management of records. This individual will assist all departments with training, storing, arranging, indexing, classifying, and monitoring their records in Questys to meet State/Federal retention requirements and produce searchable, protected archives for research purposes and public use. This individual will work with the IT department building the necessary framework in Questys for all departmental use and with the records advisory committee. This FTE will be a permanent addition to City Administration and will ensure future compliance with the City's Code for records management.

Also contained within the TRP is the replacement of a desktop computer for the City Clerk. The estimated cost of replacement is \$1,400. It is necessary to keep the technology fleet current.

Additional Comments:

The records manager would share office space with the City Clerk.

Department Goals:

- Acquire a superb records manager.
- Implement records management training throughout the organization.
- Continue digitization of paper documents for greater public records access and minimize storage needs.
- Implement FOIA requests software.

American Rescue Plan

Administration – American Rescue Plan

Current Year Department Budgeted Expense Total:

\$8,969,247

Change from Prior Year:

\$8,969,247

Overall Budget Justification:

The American Rescue Plan Act allocated \$15,940,314 to be used by the City of Billings in response to the negative effects of the Coronavirus economy in 2020 and 2021. This grant may be used for Revenue Loss Replacement, Infrastructure, Public Health Expenditures, Economic Impact Programs, and Premium Pay for Essential Workers. It is expected that the full amount of the allocation will be Revenue Loss Replacement and may be used for general governmental purposes. Under the Capital Improvement Plan, the American Rescue Plan will be split into building out the Law and Justice Center and some portions of the City Hall. Also included is an estimated \$28,933 in interest income that will be allocated to City Hall. The remainder of the funds will have paid for part of the citywide Radio system over FY2022 and FY2023.



Facilities Management

Facilities Management

FY23 Department Budgeted Expense Total:

Facilities funds: \$3,966,181

Stillwater Construction: \$14,681,433

Change from Budget FY22:

Facilities funds: \$(927,699)

Stillwater Construction: \$3,081,433



Overall Budget Justification:

The Facilities Division FY23 budget is \$3,966,181. This is a \$927,699 decrease from last year. The Stillwater Construction fund budget is \$14,652,500, an increase from FY22 by \$3,052,500. In FY22, the Stillwater Building was purchased and in FY23, the capital costs will be for the remodel of the building so departments can start moving in the future.

There are decreased costs for ongoing maintenance and services totaling \$978,299, mainly due to hail damages repaired in FY22. The revenues for the Division have increased from \$2,086,723 in FY22 to \$2,510,509 in FY23. The tenant charges have increased approximately 3% for all City Departments, and we have added revenue from the tenant rent at the Stillwater Building. Tenant charges have increased due to added facility management scope and increased material and service costs.

Personal services have also increased \$63,080 due to an increase in employment contracts of 3% and STEP increases.

Budgeted Revenues:

FACILITIES MANAGEMENT FUND REVENUES BY CLASS

ALL FUNDS

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY22	ESTIMATE FY22	APPROVED FY23
REVENUES:					
CHARGES FOR SERVICES	\$ 1,350,352	\$ 593,289	\$ 1,522,666	\$ 942,348	\$ 1,140,761
INTERGOVERNMENTAL	41,287	782,682	-	836,606	-
INVESTMENT EARNINGS	23,430	5,820	12,000	(2,939)	9,202
MISCELLANEOUS	29,484	3,299,027	20,000	10,000	828,488
TRANSFERS	817,444	532,057	12,132,057	14,104,567	9,810,431
TOTAL REVENUES	<u>\$ 2,261,997</u>	<u>\$ 5,212,875</u>	<u>\$ 13,686,723</u>	<u>\$ 15,890,582</u>	<u>\$ 11,788,882</u>

FACILITIES MANAGEMENT FUND REVENUES BY FUND

ALL FUNDS

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY22	ESTIMATE FY22	APPROVED FY23
REVENUES:					
CITY HALL CONSTRUCTION	\$ -	\$ -	\$ 11,600,000	\$ 13,572,510	\$ 9,278,373
FACILITIES MANAGEMENT	2,261,998	5,212,875	2,086,723	2,318,072	2,510,510
TOTAL REVENUES	<u>\$ 2,261,998</u>	<u>\$ 5,212,875</u>	<u>\$ 13,686,723</u>	<u>\$ 15,890,582</u>	<u>\$ 11,788,883</u>

Budgeted Expenditures:

FACILITIES MANAGEMENT FUND OPERATING BUDGET BY CLASS

ALL FUNDS

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY22	ESTIMATE FY22	APPROVED FY23
EXPENDITURES:					
PERSONAL SERVICES	\$ 459,249	\$ 462,722	\$ 587,685	\$ 515,000	\$ 650,765
OPERATIONS AND MAINTENANCE	619,185	1,063,448	3,569,659	1,201,878	2,591,360
CAPITAL	107,831	151,087	11,804,480	13,641,648	14,873,433
DEBT SERVICE	29,743	16,744	532,056	532,056	532,057
TOTAL EXPENDITURES	<u>\$ 1,216,008</u>	<u>\$ 1,694,001</u>	<u>\$ 16,493,880</u>	<u>\$ 15,890,582</u>	<u>\$ 18,647,615</u>

**FACILITIES MANAGEMENT FUND
OPERATING BUDGET BY FUND**

ALL FUNDS

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY22	ESTIMATE FY22	APPROVED FY23
EXPENDITURES:					
CITY HALL CONSTRUCTION	\$ -	\$ -	\$ 11,600,000	\$ 13,572,510	\$ 14,681,433
FACILITIES MANAGEMENT	<u>1,216,008</u>	<u>1,694,001</u>	<u>4,893,880</u>	<u>2,318,072</u>	<u>3,966,183</u>
TOTAL EXPENDITURES	<u>\$ 1,216,008</u>	<u>\$ 1,694,001</u>	<u>\$ 16,493,880</u>	<u>\$ 15,890,582</u>	<u>\$ 18,647,616</u>

New or Expanded Programs:

- Project design and construction of the Stillwater Building for the New City Hall facility.
- Completed an access control upgrade project at the BOC campus.
- Complete an LED lighting upgrade project at the BOC.

Staffing:

Facilities will maintain the same staffing level for FY23.

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY22	APPROVED FY23
BUILDING & FACILITIES MGR	-	-	0.3	0.3
FACILITIES SUPERINTENDENT	1.0	1.0	1.0	1.0
FACILITIES SPECIALIST	-	-	1.0	1.0
LEAD FACILITIES MAINT TECH	-	-	-	1.0
FACILITIES MAIN SUPPORT I	2.0	2.0	3.0	2.0
FACILITIES MAIN SUPPORT II	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>
TOTAL	<u>6.0</u>	<u>6.0</u>	<u>8.3</u>	<u>8.3</u>

Additional Comments:

In the coming fiscal year, the Facilities Division will manage the New City Hall project, commissioning of the building, coordinating moving departments to the new facility, and decommissioning and disposal of the current City Hall.

We continue to work on resolving all Hail Claim projects from the 2019 storm. This has involved hundreds of sites across multiple Departments and Divisions.

Department Goals:

The Facilities Division strives to provide valuable and cost-effective services to the city departments and divisions it serves. Successful completion of the New City Hall facility is the Division's primary goal for FY23.

Building Division

Building Division

FY23 Department Budgeted Expense Total:

\$3,320,604

Change from Budget FY22:

\$883,502

Overall Budget Justification:

The Building Division is responsible for issuing permits, performing plan review, and conducting field inspections for commercial and residential construction within the City of Billings. The Division acts as an information source to both the construction community and the public as it relates to building codes and construction. The funding is obtained through permit and plan review fees.

Revenue: Permit and plan review revenues for FY22 are projected to be \$2,630,500, which is approximately \$655,900 more than last year's budget. Last year's activity was more than expected and the increases in construction costs resulted in increased revenue. Revenues can fluctuate a great deal based on actual construction activity, which can be difficult to predict. The estimates last year were projected conservatively because of the unknown impacts of the pandemic. However, building activity has remained consistently high over the last year due to a population influx and a mild winter. We believe activity in construction will continue at the current levels in the coming year. All program revenues are expected to be \$2,647,496 including an expected investment income of \$6,996.



Budgeted Revenues:

	BUILDING INSPECTION FUND				
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
REVENUE:					
LICENSES & PERMITS	\$ 2,335,737	\$ 2,389,478	\$ 1,974,600	\$ 2,450,000	\$ 2,630,500
GRANTS	-	120,076	-	-	-
INTEREST ON INVESTMENT	45,058	4,213	18,000	(5,000)	6,996
MISCELLANEOUS	3,337	1,952	2,500	2,513	10,000
TOTAL REVENUE	\$ 2,384,132	\$ 2,515,719	\$ 1,995,100	\$ 2,447,513	\$ 2,647,496

Budgeted Expenditures:

Expenditures: Expenditures are set at \$3,320,604. The amount reflects costs associated with technology improvements with on-going maintenance agreements, and general expenses tied to overhead and fuel prices. Capital expenditures in FY23 include two vehicle replacements, facility improvements at the New City Hall, and a new permitting software program.

Reserves: The Building Division reserves are limited by the state to no more than 12 months' worth of budgeted operating expenses. The latest audit shows that the building division exceeds that state-mandated reserve limit. We are budgeting \$309,126 of our reserves for facility expenses and \$520,000 for new software.

	BUILDING INSPECTION FUND EXPENDITURES				
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
EXPENDITURES:					
PERSONAL SERVICES	\$ 1,327,295	\$ 1,246,325	\$ 1,369,829	\$ 1,313,911	\$1,557,941
OPERATIONS & MAINT.	526,400	756,817	682,273	687,000	893,537
CAPITAL	-	-	385,000	-	560,000
INTERFUND TRANSFERS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>309,126</u>
TOTAL EXPENDITURES	<u>\$ 1,853,695</u>	<u>\$ 2,003,142</u>	<u>\$ 2,437,102</u>	<u>\$ 2,000,911</u>	<u>\$3,320,604</u>

New or Ongoing Programs:

New permitting program that will have features such as a user-friendly online portal for customers, online payment capability, electronic plan review, and online inspection scheduling and correction notices.

Staffing:

Staffing will be adding a new Plans Examiner person. This will change the total of FTE's to 17.

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
BUILDING OFFICIAL	1.0	1.0	-	-
BUILDING & FACILITIES MANAGER	-	-	0.7	0.7
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
SR. COMBINATION INSPECTOR	1.0	1.0	1.0	1.0
DEPUTY BUILDING OFFICIAL	1.0	1.0	1.0	1.0
SR. PERMIT TECHNICIAN/COORD	1.0	1.0	1.0	1.0
CODE ENFORCEMENT OFFICER	0.3	-	-	-
PLANS EXAMINER	3.0	3.0	2.0	3.0
ELECTRICAL INSPECTOR I	1.0	1.0	1.0	1.0
ELECTRICAL INSPECTOR II	1.0	1.0	1.0	1.0
COMBINATION INSPECTOR III	3.0	2.0	1.0	1.0
COMBINATION INSPECTOR II	1.0	2.0	-	-
COMBINATION INSPECTOR I	1.0	1.0	4.0	4.0
PLUMBING INSPECTOR	-	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT I	0.3	0.3	0.3	0.3
BUILDING PERMIT TECH	1.0	1.0	1.0	1.0
TOTAL	<u>16.6</u>	<u>17.3</u>	<u>16.0</u>	<u>17.0</u>

Fleet Services

Fleet Services



Current Year Department Budgeted Expense Total:

\$2,045,825

Change from Prior year:

\$2,542

Overall Budget Justification:

The FY23 budget for the Fleet Services Division is \$2,045,825; this represents an increase of \$2,542 from the previous year. Services provided by the Fleet Services Division include the maintenance and repair of City vehicles and equipment; preventive maintenance programs; parts and fuel inventory management; fleet inventory; equipment replacement (ERP); fleet computer module operation and maintenance; processing competitive bids for equipment procurement; assisting departments with vehicle specifications and vehicle disposal; preparing vehicles for service; maintenance activity reporting and City mail courier services. There will be increases in payroll with a 3% adjustment from labor contract, the Cost Allocation, IT, Building Rent charges & Liability Insurance.

No Capital expenditures for the FY23 fiscal year.

Fleet Services revenues are generated from user departments for services provided, including revenues from mechanic labor; parts, tires and fuel markup; courier services; pool vehicle rental and interest on investments. The total projected revenue for FY23 is \$2,062,307, a decrease of \$20,710 from the prior year. This will subject to any changes in the cost of fuel.

New or Expanded Programs:

We are still in the process of switching the Fleet Management program from H.T.E to Asset Works. The conversion process has been more detailed than expected but it is expected to be completed and online in early FY2023.

Budgeted Revenues:

FLEET SERVICES FUND OPERATING BUDGET					
FUND 6010	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
REVENUES:					
FLEET SERVICES	\$ 1,928,264	\$ 1,817,672	\$ 2,017,357	\$ 1,925,000	\$ 1,999,807
COURIER	38,820	39,972	40,750	40,752	40,751
INTEREST EARNINGS	23,990	2,039	6,910	-	3,750
INTERGOVERNMENTAL	25,461	98,366		-	-
MISCELLANEOUS	14,489	19,508	18,000	18,000	18,000
TOTAL REVENUE	<u>\$ 2,005,563</u>	<u>\$ 1,977,557</u>	<u>\$ 2,083,017</u>	<u>\$ 1,983,752</u>	<u>\$ 2,062,308</u>

Budgeted Expenditures:

FLEET SERVICES FUND OPERATING BUDGET					
FUND 6010	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
EXPENSES:					
PERSONAL SERVICES	\$ 1,608,337	\$ 1,855,927	\$ 1,538,350	\$ 1,400,000	\$ 1,546,819
OPERATION & MAINTENANCE	257,020	352,361	387,693	380,000	403,238
CAPITAL	25,072	-	21,470	20,000	-
TRANSFERS OUT	103,269	107,129	95,770	95,770	95,769
TOTAL EXPENSES	<u>\$ 1,993,698</u>	<u>\$ 2,315,417</u>	<u>\$ 2,043,283</u>	<u>\$ 1,895,770</u>	<u>\$ 2,045,826</u>

Staffing:

No staffing changes for FY23.

FLEET SERVICES FUND STAFFING AUTHORIZATION					
POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	PROPOSED FY 23	APPROVED FY 23
FLEET SERVICES MANAGER	1.0	1.0	1.0	1.0	1.0
MECHANIC II	6.0	6.0	4.0	4.0	4.0
MECHANIC III	2.0	2.0	2.0	2.0	2.0
MECHANIC IV	1.0	1.0	2.0	2.0	2.0
LEAD MECHANIC			1.0	1.0	1.0
FLEET SERV SHOP FOREMAN	1.0	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0	1.0
STORES CLERK	1.0	1.0	-	-	-
VEHICLE SERVICE TECHNICIAN	3.0	3.0	3.0	3.0	3.0
INVENTORY CONTROL SPEC. I	1.0	1.0	2.0	2.0	2.0
COURIER/ACCOUNT CLERK II	1.0	1.0	1.0	1.0	1.0
TOTAL	<u>18.0</u>	<u>18.0</u>	<u>18.0</u>	<u>18.0</u>	<u>18.0</u>

Department Goals:

Goal: Implementation of a new Fleet and Inventory software system.

Action: Conversion and Implementation of the new Fleet and Inventory system.

Action: Implement a web-based work request system for vehicle and equipment maintenance and repair requests.

Action: Complete review of all parts in inventory in preparation for new software inventory control.

Outcome(s):

A state of the art, integrated fleet management software system that will provide increased user defined information, reports, and efficiencies. (Summer 2022)

Goal: Implementation of a parts location system in Fleet’s parts room.

Action: Design and implement a system from scratch, using known, proven techniques.

Action: Number all locations for ease of use.

Outcome(s):

A user-friendly system to quickly locate any given part efficiently.

Goal: Evaluate alternative fuel source vehicles.

Action: Fleet will purchase a Hybrid Vehicle and test for City use viability.

Action: Fleet Services is actively searching for training opportunities for EV & Hybrid.

Outcome(s): Firsthand, informed decision making process to help the City learn about EV units and the infrastructure that will be required to support these units.

Goal: Continue to enhance further development of fleet maintenance technology and training programs.

Action: Acquisition of updated technical tools, diagnostic software and equipment required to support current technology.

Action: Provide various training opportunities for staff including the new fleet management system and current diagnostics for light and heavy-duty equipment applications. Maintain employee development and technical training.

Action: Transition to a web-based fleet management system that will provide technicians with up- to-date information and history of fleet equipment.

Outcome(s):

A trained and equipped staff that will help improve capabilities for effective updated diagnostics and proficient repair and maintenance of the City fleet.

Goal: Groom Fleet employees for potential promotions.

Action: Recognize employee potential and willingness for increased responsibilities.

Action: Allow employees to solve difficult problems and to shadow higher-level positions.

Action: Provide the required training for additional responsibilities.

Outcome(s): A well trained staff that is recognized for their skills and abilities.

Provides increased employee morale and retention.

The potential for Fleet Services Division to have qualified employees ready to move into higher-level positions.

Goal: Update the Equipment Replacement Plan (ERP) for the FY2024 and future year's budgets.

Action: Assist departments with plan preparation and presentation.

Action: Prepare replacement documents for committee review and recommendations.

Action: Prepare and participate in presentation of plan documents for City Administration and Council approval.

Action: Formalize final plan documents for incorporation into the FY2024 budget.

Outcome(s): An established comprehensive plan designed to systematically replace and fund City vehicles and equipment.

Mayor & City Council

Mayor and City Council

Current Year Department Budgeted Expense Total:

\$349,143

Change from Prior year:

\$28,211

Overall Budget Justification:

The Mayor and City Council are funded through the General Fund. The Mayor is elected at large, and two councilpersons are elected in each of the five wards. The Mayor and Councilors serve four year terms and are limited to two consecutive terms. Members must reside within the Ward from which they are elected and must be qualified voters of the city.



The Mayor and City Council budget has increased this year due to an increase in wages for the Mayor and Council members. Effective January 1, 2022, the Mayor's monthly wage will increase to \$2,000 from \$800 per month and Council members' monthly wage will increase to \$1,000 per month from \$600. Pay-based benefits will increase proportionally to reflect the new increase in monthly wages, but health insurance costs will remain the same. The increase from the prior years' budget is reflected as an increase in Personal Services expenses of \$86,964. The operating expense increase will be due to an increase of \$2,160 for miscellaneous expenses.

This also includes \$25,000 for Council Contingency, which is the same amount budgeted in FY22. Council Contingency is an amount available for directed use by the City Council upon affirmative vote by the majority of City Council.

Budget Expenditures:

MAYOR AND CITY COUNCIL

DEPARTMENT EXPENSE

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
GENERAL FUND	\$ 222,786	\$ 225,227	\$ 320,932	\$ 612,444	\$ 349,143
TOTAL EXPENDITURES	<u>\$ 222,786</u>	<u>\$ 225,227</u>	<u>\$ 320,932</u>	<u>\$ 612,444</u>	<u>\$ 349,143</u>

MAYOR AND CITY COUNCIL

OPERATING BUDGET

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 138,707	\$ 131,053	\$ 196,537	\$ 152,828	\$ 224,088
OPERATIONS AND MAINTENANCE	84,079	94,174	124,395	459,616	125,055
TOTAL EXPENDITURES	<u>\$ 222,786</u>	<u>\$ 225,227</u>	<u>\$ 320,932</u>	<u>\$ 612,444</u>	<u>\$ 349,143</u>

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
MAYOR	1.0	1.0	1.0	1.0
COUNCIL MEMBERS	10.0	10.0	10.0	10.0
TOTAL	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>

Non-Departmental

Non-Departmental – General Fund

Current Year Department Budgeted Expense Total:

\$24,768,990

Change from Prior year:

(\$15,694,813)

Overall Budget Justification:

The non-departmental budget consists of items that do not fit within a specific department/division budget. This includes transfers for Public Safety, Library, strategic planning initiatives and various other expenditures. The net decrease is a result of a decreased transfer to the Public Safety Fund and a decrease of a transfer for the Facilities Master Plan/Law and Justice Center/City Hall construction to zero.

Budgeted Expenditures:

GENERAL FUND	NON-DEPARTMENTAL				
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 29,786	\$ 73,010	\$ 112,200	\$ 68,394	\$ 115,566
OPERATIONS AND MAINTENANCE	541,468	527,048	1,054,776	1,090,784	1,148,715
CAPITAL	45,525	1,125,163	-	-	-
TRANSFERS	<u>23,682,807</u>	<u>12,552,950</u>	<u>39,296,827</u>	<u>47,943,092</u>	<u>23,504,709</u>
TOTAL EXPENDITURES	<u>\$ 24,299,586</u>	<u>\$ 14,278,171</u>	<u>\$ 40,463,803</u>	<u>\$ 49,102,270</u>	<u>\$24,768,990</u>

GENERAL FUND	NON-DEPARTMENTAL				
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
SICK AND VACATION PAYOFF	\$ 29,786	\$ 73,010	\$ 112,200	\$ 68,394	\$ 115,566
LIABILITY INSURANCE	140,256	173,884	525,886	531,624	583,480
PROFESSIONAL SERVICES	424,432	332,428	506,890	549,175	541,235
SPECIAL ASSESSMENTS	22,305	20,734	22,000	9,985	24,000
TRANSFERS TO OTHER FUNDS					
LIBRARY	1,059,902	1,082,895	1,121,989	1,127,532	1,139,373
COMMUNITY DEVELOPMENT	67,978	59,583	65,000	65,000	65,200
CITY HALL CONSTRUCTION	-	-	11,600,000	20,350,560	-
PUBLIC SAFETY	<u>22,554,927</u>	<u>12,536,183</u>	<u>26,509,838</u>	<u>26,400,000</u>	<u>22,300,136</u>
TOTAL EXPENDITURES	<u>\$ 24,299,586</u>	<u>\$ 14,278,717</u>	<u>\$ 40,463,803</u>	<u>\$ 49,102,270</u>	<u>\$24,768,990</u>

Parking

Parking

Current Year Department Budgeted Expense Total: \$1,904,626

Change from Prior year: \$35,815

Overall Budget Justification:

The FY23 budget for the Parking Department is \$1,904,626, with a decrease in costs of \$35,815 compared to the prior year. Previous year services will continue for FY23. The Parking Division services include both on-street and off-street parking in downtown Billings as well as being the clearinghouse for all citywide parking citations. The Division operates and maintains four parking structures, three city-owned parking lots, approximately 756 parking meters and 6 Level Two EV charging ports. Decreases in the FY23 budget are associated with the following: No Capital Outlay expense, decrease in Operations and Maintenance. In FY22, capital costs for a new Enforcement vehicle were \$26,443. Due to the chip shortage among automakers and their inability to take new requests, the Enforcement vehicle has not been ordered as of March of 2022. Depending on when the vehicle can be ordered will determine if the expense will be applied to FY22 or FY23.

New or Expanded Programs:

The Parking Division is not proposing any new programs or expansion of existing programs.

Staffing Changes:

The Parking Division is not proposing any new staffing changes.

Additional Comments:

No Comments.

Department Goals:

The main goal of the Parking Division is to continue addressing the financial status of the division. The Parking Division will continue researching and possibly implementing programs that would increase revenue along with exploring options to reduce the expenses.

PARKING DIVISION
Goals for FY23

Department Goals:

Goal: Continue to address the financial status of the Parking Division.

Action:

- Resume collections on unpaid parking citations.
- Impose late payment fee for parking citations.
- Research and potentially implement programs that would improve parking revenues.
- Explore options to reduce expenses.

Outcome(s):

- Progression to a more self-sustaining operation reducing the reliance for TIF.
- Improves parking operations by staying current on Capital Projects and required operational equipment.

Goal: Enhance Parking Facilities Environment

Action:

- Update parking garage awnings and signs.
- Enhance signage and wayfinding.
- Improve interior appearance of garages with high pressure washing and painting.
- Upgrade lighting.
- Boost security measures with installation of additional cameras.
- Increase Maintenance Reserve Fund.

Outcome(s):

- Improves public perception.
- Visiting patrons encounter a positive experience.
- Reduction of crime such as vandalism and theft.
- Expands downtown utilization.

**PARKING FUND
OPERATING BUDGET**

FUND 5210

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL - BEGINNING	\$ 200,811	\$ 265,390	\$ 411,495	\$ 341,322	\$ 739,909
REVENUES:					
PARKING METER INCOME	\$ 412,153	\$ 427,621	\$ 440,150	\$ 442,892	\$ 451,250
VIOLATIONS	78,104	75,141	95,000	93,010	100,000
SURFACE LOTS	38,380	40,489	42,550	39,687	40,250
PARK 1 - GARAGE	265,368	242,601	283,950	259,782	262,250
PARK 1 - STORE RENTAL	56,486	56,850	56,550	58,380	56,850
PARK 2	474,557	475,946	477,325	572,259	571,063
PARK 3	210,203	240,848	222,300	280,799	279,330
EMPIRE PARKING GARAGE	195,921	204,784	204,000	216,068	222,350
INVESTMENT EARNINGS	9,677	717	2,281	1,391	1,421
ELECT CAR CHARGING GRANT	-	25,500	-	-	-
CARES GRANT	-	1,260	-	-	-
VEHICLE PERMITS	-	-	-	11,012	22,289
TIF TRANSFER	100,000	100,000	130,000	130,000	130,000
MISC. REVENUE	14,133	5,698	-	-	-
TOTAL REVENUE	\$ 1,854,982	\$ 1,897,455	\$ 1,954,106	\$ 2,105,280	\$ 2,137,053
EXPENSES:					
ADMINISTRATION	\$ 233,241	\$ 317,652	\$ 259,933	\$ 256,373	\$ 265,743
ENFORCEMENT	226,469	260,569	289,382	290,878	262,548
METER COLLECT. & MAINT.	221,500	380,865	227,584	223,287	227,629
SURFACE LOTS	20,981	16,770	25,304	20,494	25,010
PARK 1 - GARAGE	129,960	133,485	162,476	148,620	163,387
PARK 1 - STORE RENTAL	19,185	19,176	21,880	13,949	21,910
PARK 2	321,339	326,394	288,752	280,835	298,066
PARK 3	135,638	138,964	251,090	239,141	249,920
EMPIRE PARKING GARAGE	129,304	126,140	131,814	113,044	134,630
DEBT SERVICE-PRINCIPAL	-	-	162,154	-	169,459
DEBT SERVICE-INTEREST	103,233	96,364	93,629	93,629	86,324
CONSTRUCTION & CAPITAL	98,800	-	26,443	26,443	-
TOTAL EXPENSES	\$ 1,639,650	\$ 1,816,379	\$ 1,940,441	\$ 1,706,693	\$ 1,904,626
WORKING CAP. CHANGES NOT BUDGETED	(150,753)	(5,144)	-	-	-
WORKING CAPITAL - ENDING	\$ 265,390	\$ 341,322	\$ 425,160	\$ 739,909	\$ 972,336
LESS OPERATING RESERVE	230,019	275,202	265,000	254,000	264,000
AVAILABLE WORKING CAPITAL	\$ 35,371	\$ 66,120	\$ 160,160	\$ 485,909	\$ 708,336

**PARKING FUND
OPERATING BUDGET**

FUND 5210

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY22	ESTIMATE FY22	APPROVED FY23
PERSONAL SERVICES	\$ 760,252	\$ 959,720	\$ 841,475	\$ 824,000	\$ 879,932
OPERATIONS AND MAINTENANCE	677,365	760,295	816,740	762,621	768,911
CAPITAL	98,800	-	26,443	26,443	-
DEBT SERVICE	103,233	96,364	255,783	93,629	255,783
TOTAL EXPENSES	<u>\$1,639,650</u>	<u>\$1,816,379</u>	<u>\$1,940,441</u>	<u>\$1,706,693</u>	<u>\$1,904,626</u>

**PARKING FUND
STAFFING AUTHORIZATION**

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY22	APPROVED FY23
PARKING MANAGER	1.0	1.0	1.0	1.0
PARKING GARAGE ATTENDANT	0.5	1.0	1.0	1.0
PARKING METER COLLECTION / MAINTENANCE WORKER	2.0	2.0	2.0	2.0
PKG GARAGE ATTNDT/ACCT CLERK I	3.0	2.0	2.0	2.0
FACILITIES MAINT SUPPORT I	2.0	2.0	3.0	3.0
PARKING ENFORCEMENT OFFICERS	3.0	3.0	3.0	3.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
TOTAL	<u>12.5</u>	<u>12.0</u>	<u>13.0</u>	<u>13.0</u>

Aviation & Transit

Airport

Aviation & Transit Department

Airport

Current Year Department Budgeted Expense Total: \$28,166,748

Change from Prior Year: \$2,403,502

Overall Budget Justification:

The Aviation Division of the Aviation and Transit Department operates and maintains the City of Billings Logan International Airport, providing the facilities for commercial service airline operators to offer transportation for travelers utilizing the Airport's Terminal Building. In pre-COVID years, the annual number of passengers totaled around 900,000.

In 2020, the passenger numbers dropped to just over 500,000 and bounce back to over 770,000 during 2021. Other businesses and activities located at the Airport include car rentals, restaurant/deli/lounge, gift shop, public parking, a Fixed Base Operator (FBO), radio/avionics repair shops, executive hangars, a general aviation hangar complex, air freight/mail operators, the Transportation Security Administration (TSA), the Federal Aviation Administration (FAA), as well as numerous other State and Federal agencies. The Airport operation is a self-supporting Enterprise Fund that does not receive any General Fund or local tax revenue support. Airline landing fees, as well as tenant concession, rental, and lease revenues offset the costs to operate and maintain the Airport facilities. Additionally, the Airport received COVID relief funds from the Federal Government in the form of operating grants, which will continue to be used to offset the revenue short falls for Fiscal Year 2022 and 2023.



Revenues:

The Airport's FY 2023 budgeted revenues total \$33,266,633, which is an increase of \$5,408,249 over the FY 2022 budget. The increase is primarily due to future Federal grant funding provided by the Infrastructure Bill passed by Congress that will go towards the Terminal Building Expansion Project (Terminal Project). PFC collections are expected to increase as passenger traffic rebounds from the lows experienced during the COVID-19 pandemic and the funds will be applied towards the Terminal Construction costs. Charges for services revenues increased \$1,515,803 to reflect the anticipated recovery of passengers while lease rates increase due to CPI-U adjustments that are written into most ground, building, and hangar leases, those increases will be higher than normal due to the increases seen in the CPI-U, the result of inflationary pressures.

Expenses:

The Airport's Personnel Services FY 2023 budget is \$334,352 more than the FY 2022 budget. This increase is due to step increases and the addition of a position to manage the Department's technology programs. The Airport's FY 2023 Operations and Maintenance budget is \$29,253 less than that of FY 2022. This is primarily the result of an increase in fuel costs for the car rentals since the increased passenger traffic has resulted in more car rental activity and the cost of fuel has increased significantly over last year's budgeted costs.

Capital:

The FY 2023 capital projects include the following:

1. The Terminal Project will have annual AIP contributions applied to the cost of the project. For FY 2023 that amount will be approximately \$15,700,000. The additional funding for the Terminal Project is described in the revenues section above.
2. PFC funds are dedicated to the Terminal Project as stated above.
3. There are no CFC funded projects budgeted for FY 2023.
4. Projects budgeted using Airport operating revenues total \$1,445,000 including; the replacement of a steam boiler for the Terminal (\$140,000), the painting of the north side of the baggage claim building (\$100,000), the baggage claim restroom remodel (\$300,000), a new Airport Entrance sign (\$130,000), the installation of hearing loops in the new concourse (\$100,000), the expansion of the Airport's fuel farm (\$100,000), the purchase of land north of the Airport for runway protection (\$500,000), construction costs for infrastructure to expand the Business Park for additional hangar development (\$500,000) and lease management replacement software for the tracking of the Airport's tenant leases (\$75,000).

Debt Service:

The Airport's debt service payments consist of principal and interest payments on the Airport's Series 2020B Revenue Bonds secured with Car Rental Facility Charge (CFC) revenue. The FY 2023 Debt Service Principal and Debt Service Interest budgets are less than the FY 2022 budgets by \$200,040, the result of lower than anticipated borrowing for the Terminal Expansion project.

New or Expanded Programs:

Continued Airport Expansion Project with the start of Phases III and IV.

Staffing Changes:

A full time position to oversee the Airport's ever growing inventory of technology based systems.

AIRPORT GOALS:

Goal: Advance Airport Expansion Project – Completion Target 2023

Action(s): To continue the multi-year, phased Terminal Expansion Project.

Outcome: Successful management of each phase of the project through completion of the project in late 2023.

Action(s): Continue to work with the FAA to secure additional grant funding to help finance the project.

Outcome: To reduce the amount of debt that will be needed to complete the project.

Action(s) Develop a plan for customer safety and comfort during the three-year construction project.

Outcome: Smooth construction project without significant inconvenience to the traveling public.

Action(s) Continue to provide a safe, sanitized Terminal facility to help stop the spread of COVID 19.

Outcome: Customer confidence in the safety of the facility, leading to confidence to begin to use the Airport again for air travel.

Action(s) Continue to communicate with the Airlines regarding new service, additional seats and better service for the community.

Outcome: Robust travel opportunities for the users of the Airport at a fair price.

**AIRPORT FUND
OPERATING BUDGET**

FUNDS 5600-5690 & 4050-4090

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL - BEGINNING	<u>\$ 15,711,073</u>	<u>\$ 17,127,642</u>	<u>\$ 19,423,364</u>	<u>\$ 19,423,364</u>	<u>\$ 24,608,729</u>
REVENUES:					
CHARGE FOR SERVICES	\$ 9,272,659	\$ 8,495,665	\$ 8,643,444	\$ 9,457,970	\$ 10,159,247
FEDERAL/STATE GRANT REVENUE	7,646,563	13,060,034	9,523,603	15,800,000	15,700,000
PFC REVENUE	1,247,859	1,222,713	850,000	970,000	1,500,000
CFC REVENUE	668,280	539,577	726,401	567,000	700,000
CONTRIBUTIONS	-	-	-	-	-
INVESTMENT INTEREST	271,239	23,415	70,736	1,000	41,196
SALE OF EQUIPMENT/LAND	-	-	-	-	-
ARPA GRANT	1,556,991	3,193,804	-	3,326,000	3,000,000
BOND REVENUE	-	-	8,000,000	-	2,000,000
SHORT-TERM BORROWING	-	-	-	-	-
REFUNDS/REIMBURSEMENTS	<u>147,212</u>	<u>48,472</u>	<u>44,200</u>	<u>87,000</u>	<u>166,190</u>
TOTAL REVENUE	<u>\$ 20,810,803</u>	<u>\$ 26,583,680</u>	<u>\$ 27,858,384</u>	<u>\$ 30,208,970</u>	<u>\$ 33,266,633</u>
EXPENSES:					
ADMINISTRATION	\$ 1,534,512	\$ 2,017,191	\$ 1,975,347	\$ 1,412,016	\$ 2,003,894
BUILDING MAINTENANCE	1,989,754	1,836,608	1,990,598	1,911,300	2,147,695
AIRFIELD MAINTENANCE	1,312,922	1,250,196	1,496,489	1,383,420	1,628,464
AIRPORT POLICE	901,071	781,987	980,250	932,426	982,428
AIRCRAFT RESCUE FIREFIGHTING	1,176,781	1,170,581	1,288,062	1,152,517	1,263,744
BUSINESS PARK	171,738	152,719	201,547	183,226	213,755
CAR RENTAL FUELING	275,785	194,386	269,361	198,000	270,000
CAR WASH FACILITY O&M	234,733	143,808	204,578	165,000	201,351
AIRPORT AIP GRANT PROJECTS	10,068,363	15,256,766	14,702,338	15,000,000	16,099,817
AIRPORT PFC PROJECTS	-	1,600,000	-	1,400,000	1,500,000
AIRPORT CFC PROJECTS	87,765	-	-	-	-
CAPITAL OUTLAY	474,010	584,611	2,051,036	900,000	1,452,000
BOND ISSUE COSTS	-	313,611	-	-	-
DEBT SERVICE-PRINCIPAL	-	-	265,000	265,000	275,000
DEBT SERVICE-INTEREST	<u>259,472</u>	<u>156,770</u>	<u>338,640</u>	<u>120,700</u>	<u>128,600</u>
TOTAL EXPENSES	<u>\$ 18,486,906</u>	<u>\$ 25,459,234</u>	<u>\$ 25,763,246</u>	<u>\$ 25,023,605</u>	<u>\$ 28,166,748</u>
WORKING CAPITAL CHANGES NOT BUDGETED:	<u>(907,328)</u>	<u>(349,177)</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL - ENDING	<u>\$ 17,127,642</u>	<u>\$ 17,902,911</u>	<u>\$ 21,518,502</u>	<u>\$ 24,608,729</u>	<u>\$ 29,708,614</u>
LESS OPERATING RESERVE	<u>1,343,000</u>	<u>1,343,000</u>	<u>1,429,000</u>	<u>1,480,000</u>	<u>1,480,000</u>
LESS REVENUE BOND RESERVE	<u>2,688,344</u>	<u>2,425,000</u>	<u>2,671,044</u>	<u>2,425,000</u>	<u>2,425,000</u>
AVAILABLE WORKING CAPITAL	<u>\$ 13,096,298</u>	<u>\$ 14,134,911</u>	<u>\$ 17,418,458</u>	<u>\$ 20,703,729</u>	<u>\$ 25,803,614</u>

**AIRPORT FUND
OPERATING BUDGET**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 4,715,612	\$ 5,226,601	\$ 4,932,333	\$ 4,726,344	\$ 5,266,685
OPERATIONS AND MAINTENANCE	2,881,683	2,320,875	3,473,899	2,611,561	3,444,646
CAPITAL	10,630,139	17,441,377	16,753,374	17,300,000	19,051,817
DEBT SERVICE	259,472	470,381	603,640	385,700	403,600
TOTAL EXPENSES	<u>\$ 18,486,906</u>	<u>\$ 25,459,234</u>	<u>\$ 25,763,246</u>	<u>\$25,023,605</u>	<u>\$ 28,166,748</u>

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
AVIATION & TRANSIT DIRECTOR	0.6	0.8	0.8	0.8
ASSISTANT AVIATION DIRECTOR	0.8	0.9	0.9	0.9
AVIATION & TRANS BUSINESS MGR	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
MARKETING SPECIALIST	-	-	0.5	0.5
IT SPECIALIST	-	-	-	1.0
AIRPORT POLICE SUPERVISOR	1.0	1.0	1.0	1.0
AIRPORT POLICE OFFICERS	8.0	8.0	8.0	8.0
POLICE SUPPORT SPECIALIST	1.0	1.0	1.0	1.0
ARFF/AIRFIELD MAINT. WORKER	14.0	14.0	15.0	16.0
EQUIPMENT OPER/MAINT. WORKER	1.0	1.0	-	-
AFM/ELECTRICIAN II	1.0	1.0	1.0	1.0
AIRPORT FACILITIES SUPERVISOR	1.0	1.0	1.0	1.0
FACILITIES MAINT. MECHANIC	3.0	3.0	3.0	3.0
FACILITIES MAINT SUPPORT I	12.0	12.0	12.0	12.0
LEAD FAC MAINT SUPPORT 1	1.0	1.0	1.0	1.0
OPERATIONS ARFF SUPERVISOR	1.0	1.0	1.0	1.0
LEAD FACILITIES MAINT. MECHANIC	1.0	1.0	1.0	1.0
OPERATIONS AFM SUPERVISOR	1.0	1.0	1.0	1.0
ACCOUNTANT II	1.0	1.0	1.0	1.0
SR. ACCOUNT CLERK	1.0	1.0	1.0	1.0
AIRPORT ENG/PLAN MANAGER	1.0	1.0	1.0	-
AFM WORKER/MECHANIC I	1.0	1.0	1.0	1.0
LEAD AIRFIELD MAINT WORK/MECH	1.0	1.0	1.0	1.0
TOTAL	<u>54.4</u>	<u>54.7</u>	<u>55.2</u>	<u>56.2</u>

MET Transit

MET Transit

Current Year Department Budgeted Expense Total: \$11,075,519

Change from Prior Year:
(\$2,399,090)

Overall Budget Justification:

The Transit Division of the Aviation and Transit Department is responsible for providing Fixed Route bus and Paratransit van transportation service for the City's citizens. This service meets a significant percentage of the mobility needs for those citizens without access to private transportation (referred to as transit-dependent citizens), particularly students, seniors, low income, and individuals with disabilities.



Revenues:

The budget for Transit revenues totals \$13,171,917 for FY 2023, which is a decrease of \$990,189 from the FY 2022 budget. This decrease is mainly due to the fact that MET replaced 17 heavy duty transit buses in FY 2022 through Federal Transportation Administration Capital Grants. Anticipated operating revenue for FY 2023 did increase by \$123,140 due to the transition from a Bus and Bench Advertising concession to in-house management of the program; operating revenues are also expected to increase due to the Bipartisan Infrastructure Law increasing Federal Transit Administration 5307 Grant formula funding. Other State and Federal grant funds remained fairly consistent with last fiscal year.

Expenses:

Total FY 2023 budgeted operating expenses of \$6,154,171 reflect an increase of \$265,116 from FY 2022. Personnel services increased \$264,739, due to step increases for those employees with six years of service or less, a union negotiated three percent cost of living pay increase, and the addition of one FTE to support the implementation of Road Supervisors. With the addition of last year's Advertising and Marketing position and the newly managed Bus and Bench Advertising program, the Marketing budget increased by \$40,554 to do promotional projects and advertisements for MET. Projected operating and maintenance costs decreased \$1,209, primarily due to a newer fleet of heavy-duty diesel buses purchased last fiscal year, leading to lower fuel and maintenance costs.

Capital:

Transit's FY 2023 capital expenditure budget totals \$4,921,348 and consists of one paratransit van (\$70,000), replacement of a MET support vehicle (\$30,000), addition of Transfer Center Security Cameras (\$40,000), refurbishment of multiple items at the METroplex facility (\$2,000,000), four replacement heavy-duty diesel buses (\$1,680,000), training lot construction at the METroplex carried forward from FY 2022 (\$751,348), Fare Vending Machines (\$120,000), and a new Fixed Route Automatic Vehicle Location (AVL) System and Hardware (\$230,000).

A \$59,500 Section 5310 Grant will fund 85% of the allowed costs for the one Paratransit van. A combination of Section 5339A formula and 5339B competitive grants will be used for 85% of the bus purchases and 80% of facility projects, technology enhancements, and the support vehicle.

New or Expanded Programs:

Internal management of the MET Bus and Bench Advertising program.

Staffing Changes:

Reclassification of a Transit Supervisor and addition of one (1) FTE to create two (2) Road Supervisor positions to support the requirements of the Public Transit Agency Safety Plan Federal regulations.

MET GOALS:

Goal: Improve daily Transit operations efficiency and effectiveness

Action(s): Remodel existing office area to centralize daily operations, allow improved communication between fixed-route, paratransit operations, and maintenance operations, while also allowing for enhanced meeting and training space.

Outcome: More effective use of staff time and improved communication resulting in decreased service delay time frames when issues arise; more expedient response to incidents and emergencies; improved communication effectiveness by creating enhanced meeting and training space for both internal staff meetings and external community involved meetings.

Goal: Improve Transit system convenience and usability

Action(s): Finalize and implement system wide fixed-route improvements to scheduling, safety, and routes to provide more convenience and ensure enhanced usability for the public by adding Fare Vending Machines, an upgraded Automatic Vehicle Location (AVL) System, Transfer Center Security Cameras, and additional replacement buses.

Outcome: A safer, more efficient and effective transit system resulting in increased ridership, convenience, and customer satisfaction.

Goal: Increase Transit Division revenue generation

Action(s): Continue implementation of internal management of Transit advertising program to increase generated revenue, better leverage existing customer contracts, and expand advertising options utilizing new avenues including onboard bus infotainment systems, transfer center locations, smartphone applications, and other amenities.

Outcome: An increase in local revenue generated providing improved ability to meet match requirements of increased Federal funding.

**TRANSIT FUND
OPERATING BUDGET**

FUNDS 5710,5720,4110,4120,2040

	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
WORKING CAPITAL - BEGINNING	<u>\$ 1,837,383</u>	<u>\$ 3,860,774</u>	<u>\$ 4,812,647</u>	<u>\$ 5,011,999</u>	<u>\$ 7,070,709</u>
REVENUES:					
STATE AND FEDERAL GRANTS	\$ 3,997,054	\$ 3,041,348	\$ 3,590,624	\$ 4,919,583	\$ 5,309,844
FTA CAPITAL GRANT	442,005	334,765	6,910,987	5,422,404	4,024,578
TAX REVENUE	2,350,880	2,396,685	2,492,962	2,510,559	2,531,644
INTER GOVERNMENTAL	477,132	492,102	498,976	498,976	514,532
OPERATING REVENUES	632,015	578,428	648,410	634,718	771,550
INTEREST ON INVESTMENTS	38,262	3,769	10,097	(14,500)	7,070
MISCELLANEOUS	86,237	17,465	750	6,276	7,050
SALE SURPLUS EQUIP	662	-	9,300	-	5,649
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL REVENUE	<u>\$ 8,024,247</u>	<u>\$ 6,864,562</u>	<u>\$ 14,162,106</u>	<u>\$ 13,978,016</u>	<u>\$ 13,171,917</u>
EXPENSES:					
ADMINISTRATION	\$ 584,186	\$ 1,024,059	\$ 565,362	\$ 651,038	\$ 630,858
OPERATIONS/DRIVERS	2,116,910	2,100,026	2,955,119	2,300,102	2,738,106
OPERATIONS/NON-DRIVERS	698,474	839,901	484,394	498,087	476,329
MAINTENANCE	888,805	807,845	1,090,571	971,414	1,089,362
MARKETING	20,075	20,922	63,147	50,100	103,701
PARATRANSIT	1,338,255	1,072,355	711,332	989,912	1,096,685
DOWNTOWN TRANSFER CNTR	30,968	82,320	19,130	28,180	19,130
CAPITAL-LOCAL	-	-	-	-	-
CAPITAL - FEDERAL	442,675	130,864	7,578,554	6,430,473	4,921,348
O & M - LOCAL	-	112,863	7,000	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL EXPENSES	<u>\$ 6,120,348</u>	<u>\$ 6,191,155</u>	<u>\$ 13,474,609</u>	<u>\$ 11,919,306</u>	<u>\$ 11,075,519</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>119,492</u>	<u>477,818</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL - ENDING	<u>\$ 3,860,774</u>	<u>\$ 5,011,999</u>	<u>\$ 5,500,144</u>	<u>\$ 7,070,709</u>	<u>\$ 9,167,107</u>
LESS OPERATING RESERVE	<u>904,000</u>	<u>904,000</u>	<u>1,000,000</u>	<u>896,000</u>	<u>1,046,000</u>
AVAILABLE WORKING CAPITAL	<u>\$ 2,956,774</u>	<u>\$ 4,107,999</u>	<u>\$ 4,500,144</u>	<u>\$ 6,174,709</u>	<u>\$ 8,121,107</u>

**TRANSIT FUND
OPERATING BUDGET**

FUND 5710,5720,4110,4120,2040

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 4,121,286	\$ 4,480,857	\$ 4,290,870	\$ 3,935,305	\$ 4,555,609
OPERATIONS AND MAINTENANCE	1,556,388	1,579,434	1,598,185	1,553,528	1,598,562
CAPITAL	442,675	130,864	7,585,554	6,430,473	4,921,348
TOTAL EXPENSES	<u>\$ 6,120,349</u>	<u>\$ 6,191,155</u>	<u>\$ 13,474,609</u>	<u>\$ 11,919,306</u>	<u>\$ 11,075,519</u>

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
AVIATION & TRANSIT DIRECTOR	0.4	0.2	0.2	0.2
ASSISTANT AVIATION DIRECTOR	0.2	0.1	0.1	0.1
TRANSIT MANAGER	1.0	1.0	1.0	1.0
TRANSIT SUPERVISOR	2.0	3.0	4.0	3.0
ROAD SUPERVISOR	-	-	-	2.0
MARKETING SPECIALIST	-	-	0.5	0.5
TRANSIT PLANNING & DEVELOPMENT COORD.	1.0	1.0	-	-
TRANSIT/PARA TRANSIT OPERATORS	34.0	34.0	34.0	34.0
ADMINISTRATIVE SUPPORT III	1.0	1.0	1.0	1.0
TRANSIT SERVICE WORKER	1.0	1.0	2.0	2.0
MECHANIC II	3.0	2.0	2.0	3.0
MECHANIC I	-	1.0	1.0	-
ADMINISTRATIVE SUPPORT I	1.0	1.0	-	-
VEHICLE SERVICE TECHNICIAN	1.0	-	-	-
PARA TRANSIT COORDINATOR	1.0	1.0	-	-
ON CALL TRANSIT/PARA TRANS OPR	6.3	6.3	6.3	6.3
LEAD TRANSIT SERVICES DISPATCHER	1.0	1.0	-	-
TRANSIT SERVICES DISPATCHER	2.0	2.0	4.0	4.0
TOTAL	<u>55.9</u>	<u>55.6</u>	<u>56.1</u>	<u>57.1</u>

Finance

Finance Department

Current Year Department Budgeted Expense Total:

\$6,962,440

Change from Prior year:

-\$8,865,934

Overall Budget Justification:

The finance department fills many roles at the City including Purchasing, Accounts Payable, Business Licenses, Debt and Investment Management, Property Tax and Assessment Administration, Accounting, Budgeting, and Financial Reporting. The operating budget for the Finance Department is paid from the General Fund. The amount being requested for FY23 from the General Fund is \$1.7 million. This amount will be used to pay the salaries and the operation and maintenance of the department.



The FY23 budget for the Finance Department is \$6.9 million, this is a decrease of \$9 million from the prior year. The major decreases for Fiscal Year 2023 are the direct result of two items. First, the Library General Obligation Bond passed the call date in Fiscal Year 2022 and was refunded by the City to lower the interest cost associated with those bonds. This refunding is finished and results in a decrease of \$7.4 million from the prior year. The second major budget decrease is a reduction in the transfer from the Special Improvement District Revolving Fund to the General Fund. When SID bonds are sold, the City sets aside a portion of the bond sale into a revolving fund. This fund is used to backfill any shortfall in debt payments that may arise within the SID. If the SID Revolving fund becomes too large relative to the amount of outstanding SID debt, a portion must be transferred to the General Fund. The SID Revolving Fund is not expected to exceed SID debt, so there is not a budgeted transfer in FY23.

New or Expanded Programs:

Finance staff will implement new software purchased in FY22 to comply with Governmental Accounting Standards Board Statement 87.

Staffing Changes:

The Finance Department is requesting funding for a Grants Administrator position. This would be a new position for the City. With the significant increase in Federal spending, it is important for the City to ensure that we are actively watching and pursuing these opportunities. It is anticipated that the General Fund will cover the cost of the employee, but future grants administration charges will be put in place to cover the cost of this position.

Department Goals:

Goal: Assist Administration and City Council to develop a long-range funding plan for the General and Public Safety Funds.

Action:

- Provide long-range financial projections and recommendations on how to develop a long-range plan.

Outcome: Long-range funding for the General and Public Safety Funds.

Goal: Implement new Governmental Accounting Standards (GASB 87).

Action:

- Successfully implement new GASB standard 87. This will be done by utilizing the new software purchased in FY22.

Outcome: Maintain a clean audit opinion and accurate financial statements.

Goal: Expand Purchasing assistance to staff Citywide.

Action:

- Create a cross-referenced list of potential vendors to include registered vendors, interested parties, authorized bidders, Architectural/Engineering listing, etc.
- Continue to look for opportunities to create Citywide, centralized contracts to leverage volume for discounts.
- Conduct additional purchasing training to coincide with new, updated procedures.
- Increase utilization of cooperative purchasing agreements through the State of Montana's pre-competed agreements, NASPO-WSCA, or other cooperative agencies, as allowed.

Outcome: Improved purchasing process to the highest attainable efficiency level.

Revenue:

FINANCE DEPARTMENT REVENUE

REVENUE BY FUND	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
GENERAL FUND	\$ 34,389,066	\$ 35,442,059	\$ 36,000,216	\$ 35,847,500	\$36,651,735
PUBLIC SAFETY FUND	37,417,894	30,643,446	46,562,727	45,315,352	50,477,817
CENTRAL SERVICES FUND	116,179	114,126	119,083	106,468	114,073
CAPITAL REPLACEMENT FUND	1,837,985	1,779,818	1,892,791	1,878,206	1,904,475
SPECIAL IMPROVEMENT DISTRICT BONDS	967,111	837,790	761,976	859,200	914,010
SIDEWALK DISTRICT BONDS	476,991	406,917	500,500	587,300	583,300
STORM SEWER DEBT SERVICE	1,017,911	1,002,877	1,019,200	1,016,600	1,016,907
<i>GENERAL OBLIGATION DEBT</i>					
LIBRARY G.O.	1,237,846	9,740,232	1,403,306	1,051,000	638,428
PARKS G.O. SERIES 2000	114,497	707	-	-	-
STREET IMPROVEMENTS G.O. 2004A	365,840	324,972	326,455	335,065	348,980
BALLPARK G.O. 2015 REFUNDING	764,689	704,882	701,932	701,210	747,185
TOTAL REVENUE	<u>\$ 78,706,009</u>	<u>\$ 80,997,826</u>	<u>\$ 89,288,186</u>	<u>\$ 87,697,901</u>	<u>\$93,396,910</u>

FINANCE DEPARTMENT ALL FUNDS

REVENUE BY TYPE	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
TAXES	\$ 32,506,305	\$ 37,174,256	\$ 38,637,186	\$ 38,045,800	\$46,552,642
SPECIAL ASSESSMENTS	1,371,832	1,271,223	1,252,000	1,779,743	1,491,000
LICENSES & PERMITS	2,088,839	2,254,839	2,192,128	2,538,703	1,961,454
INTERGOVERNMENTAL	13,686,380	14,139,297	14,223,813	13,481,545	14,824,811
CHARGES FOR SERVICE	2,794,903	3,303,125	3,173,833	3,173,833	3,295,347
INVESTMENT EARNINGS	596,281	35,406	120,054	34,600	63,186
CONTRIBUTIONS/DONATIONS	303,000	300,000	300,000	300,000	-
DEBT PROCEEDS	42,133	8,361,475	-	-	-
INTERFUND TRANSFERS	25,283,883	14,149,368	29,388,044	28,343,077	25,207,344
MISCELLANEOUS	32,453	8,837	1,128	600	1,126
TOTAL REVENUE	<u>\$ 78,706,009</u>	<u>\$ 80,997,826</u>	<u>\$ 89,288,186</u>	<u>\$ 87,697,901</u>	<u>\$93,396,910</u>

Budgeted Expenditure:

EXPENSE BY FUND	FINANCE DEPARTMENT EXPENSE				
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
GENERAL FUND	\$ 1,528,047	\$ 1,524,458	\$ 1,718,569	\$ 1,642,716	\$1,945,119
CENTRAL SERVICES FUND	114,876	85,064	141,656	119,551	124,498
CAPITAL REPLACEMENT FUND	1,992	2,376	3,255	3,255	2,615
SPECIAL IMPROVEMENT DISTRICT BONDS	686,138	888,378	2,893,000	2,618,400	1,241,100
SIDEWALK DISTRICT BONDS	434,146	496,958	515,000	467,250	527,700
STORM SEWER DEBT SERVICE	1,010,550	1,008,634	1,008,237	1,008,237	1,007,513
<i>GENERAL OBLIGATION DEBT</i>					
LIBRARY G.O.	1,202,175	1,295,417	8,437,793	9,420,834	1,007,944
PARKS G.O. SERIES 2000	118,354	123,756	-	-	-
STREET IMPROVEMENTS G.O. 2004A	346,342	348,622	352,814	351,908	351,908
BALLPARK G.O. 2015 REFUNDING	760,250	759,743	758,050	757,690	754,043
TOTAL EXPENDITURES	<u>\$ 6,202,870</u>	<u>\$ 6,533,406</u>	<u>\$15,828,374</u>	<u>\$16,389,841</u>	<u>\$6,962,440</u>

EXPENSE BY CLASSIFICATION	FINANCE DEPARTMENT ALL FUNDS				
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 964,682	\$ 1,064,237	\$ 1,089,533	\$ 1,097,636	\$1,226,175
OPERATIONS AND MAINTENANCE	609,623	682,999	886,110	734,812	934,082
CAPITAL	112,861	-	41,837	38,255	28,028
DEBT SERVICE	4,515,704	4,786,170	11,710,894	12,919,138	4,774,155
TRANSFERS	-	-	2,100,000	1,600,000	-
TOTAL EXPENDITURES	<u>\$ 6,202,870</u>	<u>\$ 6,533,406</u>	<u>\$15,828,374</u>	<u>\$16,389,841</u>	<u>\$6,962,440</u>

**FINANCE
OPERATING BUDGET**

GENERAL FUND

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 964,683	\$ 1,064,237	\$ 1,089,533	\$ 1,097,636	\$1,226,175
OPERATIONS AND MAINTENANCE	477,346	460,222	629,036	545,080	718,944
CAPITAL	86,018	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 1,528,047</u>	<u>\$ 1,524,459</u>	<u>\$ 1,718,569</u>	<u>\$ 1,642,716</u>	<u>\$1,945,119</u>

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
FINANCE DIRECTOR	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
ACCOUNTANT II	3.0	3.0	3.0	3.0
ACCOUNTING TECHNICIAN	1.0	1.0	1.0	1.0
ACCOUNT CLERK II	3.0	3.0	3.0	3.0
DEBT/INVESTMENT COORDINATOR	1.0	1.0	1.0	1.0
GRANTS ADMINISTRATOR	-	-	-	1.0
PURCHASING AGENT	1.0	1.0	1.0	1.0
TOTAL	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>	<u>12.0</u>

Urban Renewal Districts

Urban Renewal Districts:

Tax Increment Funds & Downtown Revolving Loan

Current Year Department Budgeted Expense Total:

\$11,258,906

Change from Prior year:

(\$753,048)

Overall Budget Justification:

The Tax Increment Funds are used to account for the Tax Increment Districts in Billings. The three districts are the South Billings Boulevard Urban Renewal District, North 27th Street Urban Renewal District and East Billings Urban Renewal District. Revenues include property taxes paid by the district property owners and earnings on cash and investments. Expenditures are used for development incentives, programs, projects and city infrastructure improvement within the associated district and costs allocated are for the administration of the district.

Administration of the districts are handled by their respective advisory boards. Each board is governed by a Memorandum of Understanding with the City and functions as a non-profit advisory board to the City Council. The City Council is the ultimate decision maker for expenditures of urban renewal district funds. Administrative fees are used by the boards for implementation and planning of district projects. The budget also includes cost allocation within each fund to cover the expenses for city time and resources from the Planning, Finance, and Administration Departments.

The Tax Increment Districts will continue to provide developmental incentives for business and city infrastructure improvement based on City Council approval.

The Downtown Revolving Loan was established to spur development downtown. The program was established in 1976 with a contribution from the Tax Increment Fund of approximately \$600,000. Loans are provided for eligible projects up to \$250,000. City Code section 13-1100 establishes the program and eligible uses of funds.

Budgeted Revenues:

ALL TAX INCREMENT OPERATING FUNDS URBAN RENEWAL DEVELOPMENT BY CLASSIFICATION					
	ACTUAL FY 20	ACTUAL FY 21	APPROVED FY 22	ESTIMATE FY 22	APPROVED FY 23
Contributions/Donations	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	614,693	614,693	614,693	614,689	614,693
Investment Earnings	249,812	75,565	116,006	45,212	69,017
Transfers	-	1,824,923	-	-	150,000
Other Financing	-	2,256,869	-	3,000,000	-
Miscellaneous	101,981	605,086	150,000	530,000	-
Taxes	<u>7,020,216</u>	<u>7,028,908</u>	<u>7,005,000</u>	<u>7,100,863</u>	<u>7,139,000</u>
TOTAL REVENUE	<u>\$ 7,986,702</u>	<u>\$ 12,406,044</u>	<u>\$ 7,885,699</u>	<u>\$ 11,290,764</u>	<u>\$ 7,972,710</u>

ALL TAX INCREMENT OPERATING FUNDS URBAN RENEWAL DEVELOPMENT BY FUND					
	ACTUAL FY 20	ACTUAL FY 21	APPROVED FY 22	ESTIMATE FY 22	APPROVED FY 23
Downtown Revolving Loan	\$ 188,085	\$ 667,638	\$ 226,000	\$ 560,000	\$ 200,000
South TIF	3,858,150	3,922,763	3,889,322	6,960,601	3,950,791
East TIF	909,596	943,184	918,098	955,842	927,065
N. 27th TIF	<u>3,030,871</u>	<u>6,872,459</u>	<u>2,852,279</u>	<u>2,814,321</u>	<u>2,894,854</u>
TOTAL REVENUE	<u>\$ 7,986,702</u>	<u>\$ 12,406,044</u>	<u>\$ 7,885,699</u>	<u>\$ 11,290,764</u>	<u>\$ 7,972,710</u>

Budgeted Expenditures:

**ALL TAX INCREMENT OPERATING FUNDS
URBAN RENEWAL DEVELOPMENT BY CLASSIFICATION**

	ACTUAL FY 20	ACTUAL FY 21	APPROVED FY 22	ESTIMATE FY 22	APPROVED FY 23
Bond Issuance Costs	\$ -	\$ 77,975	\$ -	\$ -	\$ -
Capital Outlay	3,032,573	4,441,792	4,430,948	6,638,610	2,995,000
Interest and Fiscal Charges	1,189,836	1,196,714	1,204,440	1,204,440	1,292,735
Operation and Maintenance	2,088,427	3,218,886	5,011,565	4,799,864	5,472,096
Principal	855,000	905,000	985,001	985,001	1,155,000
Transfers Out	100,000	2,174,923	380,000	371,999	344,075
TOTAL EXPENDITURES	<u>\$ 7,265,836</u>	<u>\$ 12,015,290</u>	<u>\$ 12,011,954</u>	<u>\$ 13,999,914</u>	<u>\$ 11,258,906</u>

**ALL TAX INCREMENT OPERATING FUNDS
URBAN RENEWAL DEVELOPMENT BY FUND**

	ACTUAL FY 20	ACTUAL FY 21	APPROVED FY 22	ESTIMATE FY 22	APPROVED FY 23
Downtown Revolving Loan	\$ 468,575	\$ 25,451	\$ 428,827	\$ 27,828	\$ 821,787
South TIF	3,631,716	3,947,361	7,327,954	9,287,988	5,550,491
East TIF	1,046,786	808,296	806,418	846,417	794,935
N. 27th TIF	2,118,759	7,234,182	3,448,755	3,837,681	4,091,693
TOTAL EXPENDITURES	<u>\$ 7,265,836</u>	<u>\$ 12,015,290</u>	<u>\$ 12,011,954</u>	<u>\$ 13,999,914</u>	<u>\$ 11,258,906</u>

South Billings Boulevard Urban Renewal District

Current Year Budgeted Expense Total:

\$5,550,491

Change from Prior year:

(\$1,777,463)

Additional Comments:

The South Billings Boulevard Urban Renewal District (SBBURD) will increase its proposed administrative costs by \$4,982 for increased travel expenses and other internal changes. The administrative fee will be \$122,140 in fiscal year 2023, up from \$117,158 in the prior fiscal year.



Expenses in fiscal year 2023 for cost allocation are \$20,740 specifically to cover Planning and Community Services Department employee time and \$38,648 for additional city time and resources.

Capital projects this year will include SBURA Unimproved Street Improvements and the architectural and engineering plans for the Multi-Generational Community Recreation Center. Additionally, the Optimist Parking Capital project will be moved from fiscal year 2022 to 2023 at a cost of \$600,000. Capital expenses decreased over the prior year by \$1,830,948 as SBURA finished out more unimproved streets. Additional details for these projects can be found in the Capital Improvement Plan (CIP). In FY2022, the SBURA took out bonds of \$3 Million for the street project, this will increase the expected Debt Service payments by \$250,000.

The Police Evidence Center was finished in August of 2020 and the South Tax Increment Fund will continue to provide \$250,000 for Debt Service payments from its construction.

There is an increase of the Developmental Incentives proposed for FY23. SBURA is aware of multiple projects to be proposed in the near term. While no specific projects have been presented by the Board or approved by City Council, an amount of \$1.9 million is being requested in the budget for potential projects in the district. Before any expenditure of these funds, both the SBURA Board and City Council will need to approve the project. SBURA would like to start a new program for Residential and Community Development for \$125,000. The remainder will be set aside for larger projects.

North 27th Street Urban Renewal District

Current Year Budgeted Expense Total:

\$4,091,693

Change from Prior year:

\$642,938

Additional Comments:

Downtown Urban Renewal District reimburses the Police Department for two foot patrol officers in the downtown area.

The City receives \$56,250 per year from the Downtown Billings Partnership, Inc. for this program. Annually, \$100,000 is transferred to the City of Billings Parking Division for infrastructure projects. This year an additional \$30,000 will be added to the total transfer to the Parking Division for one month's free parking in downtown during the holiday period.

The Downtown Billings Partnership, Inc. will not be changing their proposed administrative costs from the prior year. The administrative fee will still be \$279,441 in fiscal year 2023.

Expenses in fiscal year 2023 for cost allocation are \$20,741 specifically to cover Planning and Community Services Department employee time and \$37,372 for additional city time and resources. Principal and interest have increased by \$254,305 for the two-way street conversion project for 29th and 30th Street downtown.

FY23 includes \$300,000 for estimated engineering design costs to continue 2-way street conversion downtown in FY24.

The increase in the budget is due mainly to the expected amount of developmental incentives given to finished projects within the Downtown District. The projects expected to be funded in FY22 will be for the refurbishment of the Alberta Bair Theater (\$1,000,000), the completion of the Arthouse Phase II (\$350,000), and additional funds of (\$290,000) for use of Tax Increment Fund Projects approved by the City Council in FY22. Three additional projects including the Stone Building (\$221,922), the Sturm & Drake Apartments (\$320,000); the Monte Bar (\$113,997); the Billings Community Foundation (\$98,518), and the renovation for Kibler & Kirsch (\$79,940) were approved in FY22 and are expected to be paid in FY23 based on their completion dates.



East Billings Urban Renewal District

Current Year Budgeted Expense Total:

\$794,935

Change from Prior year:

(\$11,482)

Additional Comments:

The East Billings Urban Renewal District (EBURD) will maintain the same amount for their proposed administrative costs in fiscal year 2023. The administrative fee will still be \$139,946 in fiscal year 2023.

Expenses in fiscal year 2023 for cost allocation are \$15,201 specifically to cover Planning and Community Services Department employee time and \$22,811 for additional city time and resources. Cost allocation expense has decreased by \$14,445 from the prior year due to more time commitment by the city. Capital projects are not planned in fiscal year 2023 for the East Billings Urban Renewal District. While no specific projects have been presented by the Board or approved by City Council, an amount of \$150,000 is being requested in the budget for potential projects in the district.



Downtown Revolving Loan

Current Year Budgeted Expense Total:

\$821,787

Change from Prior year:

\$392,960

Additional Comments:

The Downtown Revolving Loan was established to spur development downtown. The program was established in 1976 with a contribution from the Tax Increment Fund of approximately \$600,000. Loans are provided for eligible projects up to \$250,000.



Fire

Fire Department

Current Year Department Budgeted Expense Total:

- Fire: \$25,005,486
- 911: \$1,194,804
- Radio: \$292,179
- Grants: \$473,090
- Capital Replacement: \$249,088
- Road Maintenance District: \$584



Change from Prior Year:

- Fire: \$1,285,310
- 911: \$58,887
- Radio: \$10,304
- Grants: (\$303,500)
- Capital Replacement: (\$839,342)
- Road Maintenance District: \$167

Overall Budget Justification:

The Fire Department's primary duty is to provide fire, emergency medical, hazardous materials, rescue and service assists, as well as fire and arson investigation, to the citizens of Billings and those Yellowstone County residents residing within the BUFSA (Billings Urban Fire Service Area).

In addition, Fire is responsible for the maintenance of 11 separate facilities, including the new 911 Center. Funds associated within the Fire group are Public Safety Fire, 911 Center, Radio Communication Fund, Fire Grants and Road Maintenance funds.

Fire personnel costs increased \$2,157,844.

The O&M proposed budget shows an increase of \$191,966 for FY2023, which includes costs associated with projected increases in utilities (electricity, gas, water); internal service charges (ITD, Fleet, Courier, liability insurance, taxes, phones) and software maintenance agreements which are provided to us. Of the remaining difference, there are increases in the line items for protective clothing, equipment (turnouts, boots, hand tools, saws, PPV fans, etc.) training, and recruitment. \$350,000 is requested to address deferred maintenance on fire stations and an additional \$30,000 to make landscaping improvements to fire facilities.

The Montana Regional HazMat Team in Billings is one of six teams whose function is to coordinate response with entities outside their local government jurisdiction, provide HazMat awareness level outreach training with their response areas and for the maintenance and update of assigned state equipment used in hazardous materials responses.



HMEP Grant:

The grant is under the administration of Montana State DES for Hazmat Technical Training with a total project amount of \$64,100.

Homeland Security Grant: This grant finalization is pending. The original \$300,000 grant was awarded in 2020 for the purchase of drones and the necessary testing & licensing for the Hazmat Techs that will

operate them for their respective Regional Team. However, the impact of COVID19 and Federal requirements regarding acceptable brands and manufacturers of drones has placed the purchase on temporary hold.

800 MHz:

The 800 MHz Radio Systems budget is an internal service fund comprised of all City Departments utilizing the 800 MHz system. User departments: Street/Traffic, Police, Fire, Solid Waste, Utilities, Transit, Airport and Parking. User departments fund the operational and maintenance expenses for the base system using a formula based upon their use of the system.

The increase in expenditures is due to the projected increase in the costs of electricity and propane for each site.

City-County 9-1-1 Center:

The Joint City-County 9-1-1 Center processes and dispatches 9-1-1 calls for all of the City of Billings and Yellowstone County, excluding Laurel.

Revenues to support this PSAP (Public Safety Answering Point) are collected through a fee added to each telephone service and distributed by the State of Montana quarterly in three parts: Basic, Enhanced, and Wireless 9-1-1. Revenues for FY2023 estimated at \$1,022,763.

The operational budget for the PSAP is \$1,194,804, which is an increase of \$58,887.

**FIRE DEPARTMENT ALL FUNDS
REVENUE BY FUND**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
REVENUE:					
FIRE PUBLIC SAFETY	\$ 5,578,909	\$ 9,983,209	\$ 2,636,241	\$ 3,043,500	\$ 3,061,786
911 EMERGENCY OPS	1,375,449	1,243,510	1,049,410	995,655	1,029,733
FIRE GRANTS	32,641	68,795	706,916	51,000	376,285
RADIO COMMUNICATIONS	280,573	311,946	305,364	302,668	301,491
FIRE STATION CONSTRUCTION	-	-	-	-	500,875
ROAD MAINTENANCE	2,981	2,842	2,931	2,900	2,875
	<u>2,981</u>	<u>2,842</u>	<u>2,931</u>	<u>2,900</u>	<u>2,875</u>
TOTAL REVENUE	<u>\$ 7,270,553</u>	<u>\$ 11,610,302</u>	<u>\$ 4,700,862</u>	<u>\$ 4,395,723</u>	<u>\$ 5,273,045</u>

**FIRE DEPARTMENT ALL FUNDS
REVENUE BY CLASSIFICATION**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
REVENUE:					
LICENSES & PERMITS	\$ 2,300	\$ 300	\$ 2,700	\$ 3,500	\$ 2,001
INTER-GOVERNMENTAL	5,078,052	9,097,632	2,412,321	2,003,000	2,862,823
CHARGES FOR SERVICE	1,749,317	2,144,417	2,237,440	2,327,568	2,333,851
SPECIAL ASSESSMENTS	2,793	2,823	2,875	2,900	2,876
MISCELLANEOUS	438,090	365,131	45,526	58,755	71,496
	<u>438,090</u>	<u>365,131</u>	<u>45,526</u>	<u>58,755</u>	<u>71,496</u>
TOTAL REVENUE	<u>\$ 7,270,552</u>	<u>\$ 11,610,303</u>	<u>\$ 4,700,862</u>	<u>\$ 4,395,723</u>	<u>\$ 5,273,047</u>

**FIRE DEPARTMENT ALL FUNDS
OPERATING BUDGET BY FUND**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FIRE DEPT GEN FUND	\$ 20,637,108	\$ 21,963,642	\$ 23,720,176	\$ 23,553,336	\$ 25,005,486
911 EMERGENCY OPS	991,294	848,267	1,135,917	530,000	1,194,804
FIRE GRANTS	43,067	44,154	776,590	40,000	473,090
RADIO COMMUNICATIONS	222,582	209,722	281,875	725,190	292,179
CAPITAL REPLACEMENT	172,668	1,976,346	1,088,430	1,888,430	249,088
FIRE STATION CONSTRUCTION	-	-	-	-	-
ROAD MAINTENANCE	<u>168</u>	<u>360</u>	<u>417</u>	<u>420</u>	<u>584</u>
TOTAL EXPENDITURES	<u>\$ 21,802,887</u>	<u>\$ 25,042,491</u>	<u>\$ 27,003,405</u>	<u>\$ 26,737,376</u>	<u>\$ 27,215,231</u>

**FIRE DEPARTMENT ALL FUNDS
OPERATING BUDGET BY CLASS**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 17,846,870	\$ 18,897,963	\$ 18,483,130	\$ 18,655,000	\$ 20,625,389
OPERATIONS AND MAINTENANCE	2,805,463	2,690,895	4,642,629	3,184,730	4,616,038
CAPITAL	459,390	2,456,028	3,068,430	2,588,430	629,088
TRANSFERS	<u>691,164</u>	<u>997,605</u>	<u>809,216</u>	<u>2,309,216</u>	<u>1,344,717</u>
TOTAL EXPENDITURES	<u>\$ 21,802,887</u>	<u>\$ 25,042,491</u>	<u>\$ 27,003,405</u>	<u>\$ 26,737,376</u>	<u>\$ 27,215,232</u>

Staffing Changes:

Three permanent positions added in FY2022. Assistant Fire Chief EMS Operations, Logistics Officer and Deputy Fire Marshal. A fourth position, Fire Protection Engineer position has been discussed.

Ten permanent firefighter positions will be added in FY2023.

STAFFING AUTHORIZATION				
POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
FIRE CHIEF	1.0	1.0	1.0	1.0
ASSISTANT FIRE CHIEF	2.0	2.0	2.0	3.0
ADMINISTRATION SUPPORT I	1.0	1.0	-	-
ADMINISTRATION SUPPORT II	1.0	1.0	2.0	2.0
SR ADMINISTRATION SUPPORT IV	1.0	1.0	1.0	1.0
FIRE MARSHAL	1.0	1.0	1.0	1.0
ASSISTANT FIRE MARSHAL	1.0	1.0	1.0	1.0
DEPUTY FIRE MARSHAL	3.0	3.0	4.0	5.0
FIRE TRAINING OFFICER	1.0	1.0	1.0	1.0
ASST FIRE TRAINING OFFICER	1.0	1.0	1.0	1.0
FIRE BATTALION CHIEF	4.0	4.0	4.0	4.0
FIRE CAPTAIN	30.0	30.0	30.0	30.0
FIRE ENGINEER	30.0	30.0	30.0	30.0
PUBLIC SAFETY TECHNICIAN	0.3	0.3	0.3	0.3
FIREFIGHTER	46.0	46.0	46.0	56.0
LOGISTICS OFFICER	-	-	-	1.0
COMMUNICATIONS CNTR MANAGER	1.0	1.0	1.0	1.0
EMERGENCY SERV. DISPATCHER III	19.0	19.0	19.0	19.0
EMERGENCY SERV. DISPATCHER II	3.0	3.0	1.0	1.0
EMERGENCY SERVICES OPERATOR	2.0	2.0	4.0	4.0
EMERG.SERV.DISPATCH SHIFT SUPR.	4.0	4.0	4.0	4.0
SUBTOTAL PUBLIC SAFETY	159.3	159.3	160.3	173.3
911 GRANT POSITIONS:				
PUBLIC SAFETY TECHNICIAN	0.3	0.3	0.3	0.3
COMM CENTER ASST MGR	1	1	1.0	1.0
TOTAL FIRE DEPARTMENT POSITIONS	160.6	160.6	161.6	152.1

Proposed Capital:

\$249,088 requested to replace two brush trucks and one utility vehicle.

Department Goals:

Goal: Succession planning and performance for Fire and 911 Center personnel

Objective: Provide the cross training and skills necessary to have individuals capable of assuming the duties and responsibilities of each position and/or rank.

Action(s): Continue programs designed to train and mentor fire/911 personnel.

Goal: Three, Five and ten-year facility maintenance plan.

Objective: Develop a plan to address current repair needs, fire facilities expansions and/or relocations.

Action(s): Continue creating plan that will identify current repair needs, on-going maintenance of fire facilities and/or building or relocating fire stations.

Goal: Enhanced Training for Fire and 911 Personnel

Objective: Maintain essential skills necessary to ensure the safety of firefighters and the community with technology, hands-on, virtual simulators.

Action(s): Prioritize essential training with an emphasis on safety for not only fire personnel, but also the community we serve.

Goal: Continue to provide Smoke and Carbon Monoxide Alarms/Detectors available to anyone who needs one.

Objective: To have a working smoke detector in every home in City of Billings and the BUFSA.

Action(s): Continue to work with the American Red Cross and our generous donors to purchase smoke and carbon monoxide alarms and batteries and install them in homes throughout the City and BUFSA.

Goal: Enhance level of training for the Billings Regional HazMat Team

Objective: To have trained HazMat Technicians and Tox-Medics on the department who can respond to hazardous materials incidents within the City of Billings, Yellowstone County and teams' regional response area of eastern Montana.

Action(s): Continue to provide highly technical and specialize training for Technicians and Tox-Medics.

Goal: Provide Public Safety dispatching services that meet the changing needs and expectations of public safety responders and the community.

Objective: Identify disparities between public safety responders and the community's expectations and the 9-1-1 Center's ability to provide them.

Action(s): Identify current and future gaps in public safety service delivery, and prioritize service delivery needs in order to better serve and meet the changing needs of the community.

Goal: Continue to Develop a Cooperative City-County Plan for development of an Emergency Operations Center

Objective: Study for location, layout, and site of an Emergency Operations Center.

Action(s): Determine need, funding sources, and procure a small study for the eventual funding request for an EOC.

Goal: Complete Standby Generator Replacements for Radio Towers.

Objective: Minimize the impact upon the City in the event of a planned or unplanned power outage.

Action(s): Replace standby generator at Fox and Landfill tower sites.

Goal: Continue Implementation of CPSM Study Recommendations.

Objective: To increase efficiency.

Action(s): Identify specific projects from the report.

Goal: Secure a Contract with ambulance provider.

Objective: To provide a stable level of safety to the community.

Action(s): Negotiate contract with ambulance service provider.

Goal: Develop Implementation Plan for Mobile Response Teams.

Objective: Efficient use of equipment and decrease maintenance costs.

Action(s): Identify equipment and train appropriate staff.

Human Resources

Human Resources Department

Current Year Department Budgeted Expense Total:

Human Resources: \$1,033,269
 City Health Benefits: \$15,808,653
 Property Insurance: \$3,118,713

Change from Prior Year:

Human Resources: \$117,175
 City Health Benefits: \$603,348
 Property Insurance: \$439,754



Overall Budget Justification:

The FY23 budget for the Human Resources Department is \$1,033,269, this is an increase in costs of \$117,175, over the prior year. Services that have been provided in the past will continue for the coming fiscal year. This includes Benefits and FMLA Administration, Timekeeping and Payroll, Workers' Compensation, Property and Liability Insurance Administration, Employee Recruitment, Workplace Investigations, Drug and Alcohol Program Administration, Collective Bargaining Agreements Administration, and Grievance and Arbitration Procedures.

The primary increase to the Human Resources' budget is due to the request for an additional Payroll/HR Generalist position and the ongoing cost of the City's applicant tracking system that was purchased in FY22. In addition, cybersecurity premiums increased by 10% to \$33,370, and IT charges increased \$10,049. A COLA of 3% increased the personal services by \$35,131.

Budgeted Revenues:

HUMAN RESOURCES REVENUE BY FUND

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
HUMAN RESOURCES	\$ -	\$ -	\$ -	\$ -	\$ -
HEALTH BENEFITS	13,690,834	13,399,365	13,601,044	13,687,600	13,580,382
PROPERTY INSURANCE	1,834,487	2,073,660	2,525,107	2,523,928	2,636,853
TOTAL EXPENDITURES	\$ 14,813,510	\$ 15,473,025	\$ 16,272,850	\$ 16,211,528	\$ 16,217,235

**HUMAN RESOURCES
REVENUE BY CLASSIFICATION**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
CHARGE FOR SERVICES	\$ 15,337,545	\$ 15,452,533	\$ 16,083,228	\$ 16,217,828	\$ 16,195,935
INVESTMENT EARNINGS	183,148	15,205	42,923	(6,800)	21,300
MISCELLANEOUS	4,628	5,287	-	500	-
TOTAL EXPENDITURES	<u>\$ 14,813,510</u>	<u>\$ 15,473,025</u>	<u>\$ 16,272,850</u>	<u>\$ 16,211,528</u>	<u>\$ 16,217,235</u>

Budgeted Expenditures:

**HUMAN RESOURCES
OPERATING BUDGET BY FUND**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
HUMAN RESOURCES	\$ 791,672	\$ 823,157	\$ 916,094	\$ 842,948	\$ 1,033,269
HEALTH BENEFITS	13,564,715	12,554,295	15,205,305	14,037,839	15,808,653
PROPERTY INSURANCE	2,415,708	2,589,261	2,678,959	2,804,777	3,118,713
TOTAL EXPENDITURES	<u>\$ 16,772,094</u>	<u>\$ 15,966,713</u>	<u>\$ 18,800,358</u>	<u>\$ 17,685,564</u>	<u>\$ 19,960,635</u>

**HUMAN RESOURCES
OPERATING BUDGET BY CLASSIFICATION**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 1,076,604	\$ 811,447	\$ 752,535	\$ 1,170,855	\$ 842,610
OPERATIONS AND MAINTENANCE	15,695,490	15,155,266	18,047,823	16,514,709	19,118,025
TOTAL EXPENDITURES	<u>\$ 16,772,094</u>	<u>\$ 15,966,713</u>	<u>\$ 18,800,358</u>	<u>\$ 17,685,564</u>	<u>\$ 19,960,635</u>

Ongoing Programs:

- In FY22, the City purchased Applicant Tracking software to streamline the recruiting process. The ongoing cost is \$20,000 annually.
- In FY20, the City purchased timekeeping software to make hours entry more efficient for departments, and the ongoing cost of this software is approximately \$44,000 which is shared with the users.
- In FY19, the City purchased Cyber Security insurance, but due to an industry-wide historic increase in cyber liability claims experienced nationwide, the premium increased from \$30,000 to \$33,370.

Additional Changes and Comments:

- In FY23, Human Resources is requesting \$74,150 in salaries and benefits for a new HR Generalist/Payroll position. This new position will support the current team and increase efficiency and responsiveness. An additional \$6,000 is budgeted to cover their training and computer.

Staffing:

HUMAN RESOURCES STAFFING AUTHORIZATION				
POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
HUMAN RESOURCES				
HUMAN RESOURCES DIRECTOR	1.0	1.0	1.0	1.0
HUMAN RESOURCES ASSOCIATE	0.5	0.5	1.0	1.0
PAYROLL/HR GENERALIST	1.0	1.0	1.0	1.0
PAYROLL/HR ANALYST	1.0	1.0	1.0	2.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
 PROPERTY INSURANCE				
RISK/SAFETY OFFICER	1.0	1.0	1.0	1.0
 TOTAL HUMAN RESOURCES	 5.5	 5.5	 6.0	 7.0

Department Goals:

Goal: Increase the City of Billings Social Media presence as it relates to recruiting for vacant positions.

Action(s): Post all vacant positions on Social Media and professional websites. Continue to review and monitor which method or website provides the greatest number and quality of applicants.

Outcome(s):

- The City of Billings will be in compliance with EEOC, and draw a larger applicant pool for vacant positions.

Goal: Update the Human Resources Policies and Procedures Manual.

Action(s): Review the Human Resources Policies and Procedures handbook to reflect the City's most current practices. These policies and procedures will benefit all employees and supervisors by communicating operational policies and by advising employees of the City's expectations regarding their performance. The completed manuals will be distributed to all employees in either electronic or hardcopy format.

Outcome(s):

- Well thought out policy and procedure manuals will provide information and guidance to all employees of the City of Billings.

Goal: Provide additional employee and management development and training programs.

Action(s): Increase training to all employees. Supervisory training will focus on safety, workers' compensation, liability, harassment and diversity awareness, workplace violence, employment laws, drug and alcohol reasonable suspicion, and City finances/budgeting. Employee training will focus on such topics as safety, harassment, workplace violence, diversity and inclusion, customer service, and employee benefits.

Outcome(s):

- A training program that efficiently improves the employees' and supervisors' skills and abilities to perform their assigned functions.

Information Technology

Information Technology Fund

Current Year Department Budgeted Expense Total:

Information Technology: \$ 3,506,274

Central Telephone: \$ 465,146

Change from Prior Year:

Information Technology: \$ 524,504

Central Telephone: \$23,554

Overall Budget Justification:



The Information Technology Department is focused on bringing people and technology together to meet the needs of the organization and the citizens of Billings. In pursuit of its goal, ITD provides technology-related strategic planning, project management, integration, technology procurement, E-mail, networking, communications, application development, GIS, mapping, overall hardware and software support, vendor relations, and training services.

The Information Technology Budget is \$3,506,274 which is \$524,504 or 17.59% more than last year's budget. The FY23 budget increases are due to the addition of a new GIS Tech position requested by Public Works, the addition of a new Public Safety Technical Support Specialist funded through the Public Safety Mill Levy, changes in how the ESRI & CityWorks Enterprise agreements are paid, a 3% payroll adjustment due to labor contract, and increased TRP expenses due to many critical hardware replacements and software license renewals all coming due.

In FY23, Personal Services costs increased over FY22 by \$ 146,973 primarily due to the addition of a new GIS Tech (\$ 68,109) which will be paid for by Public Works to focus on their multi-year GIS Asset Management initiatives, a new Public Safety Technical Support Tech (\$ 70,396) which will focus on supporting Technology for Police & Fire and be funded by the Public Safety Mill Levy, and additional costs attributed to COLA and standard step increases. Operating expenses have increased by \$290,031 which includes two large budget shifts where IT charges were increased to pay for the ESRI (\$82,500) and CityWorks (\$75,000) annual Enterprise License payments. In the past, departments paid ESRI & CityWorks directly and now the payments will channel through the IT budget. FY23 brings us some added security software expenses of \$37,000, a host of critical software renewals totaling \$104,900, \$15,000 in network hardware for the Stillwater Building, and miscellaneous other increased in Cost Allocation, Facilities, and insurance. Capital expenses for FY23 are \$127,500 for Phase 1 of a Wi-Fi replacement project, a replacement primary backup server, replacement network switches, and a new GIS Trimble unit, which was approved in the FY23 TRP.

Information Technology is an internal support function with revenues of \$3,454,390 generated primarily by charges for service. The ITD charges for each

department/division are based on the previous calendar year's usage of PC and Network resources/support time, application resources/staff support time, virtual server services, data storage management, and GIS resources/support time. The number of PC's, the amount of disk space allocated, the number of virtual servers, and the number of E-mail accounts are all examples of resources used to calculate annual charges. FY23 total revenues are \$ 57,623 below total expenses due to using reserve funds saved for the replacement of the Wi-Fi system.

Under the direction of the Information Technology Director, the Telecommunications Manager and the IT Administrative Secretary provide telephone, voice mail, call accounting, communications related procurement, cell phone, infrastructure support, and related financial accounting services for 12 remote sites, 513 landline phones, 32 Centrex phone lines, 41 outside analog lines, and 387 Smartphones/cell phones.

The Central Telephone Service (Fund 606) is an internal support function with revenues of \$ 455,581 derived predominately from phone related services, including management of cellular services, and interest income. Expenses for FY23 are \$ 465,146 which represents an increase \$23,544 (5.06%) over FY22. Much of this increase is a \$ 20,000 planned capital expenditure for telephone system related expenses in the new Stillwater Building.

In FY23, the budget has a decrease of \$ 483 in Personal Services due to employee turnover, an increase of \$ 4,037 in Operating expenses, and an increase of \$20,000 in Capital expenses compared to FY22.

Stillwater Building: Estimated Construction Costs

The Leadership Team was presented with estimated construction costs for the Stillwater Building. Information Technology has an estimated "Build-Out" cost of approx.\$ 812,000. The FY23 IT & Telephone Budgets do not include any expenses associated with the "Build-Out" costs or any related revenue charges to departments.

Budgeted Revenues:

INFORMATION TECHNOLOGY DEPARTMENT REVENUE					
REVENUE BY FUND	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
INFORMATION RESOURCES	\$ 2,612,047	\$ 2,701,101	\$ 2,964,300	\$ 2,810,060	\$ 3,454,390
TELEPHONE	<u>445,001</u>	<u>443,337</u>	<u>426,739</u>	<u>425,600</u>	<u>455,581</u>
TOTAL REVENUE	<u>\$ 3,057,048</u>	<u>\$ 3,144,438</u>	<u>\$ 3,391,039</u>	<u>\$ 3,235,660</u>	<u>\$ 3,909,971</u>

**INFORMATION TECHNOLOGY
DEPARTMENT ALL FUNDS**

REVENUE BY CLASSIFICATION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
CHARGE FOR SERVICE	\$ 2,902,314	\$ 2,911,514	\$ 3,385,940	\$ 3,235,460	\$ 3,907,574
OTHER	128,791	231,076	-	-	-
INVESTMENT EARNINGS	25,943	1,848	5,099	200	2,397
TOTAL REVENUE	<u>\$ 3,057,048</u>	<u>\$ 3,144,438</u>	<u>\$ 3,391,039</u>	<u>\$ 3,235,660</u>	<u>\$ 3,909,971</u>

Budgeted Expenditures:

**INFORMATION TECHNOLOGY
DEPARTMENT EXPENSE**

EXPENSE BY FUND	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
INFORMATION RESOURCES	\$ 2,724,849	\$ 2,814,675	\$ 2,981,770	\$ 2,796,000	\$ 3,506,274
TELEPHONE	752,624	548,633	441,592	420,000	465,146
TOTAL EXPENDITURES	<u>\$ 3,477,473</u>	<u>\$ 3,363,308</u>	<u>\$ 3,423,362</u>	<u>\$ 3,216,000</u>	<u>\$ 3,971,420</u>

**INFORMATION TECHNOLOGY
DEPARTMENT ALL FUNDS**

EXPENSE BY CLASSIFICATION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 2,262,191	\$ 2,348,579	\$ 2,196,539	\$ 2,110,000	\$ 2,343,029
OPERATIONS AND MAINTENANCE	852,317	931,825	1,186,823	1,070,000	1,480,891
CAPITAL	362,965	82,904	40,000	36,000	147,500
TOTAL EXPENDITURES	<u>\$ 3,477,473</u>	<u>\$ 3,363,308</u>	<u>\$ 3,423,362</u>	<u>\$ 3,216,000</u>	<u>\$ 3,971,420</u>

Staffing:

INFORMATION TECHNOLOGY FUND OPERATING BUDGET

FUND 6200

STAFFING AUTHORIZATION

POSITION	ACTUAL FY20	ACTUAL FY21	BUDGET FY 22	APPROVED FY 23
INFORMATION TECHNOLOGY DIRECTOR	0.9	0.9	0.9	0.9
APPLICATION DEVELOPER	3.0	3.0	3.0	3.0
OPERATION SUPPORT SPECIALIST	1.0	1.0	1.0	1.0
GIS SPECIALIST	1.0	1.0	1.0	1.0
GIS COORDINATOR	1.0	1.0	1.0	1.0
LAND MANAGEMENT COORDINATOR	1.0	1.0	1.0	1.0
SENIOR APPLICATION DEVELOPER	1.0	1.0	1.0	1.0
IT MANAGER	1.0	1.0	1.0	1.0
PUBLIC SAFETY TECH SUPPORT	1.0	1.0	1.0	2.0
P. C. SUPPORT SPECIALIST	2.0	2.0	2.0	2.0
NETWORK ADMINISTRATOR	1.0	1.0	1.0	1.0
ASST. NETWORK ADMINISTRATOR	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	0.8	0.8	0.8	0.8
IT SECURITY ENGINEER	0.9	0.9	0.9	0.9
GIS TECHNICIAN	2.0	2.0	2.0	3.0
GIS ASSET ANALYST	-	-	1.0	1.0
TOTAL	<u>18.6</u>	<u>18.6</u>	<u>19.5</u>	<u>21.5</u>

Department Goals:

Goal: Support and assist customer departments to accomplish their goals when needed.

Action(s): Partner with the Police & Fire Departments in addressing the technology needs identified in the CPSM Operations and Data Analysis Reports along with defined goals associated with the successful Public Safety Mill Levy.

Outcome(s):

- Public Safety is critical to our organization and our community. Supporting Police & Fire and their technology goals will have a positive impact on their ability to deliver services to our community. Continue to be a liaison between our vendors and Public Safety to find viable solutions to help create efficiencies. Find solutions that help bring data to command staff and the public.

Action(s): Provide a leadership role in the implementation of our Centralized Document Management System including project management, installation, end-user training, backups, and building overall organization awareness of the benefits of the new system.

Outcome(s):

- A strong understanding by the staff on how to use our document management system will enhance their ability to access and share documents, reduce paper and document storage, develop automated workflows to improve efficiency, and follow the city's records retention policies.

Action(s): Continue to provide a leadership role in implementation, training, support, and upgrading our CitySuite Software Systems

Outcome(s):

- Through the combined efforts of the Information Technology staff and the wealth of experience found in each department, we will work together to utilize our CitySuite software to its full potential, work with vendors on new interfaces to the system, manage enhancement requests, and support on-going production.

Action(s): Continue to provide a leadership role in implementation, training, support, and upgrading Public Safety software.

Outcome(s):

- The Information Technology staff works together with multiple Public Safety agencies to ensure the software and infrastructure run smoothly in the 24/7 operation. Migrate New World software to an updated server environment with the latest operating system and database.

Action(s): Work with departments in creating RFPs and begin implementing replacement ComDev and CIS software.

Outcome(s):

- Working with departments on creating RFPs that will allow for a single vendor to respond to both RFPs to show the integration benefits as well as allowing for vendors to respond individually showing their "best of breed" solutions. Begin working with departments and vendors on implementation of the new software solutions.

Action(s): Put priority on moving production software and data off our AS400 environment

Outcome(s):

- Migrate systems including Property Tax, SIDs, Land, and Fleet to SQL based software solutions. Migrate remaining users to CitySuite for Accounts Receivable. All remaining data will be moved from the AS400 databases into another solution.

Action(s): Assist HR in implementing a new applicant tracking system.

Outcome(s):

- Work with HR to replace our current online job application with a new applicant tracking system. This will provide our citizens access to a modern cloud-based software that is built using the latest technology. It will help city staff to process candidates through a paperless workflow.

Action(s): Work with Facilities, Administration, and City Departments on the successful move to the Stillwater Building.

Outcome(s):

- Migration of the City's existing fiber infrastructure and communications to the Stillwater Building will ensure we can continue to provide fast and reliable network services and preserve our past investments in city owned fiber.
- Helping design and implement a robust network wiring infrastructure will ensure successful delivery of network services throughout the new facility.
- Supporting new technologies such as conference room setups, access control systems, cameras, manage print systems, digital informational displays, and more will help ensure our new facility meets the needs of the public and our organization.

Goal: Increase city service efficiency and effectiveness by planning for and investing in technology.

Action(s): Action(s): Provide support to end-users as they move to Microsoft O365 licenses.

Outcome(s):

- Microsoft Office 365 (O365) will benefit the organization by providing the tools for collaboration, simplifying communications and document/file sharing, providing access to user data from anywhere, standardizing Office applications across the organization, and enhanced business intelligence tools all delivered in a secure environment available across multiple devices for each licensed user.

Action(s): Improve network/system security to meet all State & Federal Regulations and protect the organization's valuable resources & data.

Outcome(s):

- Compliance with Montana Department of Justice regulations both strengthens our security and ensures our organization can continue to access the Criminal Justice Information Network (CJIN) which is critical for all City of Billings and Yellowstone County Public Safety Agencies.
- Adherence to industry standards in system security will prevent unwanted attacks such as viruses, malware, ransomware, unauthorized access, denial of service, and so on.

Action(s): Upgrade networking infrastructure to keep up with growing demands on resources.

Outcome(s):

- By keeping the networking hardware and software up to date with the latest technology, Departments receive faster and more efficient service. This increases the stability of the network and the applications running on it.

Goal: Improve accessibility to and expand use of GIS services.

Action(s): Implement Public Works Strategic Asset Management Plan (SAMP) Data and Technology Improvement Initiatives.

Outcome(s):

- GIS data/resources will adhere to SAMP guidelines, continuing our commitment to following a standardized framework. This uniform system will allow for consistent data creation and maintenance. Continued enterprise integration will support the sharing of GIS data across the entire organization and enhance Billings citizens' access to City information.

Action(s): Advance the deployment of Cityworks, our GIS Centric Asset & Work Order Management System. This action includes improving functionality for departments already using the system and assisting other departments in implementing the technology to meet their goals.

Outcome(s):

- Increased utilization of the Cityworks system will improve our ability to manage assets, allocate staff resources through work orders, share data throughout the organization, access data from mobile devices, and generate informative reports.

Action(s): Develop a process to integrate GIS field data collection applications with Cityworks to allow field staff to correct/complete feature information.

Outcome(s):

- This action will improve spatial accuracy and increase the completeness of feature attributes. This development will lead to improved analysis and decision-making.

Action(s): Provide GIS services in response to requests for mapping, reports, applications, and analysis by departments throughout the organization.

Outcome(s):

- Visual representations that discover, quantify, and predict trends and patterns to meet the Department's planning/analytical needs, as well as the needs of citizens.

Action(s): Provide support and GIS data for Public Safety Software.

Outcome(s):

- Through the City IT and Yellowstone County GIS staff's combined efforts, dispatch and emergency responders will have accurate data to allow for safe and effective operations. This includes modifying jurisdictional boundaries to account for annexation activity, keeping address and street centerline data current and accurate, troubleshooting underlying GIS data and processes that make such software operational, and staying abreast of the latest developments in public safety technologies and tools.

Action(s): Work with departments to consolidate and manage GIS data.

Outcome(s):

- Remove redundancy and inefficiencies identified by Public Works GIS Assessment and GIS Team feature review.

Action(s): Build relationships with stakeholders through regular engagement and active listening.

Outcome(s):

- Scheduled meetings for understanding needs and expectations will build rapport. Improved communication will produce accountability and established workflows allowing the GIS Team to develop and maintain robust resources.

Action(s): Maintain and expand land records database in accordance with filed legal documents and planning projects to include road naming/addressing of modern standards and all correct legal parcels for utilization of many departments including but not limited to utilities, taxation/finance, planning/zoning, building departments and the like.

Outcome(s):

- Addressing that is in the best interests of public safety and records that can be utilized fluidly across the many platforms of various departments for all functions of City process.

Legal

City Attorney

Current Year Department Budgeted Expense Total:

\$3,507,902

Change from Prior year:

\$538,540

Overall Budget Justification:

The FY23 budget for the City Attorney is \$3,507,902, which includes an increase of \$538,540 over FY22. This includes an increase in Personal Services which includes three new positions, two new prosecutor positions and a victim/witness specialist position. These positions will be added as a result of the Public Safety Mill Levy passage. These additional positions will result in additional monthly charges for telephone, parking, membership fees, miscellaneous equipment (computers), facilities/rent, office supplies (furniture), and subscriptions for license fees (Westlaw).

There is a \$13,338 decrease in O&M due to a drop in office supplies and contract software. Additionally, membership fees increased by approximately \$1,200 for anticipated bar dues increase.

In FY23, there will be an estimated expense of \$20,000 for support and maintenance for case management software.

New or Expanded Programs:

None proposed for FY 2023

Budgeted Revenues:

CITY ATTORNEY DEPARTMENT REVENUE					
REVENUE BY FUND	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
GENERAL FUND	\$ 2,085	\$ 4,448	\$ -	\$ 2,500	\$ -
CITY ATTORNEY GRANTS	<u>333,230</u>	<u>277,522</u>	<u>545,010</u>	<u>456,010</u>	<u>586,758</u>
TOTAL REVENUE	<u>\$ 335,315</u>	<u>\$ 281,970</u>	<u>\$ 545,010</u>	<u>\$ 458,510</u>	<u>\$ 586,758</u>

**CITY ATTORNEY
DEPARTMENT ALL FUNDS**

REVENUE BY CLASSIFICATION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
CHARGE FOR SERVICE	\$ 2,085	\$ 4,448	\$ -	\$ 2,500	\$ -
FINES AND FORFEITURE	49,361	45,469	45,000	46,000	46,000
INTERGOVERNMENTAL	92,083	79,068	185,000	100,000	155,458
INVESTMENT EARNINGS	301	-	10	10	-
TRANSFER IN	<u>191,485</u>	<u>152,985</u>	<u>315,000</u>	<u>310,000</u>	<u>385,300</u>
TOTAL REVENUE	<u>\$ 335,315</u>	<u>\$ 281,970</u>	<u>\$ 545,010</u>	<u>\$ 458,510</u>	<u>\$ 586,758</u>

Budgeted Expenditures:

**CITY ATTORNEY
DEPARTMENT EXPENSE BY FUND**

EXPENSE BY FUND	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
GENERAL FUND	\$ 2,074,785	\$ 2,123,860	\$ 2,420,985	\$ 2,326,294	\$ 2,921,497
CITY ATTORNEY GRANTS	<u>308,135</u>	<u>315,178</u>	<u>548,377</u>	<u>469,000</u>	<u>586,405</u>
TOTAL EXPENDITURES	<u>\$ 2,382,920</u>	<u>\$ 2,439,038</u>	<u>\$ 2,969,362</u>	<u>\$ 2,795,294</u>	<u>\$ 3,507,902</u>

**CITY ATTORNEY
DEPARTMENT ALL FUNDS BY CLASS**

EXPENSE BY CLASSIFICATION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 1,587,926	\$ 1,681,477	\$ 2,156,565	\$ 2,016,290	\$ 2,638,143
OPERATIONS AND MAINTENANC	603,510	604,578	497,797	447,000	484,459
TRANSFERS	<u>191,484</u>	<u>152,985</u>	<u>315,000</u>	<u>332,004</u>	<u>385,300</u>
TOTAL EXPENDITURES	<u>\$ 2,382,920</u>	<u>\$ 2,439,040</u>	<u>\$ 2,969,362</u>	<u>\$ 2,795,294</u>	<u>\$ 3,507,902</u>

Staffing Changes:

Two additional Municipal Court prosecutors and one victim/witness specialist. The prosecutor will be an N35 grade for a total approximate cost of \$284,190. The victim/witness specialist will be M93 grade for a total approximate cost of \$97,142.

**CITY ATTORNEY
STAFFING AUTHORIZATION**

CITY ATTORNEY POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
CITY ATTORNEY	1.0	1.0	1.0	1.0
ASSISTANT CITY ATTORNEY	1.0	1.0	1.0	1.0
DEPUTY CITY ATTORNEY	5.0	6.0	6.0	8.0
VICTIM WITNESS SPECIALIST	1.0	1.0	1.0	2.0
LEGAL SECRETARY	1.0	1.0	1.0	1.0
PARALEGAL	0.0	0.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	2.0	2.0	3.0	3.0
TOTAL	11.0	12.0	14.0	17.0
LEGAL GRANT POSITION				
VICTIM WITNESS SPECIALIST	2.0	2.0	3.0	3.0
ADMINISTRATIVE ASSISTANT	0.5	0.5	-	-
DEPUTY CITY ATTORNEY	1.0	1.0	2.0	1.0
TOTAL	3.5	3.5	5.0	4.0
TOTAL CITY ATTORNEY	14.5	15.5	19.0	21.0

Additional Comments:

As a result of the passing of the Public Safety Mill Levy, the Legal Department will be able to hire additional staff over the next 2-3 years. The two additional Municipal Court prosecutors and one Victim/Witness specialist are the first phase in implementing the Legal Department’s plan for the levy funds. The new staff will assist in addressing ongoing prosecution needs and providing adequate services to victims.

Department Goals for FY 2023:

- To prosecute criminal cases in a timely and efficient manner in the best interests of justice, the best interests of the citizens of Billings, and the interests of victims of crime.
- To be a critical part of the City's leadership team through integration with department directors, City Council, and other city agencies such as the various city boards and commissions.
- To work effectively with the Billings Police Department and other law enforcement agencies, including the Airport Police and MSU-Billings Police Department to enforce state laws and city ordinances related to misdemeanor offenses within the city.
- To work with other city personnel and officials in enforcing city ordinances including zoning, building code, fire code, etc.
- To provide legal advice to the City Administrator, Mayor, City Council, departmental staff, and city boards concerning legal matters that arise with respect to city services and operations.
- To practice preventative law by being an integral member of the city's departmental teams and by providing legal risk management services and proactive legal advice.
- Address the logistics of finding adequate space for the legal department in order to better address management and supervision of all staff.

The most significant way this proposed budget will help address these goals is by providing the resources for this office to begin to manage the caseload burden of prosecutors. As this office is able to hire additional staff, the cases will be distributed to a more manageable level in order to provide better services to the citizens of Billings and the victims of crime.

Library



Library Department

Current Year Department Budgeted Expense Total:

\$4,194,563

Change from Prior Year:

\$229,339

Overall Budget Justification:

The FY23 operating budget for the Library Department is \$4.2 million. This is an increase of \$229,339 from the previous year, comprised mostly of payroll (\$69,790 COLA and benefit increases and \$71,709 new staff request) and O&M (\$64,004) increases. The largest portion of O&M increases stem from City Cost Allocation and interdepartmental charges (\$29,588), as well as uncontrolled costs such as utilities. The remaining increase is a combination of expanded library programs, small annual increases in maintenance contracts, supply costs, etc., as well as \$15,000 requested for maintenance repairs at the library.

New or Expanded Programs:

Over the last few years, the Billings Public Library (BPL) has revamped and updated its normal operations to provide safe, efficient service to Yellowstone County residents. In an ever-changing world, the BPL continues to evolve to meet rising needs in the community. Curbside service was replaced with the new Express Book Locker outside the main doors at the BPL. By the end of 2022, a second locker will be operating in the Billings' Heights. There is optimism concerning future locations throughout the county. The Express Book Lockers offer patrons contactless, 24/7 access to library materials. Additionally, state funding for Wi-Fi hotspots was extended through October 2022, and the BPL expects to sustain this service thereafter. A significant portion of the county's senior population is still struggling with isolation due to persisting uncertainties. The BPL's Senior Outreach Librarian is focused on offering more services that will bring seniors together through book clubs and programming. An additional \$1,500 request has been added to the budget to fund these offerings to the community. The BPL continues to grow these new services with the expectation that they will become the standard.

Budgeted Revenue:

FUND 2600-2610, 2630

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ 2,939,243	\$ 3,484,598	\$ 4,098,053	\$ 4,000,822	\$4,281,424
REVENUE:					
CITY TAXES	\$ 1,175,933	\$ 1,203,323	\$ 1,246,655	\$ 1,308,300	\$1,265,971
FEDERAL GRANT	156	156,698	-	-	
COUNTY PROPERTY TAX	1,084,815	1,153,896	1,108,000	1,150,000	1,186,100
STATE GRANTS/AID	2,396		52,000	58,695	2,000
STATE REIMBURSEMENTS	500,245	514,357	470,704	470,704	541,366
CHARGES FOR SERVICE	10,792	5,788	14,075	7,950	14,550
FINES & FORFEITURES	37,440	12,616	59,000	10,000	17,500
INTEREST ON INVESTMENTS	50,107	3,432	553	1,000	6,521
DONATIONS/CONTRIBUTIONS	75,609	79,884	78,000	73,000	83,000
TRANSFER FR GENERAL FUND	1,059,902	1,082,896	1,121,989	1,218,606	1,139,373
SALE OF SURPLUS EQUIP	4,252	175	-	2,786	50
MISCELLANEOUS	5,207	38,010	31,250	11,770	31,200
TOTAL REVENUE	\$ 4,006,853	\$ 4,251,075	\$ 4,182,226	\$ 4,312,811	\$4,287,631

Budgeted Expenditures:

CITY-COUNTY LIBRARY FUND OPERATING BUDGET

EXPENSE BY CLASSIFICATION

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 2,368,367	\$ 2,378,926	\$ 2,494,924	\$ 2,485,159	\$ 2,636,423
OPERATIONS AND MAINTENANCE	1,051,754	1,314,980	1,433,431	1,510,181	1,514,435
TRANSFERS	41,377	40,945	36,869	36,869	43,705
TOTAL EXPENDITURES	\$ 3,461,498	\$ 3,734,851	\$ 3,965,224	\$ 4,032,209	\$ 4,194,563

Staffing Changes:

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
DIRECTOR OF LIBRARY	1.0	1.0	1.0	1.0
ASST. LIBRARY DIRECTOR	1.0	1.0	1.0	1.0
LIBRARY SVCS SPEC III	2.0	2.0	2.0	2.0
LIBRARIAN	11.0	11.0	11.0	11.0
ADMIN SUPPORT IV	1.0	1.0	-	-
LIBRARY & FACILITY COORD	-	-	1.0	1.0
LIBRARY TECHNICIAN	1.0	1.0	1.0	1.0
LIBRARY SVCS SPEC IV	2.0	2.0	2.0	2.0
LIBRARY SVCS SPEC II	7.8	7.8	9.8	9.8
FACILITIES MAINT SUPPORT II	2.0	2.0	2.0	2.0
FACILITIES MAINT SUPPORT I	1.0	1.0	1.0	1.0
LIBRARY INFORMATION SYSTEMS COORDINATOR	1.0	1.0	1.0	1.0
CIRCULATION MANAGER	-	-	-	1.0
LIBRARY SVCS SPEC I	<u>2.0</u>	<u>2.0</u>	<u>-</u>	<u>-</u>
TOTAL	<u>32.8</u>	<u>32.8</u>	<u>32.8</u>	<u>33.8</u>

Department Goals:

Goal: Sustain evolving services based on the expectation that they will become the standard.

Action: Create, revise, and/or discontinue current service models to all City/County demographics in order to implement best practices, serviceability, and fiscal stewardship.

Outcome: Continuation of servicing all residents of Yellowstone County.

Goal: Preventative Maintenance Plan

Action: Proactively create a preventative maintenance plan for the library building's systems and structure, while continuing to meet the LEEDs Platinum requirements.

Outcome: A designated plan and funding to maintain the library and its systems. Maintaining the library by updating/replacing systems and equipment at the end of their life cycle will ultimately save the library additional repair costs that would occur if these items were not maintained/replaced timely.

Municipal Court

Municipal Court

FY 2023 Department Budgeted Expense Total:

Municipal Court: \$1,589,602

Court Grants: \$516,006

Change from Budget FY 2022:

Municipal Court: \$49,871

Court Grants: (\$11,315)

Overall Budget Justification:

The Billings Municipal Court is a Court of Limited Jurisdiction and processes misdemeanor cases within the City of Billings. The court processes over 17,000 citations per year and over 30,000 hearings per year, making it one of the largest courts in the State of Montana.

The Municipal Court budget consists of two divisions: the Judicial Division and the Receipts and Records Division. The Judicial budget funds one full time Municipal Court Judge, Pro Tem Judges, a Judicial Assistant, and four Bailiffs. The Receipts and Records budget funds the Municipal Court Administrator, seven full-time Account Clerks, Sr. Courtroom Collections Clerk, and a Courtroom/Collections Clerk.

The personnel proposed budget shows an increase of \$39,279 for FY 23. The increase is due to a combination of step increases and some allowance for overtime. O&M proposed budget shows an increase of \$10,592. Increase is due to internal services cost projections. The court did not request any additional budget items.

The court recently eliminated a part-time position to create a new bailiff position, and mill levy funding was approved for (1) new position, Sr. Courtroom Collections Clerk. The grant budget funds three positions at 32 hours per week. FY 23 total request for positions is 19.9, increasing from 18.7 in FY 22.

Billings Adult Misdemeanor Treatment Court (BAMTC) consists of three specialty courts: Drug Treatment Court, DUI Treatment Court, and Co-Occurring Treatment Court. These courts are 100% funded by Federal Grants and secured by the Billings Municipal Court.

The grants are reflected below under Municipal Court Grants. Court grants are used to aid offenders in treatment of mental, drug, and/or alcohol related ailments to become contributing citizens of the community and to reduce the chance of repeat-offending. The proposed budget shows an overall increase of \$103,756 due to a new federal grant being approved.



**MUNICIPAL COURT
OPERATING BUDGET**

FUND 0100-12000

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$1,071,871	\$ 1,108,825	\$ 1,238,246	\$1,101,725	\$1,277,525
OPERATIONS AND MAINTENANCE	<u>297,818</u>	<u>291,914</u>	<u>301,485</u>	<u>277,000</u>	<u>312,077</u>
TOTAL EXPENDITURES	<u>\$1,369,689</u>	<u>\$ 1,400,739</u>	<u>\$ 1,539,731</u>	<u>\$1,378,725</u>	<u>\$1,589,602</u>

**MUNICIPAL COURT GRANTS
OPERATING BUDGET**

FUNDS 2450-2480, 7370-7380

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 200,417	\$ 158,317	\$ 158,726	\$ 163,000	\$ 171,018
OPERATION & MAINTENANCE	<u>216,089</u>	<u>134,937</u>	<u>368,595</u>	<u>250,000</u>	<u>344,988</u>
TOTAL EXPENDITURES	<u>\$ 416,506</u>	<u>\$ 293,254</u>	<u>\$ 527,321</u>	<u>\$ 413,000</u>	<u>\$ 516,006</u>

Budget Revenues:

**MUNICIPAL COURT
REVENUE BY CLASSIFICATION**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
CHARGES FOR SERVICES	\$ 1,920	\$ 1,730	\$ 2,060	\$ 1,800	\$ 2,060
FINES AND FORFEITURES	1,145,295	1,132,756	1,294,046	1,150,000	1,294,046
INTER-GOVERNMENTAL	407,595	404,495	524,867	390,000	516,006
MISCELLANEOUS	2,187	-	-	-	-
INVESTMENT EARNINGS	<u>-</u>	<u>46</u>	<u>147</u>	<u>65</u>	<u>-</u>
TOTAL REVENUES	<u>\$1,556,997</u>	<u>\$ 1,539,027</u>	<u>\$ 1,821,120</u>	<u>\$1,541,865</u>	<u>\$1,812,112</u>

**MUNICIPAL COURT
REVENUE BY FUND**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
MUNICIPAL COURT	\$1,148,855	\$ 1,134,486	\$ 1,296,106	\$1,151,800	\$1,296,106
COURT GRANTS	408,142	404,541	525,014	390,065	516,006
TOTAL REVENUES	<u>\$1,556,997</u>	<u>\$ 1,539,027</u>	<u>\$ 1,821,120</u>	<u>\$1,541,865</u>	<u>\$1,812,112</u>

Budgeted Expenditures:

**MUNICIPAL COURT
REVENUE BY CLASSIFICATION**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
CHARGES FOR SERVICES	\$ 1,920	\$ 1,730	\$ 2,060	\$ 1,800	\$ 2,060
FINES AND FORFEITURES	1,145,295	1,132,756	1,294,046	1,150,000	1,294,046
INTER-GOVERNMENTAL	407,595	404,495	524,867	390,000	516,006
MISCELLANEOUS	2,187	-	-	-	-
INVESTMENT EARNINGS	-	46	147	65	-
TOTAL REVENUES	<u>\$1,556,997</u>	<u>\$ 1,539,027</u>	<u>\$ 1,821,120</u>	<u>\$1,541,865</u>	<u>\$1,812,112</u>

**MUNICIPAL COURT
OPERATING BUDGET BY FUND**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
MUNICIPAL COURT	\$1,369,717	\$ 1,400,740	\$ 1,539,731	\$1,378,725	\$1,548,002
COURT GRANTS	416,506	293,254	527,321	413,000	516,756
TOTAL EXPENDITURES	<u>\$1,786,223</u>	<u>\$ 1,693,994</u>	<u>\$ 2,067,052</u>	<u>\$1,791,725</u>	<u>\$2,064,758</u>

Staffing:

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
MUNICIPAL JUDGE	1.0	1.0	1.0	1.0
JUDGE	0.5	0.5	0.5	0.5
MUNICIPAL COURT BAILIFF/CLERK	3.0	3.0	3.0	4.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
COURT ADMINISTRATOR	1.0	1.0	1.0	1.0
ACCOUNT CLERK II	7.0	7.0	7.0	7.0
TREATMENT COURT SUPPORT SPEC	-	-	0.8	-
CIVIL INFRACTIONS/FILING CLERK	1.0	1.0	1.0	1.0
SR COLLECTION CLERK	-	-	-	1.0
COLLECTION CLERK	1.0	1.0	1.0	1.0
SUBTOTAL MUNICIPAL COURT	15.5	15.5	16.3	17.5
GRANT POSITION:				
MENTAL HEALTH COORD	0.8	0.8	-	-
DUI COORD	0.7	0.7	-	-
TREATMENT COURT SUPPORT SPEC	0.8	0.8	-	-
TREATMENT COURT COORD/MGR	-	-	0.8	0.8
TREATMENT COURT COORD	0.7	0.7	1.6	1.6
TOTAL MUNICIPAL COURT	18.5	18.5	18.7	19.9

Departmental Goals:

Goal: The timely processing and adjudication of all cases by reviewing operations and instituting policies to ensure the incorporation and utilization of best practices to ensure efficiency, consistency, and quality in all aspects of the Court’s operations.

Action: Continue to assess the court calendar and clerk procedures to make changes where necessary to ensure efficiency.

Outcome(s): Cases are adjudicated within the national ABA standards which will shorten the court docket, create less daily paperwork, and provide better service to the public.

Goal: Integration of a 2nd Full Time Municipal Court Judge CY 24.

Action: Update of City Ordinances to reflect (2) Municipal Court Judges, training of additional staff, and review of court calendar for additional court dates.

Outcome(s): Additional court dates, and timelier adjudication.

Goal: Assess future funding opportunities to secure the future of the Billings Adult Misdemeanor Treatment Court.

Action: Pursue statewide and federal funding opportunities to secure the treatment courts.

Outcome(s): Continuation of Billings Adult Misdemeanor Treatment Courts.

Goal: Quality of Life for All People in All Places.

Action: Utilize statutory authority over defendants to ensure accountabilities for all sentencing orders. Utilize area resources that support safe and healthy alternatives for defendants to meet the sentencing orders put in place for all defendants, regardless of ability to pay.

Outcome (s): Meet the needs for all.

Goal: CJCC Subcommittee Jail Resolution

Action: Work with other individuals within the county and city on a comprehensive review of the jail population.

Outcome (s): Set measurable goals to achieve best use of jail space.

Goal: Juvenile Diversion Program.

Action: Research potential juvenile diversion court programs to address juvenile misdemeanors within the City of Billings.

Outcome(s): Rehabilitating court program that will reduce repeat juvenile offenders

Goal: Electronic Records and Retention.

Action: Continue the process of scanning and digitally archiving all paper records. Follow the digital records guidelines and State retention schedule.

Outcome(s): Ensure against loss by flood, fire, or natural disaster, as well conserving physical space.

Parks & Recreation & Public Lands

Parks & Recreation

Current Year Department Budgeted Expense Total

\$10,658,138

Change from prior year:

\$ 559,758



Overall Budget Justification:

The FY23 proposed budget for the Parks and Recreation Department will focus on the continuation of providing safe and enjoyable programs, services, and facilities that enhance the community's quality of life. The proposed budget reflects an increase in seasonal wages and inflationary adjustments for goods and services to maintain our current level of service. This requested budget does not include any new programs or expanded services above the FY22 level. Our proposed FY23 budget will continue to focus on the Department's ability to improve safety and increase recreational opportunities for the community.

Overall Budget Justification: Administration

The Administration Division consists of the Parks-Recreation Director, Parks Planner, Community Outreach and Engagement Coordinator, Administrative Support II and Customer Service Coordinator. Major functions include budget management, customer service, guidance, park planning and development, volunteer coordination, public outreach, communication, awareness campaign, and direction for the department.

Overall Budget Justification: Parks Division

The Parks Division consists of three sections: Parks, Cemetery and Forestry /Natural Lands. The Parks Division has 24 full time staff; one Parks Superintendent, one Parks Supervisor, one Cemetery/Park Supervisor, one Forester, one Arborist, one Horticulturist, one Parks Mechanic, and seventeen Equipment Operators. During the summer months, over 30 seasonal employees join the team and are spread out into parks throughout the city. Park maintenance is much more than just turf care, it includes staff maintaining 5 spray grounds, 2 wading pools, 38 playgrounds, 24 picnic shelters, 24 restrooms, over 40 miles of hard surface trails, more than 10,000 trees, 1,200 acres of natural areas and one cemetery. All of which require different levels of maintenance and care. Our Focus is to ensure safe places for the community to enjoy and recreate. Staff is dedicated to safety and continue to receive training and certifications so they are up to date on the latest technology and industry standards. Currently, 6 staff members are Certified Playground inspectors, 12 are Certified Pesticide Applicators, 7 hold a CDL license and 3 are Certified Arborists. Through our commitment to safety, all playgrounds are maintained to meet the Consumer Safety Performance Specification for Playground Equipment for Public Use, all trees are maintained to ISA standards and all pools and splash pads are inspected annually to comply with state and federal regulations.

Additionally, the Parks Division facilitates events ranging from corporate functions to graduation parties.

Park Maintenance provides the Management and maintenance of approximately 2,716 acres of parkland consisting of developed (1,255 acres), undeveloped (248 acres), and natural area (1,213 acres), green space and greenway parks throughout Billings. The Division manages and maintains approximately 420 acres of lands that we do not own but manage as open space for public access and use.

Urban Forestry /Natural Resources plans, coordinates, and carries out the enforcement of Billings Municipal Codes, Chapter 25, Ordinances regarding tree care and maintenance within the City Limits of Billings. Responsibilities include planning, developing and implementing comprehensive Urban Forestry and Natural Resources programs development and management of grants, contracts and in-house projects in developed parks, natural area park lands, public open space and other public facilities and properties. Programs include; park tree management and maintenance, Horticulture programs, tree inventories and GIS mapping, tree and landscape installations, natural resources management, nuisance and noxious weed management and other citywide vegetation management programs. Over 9,400 park trees are managed and maintained, valued at almost 28 million dollars, which provides an estimated \$129.73 in environmental benefits each year per tree.

Cemetery Maintenance maintains 65 acres of parkland for the use as a cemetery. Family of many of the 26,000 individuals buried in the cemetery contact Cemetery staff every year for grave locations, as well as genealogical and general information. In addition, staff assists families with the burial of their loved ones. Staff works with community organizations to hold community memorial events in the Cemetery.

Overall Budget Justification: Recreation Division

The Recreation Division FY23 budget request of \$1,725,399 (\$92,255 more than FY22 and includes an estimate for seasonal wage benefits) is comprised of seven full-time employees; one Recreation Superintendent, three Recreation Specialists, one Recreation and Wellness Specialist, one Recreation and Wellness Support and one Maintenance Worker at the Community Center. To assist in providing recreation programs and services to the Billings community the Recreation Division employs as many as 250 seasonal/temporary staff annually. Our focus is providing quality year-round recreational opportunities for all ages. Through our partnership with School District #2, we are able to utilize six middle school gymnasiums that provide the space for programming during the school year. In addition to the School District's gymnasiums, we are fortunate to have an abundance of parks for programming during the summer season, which in total, equates to over 140+ different recreational programs that nearly 7000 registered participants enjoy annually.

The Recreation Division is also responsible for the operations of our municipal pools at Rose and South Parks as well as the wading pools at Pioneer and Hawthorne Parks. We are committed to upholding the highest regards for safety and strive to follow the Model Aquatic Health Code. Many in our management staff are certified as Aquatic Facility Operators through the National Parks and Recreation Department and all of our

lifeguards are certified through the American Red Cross. We take great pride in providing a safe and enjoyable experience for the 50,000+ visitors to our municipal aquatic facilities each summer.

As we look at programming for all ages, it is important to understand the tremendous role our staff at the Community and Senior Center plays in providing health and wellness programs and services for our senior population. We are again thrilled to expand our new partnership with the Adult Resource Alliance of Yellowstone County (ARAYC) in collaborating with our staff to provide Parks and Recreation programs and activities to the facilities the ARAYC currently operate on the Westend and in the Heights.

In addition, the Recreation Staff is also responsible for the daily operation of the StrikeZone Batting Cages located in Stewart Park. This facility provides an enjoyable atmosphere for kids and adult to practice their skills in baseball and softball in the spring and summer months.

With all of the recreational opportunities available to our community and the increase in programs offered, we have budgeted an estimated \$906,100 in revenue for FY23, which is 53% of the overall requested budget for the Recreation Division. In FY21, the actual revenue received was \$926,915, which was 61.35% of actual expenditures.

New or Expanded Programs: Parks Division

- Temporary Wages - this decrease reflects moving to 30 seasonal positions from 50. Also reflected is a proposed wage increase of \$1.00/hour for all seasonal positions. Currently, the majority of Parks seasonal employees earn \$13.50/hr.
- Janitorial Supplies (\$3,000) *Recurring* -Cost of supplies has increased more than 20% over this time last year.
- Clothing and Uniforms (\$3,610) *Recurring* – Clothing allowance for the added Equipment Operator positions and negotiated increase.
- Other Operating Supplies (\$16,500) *Recurring* – All costs have increased by 10% or more since last year.
- Motor Vehicle Parts (\$10,000) *Recurring* – Price increase.
- Machinery and Equipment Parts (\$10,000) *Recurring* – Price increase.
- Irrigation Parts and Supplies (\$15,200) *Recurring* –All of the major suppliers of parts and sprinkler heads have increased their prices by 10-15%.
- Grounds Maintenance (\$6,200) *Recurring* – Increase is to cover price increases for fertilizer, mulch and pesticide prices.
- Other Repair/Maintenance (\$4,400) *Recurring* – Price increase.
- Clothing and Uniforms (-\$550) *Recurring* – Negotiated increase.
- Playground Repair Parts (\$10,000) *Recurring* - Price increase for repair parts.
- Hi C Hourly (\$1,500) *Recurring* – Increase to cover costs.
- Temporary Wages (\$4,315) *Recurring* – Increase to provide \$1.00/hr increase for seasonal wages.
- Clothing and Uniforms (\$80) *Recurring* – Increase to cover negotiated increase.
- Phone (\$1,880) *Recurring* – Increase to cover costs for staff phones.

- Ground Maintenance (\$4,000) *Recurring* – Increase covers price increase for fertilizers and pesticides.

New or Expanded Programs: Recreation Division

- Seasonal Wage Increase for Aquatics Staff – \$30,000 (ongoing). Increase hourly wage rates by \$1.50 for summer seasonal aquatic staff to be competitive in the local economy and with other similar service providers in Billings. With the current hourly pay rates, it is often difficult to attract enough qualified applicants to fill key aquatic staff positions. Without qualified lifeguards, swim instructors and supervisors, the level of aquatics service that PRPL is able to provide to our community will decline. Without aquatic staff, we will have to consider reduced pool hours or facility closures. We have estimated an additional \$30,000 in revenue from daily pool admission and waterslide fees in FY23. We also anticipate a continued growth in our American Red Cross Learn to Swim Program to account for \$7,000 more in revenue with our upcoming registration fee increase for the summer of 2022.
- Inflationary Adjustment for Pool Chemicals and Supplies – \$7,000 (ongoing). Over the last three years, chemicals to keep our pools clean and safe have risen by 30-35%. We have also seen increases in cleaning supplies, first aid supplies, and water testing systems. We have estimated an additional \$30,000 in revenue from daily pool admission and waterslide fees in FY23. We also anticipate a continued growth in our American Red Cross Learn to Swim Program to account for \$7,000 more in revenue with our upcoming registration fee increase for the summer of 2022.
- Inflationary Adjustment for Pool Concession - \$20,000 (ongoing). The cost of pool concession goods continues to increase. We have estimated an increase of at least \$25,000 in revenue with our upcoming price increase for summer of 2022.
- Vermont Systems Cloud Hosting for RecTrac and WebTrac - \$11,000 (ongoing). David Watterson and the City's IT Department are fully supportive of moving this service to a vendor supported/cloud hosted solution, as they are the experts in their software and can provide outstanding hosted services. Our IT Department is happy to help us make this transition. This funding would allow us to move all of the database information and software for our activity registration (including online), point-of-sale, pass management, facility reservation and rental modules to servers hosted and secured by Vermont Systems. Currently IT charges our Dept. \$6000 annually for hosting and support of our servers. The net cost to the City will be \$5000 annually, but we will greatly benefit with automatic software updates and the technical support which will lessen the impact on our IT Dept. with a system they don't have a great deal of knowledge with. Overall, this transition will improve our efficiency, customer service and potential growth moving forward.
- Seasonal Wage Increase for Program Staff - \$38,000 (ongoing) and \$5000 (ongoing). To remain competitive in attracting season staff for all of our youth, adult and senior recreation programs and activities, we have increased wages by \$1.50 on average. To account for this increase we have estimated and

additional \$45,000 in revenue with the upcoming across the board registration fee increase.

- Inflationary Adjustment for Recreation Program Supplies - \$5,000 (one-time). To offset the increased cost of supplies and equipment to provide quality recreation programs we have estimated an additional \$45,000 in revenue to cover this expenditure increase as well as the seasonal wage increase.
- New Miracle League – \$5,000 (one-time), \$4,000 (ongoing) and \$3,000 (ongoing). Due to the Recreation Divisions success in running quality recreation programs for the community, we are presented with the opportunity to coordinate the new Miracle League baseball program for children with special needs so that every child in Billings has the opportunity to play baseball regardless of their ability. This is new funding request is to cover the start-up (\$5000) one-time costs for balls, bats, helmets, gloves, public address system, etc. and ongoing (\$4000) costs for uniforms, volunteer shirts, etc. Also included in this request is new funding to hire (\$3000) seasonal employees to assist in running the new Miracle League at Poly Vista Park. We have estimated an annual revenue of \$8000 in the first season. There is also extra revenue potential through field rentals and alternative programming.

Total New Program Request Package for Recreation Division - \$123,000.

Department Goals:

The goals for the Parks and Recreation Department continue to be providing safe and enjoyable programs, services and facilities that enhance the community's quality of life.

The Department continues to highlight safety as our number one goal. This includes park and trail users to anyone who enrolls into one of our many programs. The Parks Division continues to look into ways the design and maintenance of the landscape can make users safer, from better management techniques to well-designed shrub beds. The Department's Police officer continues to have a large impact on safety in the parks and the programs offered, from informing the next shift of potential problems to meeting with the various programs to better understand their security needs and his role in that.

To assist in the pursuit of public safety, a multi-generational recreation center will provide many youth and adults a safe and healthy outlet to pursue recreation thus reducing crime and incarceration. The Parks and Recreation Department continues to prioritize positioning itself as the organization responsible for the design, construction, operations and management of a multi-generational recreation facility in Billings. The Parks and Recreation Comprehensive Department Plan, completed in 2017, identified a multi-generational recreation center as its #1 priority to move the Department forward and bring the community together. In addition, the current and past Capital Improvement Plans (CIP) have included the recreation center as a project to be completed within the next 3-5 years. Throughout the last few years, the Department has added technology that makes transitioning to this facility advantageous, with the implementation of Point-of-Sale, Facility Reservation Management, and Pass Management that not only meet our current needs, but the future needs. These new components integrate with our current registration system that includes online and

mobile capabilities. In addition, our three Recreation Specialists and Senior Service Specialist have the capacity to provide new program opportunities with the additional space provided by this facility. This will dramatically decrease the cost recovery percentage, with a prospective goal of a 100% cost recovery through facility membership, daily admissions and program registration revenue.

**PARKS RECREATION AND PUBLIC LANDS
DEPARTMENT REVENUE**

REVENUE BY FUND

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
GENERAL FUND	\$ 1,161,853	\$ 1,339,782	\$ 1,348,381	\$ 1,291,501	\$ 1,583,336
PARK DISTRICT 1	2,239,329	3,075,944	3,077,076	3,345,636	3,619,938
PARK MAINTENANCE DISTRICT	1,163,646	1,193,460	1,141,246	1,158,534	1,272,521
AMEND PARK	24,471	6,461	21,011	19,000	25,448
BALLPARK DONATION	67,812	61,637	61,370	62,700	61,195
BALLPARK REPAIR FUND	31,185	30,103	30,361	30,500	30,223
CEMETERY IMPROVEMENTS	32,512	25,609	14,752	30,500	14,411
CEMETERY PERPETUAL TRUST	30,411	21,683	17,735	26,250	17,194
DOG PARK CONSTRUCTION	17,199	27,230	10,000	100	5,000
PARK CONSTRUCTION	102,267	316	-	-	-
PARKS PROGRAMS	<u>186,167</u>	<u>140,949</u>	<u>129,592</u>	<u>164,200</u>	<u>123,927</u>
TOTAL REVENUE	<u>\$ 5,056,852</u>	<u>\$ 5,923,174</u>	<u>\$ 5,851,524</u>	<u>\$ 6,128,921</u>	<u>\$ 6,753,193</u>

**PARKS RECREATION AND PUBLIC LANDS
DEPARTMENT ALL FUNDS**

REVENUE BY CLASSIFICATION

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
SPECIAL ASSESSMENTS	\$ 3,149,743	\$ 4,194,568	\$ 4,198,715	\$ 4,248,167	\$ 4,881,797
CHARGE FOR SERVICE	1,145,369	1,337,516	1,341,431	1,300,801	1,579,886
CONTRIBUTIONS/DONATIONS	306,892	235,130	184,600	338,000	180,000
INTERGOVERNMENTAL	210,000	50,641	38,750	198,503	40,000
INVESTMENT EARNINGS	172,279	15,960	35,328	5,950	18,310
LICENSE AND PERMITS	7,056	7,050	7,000	7,000	7,000
MICELLANEOUS	305	2,405	600	500	600
TRANSFERS IN	<u>65,208</u>	<u>79,904</u>	<u>45,100</u>	<u>30,000</u>	<u>45,600</u>
TOTAL REVENUE	<u>\$ 5,056,852</u>	<u>\$ 5,923,174</u>	<u>\$ 5,851,524</u>	<u>\$ 6,128,921</u>	<u>\$ 6,753,193</u>

**PARKS RECREATION AND PUBLIC LANDS
DEPARTMENT EXPENSE**

EXPENSE BY FUND

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
GENERAL FUND	\$ 5,159,821	\$ 4,930,070	\$ 4,695,067	\$ 4,651,634	\$ 4,797,802
PARK DISTRICT 1	1,420,701	2,692,708	3,900,508	3,345,636	3,864,938
PARK MAINTENANCE DISTRICT	825,284	948,948	1,043,400	1,002,000	1,236,341
AMEND PARK	11,891	11,447	40,476	36,000	31,018
BALLPARK DONATION	12	20,509	30,368	684	121,279
BALLPARK REPAIR FUND	5,362	3,144	686	3,000	30,744
CEMETERY IMPROVEMENTS	10,975	-	57,000	57,000	-
CEMETERY PERPETUAL TRUST	27,325	3,679	5,600	2,500	5,600
DOG PARK CONSTRUCTION	-	44,085	10,000	100	5,000
PARK CONSTRUCTION	2,057,673	22,947	-	-	-
PARKS PROGRAMS	14,052	156,384	50,076	42,000	150,445
CAPITAL REPLACEMENT	246,801	145,447	265,199	260,000	414,971
TOTAL EXPENDITURES	<u>\$ 9,779,897</u>	<u>\$ 8,979,368</u>	<u>\$ 10,098,380</u>	<u>\$ 9,400,554</u>	<u>\$ 10,658,138</u>

**PARKS RECREATION AND PUBLIC LANDS
DEPARTMENT ALL FUNDS**

EXPENSE BY CLASSIFICATION

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 3,708,575	\$ 3,955,810	\$ 4,149,969	\$ 4,268,465	\$ 4,558,194
OPERATIONS AND MAINTENANCE	2,398,631	2,800,852	3,067,838	2,694,696	3,412,354
CAPITAL	3,269,886	1,781,347	2,448,864	2,007,393	2,233,721
TRANSFERS	402,805	441,359	431,709	430,000	453,869
TOTAL EXPENDITURES	<u>\$ 9,779,897</u>	<u>\$ 8,979,368</u>	<u>\$ 10,098,380</u>	<u>\$ 9,400,554</u>	<u>\$ 10,658,138</u>

**PARKS RECREATION AND PUBLIC LANDS
OPERATING BUDGET (GENERAL FUND)**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 3,429,273	\$ 3,687,595	\$ 3,799,343	\$ 3,765,866	\$ 4,100,906
OPERATIONS AND MAINTENANCE	1,343,326	507,908	517,815	460,859	582,087
CAPITAL	20,673	422,374	33,000	80,000	-
TRANSFERS	<u>366,549</u>	<u>312,193</u>	<u>344,909</u>	<u>344,909</u>	<u>114,809</u>
TOTAL EXPENDITURES	<u>\$ 5,159,821</u>	<u>\$ 4,930,070</u>	<u>\$ 4,695,067</u>	<u>\$ 4,651,634</u>	<u>\$ 4,797,802</u>

**PARKS RECREATION AND PUBLIC LANDS
DEPARTMENT EXPENSE (ALL FUNDS)**

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 3,708,575	\$ 3,955,810	\$ 4,149,969	\$ 4,268,465	\$ 4,558,194
OPERATIONS AND MAINTENANCE	2,398,631	2,800,852	3,067,838	2,694,696	3,412,354
CAPITAL	3,269,886	1,781,347	2,448,864	2,007,393	2,233,721
TRANSFERS	402,805	441,359	431,709	430,000	453,869
TOTAL EXPENDITURES	<u>\$ 9,779,897</u>	<u>\$ 8,979,368</u>	<u>\$ 10,098,380</u>	<u>\$ 9,400,554</u>	<u>\$ 10,658,138</u>

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
DIR. PARKS, RECREATION, PUBLIC LANDS	1.0	1.0	1.0	1.0
PARKS SUPERINTENDENT	1.0	1.0	1.0	1.0
PARKS SUPERVISOR	2.0	2.0	2.0	2.0
ARBORIST	1.0	1.0	1.0	1.0
FORESTER/NAT'L RESOURCE SUP	1.0	1.0	1.0	1.0
EQUIPMENT OPER./MAINT. WORKER	9.0	9.0	8.0	8.0
PARKS MAINT MECHANIC	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	2.0	2.0	2.0	2.0
SR. EQUIP. OPER/MAINT. WORKER	6.0	6.0	7.0	7.0
RECREATION SUPERINTENDENT	1.0	1.0	1.0	1.0
RECREATION SPECIALIST	3.0	3.0	3.0	3.0
PARK PLANNER	1.0	1.0	1.0	1.0
PROJECT MANAGER				1.0
ADMINISTRATIVE SUPPORT I	1.0	1.0	1.0	1.0
VOLUNTEER PROGRAM COORDINATOR	1.0	1.0	1.0	1.0
FACILITIES MAINT SUPPORT II	1.0	1.0	1.0	1.0
COMMUNITY CENTER SUPERVISOR	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
TOTAL	<u>33.0</u>	<u>33.0</u>	<u>33.0</u>	<u>34.0</u>

Planning, Community Services, Zoning & Code Enforcement

Planning and Community Services Department (PCSD)

The PCSD focuses on Quality of Life, Safety, Fairness/Equity, Community Voice, Communication and Education. Our Department initials in our approach to our work also stand for: P-Planning, C-Community, S-Solutions, D-Delivery. The challenges in 2020 and 2021 taught us that as we further develop our Department's goals and strategic roadmap, we must engage our customers and the community with new and innovative tools for engagement.

Current Year Department Budgeted Expense Total:

\$5,996,390

Change from Prior year:

(\$3,099,718)

Overall Budget Justification:

The Planning and Community Services Department (PCSD) FY23 budget is \$5,996,390; this is a decrease in expenses from FY22 of \$3,099,718. The decrease in expenses is mostly tied to the expected allocation of funding for the Skyline Trail in FY2022 for construction to start in FY2023. A significant amount of revenue for FY23 is the ongoing management of CDBG-CV (CARES Act) and HUD-ARP (American Rescue Plan) funding received by the City of Billings from the Department of Housing and Urban Development (See summary in Community Development Division section below). The other noteworthy revenue increase is in Code Enforcement resources due to the passage of the Public Safety Mill Levy in 2021 (See summary in Code Enforcement Division section below). The Department anticipates spending about \$184,411 in reserves in the Planning Division in FY23. However, the Planning Division reserve levels continue to remain well above the minimum set by City Council.



In addition to the new programs and staff changes discussed below, increases in operational areas of the FY23 budget are mostly related to increases in IT and GIS charges of about \$14,182. IT costs have increased sharply in the past three years, going up 30% in two years for the Planning Division and accounting for 34% of the Community Development Division's grant administration costs. A solution to these increases is needed as PCSD Divisions are not able to simply pass along these costs to customers and absorbing them year after year is unsustainable.

There will be an increase in other Operations and Maintenance of (\$69,837). Due to an increase in Grant Funds in both Planning and Community Development, the program expenses have also increased (\$486,874).

Code Enforcement per the PSML implementation this budget year will be adding 3 additional Code Enforcement Officers, beginning a full year with a full time Code

Enforcement Manager, equipment and resources to support them (\$304,845), as well as added budget for property abatement work (\$55,000). Personal Services for all divisions will increase an additional \$175,797 for an increase in steps and a 3% COLA.

The PCSD utilizes multiple revenue sources to deliver the services it provides to its customers. These varied sources means that there are limits to revenue sharing and mixing across the three PCSD divisions – Code Enforcement, Community Development, and Planning. While PCSD revenue decreased due to the completion of the Skyline Trail in FY22, the Department revenue is expected to increase in FY23 by about \$865,267 mainly in license income, HUD and FHWA grants, and the Public Safety Mill Levy.

New or Expanded Programs:

CDBG-CV:

The City of Billings was awarded a Coronavirus Aid, Relief, and Economic Security (CARES) Act allocation to exclusively support coronavirus response. The funding of \$909,126 is being used to benefit low-income individuals and families and cannot duplicate local, state, or federal resources.

Funding has been allocated for administration and grant awards have been made to The Salvation Army, the Downtown Business Improvement District, for several park improvements across the City, and for public services to be carried out by several social service agencies. As the pandemic surged with variants, City staff pursued a substantial amendment to the Consolidated Plan to allocate CDBG funding for coronavirus response, preparation, and prevention projects.

This fiscal year, the City received complete applications from Alternatives, Billings Public Schools, and Boys and Girls Club. The Community Development board will be making recommendations for these applications for Council consideration in April 2022.

HOME-ARP:

The U.S. Department of Housing and Urban Development awarded Billings \$1,211,321 in HOME-ARP (American Rescue Plan) funding in 2021 to help provide housing, shelter, and / or services for people: experiencing homelessness; at-risk of homelessness; or fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking.

Prior to awarding this funding in the community, the City must:

- Complete a comprehensive assessment to reflect current needs of all qualifying populations;
- Engage the public with all aspects of the assessment process;
- Establish funding priorities based on data-driven needs; and
- Create / implement extensive procedures based on identified needs (beneficiary preferences and prioritization, tenant selection, determining household contributions to rent based on household income, allowable maximum subsidy and length of service eligibility for each qualifying household, maximum cost of each provided service, complete program rules, a formal process for termination

of assistance to qualified households [including written notifications and communications], prevention of conflict of interest, standards of conduct pertaining to internal controls, new standardized underwriting guidelines for all types of projects [including sources / uses, developer fee reasonableness, assessment of current market demand, determination of developer's experience and financial capacity / net worth / liquidity, and assess viability through a fifteen-year compliance period], methods for examining individual / household income to determine monthly rent payments for the fifteen year compliance period, etc.).

Once procedures are established in 2022, City staff will design and implement an open and competitive application process. The Community Development Board will work with staff to create HOME-ARP survey tools, establish data findings, identify funding priorities, assist with program development, application development, and make funding recommendations to the City Council for review / approval.

Code Enforcement Adopting Electronic Parking Ticket System:

Code Enforcement Officers now submit parking tickets electronically using the TickeTrak mobile app on their city-issued cellphones. The ticket information is instantly uploaded to the Parking Division. Officers have printers in their vehicles so they can leave a copy of the ticket with the vehicle. The Parking Division launched this program and included Code Enforcement. Parking Division supplied the first three printers/software for Code Enforcement. With the addition of new code enforcement officers, we will add two more printers/software for a total system cost of \$5,800.

Code Enforcement PSML Strategy Implementation:

With the addition of three code enforcement officer positions, Code Enforcement is able to revise some job responsibilities, as well as update the residential enforcement areas.

Code Enforcement in FY23 will have two specialized Code Enforcement Officer II positions. The existing CE II position will continue to focus on nuisance properties (boarded structures, dangerous structures, and abandoned/decaying structures). The newly created CE II position will focus efforts on commercial properties, massage and spa enforcement, sober living houses (based on future City regulation options), marijuana licensing, business licenses, graffiti, signage, and short term rentals.

The remaining five (three existing and two additional) residential code enforcement officers will cover the City in five areas: Two West End Officers; One Heights Officer (to include the Rehberg Ranch area); One Northside Officer; and One Southside Officer. This will create a more equal distribution of workload and enforcement area.

Planning to Initiate Neighborhood Plan Evaluation and Update Process:

Neighborhood plans are a focus area for the Planning Division in FY23 as the addition of a new Planner I and conversion of another existing position to a Planner I in FY22 provided a little capacity for senior staff. However, the Division will need to manage expectations as staffing and funding capacity at this time means updating about one neighborhood plan per year. With approximately 8 existing plans that are all out of date,

this could take the better part of a decade to complete. This is not a very satisfactory time frame and could mean an approximately 10-year renewal cycle for the plans. There is further reference to this situation in the Department and City Council Priorities and Goals section below. Staff also is aware that City Council discussed this effort at its retreat in March and may consider further resources to expedite the process.

Department Staffing: *(Division staffing changes are in the Division sections of this overview):*

Salary, benefits, and expenses of the Director and Department Receptionist should be allocated across the Department Divisions. The Receptionist position's salary and benefits are allocated to Planning, Code Enforcement and the Building Division (Under City Administration but on the same floor in the building), since the position provides front office support to all three divisions.

However, the Director's position has historically been financially attached to the Planning Division, with the only significant contribution provided in the past by the Building Division as an inter-fund transfer. The Building Division was removed from PCSD in 2020 and the Department Director is working with Finance and Administration to fill this gap and have the position's costs allocated across Code Enforcement, Planning, Community Development and the three Urban Renewal Districts to reflect where the position's time and oversight is focused.

Department and City Council Priorities and Goals:

Goal: Improve the safety of Billings *(City Council and Department)*

- Code Enforcement, Zoning and Transportation Planning

Goal: Implement allocation of CDBG-CV (COVID) and HUD-ARP funding provided to the City of Billings in 2022 and 2023 *(Department)*

- Provide funding support to low income residents and/or through service organizations that support low income residents and families
- Ensure use of funds meet HUD guidelines and requirements

Goal: Invest in Core Infrastructure *(City Council and Department)*

- IBL/Skyline Trail
- Land Use and Infrastructure Planning for Hwy 3/IBL Corridor - *\$100K Council investment needed for this project*
- 21st Street Underpass

Goal: Increase parks, trails, recreation, and cultural investments *(City Council and Department)*

- Determine level of capital investment to be proposed to voters in 2023 for additional park and trail development and a corresponding strategy for executing on those capital investments
- Determine level of maintenance and operation expenses for parks, trails, and recreation facilities to be proposed to voters in 2023 to meet the needs of our community long term
- Support opportunities for grants and find sources for matching funds for non-motorized transportation investments.

Goal: Improve the Built Environment Through Quality Design *(City Council and Department)*

- Strategies to stimulate infill development and redevelopment
- Downtown Street Conversions
- 2016 Growth Policy Review
- Subdivision Regulation Amendments
- Neighborhood Plans - *Reserve match for CDBG Planning grants included in Planning Division FY23 Budget*
- Conclude Zoning Code initial two year reporting period

Goal: Build a High Performance Organization *(City Council and Department)*

- Cost of Service Tool - *\$125K included in FY23 General Fund Budget*
- Improve Communication with our customers

STAFFING AUTHORIZATION - ALL DEPARTMENTS

POSITION	DIVISION FUNDING	ACTUAL	ACTUAL	BUDGET	APPROVED
		FY 20	FY21	FY22	FY23
PLANNING/COMM SERV DIRECTOR	PLANNING	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT I	BUILDING	0.3	0.3	0.3	0.3
	CODE ENFORCEMENT	0.3	0.3	0.3	0.3
	PLANNING	0.4	0.4	0.4	0.4
	TOTAL	1.0	1.0	1.0	1.0
CODE ENFORCEMENT OFFICER	BUILDING	0.3	0.0	0.0	0.0
	CODE ENFORCEMENT	2.8	2.0	3.0	3.0
	TOTAL	3.1	2.0	3.0	3.0
COMMUNITY SERVICES MANAGER	CDBG	1.0	1.0	1.0	1.0
COMMUNITY DEV GRANT COORDINATOR	CDBG	2.0	2.0	3.0	2.0
GRANTS TECHNICIAN	CDBG	1.5	1.5	0.5	1.5
CODE ENFORCEMENT CLERK	CODE ENFORCEMENT	1.0	1.0	1.0	1.0
CODE ENFORCEMENT OFFICER	CODE ENFORCEMENT	0.0	0.0	0.0	2.0
CODE ENFORCEMENT OFFICER II	CODE ENFORCEMENT	1.0	1.0	1.0	2.0
CODE ENFORCEMENT MANAGER	CODE ENFORCEMENT	0.0	0.0	1.0	1.0
ACTIVE TRANSPORTATION PLANNER	PLANNING	0.8	0.8	1.0	1.0
ZONING COORDINATOR	PLANNING	1.0	1.0	1.0	1.0
PLANNER I	PLANNING	1.0	1.0	2.0	2.0
PLANNER II	PLANNING	1.0	1.0	1.0	1.0
PLANNING ASSISTANT	PLANNING	1.0	1.0	1.0	1.0
PLANNING CLERK	PLANNING	1.0	1.0	1.0	1.0
PLANNING DIVISION MANAGER	PLANNING	1.0	1.0	1.0	1.0
TRANSPORTATION PLANNER	PLANNING	1.0	1.0	1.0	1.0
TRANSPORTATION PLANNING COORD	PLANNING	1.0	1.0	1.0	1.0
TOTAL STAFF		20.4	19.3	22.5	25.5

****The Code Enforcement Officer will be fully funded by the Code Enforcement Division in FY21 and will no longer have funding from Building

Budgeted Revenues:

REVENUE BY CLASSIFICATION	PCSD DEPARTMENT AND FUNDS				
	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
TAXES	\$ 507,131	\$ 537,675	\$ 523,000	\$ 526,080	\$ 523,000
LICENSES & PERMITS	34,359	57,444	50,275	45,796	81,250
INTERGOVERNMENTAL	1,933,687	2,135,739	7,055,122	5,766,322	3,771,540
CHARGES FOR SERVICE	336,121	345,872	341,493	361,584	362,532
INVESTMENT EARNINGS	14,461	1,189	4,271	762	2,502
CONTRIBUTIONS/DONATIONS	-	500	85,000	1,000	-
INTERFUND TRANSFERS	69,008	60,614	66,031	65,000	65,200
MISCELLANEOUS	570,949	895,332	200,000	648,307	331,500
TOTAL REVENUE	<u>\$ 3,465,716</u>	<u>\$4,034,365</u>	<u>\$8,325,192</u>	<u>\$ 7,414,851</u>	<u>\$5,137,524</u>

REVENUE BY FUND	PCSD ALL DEPARTMENT REVENUES				
	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
GENERAL FUND	\$ 85,334	\$ (15,925)	\$ 23,000	\$ 15,000	\$ 23,000
BIKE PATH/TRAIL DONATION	-	-	4,121,380	4,121,380	\$ 138
CDBG FUND	1,624,453	2,136,072	2,331,314	1,393,542	3,044,732
CITY COUNTY PLANNING FUND	1,755,929	1,914,218	1,849,498	1,884,929	2,069,654
TOTAL REVENUE	<u>\$ 3,465,716</u>	<u>\$4,034,365</u>	<u>\$8,325,192</u>	<u>\$ 7,414,851</u>	<u>\$5,137,524</u>

Budgeted Expenditures:

EXPENSE BY CLASSIFICATION	PCSD ALL DEPARTMENTS AND FUNDS				
	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
PERSONAL SERVICES	\$1,866,022	\$2,042,079	\$2,307,992	\$ 2,195,020	\$2,641,966
OPERATIONS AND MAINTENANCE	2,330,575	1,953,936	2,556,421	1,585,702	3,205,702
CAPITAL	50,144	-	4,213,905	4,206,380	132,000
TRANSFERS	<u>16,143</u>	<u>8,142</u>	<u>17,790</u>	<u>16,759</u>	<u>16,722</u>
TOTAL EXPENDITURES	<u>\$4,262,884</u>	<u>\$4,004,157</u>	<u>\$9,096,108</u>	<u>\$ 8,003,861</u>	<u>\$5,996,390</u>

EXPENSE BY FUND	PCSD ALL DEPARTMENT EXPENSES				
	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
GENERAL FUND	\$ 507,961	\$ 556,350	\$ 723,959	\$ 753,286	\$1,156,484
BIKE PATH/TRAIL DONATION	-	-	4,121,380	4,121,380	\$ -
CAPITAL REPLACEMENT	50,144	-	-	-	-
CDBG FUND	1,886,217	1,622,656	2,191,343	1,192,136	2,585,841
CITY COUNTY PLANNING FUND	<u>1,818,562</u>	<u>1,825,151</u>	<u>2,059,426</u>	<u>1,937,059</u>	<u>2,254,065</u>
TOTAL EXPENDITURES	<u>\$4,262,884</u>	<u>\$4,004,157</u>	<u>\$9,096,108</u>	<u>\$ 8,003,861</u>	<u>\$5,996,390</u>

Code Enforcement:

The Code Enforcement Division is funded by the City's General Fund. The Division enforces 22 City codes, including junk vehicles, parking, weeds, nuisances, signage, and right-of-way obstructions. The Division handles an average of more than 4,000 cases per year. The Division provides code enforcement response to citizen concerns on a city-wide basis.

This Division does generate some revenue from parking tickets and weed abatement. However, the parking ticket funds are budgeted within the Parking Division and the weed abatement charges return to the General Fund. Therefore, none of the revenue sources are reflected clearly as a revenue stream for CE operations. CE does not carry reserves called out separately from the General Fund.

Revenue:

\$1,156,484

Expenses:

\$1,156,484

Additional Notes:

- The CE Division was integral to the City Council's priority to improve the safety of Billings through voter approval of the Public Safety Mill Levy in 2021. The added resources for the Division with passage of the levy adds about \$500,000 in additional revenue over the next five years and will help to implement additions of staff and resources. This financial investment enables the Division to:
 - Be more proactive in its enforcement
 - Increase abatements to clean up neighborhoods
 - Plan and conduct strategic enforcements in coordination with other city departments
 - Improve court outcomes and process with Legal staff support
 - Increase outreach and education

Staffing Changes: These positions are possible as a result of the PSML and will cost about \$222,018 in Personal Services and an additional \$121,800 in operational expenses.

- Code Enforcement Officer II (Commercial)
 - Specialized position focusing on commercial properties, signage, business licenses, massage and spa facilities, sober living houses, marijuana dispensaries, graffiti, short term rentals.
- Two (2) additional residential Code Enforcement Officers
 - Creates a staff of five CE officers
 - Re-division of the city to provide better officer coverage
 - Strategic enforcements as a team

Budgeted Expenditures:

**CODE ENFORCEMENT
OPERATING BUDGET**

GENERAL FUND

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 354,544	\$ 422,511	\$ 537,457	\$ 526,679	\$ 808,160
OPERATIONS AND MAINTENANCE	142,803	127,867	146,455	126,660	253,307
CAPITAL	-	-	27,000	81,028	82,000
TRANSFERS	<u>10,614</u>	<u>5,972</u>	<u>13,047</u>	<u>13,047</u>	<u>13,017</u>
TOTAL EXPENDITURES	<u>\$ 507,961</u>	<u>\$ 556,350</u>	<u>\$ 723,959</u>	<u>\$ 747,414</u>	<u>\$ 1,156,484</u>

Community Development:

The Community Development Division manages federal funding including the U.S. Department of Housing and Urban Development (*Community Development Block Grant and HOME Investment Partnerships program*) and the Corporation for National and Community Service (*AmeriCorps VISTA*). These federal resources pay for personnel wages, benefits, and operations costs to implement homebuyer, home repair, housing development, and poverty-impact programs. Given the limited funds that may be allocated to administration of the HUD programs, \$3,500 will be allocated this year to cover the PCSD Director’s oversight of the Division.

Community Development receives an annual General Fund allocation to cover rent and parking (FY23 \$65,200). The Division also received a one-time \$250,000 in 2013 from an SID loan fund reallocation the City Council approved and a one-time \$196,500 in 2015 from a South 27th Street property sale. These revolving funds are used for housing projects and more than 40 families have been assisted with home ownership / repair projects to date.

The Division does not carry reserves, but federal funding and affiliated loan repayment revenues can be carried over from one City Fiscal Year to the next. The Division experienced significant loan repayment activity in 2021 and early 2022 due to the increase in home values in Billings. This is a positive in terms of having program income to re-allocate in services, but HUD annual expenditure deadlines also make it challenging to meet expenditure requirements. Further discussion of the CDBG-CV and HUD-ARP funding awards is under the New or Expanded Programs section above.

FY23 Revenue/Expenditures:

Program	Revenue Amount	Expenditure Amount
Community Development Block Grant	\$650,000	\$430,000
CDBG-CV (Coronavirus Grant)	\$1,291,321	\$1,291,321
HOME Grant	\$931,500	\$631,500
AmeriCorps VISTA Grant	\$105,250	\$105,250
General Funds Transfer (Rent)	\$65,200	\$65,200
Investment Interest	\$1,394	-
TOTAL	\$3,044,665	\$2,523,271

Long Term Service Agility: The Division is not proposing any new programs or projects for FY23 but it continues to face challenges due to its very limited funding outside of its core HUD programs. Issues of affordable housing, homelessness and other social service programs are a significant concern and focus in Billings. The City Council approved a Council Initiative to develop a Housing Strategy for Billings to help address housing access and affordability challenges. And while Community Development staff could bring knowledge and expertise to some of these discussions and efforts, the HUD grant funding does not enable staff to vary from the primary goals and programming covered by the HUD grants. Other large communities in Montana have addressed this by bringing local general funds to community development activities. Internal charges for services like IT are also becoming unsustainable under HUD grant administration caps. The Division can't pass these costs along to anyone and also can't continue to absorb double-digit % increases annually. Further discussion of strategies to address this challenge long term are needed with City Administration and City Council.

Budgeted Expenditures:

COMMUNITY DEVELOPMENT GRANTS FUND					
OPERATING BUDGET					
	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY22	FY22	FY23
PERSONAL SERVICES	\$ 392,156	\$ 430,958	\$ 478,259	\$ 425,000	\$ 480,250
OPERATIONS AND MAINTENANCE	<u>1,484,121</u>	<u>1,180,273</u>	<u>1,650,514</u>	<u>766,766</u>	<u>2,043,021</u>
TOTAL EXPENDITURES	<u>\$ 1,876,277</u>	<u>\$ 1,611,231</u>	<u>\$ 2,128,773</u>	<u>\$ 1,191,766</u>	<u>\$ 2,523,271</u>

Community Development Program:

Urban Renewal Property Acquisition Fund:

This fund is used to account for Tax Increment assets primarily related to property on South 27th Street. As the City sells property previously acquired through the Tax Increment Program (not affiliated with the current Downtown District, EBURD or SBBURD), the funds are deposited in Fund 4280 making them available for additional Tax Increment-related activities or for ongoing operating a maintenance costs associated with the property previously acquired, such as snow removal and weed control. There is a slight increase in both Operating and Maintenance Expenses and Interest Income.

URBAN RENEWAL PROPERTY ACQUISITION FUND					
OPERATING BUDGET					
FUND 4280					
	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
FUND BALANCE BEGINNING	\$ 244,030	\$ 235,041	\$ 226,641	\$ 223,683	\$ 223,323
REVENUE:					
INTEREST ON INVESTMENTS	\$ 951	64	\$ 186	\$ 10	\$ 67
MISCELLANEOUS	-	-	-	-	-
TOTAL REVENUE	\$ 951	\$ 64	\$ 186	\$ 10	\$ 67
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 9,940	\$ 11,422	\$ 12,570	\$ 370	\$ 12,570
LAND & IMPROVEMENTS	-	-	50,000	-	50,000
TOTAL EXPENDITURES	\$ 9,940	\$ 11,422	\$ 62,570	\$ 370	\$ 62,570
FUND BALANCE ENDING	\$ 235,041	\$ 223,683	\$ 164,257	\$ 223,323	\$ 160,820
LESS:					
RESTRICTED	235,041	223,683	164,257	223,323	160,820
UNASSIGNED	\$ -				

Planning:

The Planning Division provides comprehensive planning services for the City of Billings and Yellowstone County. This includes subdivision and zoning administration and transportation planning services for the Metropolitan Planning Organization.

The Planning Division draws on three revenue sources to sustain all of its operations – a County-Wide Mill Levy, charges for permit and application fees, and federal funds allocated to the Billings Metropolitan Planning Organization (MPO) for transportation planning services. The MPO funds can be used to match local funding from the Mill Levy and charges for service at levels of 20% to 80% depending on the program and staff activities.

Planning continues to face challenges in funding long range planning activities as well as absorbing significant internal charge increases in areas like IT services. While Planning does charge for many of its services and can adjust fees, keeping fees on pace with the costs to deliver the services, and dealing with double-digit % increase annually from internal charges, cannot all be stacked on fees. City Administration and the PCSD Director have begun discussions on this issue, including consideration of an increase in the County-wide Planning Levy, but this is a multi-year strategy and some short-term adjustments – managing long range planning expectations and paying for less in IT services – may be needed to manage costs.

Revenue:

\$2,069,654

Expenses:

\$2,254,065

Reserve:

Spending \$184,400 in reserves in FY23 still leaves the Division with an estimated \$480,000 in reserves at the end of FY23, well above the minimum required.

Budgeted Expenditures:

	CITY-COUNTY PLANNING FUND OPERATING BUDGET				
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 1,119,323	\$ 1,188,610	\$ 1,292,276	\$ 1,240,705	\$ 1,353,556
OPERATIONS AND MAINTENANCE	693,711	634,774	762,407	692,642	896,804
TRANSFERS	<u>5,529</u>	<u>1,139</u>	<u>4,743</u>	<u>3,712</u>	<u>3,705</u>
TOTAL EXPENDITURES	<u>\$ 1,818,563</u>	<u>\$ 1,824,523</u>	<u>\$ 2,059,426</u>	<u>\$ 1,937,059</u>	<u>\$ 2,254,065</u>

Police

Billings Police Department:

Current Year Department Budgeted Expense Total:

\$30,970,232

Change from Prior Year:

\$2,488,395

Overall Budget Justification:

The primary function of the Billings Police Department is to protect life, property, and the pursuit of constitutionally guaranteed activities through the enforcement of laws, statues, and local ordinances and promoting a safe environment within the philosophy of community policing. The Police Department is split between the Public Safety Fund for a large majority of their expenses and income, but additional grant funds provide reimbursement for several specific programs. The Police Department will continue to provide services for patrol, investigation, animal control, K-9 policing, traffic safety and partner with local, state, and federal investigations.



The budget for all Police Department expenses is expected to be \$30.9 million and has increased from the prior year by \$2,488,395. There is a decrease in the amount of Equipment Replacement charges of \$55,104. The transfers out will be decreased by \$37,683 for facilities and equipment replacement. The debt service for the Police Evidence Building has decreased by \$27,925. New positions under the PSML will cost an estimated \$2,137,200. An additional \$75,000 is dedicated to a citywide crime prevention program and \$50,000 will be committed to domestic violence investigations.

Additional changes from the prior year are due to an increase in Operations and Maintenance netting to \$570,895. Internal Charges including IT, facilities, phone and other allocated costs increased by \$216,792. Grant and donation expenditures were increased by \$589,923 due to varying grant awards and prior expenses. Other various operating expenses increased by \$354,103. From this amount, \$200,000 will be a one-time expense to outfit and equip the new positions. The South TIF Urban Renewal Fund will continue to transfer in \$214,075 to cover the entire debt service payment.

The Billings Police Department also encompasses the Animal Control Division. Donations to the Animal Shelter are tracked, but with the privatization of the Animal Shelter in 2009, projected revenues for the Animal Shelter are no longer expected as public donations have been going directly to the Yellowstone Valley Animal Shelter. The accounts are left open for possible donations through the City.

Any expenditures within Animal Control will be used for spay and neuter relief, education, animal health and welfare, facility improvements, and other projects and initiatives to benefit animals.

New or Expanded Programs:

Public Safety Mill Levy

In November 2021, the voters approved an additional Public Safety Mill Levy, allowing expansion of the department. The Police Department will be hiring the following positions through FY2023. Some of the following positions will be filled sooner, in FY2022.

- 4 Additional Sworn Police Sergeants \$436,000
- 8 Additional Sworn Police Officers \$672,000
- 7 Community Service Officers \$563,000
- 5 ID Technicians \$295,000
- 1.5 Clerical Support Staff \$171,200

New positions beginning in FY 2023 will have about \$200,000 for training, equipment, and other one-time costs.

Downtown Police Officer

The Downtown Billings Association (DBA) has requested an additional officer to be available during evening hours in the Downtown area. The DBA will be increasing the BID charges to pay for the new officer. This increases our Grant revenue and expenditure by the same amount. \$86,048.

Mobile Data Terminals

The police department is requesting 40 new Mobile Data Terminals (MDT). The goal is to fully equip 128 patrol vehicles. This will cost the Drug Forfeiture Fund \$282,857. There is also a request to replace 16 of the current MDTs that are not functioning properly for \$113,142 out of the Equipment Replacement Fund. The 16 replacements were scheduled to be paid for in fiscal year 2024.

Watchguard Server

The police body cameras are purchased through Watchguard and the department would like to have their own server dedicated to the footage. The department is planning on purchasing two servers during fiscal year 2022 for \$42,000. However, there will be an annual cost of \$19,500 for the upkeep of the server that is included in the operation and maintenance budget for the Public Safety Fund.

SRO Training

The school district is planning on reimbursing \$15,571 in training for school resource officers. This will increase revenue in the Public Safety Fund by \$15,571 and increase the training expense in the Public Safety Fund.

Budgeted Revenues:

REVENUES

REVENUE BY FUND	POLICE DEPARTMENT POLICE DEPARTMENT BY FUND				
	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
ANIMAL SHELTER	\$ 672	\$ 54	\$ 156	\$ 50	\$ 62
POLICE PROGRAMS/GRANTS	1,139,678	1,852,389	895,882	952,735	1,317,715
PUBLIC SAFETY	<u>4,314,951</u>	<u>9,342,659</u>	<u>1,282,225</u>	<u>1,110,972</u>	<u>1,230,476</u>
TOTAL REVENUE	<u>\$ 5,455,301</u>	<u>\$ 11,195,102</u>	<u>\$ 2,178,263</u>	<u>\$ 2,063,757</u>	<u>\$ 2,548,253</u>

REVENUE BY CLASSIFICATION	POLICE DEPARTMENT POLICE DEPARTMENT BY CLASSIFICATION				
	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
CHARGE FOR SERVICE	\$ 673,802	\$ 562,750	\$ 594,306	\$ 440,589	\$ 650,019
CONTRIBUTIONS/DONATIONS	78,366	167,055	80,000	102,226	155,000
FINES AND FORFEITURES	238,471	591,508	102,850	139,079	133,400
INTERGOVERNMENTAL	4,080,523	7,046,913	1,076,144	1,095,633	1,340,719
INVESTMENT EARNINGS	24,591	4,004	7,663	8,792	8,190
LICENSE AND PERMITS	38,235	33,443	36,000	23,434	33,000
MISCELLANEOUS	35,925	24,817	31,300	12,004	13,850
OTHER FINANCING	285,388	2,514,612	-	-	-
TRANSFER FROMS	<u>-</u>	<u>250,000</u>	<u>250,000</u>	<u>242,000</u>	<u>214,075</u>
TOTAL REVENUE	<u>\$ 5,455,301</u>	<u>\$ 11,195,102</u>	<u>\$ 2,178,263</u>	<u>\$ 2,063,757</u>	<u>\$ 2,548,253</u>

Budgeted Expenditures:

EXPENDITURES BY FUND	POLICE DEPARTMENT POLICE DEPARTMENT BY FUND				
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
ANIMAL SHELTER	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL REPLACEMENT	1,118,230	19,768	436,443	50,000	381,339
POLICE PROGRAMS/GRANTS	1,123,122	1,542,394	1,034,377	953,145	1,624,300
PUBLIC SAFETY	<u>26,363,728</u>	<u>28,019,022</u>	<u>27,011,017</u>	<u>28,374,794</u>	<u>28,964,593</u>
TOTAL BUDGETED EXPENDITURES	<u>\$ 28,605,080</u>	<u>\$ 29,581,184</u>	<u>\$ 28,481,837</u>	<u>\$ 29,377,939</u>	<u>\$ 30,970,232</u>

EXPENDITURES BY CLASSIFICATION	POLICE DEPARTMENT POLICE DEPARTMENT BY CLASSIFICATION				
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 20,098,814	\$ 21,259,613	\$ 21,894,718	\$ 21,537,859	\$ 23,451,498
OPERATIONS & MAINTENANCE	4,946,781	5,857,626	4,897,842	5,519,711	5,832,882
CAPITAL OUTLAY	2,454,287	1,530,144	604,739	1,235,831	664,196
DEBT SERVICE	1,871	127,985	242,000	242,000	214,075
TRANSFERS OUT	<u>1,103,327</u>	<u>805,816</u>	<u>842,538</u>	<u>842,538</u>	<u>807,581</u>
TOTAL BUDGETED EXPENDITURES	<u>\$ 28,605,080</u>	<u>\$ 29,581,184</u>	<u>\$ 28,481,837</u>	<u>\$ 29,377,939</u>	<u>\$ 30,970,232</u>

Public Safety Fund:

PUBLIC SAFETY FUND	POLICE DEPARTMENT OPERATING BUDGET				
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 19,775,259	\$ 20,919,515	\$ 21,541,052	\$ 21,226,471	\$ 22,969,911
OPERATIONS AND MAINTENANCE	3,577,255	4,785,280	4,277,131	4,897,954	4,973,026
CAPITAL	1,906,015	1,380,426	108,296	1,165,831	-
DEBT SERVICE	1,871	127,985	242,000	242,000	214,075
TRANSFERS	<u>1,103,327</u>	<u>805,816</u>	<u>842,538</u>	<u>842,538</u>	<u>807,581</u>
TOTAL EXPENDITURES	<u>\$ 26,363,727</u>	<u>\$ 28,019,022</u>	<u>\$ 27,011,017</u>	<u>\$ 28,374,794</u>	<u>\$ 28,964,593</u>

Staffing:

POSITION	STAFFING AUTHORIZATION			
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
CHIEF OF POLICE	1.0	1.0	1.0	1.0
ASST CHIEF OF POLICE	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT III	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
VOLUNTEER COORDINATOR	1.0	1.0	1.0	1.0
IDENTIFICATION SUPERVISOR	1.0	1.0	1.0	1.0
POLICE SUPPORT SPECIALIST	13.0	13.0	13.0	14.5
POLICE CAPTAINS	3.0	3.0	3.0	3.0
POLICE LIEUTENANT	6.0	6.0	6.0	6.0
POLICE SERGEANT	16.0	16.0	16.0	20.0
POLICE OFFICER	126.0	126.0	126.0	133.0
COMMUNITY SERVICE OFFICERS	-	-	-	7.0
PROPERTY EVIDENCE TECHNICIAN	3.0	3.0	3.0	3.0
CRIME ANALYST	1.0	1.0	1.0	1.0
IDENTIFICATION TECHNICIAN	1.0	1.0	1.0	6.0
PUBLIC SAFETY TECHNICIAN	0.3	0.3	0.3	0.3
POLICE RECORDS SUPERVISOR	1.0	1.0	1.0	1.0
INTERNAL SERVICES SPECIALIST	1.0	1.0	1.0	1.0
ANIMAL CONTROL SUPERVISOR	1.0	1.0	1.0	1.0
ANIMAL CONTROL OFFICERS	4.0	4.0	4.0	4.0
SR ANIMAL CONTROL OFFICERS	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT I	1.0	1.0	1.0	1.0
SUBTOTAL PUBLIC SAFETY	184.3	184.3	184.3	208.8
GRANT POSITIONS:				
ADMINISTRATIVE SUPPORT II	1.0	1.0	1.0	1.0
POLICE OFFICER-DOWNTOWN BEAT	2.0	2.0	2.0	3.0
PC/COMPUTER FORENSIC EXAMINER	1.0	1.0	1.0	-
TOTAL POLICE/POLICE GRANTS	188.3	188.3	188.3	212.8

Department Goals:

Division – Administration:

1. **Goal:** Complete implementation of Center for Public Safety Management (CPSM) recommendations relating to operational efficiency and effectiveness.

Action:

- Review, research, and implement feasible recommendations made by CPSM. Utilize collaborative planning and execution with department staff and other stake holders.

Outcome:

- Successful implementation of CPSM recommendations.

2. **Goal: Strengthen communications.**

Action:

- Continue with public outreach, i.e. Chat with the Chief, PSA's, public meetings.
- Expand outreach through use of social and traditional media.
- Utilize city's PIO to share positive stories and highlight work of department members.

Outcome:

- Increased transparency of department operations.
- Develop trust and rapport within the community.

Division – Crime Prevention – Volunteer Programs:

1. **Goal:** Increase the number of volunteers and services offered the community.

Action:

- Increase recruiting efforts.
- Increase awareness of available programs.
- Re-energize Neighborhood Watch programs.
- Explore places to expand volunteer involvement.
- Provide educational outreach to bolster crime prevention efforts.

Outcome:

- Increase number of volunteers
- Offer additional classes, information, and trainings to the public
- Create and enhance community engagement
- Increase public outreach events that build better relationships with citizens

Division – Patrol Operations:

1. **Goal:** Reduce, solve, and prevent crime. Enhance traffic enforcement.

Action:

- Implement strategies and methods to reduce violent crimes.
- Utilize data-driven approaches to create strategies for crime and traffic safety.
- Enhance use of radar trailers with coordinated enforcement.
- Continue emphasis on DUI enforcement.
- Enhance dedicated enforcement program (S.T.E.P.)

Outcome:

- Reduction of Part 1 and Part 2 crimes.
- Reduce fatal and personal injury accidents.
- Address and reduce neighborhood traffic complaints.
- Decrease DUI's through prevention and education.
- Reduce illegal drug activity.

2. **Goal:** Continue to assess beat boundaries, patrol areas, and deployment per CPSM recommendation.

Action:

- Identify patterns and changes in call loads (demand for service) and adjust resources accordingly.

Outcome:

- Maximize effectiveness of officer deployment.

3. **Goal:** Expand Community Policing Program.

Action:

- Facilitate community and neighborhood policing programs.
- Provide representation to neighborhood task forces.
- Add additional officers through public/private partnership.

Outcome:

- Increase citizen/officer interaction.
- Collaborate with merchants, and citizens.
- Enhance citizen/officer communication.
- Reduce crime through cooperative effort.

4. **Goal:** Enhance use of Communication Center Assets.

Action:

- Cooperate and coordinate with Communications Center.

Outcome:

- Increase dispatch ability to identify nearest available units.
- Ensure best possible response times.
- Ensure proper resources are sent.

Division – Training/Planning/Research:

1. **Goal:** Continue to enhance PD access to online training opportunities to enhance career development.

Action:

- Provide accessible location with adequate equipment that makes ongoing education a possibility for everyone.
- Promote programs that utilize online capabilities designed for the development of Law Enforcement personnel.

Outcome:

- Produces a motivated, professional workforce.
- Facilitate career development and succession training.
- Facilitate compilation of P.O.S.T. credit requirements.
- Facilitate compilation of mandatory yearly training requirements per policy.
- Minimizes necessity to travel for training.

2. **Goal:** Continue to provide quality law enforcement training available for all area law enforcement personnel.

Action:

- Maintain all mandated training and certifications for BPD personnel.
- Host regional training with quality instructors to maintain professional law enforcement standards.
- Present timely, affordable training that would be available to all area law enforcement personnel.

Outcome:

- Develop and maintain high levels of competency in wide areas of professional specialties.
- Develop and maintain strong working relationships with other law enforcement agencies.

3. **Goal:** Continue to enhance policy and procedure manual for all BPD personnel.

Action:

- Provide online access that gives officers the ability to access policy and procedure manual at any time.
- Updated policy and procedures to stay current with local, state, and federal laws.

Outcome:

- Maintain high level of professionalism within the Billings Police Department

Division – Support Services:

1. **Goal:** Increase public access to information.

Action:

- Implement LERMS (Law Enforcement Records Management System), DSS (Decision Support Software) and DAM (Data Analysis Mapping) to allow analysis and display of criminal statistics, incident maps and trend analysis.

Outcome:

- Produce more accurate statistical information regarding crime in the community.

2. **Goal:** Improve Effectiveness of Patrol Officers by implementing mobile data terminal software and training.

Action:

- Improve effectiveness and efficiency in field reporting.
- In-Car reporting for all offenses.
- Electronic submission of reports to other law enforcement, City Attorney, County Attorney and other government agencies within Yellowstone County.

Outcome:

- Increased efficiency and effectiveness allowing officers more time for essential duties

Subdivision – Animal Control:

1. **Goal:** Continue enforcement plan that will maximize available animal control personnel.

Action:

- Assign staff to cover more hours of a work day.
- Assign staff to cover seven (7) days a week.

Outcome:

- Improve efficiency and effectiveness of Animal Control operations.
- Improve community relations.
- Improve response time.

2. **Goal:** Enhance liaison with local pet stores and veterinarians to improve communication and cooperation.

Action:

- ACO's will make regular stops at pet stores and veterinarians.
- Use public service announcements and other means of media, increase programs and contacts with general public to educate about animal issues and laws affecting them.

Outcome:

- Establish relationship with business.
- Conduct compliance checks.
- Responsible pet owners and an educated public about their responsibilities when dealing with animal related issues.

Division – Investigations:

1. **Goal:** Enhance case review system

Action:

- Enhance quality control measures relating to case assignment.
- Develop comprehensive case evaluation system assessing complexity for assignment purposes.

Outcome:

- Ensure quality investigations.
- Assure equity in case assignment.
- Facilitate feedback and solicitation of ideas and suggestions.

2. **Goal:** Improve Crime Scene Investigation.

Action:

- Utilize new crime scene technology.
- Expand capabilities for major crime scene evidence collection and processing through use of civilian crime scene technicians.
- Enhance computer forensics to meet existing and future needs.
- Maintain collaborative efforts with other law enforcement partners.

Outcome:

- Improved service and response in evidence recovery and crime scene processing.
- Free detectives time.
- Ensure a quality crime scene investigation.
- Provide for accurate reproduction of crime scene.
- Become proficient with technology and increasing effectiveness and efficiency.

Public Works



**EXCELLENCE
INNOVATION
INTEGRITY**

“Exceed expectations through innovation, integrity, and service to the community.”

Total Public Works Budgeted Expenses		
Prior Year	Current Year	\$ Change
FY22 Total	FY23 Total	From Prior Year
\$227,002,890	\$276,699,175	\$49,696,285

Total Public Works Budgeted Revenues		
Prior Year	Current Year	\$ Change
FY22 Total	FY23 Total	From Prior Year
\$197,393,435	\$242,588,833	\$45,195,398

Overall Budget Justification (Summary)

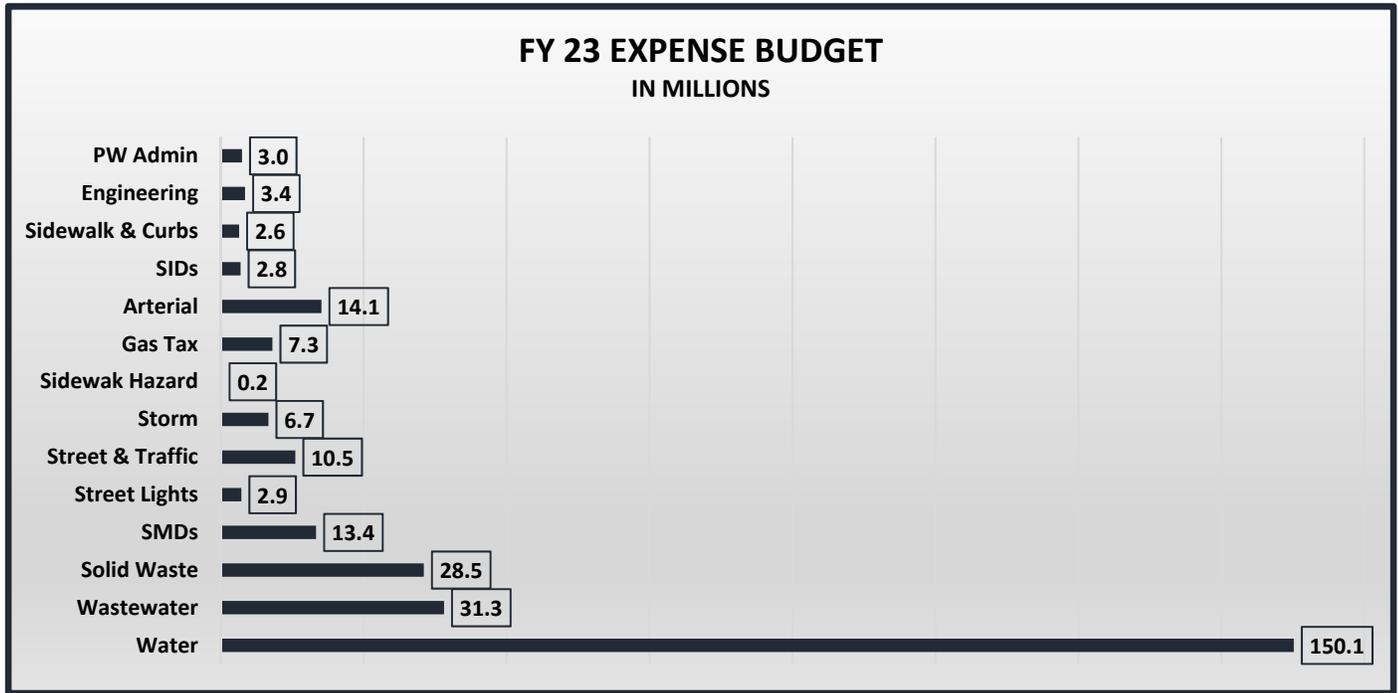
The FY23 budget of \$276,699,175 supports all the functions and services that the Public Works Department currently provides. These functions and services are managed by seven divisions within the Public Works Department and include:

- **Administration**
 - **Accounting & Financial Services** Responsible for Department’s accounting, analysis, budget preparation and control, construction payments, financial management, internal controls compliance, payables, rate and fee determination, and solid waste, utility, and miscellaneous billing for approximately 40,000 customers, and account services.
 - **Asset Management** Oversee a set of practices and processes to minimize life cycle costs of assets at an acceptable level of risk, while continuously delivering established levels of service.
 - **Boards & Commissions**
 - **Public Works Board** Advisory partnership for all aspects of Public Works operations.
 - **Energy & Conservation Commission** Recommends policies and practices regarding energy consumption and resource conservation.
 - **Communications** Promote positive relations through accurate, transparent information.
 - **Information Management** Develop policies and procedures, maintain records, and manage the sharing of information.
 - **Inventory** Purchasing, bulk ordering, and administration of the storeroom to keep parts on hand.
 - **Personnel Administration** Oversee hiring of employees, disciplinary actions, and employee engagement initiatives.
 - **Planning & Organization** Short and long-term capital, financial, and program initiatives.

- **Safety & Facilities** Development and management of safety program, including training, field audits, incident investigations, and reports. Maintenance of Public Works facilities.
- **Special Assessments** Administer special assessments for storm assessments, 198 street improvement lighting maintenance districts, and 2 street maintenance districts.
- **Technology** Oversee asset management software, GIS, and other technology initiatives.
- **Distribution & Collection**
 - **Hydrant & Valve Maintenance** Critical infrastructure includes approximately 4,700 fire hydrants and 7,500 valves that requires regular maintenance to ensure reliability.
 - **Lift Station Maintenance** Operation and maintenance of 11 sewer lift stations.
 - **Locate Services** Supports the 811 Call Before You Dig program.
 - **Pipe Bursting** Replacement of small diameter water and wastewater pipe.
 - **Wastewater Mains and Manholes** Condition assessments, regular maintenance of more than 500 miles of wastewater pipe and respond to sewer back-ups.
 - **Water Mains** Condition assessments, regular maintenance of approximately 500 miles of water pipe and respond to water main breaks and leaks.
 - **Water Meters** Installation, replacement, and repair of residential and business water meters.
- **Engineering**
 - **ADA Compliance** Ensure projects are designed to meet requirements of the Americans with Disabilities Act and manage annual program to install ADA ramps.
 - **Capital Program Management & Design** Responsible for all street, streetlight, sidewalk, storm, trails, landfill, building, water, and wastewater design, construction, inspection, and project management, as well as project management of other City Departments' capital projects and Tax Increment Financing Districts' capital projects.
 - **Infrastructure Planning** Manage plans, policies, and standards for Public Works infrastructure.
 - **Right of Way Management** Provide planning and coordination of all activities in the ROW through issuance of permits, planning, review, and inspection, ensuring safety and mobility. This includes special events.
 - **PAVER Program** Oversee the pavement maintenance program including overlays, chip seals, dig outs, and crack seals.
 - **Private Development Oversight** Subdivision review, private contract plan review, traffic coordination, and inspection of private development.
 - **Sidewalk Maintenance Program** Manage the annual missing and large sidewalk project, the on-going concrete program (grinding), and the annual small concrete replacement program.
 - **Stormwater Management** Administer stormwater management manual.
 - **Traffic Engineering** Manage and prioritize the planning, design, and improvements of traffic control systems.
- **Environmental Affairs**
 - **Monitoring & Reporting** Administer construction BMPs, FOG program, landfill hazardous waste, and Stormwater Systems.
 - **MS4 Permit** Enforce regulations and ensure compliance with MS4 permit.

- **Regulatory Compliance** Ensure compliance with permits and regulations for landfill, wastewater, stormwater, the Environmental Protection Agency, and the Montana Department of Environmental Quality.
- **Wastewater Pretreatment Program** Manage pretreatment program.
- **Solid Waste**
 - **Collection Services** Trash collection for commercial operations and both household and yard waste collection for residential customers.
 - **Household Hazardous Waste** Accepted at landfill.
 - **Landfill Operations** Provide environmentally safe disposal service for the City of Billings, Yellowstone County, and several other Montana counties, as well as parts of Wyoming.
 - **Recycling** Drop off services for used oil, antifreeze, cardboard, and electronic waste.
 - **Roll Off Services** Provide temporary and permanent roll off (drop box) containers for construction and demolition.
- **Street-Traffic**
 - **Landscaping** Maintenance of trees and grassy areas in the right of way.
 - **Locate Services** Support the 811 Call Before You Dig program.
 - **Snow & Ice** Deicing, sanding, plowing, and hauling of snow.
 - **Storm Drains** Storm drain and inlet cleaning, maintenance, and repair of approximately 300 miles of pipe and more than 7,800 inlets.
 - **Streetlights** Streetlight maintenance for approximately 4,500 lights.
 - **Traffic Controls** Traffic signal and sign maintenance, crosswalk, bike lane, and other pavement markings.
 - **Street Maintenance** Sweeping, pothole repair, road maintenance for the Distribution and Collection Division after water main break repairs and pipe bursting projects, and other pavement management, as well as maintaining gravel roads and alleys.
 - **Walkways and Trails** Maintenance of trails and walkways in the right of way.
- **Water Quality**
 - **Pump Stations** Operation and maintenance for 13 pumping stations.
 - **Reservoirs** Operation and maintenance for 16 reservoirs as well as manage 3 reservoirs for the County Water District of Billings Heights.
 - **Wastewater Reclamation Facility** Operation and Maintenance of 36 MGD water reclamation facility and all associated infrastructure to treat wastewater generated by the City and maintain environmental standards for returning reclaimed water to the Yellowstone River.
 - **Water Treatment Plant** Operation and maintenance of 60 MGD water treatment plant including intakes and all associated infrastructure to always ensure the safety and adequate reserves of drinking water for the City of Billings.
 - **Water Quality Laboratories** State certified laboratory responsible for testing and monitoring water quality.

While the services of the Public Works Department are divided into 7 divisions, the budget for Public Works encompasses 14 accounting funds as shown below:

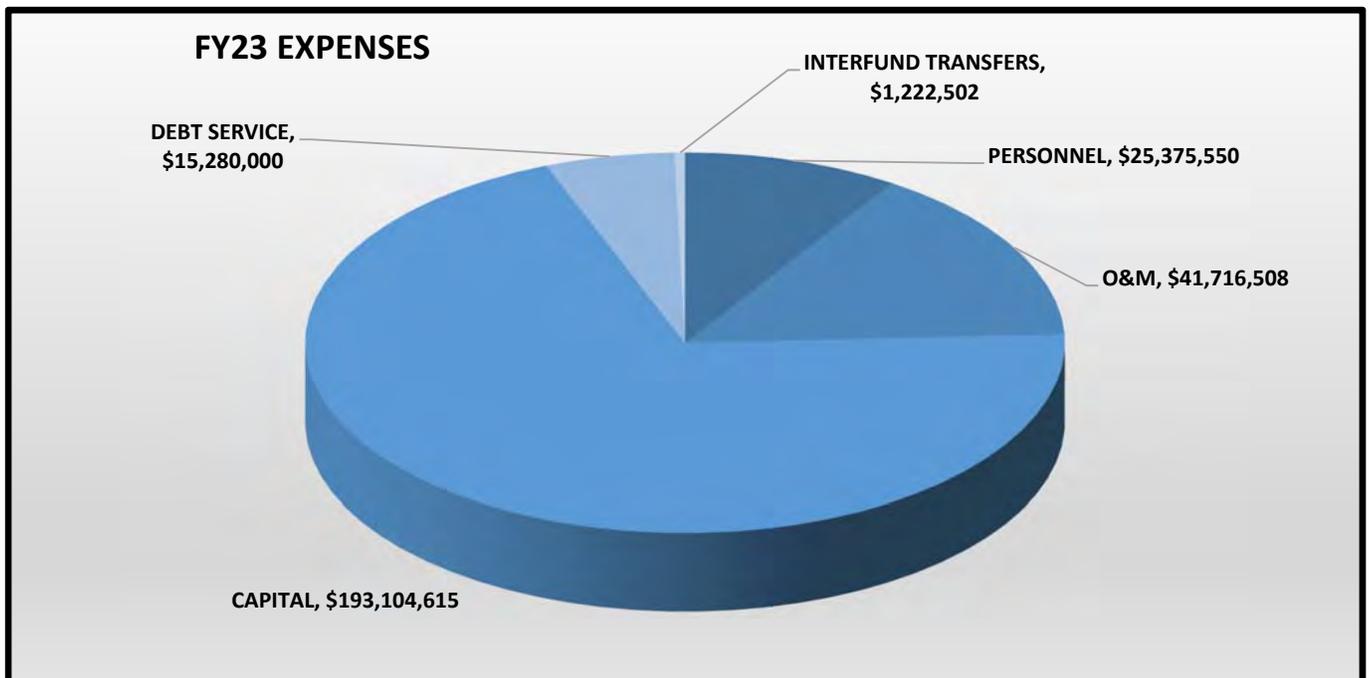


Each fund accounts for its own expenses and revenues and revenues are legally restricted to be used for legal expenses of the fund. The following is the purpose of each Public Works fund:

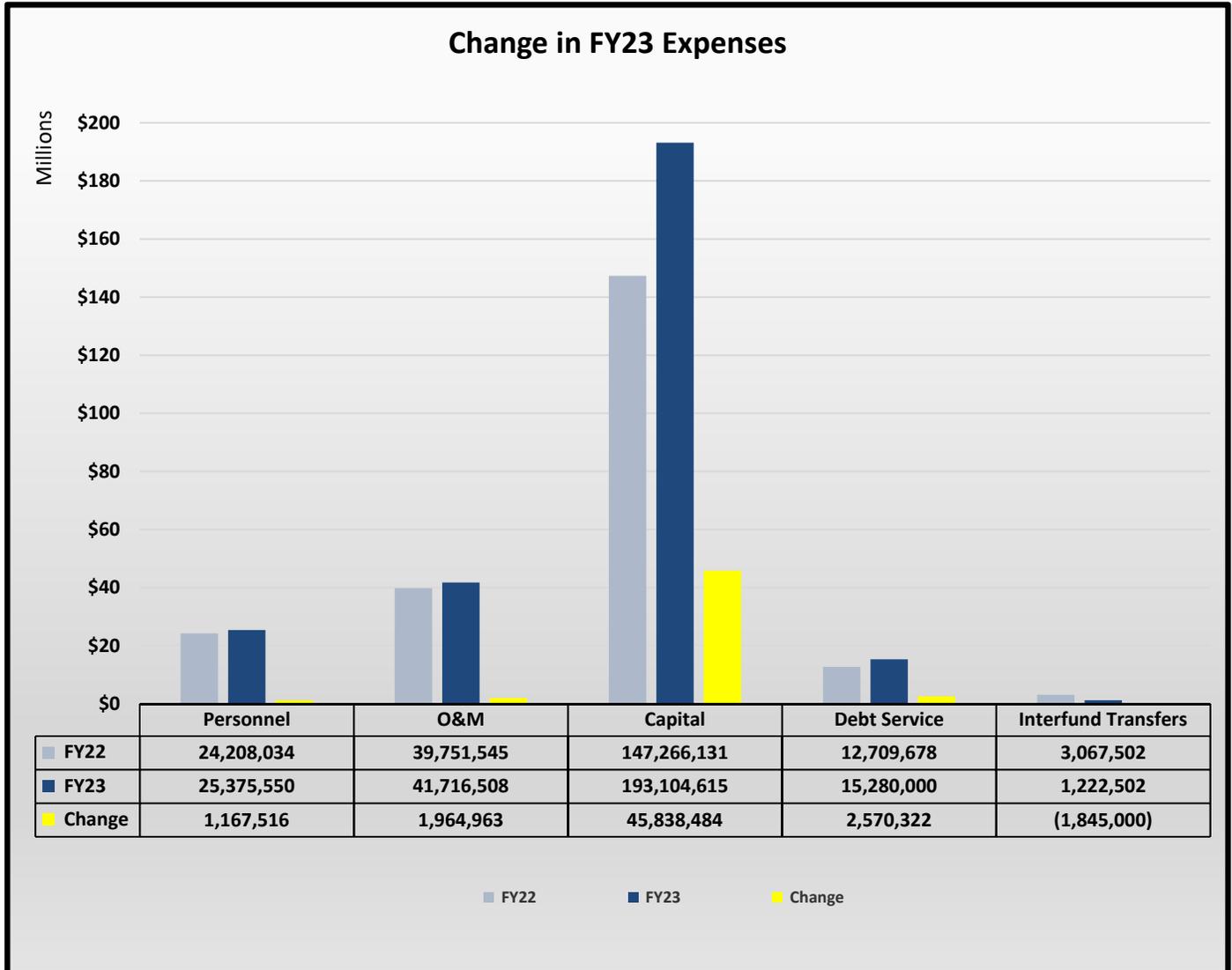
- **Internal Service Funds [\$6,448,749]** account for services performed for other Public Works and City Departments' funds.
 - **Public Works Administration [\$3,010,339]** provides services to the Public Works divisions.
 - **Public Works Engineering [\$3,438,410]** provides capital project management services to other Public Works funds and other City Departments, and manages public right-of-way.
- **Capital Project Funds [\$5,407,275]** account for financial resources to be used for the construction of infrastructure that are financed through assessments to property owners that benefit from the improvements.
 - **Sidewalk and Curb District [\$2,599,275]** fund accounts for the construction of sidewalks and curbs.
 - **Special Improvement Districts (SIDs) [\$2,808,000]** accounts for the construction of public streets, water, wastewater, streetlights, and storm infrastructure.
- **Special Revenue Funds [\$54,988,357]** account for the proceeds of specific revenue sources to finance specified legal activities.
 - **Arterial Street Fees [\$14,116,049]** fund accounts for the construction and reconstruction of arterial streets within the City.
 - **Gas Tax [\$7,266,433]** fund accounts for revenues received from the State of Montana fuel tax and is expended for the maintenance and construction of local, collector, and arterial streets and appurtenances.

- **Sidewalk Hazard [\$150,000]** fund accounts for minor repairs to sidewalks and is funded via assessing adjacent property owners by billing upon completion of the repair or on property taxes.
- **Storm Sewer [\$6,700,098]** fund accounts for the operation and maintenance of the storm sewer system, as well as the transfer to a storm debt service fund to pay the debt service on two large capital projects from previous years.
- **Street and Traffic [\$10,471,290]** fund accounts for street cleaning, snow and ice management, minor street repairs, alley and gravel road maintenance, signs, traffic signal maintenance, pavement markings, landscaping, maintenance of walkways and trails in the right of way. It also accounts for the labor and maintenance expenses for streetlights and storm and charges the Storm Sewer and Street Light Maintenance District funds for this work.
- **Street Light Maintenance Districts [\$2,913,208]** fund accounts for the operations and maintenance of street lighting systems within all light districts in the City.
- **Street Maintenance Districts (SMD) [\$13,371,279]** accounts for SMD assessments from 2 districts. District 1 is the downtown Billings area and receives additional street sweeping and snow plowing/hauling services. District 2 incorporates the entire City.
- **Enterprise Funds [\$209,854,794]** account for operations that are funded and operated in a manner similar to private business enterprises.
 - **Solid Waste [\$28,452,441]** fund accounts for all activities of trash collection and the landfill.
 - **Wastewater [\$31,262,063]** fund accounts for all activities of the wastewater system.
 - **Water [\$150,140,290]** fund accounts for all activities of the water system.

The expense budget is categorized into personnel, operating and maintenance (O&M), capital, debt service, and interfund transfers. 9.2% of Public Works FY23 budget is for personnel expenses, 15.1% is O&M, 69.8% is capital, 5.5% is debt service, and the remaining .4% is interfund transfers. The interfund transfer amount of \$1,222,502 is transferred to debt service funds, bringing the actual amount of debt service expenses for the Department to \$16,502,502.



The changes from the FY22 budget to the FY23 budget are shown below and the major changes for each expense category are detailed in the subsections below the following chart:



Personnel Budget

The FY23 personnel budget of \$25,375,550 is an increase of \$1,167,516 or 5% over the FY22 budget. The budget includes the addition of an Asset Management Analyst in Administration and an increase of three full-time maintenance worker/equipment operator positions in the Street and Traffic Division and two in the Solid Waste Division. The position in Administration is needed to support asset management functions and utilize data for data-driven decisions. The positions for Street and Traffic are to add a concrete crew to be able to perform small concrete functions in-house and are fully funded with charging other funds for the services. The Solid Waste positions include two collection workers that are needed to maintain current service levels. The remainder of the FY23 budget increase is for step and cost of living increases for employees.

Public Works anticipates additional staffing needs in future years due to growth. Distribution and Collection is expecting the need for four additional employees in the next four years to keep up with the increased maintenance

needs resulting from growth in the water and wastewater systems. Engineering is doing more in-house design work and inspection, which will result in the need for an additional employee in the upcoming years. Solid Waste will need additional collection drivers due to a growing City and the need for additional routes and additional landfill workers to operate composting functions. Street and Traffic is also anticipating additional personnel needs in the future due to growth to maintain the current level of service for maintenance. Water Quality is anticipating adding personnel in the next four years to operate the new west end plant and reservoir.

Operating and Maintenance Budget

The FY23 operation and maintenance budget of \$41,716,508 is an increase of \$1,964,963 from the FY22 budget. This increase is the result of netting a budget reduction of \$.5 million of FY22 one-time increases and FY23 budget increases of approximately \$2.5 million needed to maintain service levels and initiatives. The primary FY23 operating and maintenance budget increases include the following:

- **\$200,000** in the Storm Sewer fund for the third and final phase of the **stormwater program project**.
- **\$210,000** in the Street and Traffic fund to **epoxy paint all markings in the roundabouts**.
- **\$30,000** in the Street and Traffic fund for **inflationary cost increases for paint** of approximately \$2 per gallon.
- **\$300,000** in the Solid Waste fund for **additional containers**. This will fund both inflationary cost increases and additional containers that are needed to replace metal commercial containers that are beyond their useful life.
- **\$100,000** in the Solid Waste fund for additional **litter control**. This includes \$75,000 for more wind fences and \$25,000 for additional contracted labor to pick up litter.
- **\$640,800** for an increase in **fuel costs**. The majority of this increase is in Solid Waste. The remaining increases are in the Street and Traffic, Wastewater, Water, and Engineering funds.
- **\$180,000** in the Water fund for an increase for the **pump station improvements**. This will add a variable frequency drive at Christensen Pump Station and replace valve actuators at Willet Pump Station.
- **\$360,000** in the Water fund for an increase in the **water meter budget**. Public Works has been systematically programming the replacement of aging water meters each year and a budget increase is needed to keep up with inflationary cost increases and maintain the replacement cycle.
- **\$180,000** for **inflationary cost increases for chemicals** at the water treatment plant.
- **\$150,000** in the Wastewater fund for the **replacement of the co-gen engine with a second boiler at the Wastewater Reclamation Facility (WRF)**. The co-gen engine has been out of service due to age and wear from the corrosive sewer gasses, resulting in the boiler being the only equipment available for digester heating. The secondary boiler will alleviate the risk of the solids processing capabilities of the WRF being severely impacted resulting in foul odors, safety risks, and reduced solids destruction.
- **\$100,000** in the Wastewater fund for the **replacement of the waste activated sludge pumps at the WRF**. The pumps are critical to effective operation of the nutrient removal capabilities of the treatment process.
- **\$70,000** in the Wastewater fund to **rebuild a centrifuge scroll at the WRF**. Centrifuges dewater the biosolids produced as an end product of the treatment of sewage.

Capital Budget

Capital expenses of \$193,104,615 are included in the FY23 budget for Public Works. These expenses include:

- **Equipment & Technology Replacements [\$5,134,635]** All vehicles, large equipment, and technology hardware are replaced according to their replacement plan useful life per the City of Billings' Equipment Replacement Plan and Technology Replacement Plan. Equipment and technology replacements are funded in the budgets for the Public Works Engineering, Street-Traffic, Solid Waste, Wastewater, and Water funds.
- **Additional Equipment & Technology [\$919,000]** The replacement of the utility billing software is programmed at \$704,000. Additional remote weather station cameras is \$20,000. A new skidsteer with attachments and dump trailer is needed in the amount of \$99,000 for the new concrete crew in Street and Traffic and a new \$50,000 trailer mounted boom lift was added for Water Quality which will eliminate the need to rent a lift for approximately \$25,000 per year. The replacement of meter infrastructure was increased by \$46,000 to correspond with the latest quote.
- **Solid Waste [\$10,100,000]** Expenses are budgeted in the Solid Waste fund.
 - **BOC Facility Upgrades [\$1,000,000]** Modifications at the Billings Operations Center to make room for containers and maintenance facilities.
 - **CNG Fueling Station [\$1,000,000]** Funds a cover over the fueling station and other upgrades to the CNG fueling station. Utilizing Compressed Natural Gas (CNG) to fuel heavy equipment increases fuel efficiency and provides an average savings of \$10,000 in fuel costs per vehicle in operation annually.
 - **Composting Facility [\$2,700,000]** Construction of new composting facility at the landfill. This will allow Public Works to recover more landfill gasses and reuse refuse, reducing the amount of waste that goes into the landfill.
 - **Landfill Material Recovery Facility (MRF) [\$5,000,000]** New recovery facility at the Landfill. This will allow Public Works to recover more materials and reuse refuse, reducing the amount of waste that goes into the Landfill.
 - **Landfill Scale House Upgrade [\$300,000]** Expand the inbound scales and add attendant-less scale lanes at the landfill.
 - **Landfill West Slope Stabilization [\$100,000]** Design of slope stabilization above Meadowlark Trailer Park and the stormwater pond. Construction of \$900,000 is slated for FY24.
- **Stormwater [\$3,585,000]** Expenses are budgeted in the Storm Sewer Fund.
 - **Annual Projects [\$310,000]** Expenditures address culvert and problem drainage locations.
 - **Bitterroot Storm Drain Improvements [\$850,000]** Storm drain improvements along Bitterroot Drive and Wicks Lane.
 - **Grand Storm and Snow Ditch Outfall [\$1,775,000]** Extension of storm drain mains in Grand Avenue from 54th Street West to 48th Street West with an outfall to the Snow Ditch.
 - **Rehabilitation Projects [\$350,000]** Replacement of aging storm drainpipe in need of repair.
 - **Storm Outfalls [\$300,000]** Upgrades to the City's storm outfalls to include capturing floatable debris and sediment.

- **Transportation [\$32,144,735]** Expenses are budgeted in the Sidewalk and Curb District [\$2,574,275], Special Improvement Districts [\$2,760,000], Arterial [\$13,951,050], Gas Tax [\$6,834,410], and Street Maintenance District [\$6,025,000] funds.
 - **36th – Central to Broadwater [\$300,000]** Design of 36th Street West from Central Avenue to Broadwater Avenue. Construction of \$2,600,000 is slated for FY24.
 - **Annual ADA & Sidewalk Projects [\$1,288,500]** Includes the annual Americans with Disabilities Act ramp construction and the annual replacement and infill sidewalk programs.
 - **Annual Street Reconstruction Projects [\$4,655,775]** Includes annual gravel street reconstruction and annual non-maintainable street reconstruction. Staff is actively pursuing gravel street SIDs to help reduce maintenance costs.
 - **Hesper Road [\$2,000,000]** Reconstruction of Hesper Road that is required due to the west end reservoir project. The north and south reservoirs will connect below Hesper Road. The road will be reconstructed and include multiuse facilities and structure/bridge over the water crossing.
 - **Inner Belt Loop (IBL) [\$14,557,460]** Construction of a new road from Alkali Creek Road to Highway 3. The Inner Belt Loop is intended to connect the west side of the heights with the west end of Billings via Zimmerman Trail. Wicks Lane to Alkali Creek Road was constructed several years ago as the first step in the completion of this route. The road will be a two lane section with a multiuse facility when it is constructed but will be able to be widened to a four lane, separated, access controlled corridor as development along the road occurs in the future.
 - **Mullowney Lane [\$3,643,000]** Reconstruction of Mullowney Lane south of Midland Road. The construction includes pedestrian facilities and widening the road. The project is necessary to accommodate increased traffic in the area due to the high density developments in the area. Design began in FY22 and construction of the road is slated for FY23.
 - **PAVER Program [\$2,750,000]** Annual program to address crack sealing, overlay, chip seals, and dig outs on City streets.
 - **Special Improvement District Projects (SID) [\$1,200,000]** Annual amount for any SIDs that neighborhoods bring forward.
 - **Traffic Control Projects [\$1,750,000]** Annual programs for enhanced pedestrian crossings and travel corridor construction, as well as continuation of the traffic signal controller upgrade project and planned intersection improvements including King Avenue West and 36th Street West and Colton and 24th Street West.

- **Utility [\$141,221,245]** Expenses are budgeted in Wastewater [\$15,320,000] and Water [\$125,901,245]
 - **Fats, Oils, & Grease (FOG) Improvements [\$2,070,000]** Upgrades to improve the handling of FOG in the wastewater system.
 - **Hesper Sewer [\$750,000]** Construction of new sewer main on Hesper Road from Gabel to just west of Shiloh Road.
 - **Monad Sewer [\$500,000]** Design of new sewer main from Monad and Shiloh Road to King and 48th Street West. Construction of \$4,700,000 is slated for FY24.
 - **Hydrogen Sulfide Mitigation [\$500,000]** Construction of buildings and upgrades needed to mitigate H2S in the wastewater system.
 - **South Frontage Road Water Loop [\$371,245]** Construction of a water main along South Frontage Road to create a looped system.
 - **Staples Reservoir [\$6,000,000]** Reconstruction/rehabilitation of the existing Staples water reservoir.

- **Utilities Service Center Reconstruction [\$800,000]** Design and construction of the third and final phase of construction at the service center. This will include fire alarm updates that are needed to bring the building up to code.
- **Wastewater and Water Compensation Agreements [\$1,250,000]** Annual program for compensation agreements with private developers for oversizing water and sewer mains. This amount includes the unused FY22 budget amounts in addition to the FY23 amount.
- **Wastewater Facility Upgrades [\$1,300,000]** Replacement of three heat exchangers and replacement of the UV system at Rehberg Ranch Lagoon.
- **Wastewater Main Replacements [\$4,800,000]** Annual program for the replacement of sewer mains throughout the City. The annual program amount was increased by 10% per year beginning in FY22 to slowly begin increasing the funding to the level that is needed.
- **Wastewater Nutrient Recovery (WAS Dewatering for Compost) [\$4,000,000]** Waste activated sludge dewatering for compost.
- **Water High Service Pump Station Improvements [\$1,000,000]** Pipe and valving modifications to the High Service Pump Station at the existing Water Treatment Plant required prior to bringing the west end water treatment plant into service.
- **Water Lead Service Replacements [\$750,000]** Annual program to replace approximately lead services remaining in system to be complete in FY24. There are approximately 90 remaining lead services remaining to be replaced.
- **Water Main Replacements [\$4,800,000]** Annual program for the replacement of water mains throughout the City. The annual program amount was increased by 10% per year beginning in FY22 to slowly begin increasing the funding to the level that is needed.
- **Water Treatment Plant Electrical Improvement [\$500,000]** On-going program to fund the replacement of power lines, switches, and transformers at the water treatment plant and pump stations. In FY23, this funds the relocation of the electrical substation service out of the floodplain onto the plant site, PLC processor upgrades, and the tie-breaker replacement in the High Service Pump Station switchgear.
- **West End Distribution [\$4,000,000]** Construction of Zone 2 (44th and King) and Zone 3 (Hesper and Gable) distribution connections to the new West End Water Treatment Plant.
- **West End Intake, Pump Station and Pipeline [\$19,000,000]** Construction of a new west end water intake and pipeline from the Yellowstone River near Duck Creek bridge to supply water to the new West End Reservoir.
- **West End Reservoir [28,303,000]** Construction of a new West End Reservoir. Preliminary design was funded in prior years and the amount in the FY23 budget is to fund the construction of the raw water storage reservoir. Amenities (public bathrooms, fishing docks, trails, etc.) for the area cannot be funded with water revenues and are still unfunded.
- **West End Water Treatment Plant [\$59,727,000]** Construction of a new West End Water Treatment Plant. Preliminary design was funded in prior years and the amount in the FY23 budget is to fund the construction.
- **Willet Reservoir and Pump Station Improvements [\$200,000]** Design of the recoating of the Willett Storage Tank and pump station upgrades. Construction of \$1,870,000 is slated for FY24.
- **Zone 4 Pump Station Improvements [\$600,000]** Design of additional pumping capacity into pressure zone #4 on the northwest end of Billings. Construction of \$5,600,000 is slated for FY24.

Debt Service and Interfund Transfers Budget

The FY23 debt service budget of \$15,280,000 is an increase of \$2,570,322 over the FY22 budget. This is the annual amount required to pay for debt service on Public Works outstanding bond issues. The increase is for new debt service for the west end water reservoir project. The annual debt service amount includes:

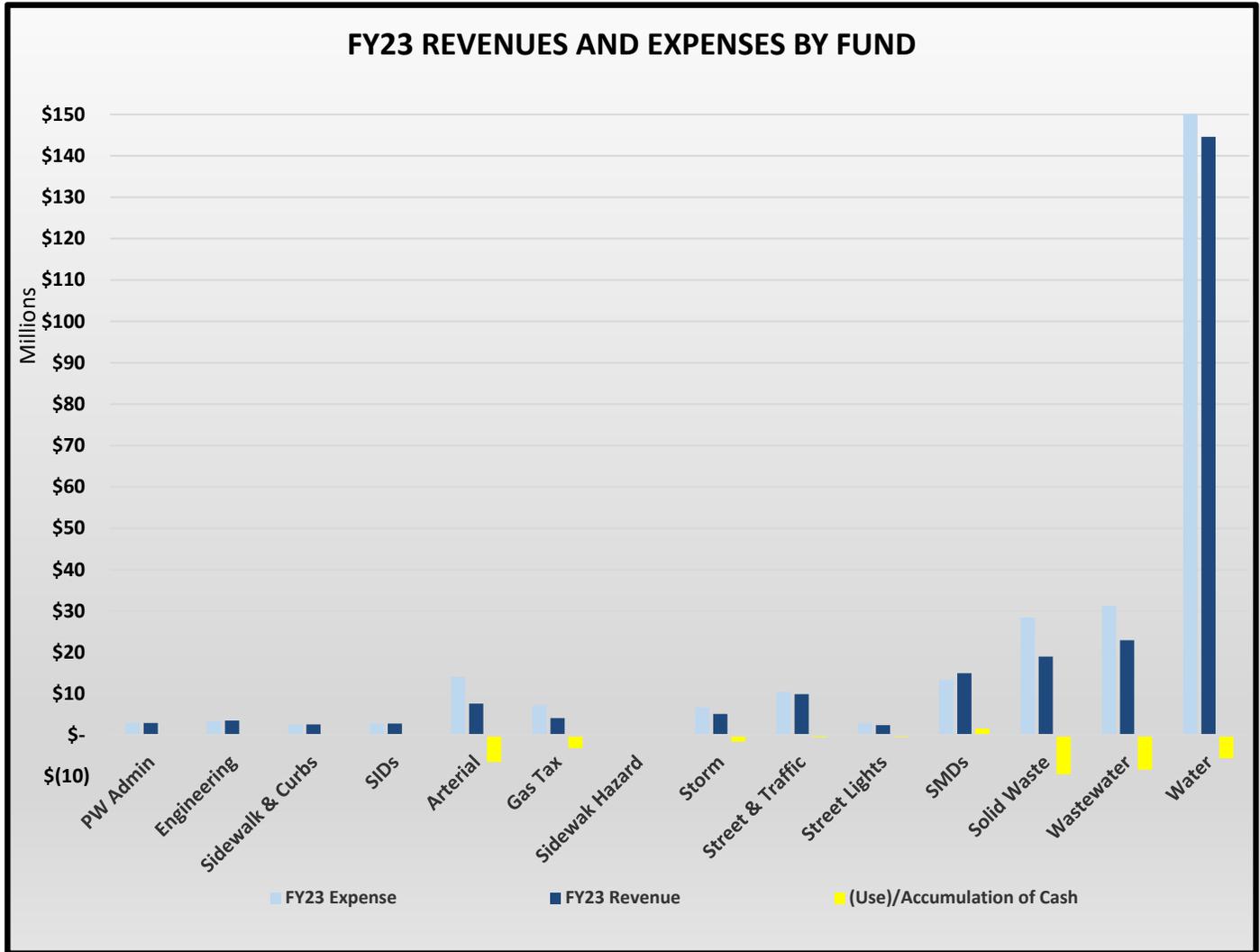
- \$1,565,000 of solid waste debt for the Landfill Transfer Station that was completed in FY21. This debt will be paid off in 2039.
- \$5,375,000 of wastewater debt for the Headworks construction, Briarwood sewer extension, 2009 wastewater main replacements, UV disinfection project, the 5 Mile Lift Station, and the recently completed wastewater nutrient improvement project. The first debt issue will be paid off in 2026 and the last and largest of the debt will be paid off in 2036.
- \$8,340,000 of water debt for the Filter Building construction, 2009 water main replacements, Zone 4 reservoir construction, 2010 water main replacements, Fox reservoir construction, Zone 3 reservoir expansion, and the Briarwood reservoir expansion, and estimated debt service that will be issued in FY23 for the new west end water treatment plant and reservoir. The first debt issue for existing debt will be paid off in 2026 and the last of the existing debt will be paid off in 2035. The west end project debt will be paid off in about 2043.

The FY23 interfund transfer budget of \$1,222,502 is a decrease of \$1,845,000 from the FY22 budget. The majority of the decrease is for the elimination of funds transferred from the Street Maintenance District fund to the Gas Tax fund for the PAVER program. The PAVER program is budgeted in the Street Maintenance District fund in FY23. The remaining decrease is due to the elimination of the transfer from gas tax to the Sidewalk Hazard Fund as no additional monies are needed in the Sidewalk Hazard Fund in FY23.

The FY23 interfund transfers include a transfer of \$207,502 from the Street and Traffic Fund to the City's Facilities Management Fund for the annual debt amount for Street and Traffic's proportionate share of the Billings Operation Center construction debt. It also includes a \$1,015,000 transfer from the Storm Sewer fund to the Storm Sewer Debt Fund for the payment of annual debt service for the Shiloh Conservation Area (SCA) and East End Storm bond issues. The SCA debt will be paid off in 2033 and the East End Storm debt will be paid off in 2035.

Revenue Budget

The FY23 revenue budget for Public Works is \$242,588,833, an increase of \$45,195,398 over the FY22 budget. FY23 budgeted revenues are \$34,110,342 less than FY23 budgeted expenses. This revenue gap is primarily for capital projects planned in FY23 for which Public Works has been accumulating cash. The Arterial, Gas Tax, Storm Sewer, Solid Waste, Wastewater and Water funds have the largest revenue gaps, but have a planned excess of cash reserves to cover the expenses in the FY23 budget. The Street Maintenance District fund has a planned accumulation of cash to fund projects in the approved Capital Improvement Plan in future years.

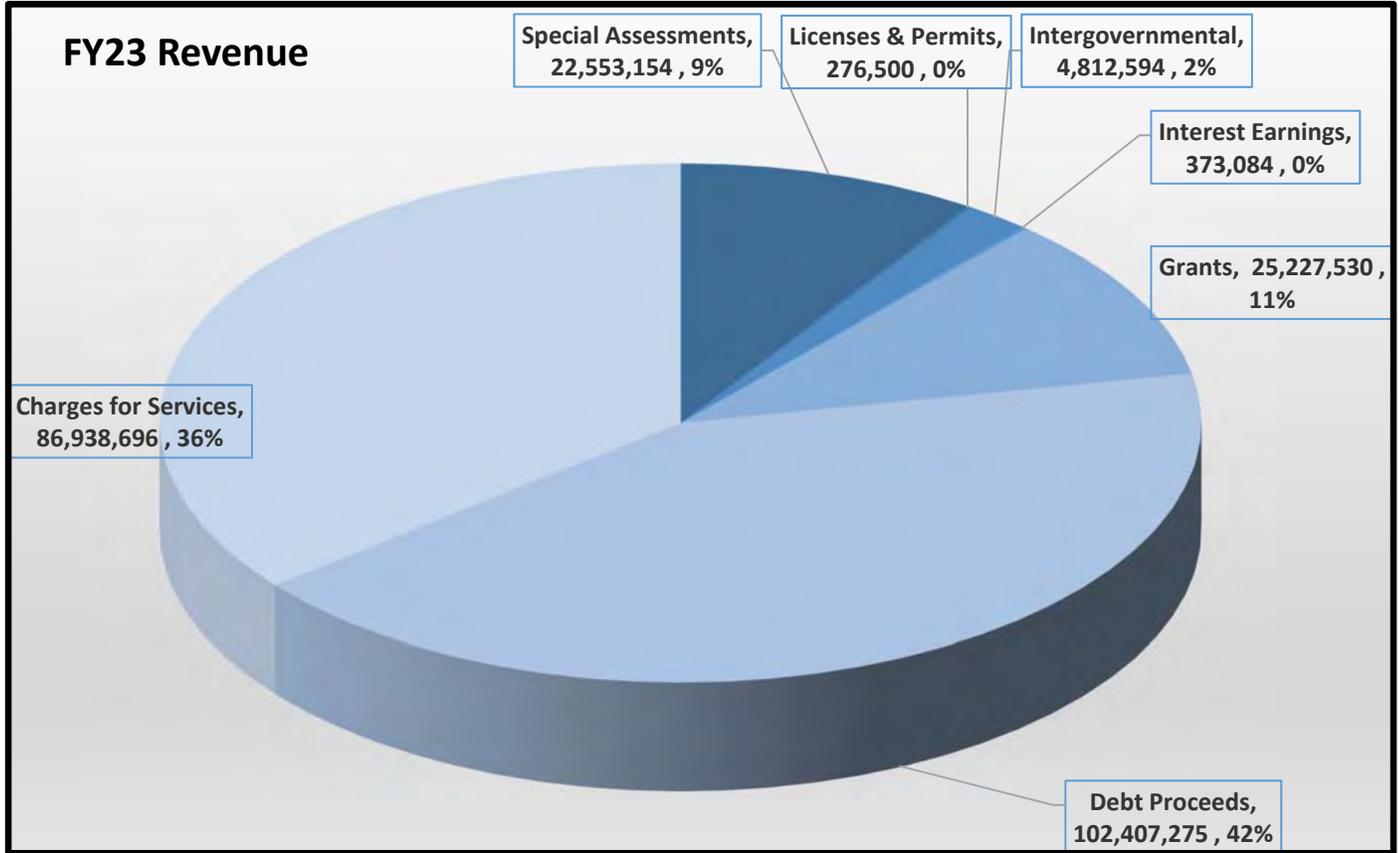


Revenues in Public Works are distributed into seven categories. The largest category in FY23 is debt proceeds of \$102,407,275, representing 42.2% of the budget. Debt proceeds are for revenues from the sale of Sidewalk and Curb District and Special Improvement District (SID) bonds, as well as for \$97M of revenue bond issues for the new West End Treatment Plant and reservoir projects.

Charges for services is typically the largest revenue category for Public Works, but it is the second largest category in FY23. \$86,938,696 of charges for services revenue is budgeted in FY23, representing 35.8% of the revenues. Charges for services is primarily revenues from solid waste, wastewater, and water charges, but also includes internal Public Works charges for services as well as other miscellaneous charges.

The other revenue categories are grants, interest earnings, intergovernmental, licenses and permits, and special assessments. Budgeted grants of \$25,227,530 in FY23 include \$7.6M for the BUILD grant for the Inner Belt Loop and \$17.6M of American Rescue Plan Act (ARPA) grants for water. Interest earnings budgeted in FY23 is \$373,084. Intergovernmental revenues of \$4,812,594 include \$3,960,000 for state fuel tax revenues and \$92,594 from the Planning Department for a traffic technician position that is funded by a planning grant, both accounted for in the

Gas Tax Fund. It also includes \$760,000 for Street-Traffic’s share of the HB 124 state entitlement funding. Licenses and permits for engineering, sidewalk hazard, storm, water, and wastewater total \$276,500 in the FY23 budget. Budgeted special assessments in FY23 are \$22,553,154, representing 9.2% of the budgeted revenues and include assessments for encroachments, storm, street light maintenance districts, and street maintenance districts.



Public Works has several rate increases programmed for FY23. Public Works typically adjusts its assessments annually for arterial, storm, and street maintenance districts per the Construction Cost Index (CCI). The most recent CCI was 8.9%, and accordingly, storm and street maintenance districts would have been proposed to increase by 8.9% in FY23. However, increases of 6% are proposed to be sensitive to property owner’s ability to pay for cost increases in these high inflationary times. It should be noted that buying power will be lost if the proposed rate increases that are less than inflationary levels are adopted.

Currently, a residential property owner with an average 9,691 square foot lot pays \$53.20 for storm per year. This annual fee will increase by \$3.20 to \$56.40 per year if the proposed 6% rate increase is adopted. Additionally, it is proposed that the arterial fee be eliminated and combined into the street maintenance district fee. The street maintenance fee is currently calculated by using an established rate for all properties in the district and multiplying that rate by the square footage. There are no maximum charges for developed properties. Changes in the methodology for calculating FY23 street maintenance district fees will be proposed. Thus, the impact of combining the arterial fee and street maintenance fee and increasing by 6% is not known at this time. Residential properties currently pay \$183.59 per year for a 9,691 square foot property for both arterial and street maintenance district fees. It is estimated that the FY23 amount for the average residential property owner will be approximately \$194.59,

an increase of \$11.00. Again, the proposed increase in the rates will not enable Public Works to maintain the current service levels because the proposed rates are below inflationary levels.

Light district assessments for FY23 will be calculated in August 2022 after all expenses of each district for FY22 are accounted for. Each district will be assessed for their estimated electricity, maintenance, administration costs, as well as for any needed increases or decreases to reserve levels.

In the fall of 2022, a comprehensive solid waste rate study will be conducted to establish collection, landfill, and roll off rates going forward that will include a Pay As you Throw (PAY-T) structure. While commercial customers pay for the garbage that is picked up and put in the landfill, residential customers currently pay a flat rate for any amount of garbage they put out at the curb or in the alley. A PAY-T structure will encourage more conservation and is a more equitable way to charge for garbage services. For FY23, it is proposed that residential and commercial collection fees increase by 5.3%, roll off fees increase by 6.3%, and landfill tipping fees increase by 6.8%. Additionally, per Council direction, 20% of landfill revenues in which the refuse originates outside of Billings will be reserved for future landfill capital projects. Residential rates are heavily subsidized with landfill rates and it will be more difficult to subsidize the rates with this restriction on landfill revenues. Accordingly, residential rates may need to increase at a higher rate in the future due to this stipulation on landfill revenues. The following are the proposed rate increases for FY23:

Solid Waste Service	FY22 Monthly Rate	Proposed FY23 Monthly Rate
Residential Garbage Collection	\$11.82	\$12.45
Commercial Garbage Collection (8yd, 2x per week)	\$141.82	\$149.34
Roll Off Service	\$174.00	\$185.00
Landfill MSW per Ton – Billings	\$22.00	\$23.50
Landfill MSW per Ton – MT other than Billings	\$33.00	\$35.25
Landfill MSW per Ton – Outside of Montana	\$44.07	\$47.00

A rate study was conducted in 2021 to establish water and wastewater rates for fiscal years 22 and 23. The rates for the Heights Water District for FY23 are being recalculated due to the delay of the west end reservoir project construction. The rate increases per the rate study for FY23 are as follows:

Customer Type	% Increase
Water – Residential	3.7%
Water – Non-Residential	3.2%
Water – Seasonal	2.0%
Water – Bulk Resellers	5.2%
Heights Water District	TBD%
Private Fire Line	4.9%
Water System Development Fee	0%
Wastewater – Residential & Non-Residential	2.3%
Wastewater – Septage	0%
Wastewater – Lockwood Water & Sewer	6.2%
Wastewater – Phillips 66 Refinery	5%
Wastewater – ExxonMobil Refinery	4.9%
Wastewater System Development Fee	0%

New or Expanded Programs

It is Public Works’ continued mission to support the **Adopted Priorities** of the City Council, and the needs of the community. Public Works’ current Department Programs and Capital Projects reflect this philosophy. Here are some of the new or expanded programs Public Works will be implementing in FY23:



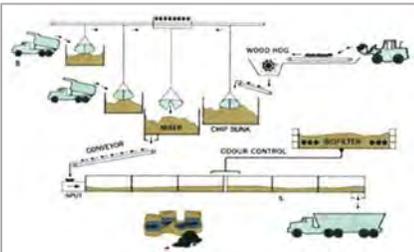
Inner Belt Loop

The Inner Belt Loop is intended to connect the west side of the heights with the west end of Billings via Zimmerman Trail. Wicks Lane to Alkali Creek Road was constructed several years ago as the first step in the completion of this route. Obtaining the BUILD grant for part of this project accelerated the time frame allowing the final phases to be completed ahead of schedule.



West End Water Treatment Plant & Reservoir

Construction of the West End Treatment Plant will begin in FY23, as well as construction of the new intake, pump station, and pipeline from the Yellowstone River near Duck Creek bridge to supply water to the new West End Reservoir. This project will increase water storage from hours to months and provide critical redundancy in the water system.



Landfill Composting Program

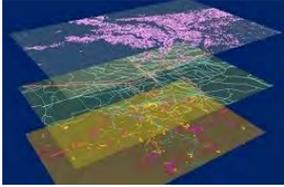
The creation of a new composting facility will allow us to recover more landfill gasses and reuse some of the refuse to enhance soils both around the landfill and City parks. It will also reduce the amount of waste going into the landfill. This will lead to longer life of the landfill and expensive cells will last longer. The composting of biosolids, wood, leaves and other items saves many needed but limited organic compounds from being placed into the landfill never being able to be recovered.

This will be our first step in achieving a zero waste landfill.



Asset Management

Infrastructure intensive organizations like Public Works are increasingly recognizing the benefits of comprehensive asset management as a set of practices and processes to maximize the return on investment for assets, improve decision-making related to new and aging infrastructure, enhance organizational performance, and increase community satisfaction. One of the key goals and benefits of the asset management initiative is that all service areas begin to use consistent approaches, practices, and processes. Consistency in decision-making principles, processes, and performance reporting will help elected officials obtain a better understanding of the activities and assets presenting high risk as well as the organizational areas with high or low performance. Public Works began Phase 1, the planning, and data accumulation phase, of asset management in FY20 and began Phase 2, the implementation phase in FY21. The implementation phase will continue for the next few years and will require extensive staff resources in FY23.



Geographic Information Systems (GIS)

The City of Billings currently has a well-developed GIS that supports the Public Works Department. As the technology spectrum continues to evolve, further refinement and enhancement of the City's enterprise GIS environment is key in handling changing needs and maximizing financial investments in the system. The primary objective of the project is to extend a straightforward and easy to access GIS system that will improve the productivity and efficiency of Public Work's staff as they conduct business operations. Community engagement and open data access will also be improved through the enterprise GIS system. Public Works began the first phase in FY 20 and the implementation phase began in FY 22. The implementation phase is planned to be complete by December 2022. The City of Billings has been nominated for a Special Achievement in GIS (SAG) award for its efforts focused on modernizing Public Works' workflows in a GIS/Esri-centric fashion.



Stormwater Program

While Public Works has a stormwater fee that is assessed to all properties in the City, it does not have a formal program similar to the water and wastewater functions. Because of this, the stormwater system has not been addressed adequately for many years in terms of deferred maintenance, capital improvements, and planning for the future. The benefits of a more formalized stormwater program are formalized rules and regulations, a rate structure that is more equitable than the existing fee system and based on a cost of services, proactive management of the infrastructure, and concentrated Public Works resources to support a critical function.



Cost of Services

Public Works conducts cost of service water and wastewater rate studies every two years and a solid waste cost of service rate study annually. Resources are included in the FY23 budget to complete these rate studies. Additionally, a complete review of the water and wastewater System Development Fee methodology will be done to determine the most equitable way to charge costs to development going forward. A stakeholder committee will be utilized to ensure open engagement during the process.

Department Goals

Goal: Utilize best asset management practices to make the most cost-effective capital infrastructure decisions.

Action(s):

- Complete second phase of the asset management plan for transportation, solid waste, storm, and water and wastewater systems.
- Begin implementing asset management practices throughout organization.
- Integrate asset management into organizational planning.

Outcome(s):

- A strategic asset management plan based on industry best practices.
- Better coordination of capital project construction and maintenance between all Public Works divisions.
- Ability to utilize data-driven decision making to enable Public Works to determine the most efficient use of funds.
- Risk mitigation to transportation, solid waste, storm, water, and wastewater systems.
- Longer asset lives through improved maintenance programs.

Goal: Improve safety standards.

Action(s):

- Identify areas of concern.
- Develop policies and best practices for employees to follow.
- Continue to engage employees to improve safety with Employee Safety task group.
- Conduct PPE review audits throughout organization.
- Find opportunities to promote safety culture.

Outcome(s):

- Decrease in accidents.

Goal: Hire and retain employees that fit Public Works Department Vision.

Action(s):

- Re-evaluate hiring process to incorporate Department Vision.
- Develop on-boarding orientation to communicate expectations.
- Continue efforts to improve employee morale through the Employee Engagement task group.
- Identify opportunities for public acknowledgement of excellent work.
- Conduct employee survey to better understand staff perspective.

Outcome(s):

- Increase in employee morale and retention.
- More engaged employees resulting in increased efficiencies and better customer service.

Goal: Seek and utilize new technologies and maximize existing technologies to improve efficiencies.

Action(s):

- Complete outsourced GIS improvement project to obtain a fully functional GIS system that internal IT staff will be able to maintain.
- Promote education and conferences relating to technology for staff.
- Explore employee incentives for innovation.

Outcome(s):

- Modernized GIS system that is more functional for staff and the public.
- Increased efficiencies.
- Ability to utilize GIS functionality during Council meetings.

Goal: Ensure each division operates within financial limitations, while maintaining resources necessary to achieve current levels of service.

Action(s):

- Review all cost allocations, fees, and rates to ensure they are at an appropriate level to cover expenses.
- Ensure reserves are adequate for the needs of each fund and maintain compliance with fiscal policies and legal requirements.

Outcome(s):

- Revenues maintained at sufficient levels to support services.
- Adequate reserves available for emergencies.
- Stable, more predictable rates, and lessened impact to customers.

Goal: Enhance customer service and communications between divisions and customers.

Action(s):

- Promote automatic payments, online payments, and recurring payments.
- Promote paperless billing for utility bills.
- Utilize website and social media to provide up-to-date information regarding snow plowing, water main breaks, solid waste operations, construction updates, assessments, rates, and fees.
- Allocate staff in the most cost effective and customer service oriented manner.
- Research community organizations to partner with to assist low-income customers with their utility bills.
- Prepare and distribute the annual Consumer Confidence Report providing details about the quality of the City's drinking water.
- Provide monthly water quality information enhanced with responses to frequently asked questions and other useful drinking water information on the Department's website.
- Provide facility tours to educate the public about our services.

Outcome(s):

- Increased efficiencies.
- Decrease in mailing and postage costs.
- Decrease in operational costs through more efficient dispatching.
- Increase in customer service.
- Decreased workload through technology resulting in a delay or elimination of need to hire additional personnel.
- Enhanced and more efficient communication between divisions.
- Increase in transparency to customers.
- Maintain and enhance the public's confidence in the City's services and stewardship of funds.

Goal: Implement Stormwater Program

Action(s):

- Review options for funding storm water systems.
- Develop plan based on the preferred option.
- Formalize policies for storm water.
- Assess staffing levels.
- Engage stakeholders to assist in the development of a plan that serves the community.

Outcome(s):

- Framework to implement storm water funding program that allows for a sustainable storm water system.
- More equitable rate structure.
- Consistent policies in place for public and staff.

Goal: Ensure the City's MS4 stormwater program complies with Federal Phase II Storm Water Regulations and State General Permit.

Action(s):

- Implement the MS4 program six-control measures to comply with the 2022 five-year general permit.
- Complete and submit annual stormwater report and bi-annual stormwater sampling.
- Update or develop public information pamphlets on Illicit Discharge Detection & Elimination (IDDE), Fat, Oil, and Grease (FOG), Residential, and Commercial Best Management Practices (BMPs).
- Locate and remove illicit connections to the stormwater system discovered by the CCTV program.
- Update land ownership surveys on existing ditches and drains within the City limits.

- Continue to respond to IDDE complaints and eliminate illicit/cross connections.
- Update Billings MS4 stormwater map in the Heights area.

Outcome(s):

- Reduce stormwater pollution into state waters.

Goal: Monitor legislation and legal action as it relates to nitrogen and phosphorus levels on the Yellowstone River and the associated effect on the Water Reclamation Facility discharge requirements.

Action(s):

- Collaborate and share data with MDEQ to assist them in setting informed treatment standards.
- Support legislation, if needed, to recreate nutrient legislation that makes sense in Montana.
- Assess nutrient trading opportunities with upstream watershed groups, feedlots, and/or agriculture.

Outcome(s):

- Cost savings by eliminating the need for unnecessary treatment plant upgrades.
- Protection of Yellowstone River water quality.

Goal: Address sulfate hydrogen sulfide, and FOG issues in collection system and at the Water Reclamation Facility.

Action(s):

- Operate odor control facilities at Water Reclamation Facility.
- Continue development of collection system dosing points for hydrogen sulfide mitigation.
- Optimized Fats, Oils, and Grease (FOG) removal program to keep FOG out of main wastewater stream.
- Develop FOG disposal options.

Outcome(s):

- Mitigated odor issues.
- Mitigated hydrogen sulfide safety risks.
- Reduced corrosion on equipment leading to longer asset life and lower costs at Water Reclamation Facility.
- Optimized setting of solids in secondary clarifiers.
- Reduce blockages and SSO's events.

Goal: Implement resource recovery through amending landfill compost with phosphorus-rich-bio solids from the Water Reclamation Facility.

Action(s):

- Begin construction of phosphorus recovery technologies at the Water Reclamation Facility.
- Optimize chemical and energy associated with nutrient recovery technology.

Outcome(s):

- Beneficial reuse of phosphorus.
- Higher quality water discharged from Water Reclamation Facility.
- Establish the City of Billings as an innovative environmental leader for phosphorus recovery in the region.

Goal: Begin construction of redundant water supply and treatment for the drinking water system.

Action(s):

- Begin construction of west end intake and treatment plant.
- Complete modifications to High Service Pump Station to allow back feed from new treatment plant.
- Complete design of raw water reservoir.

Outcome(s):

- Increased water supply storage from a few hours to several months.
- Increased trails and water recreational opportunities for the public.
- Reduced energy costs related to pumping water.

Goal: Update Site Develop Ordinances.

Action(s):

- Review code related to private roads.
- Provide alignment with site zoning (e.g. hard surface paving).
- Provide code alignment with subdivision regulation update.

Outcome(s):

- Site development ordinance is in alignment with subdivision and zoning regulations.

Goal: Develop Traffic Control Policies.

Action(s):

- Review transportation policy topics including access management, crosswalks, pavement markings, school zones, speed limits, stop signs, street lighting, temporary traffic control, and traffic calming.
- Develop policies and review with the Public Works Board.

Outcome(s):

- Provide a clear and concise set of policies and guidelines for common transportation elements.

In addition to the defined goals for FY23, the Public Works Department continues to further the implementation of our established **Strategic Goals** through projects such as increased external and internal communications, employee engagement initiatives, customer service programs, asset management, efficiency initiatives, GIS expansion, and other technology initiatives. The Public Works leadership team will continue to identify ways to improve efficiencies and create policies and programs that support our vision and mission.



Detailed Fund Summaries

PUBLIC WORKS ADMINISTRATION					
OPERATING BUDGET					
FUND 6600	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
WORKING CAPITAL-BEGINNING	<u>\$ 122,619</u>	<u>\$ 375,197</u>	<u>\$ 465,523</u>	<u>\$ 615,971</u>	<u>\$ 710,542</u>
REVENUES:					
CHARGE FOR SERVICES	3,027,147	2,888,837	2,794,409	2,794,409	2,924,130
INTERGOVERNMENTAL		97,969	-	-	-
INVESTMENT EARNINGS	<u>8,247</u>	<u>935</u>	<u>3,000</u>	<u>2,000</u>	<u>2,000</u>
TOTAL REVENUE	<u>\$ 3,035,394</u>	<u>\$ 2,987,741</u>	<u>\$ 2,797,409</u>	<u>\$ 2,796,409</u>	<u>\$ 2,926,130</u>
EXPENSES:					
PERSONAL SERVICES	\$ 2,070,797	\$ 1,979,242	\$ 1,744,661	\$ 1,708,838	\$ 1,937,779
OPERATIONS & MAINTENANCE	1,064,412	931,497	1,042,273	980,042	1,060,560
CAPITAL	<u>13,321</u>	<u>9,245</u>	<u>-</u>	<u>12,958</u>	<u>12,000</u>
TOTAL EXPENSES	<u>\$ 3,148,530</u>	<u>\$ 2,919,984</u>	<u>\$ 2,786,934</u>	<u>\$ 2,701,838</u>	<u>\$ 3,010,339</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>365,714</u>	<u>173,017</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL-ENDING	<u>\$ 375,197</u>	<u>\$ 615,971</u>	<u>\$ 475,998</u>	<u>\$ 710,542</u>	<u>\$ 626,333</u>
LESS OPERATING RESERVE	<u>250,817</u>	<u>232,859</u>	<u>222,955</u>	<u>215,110</u>	<u>239,867</u>
AVAILABLE WORKING CAPITAL	<u>\$ 124,380</u>	<u>\$ 383,112</u>	<u>\$ 253,043</u>	<u>\$ 495,432</u>	<u>\$ 386,466</u>

STAFFING AUTHORIZATION				
POSITION	ACTUAL	ACTUAL	BUDGET	APPROVED
	FY 20	FY 21	FY 22	FY 23
DIRECTOR OF PUBLIC WORKS	1.0	1.0	1.0	1.0
DEPUTY DIRECTOR OF PUBLIC WORKS	1.0	1.0	1.0	1.0
UTILITY BUSINESS MANAGER	-	1.0	1.0	1.0
PUBLIC WORKS FISCAL SERVICES MGR	1.0	1.0	1.0	1.0
PUBLIC WORKS FINANCIAL ANALYST	1.0	1.0	1.0	1.0
SAFETY & TRAINING COORDINATOR	1.0	1.0	1.0	1.0
ACCOUNT CLERK II	2.0	6.0	6.0	6.0
BILLINGS SERV COORD	-	1.0	1.0	1.0
FACILITIES MAINT SUPPORT I	2.0	-	-	-
FACILITIES MAINT SUPPORT II	-	2.0	2.0	2.0
ACCOUNTING SUPERVISOR	1.0	-	-	-
ADMINISTRATIVE SUPPORT II	1.0	-	-	-
ADMINISTRATIVE SUPPORT III	1.0	1.0	1.0	1.0
PROJECT & COMMUNICATION COORD	-	1.0	1.0	1.0
SPECIAL ASSESSMENT COORD	1.0	1.0	1.0	1.0
SENIOR ACCOUNT/PERMIT CLERK	-	2.0	2.0	2.0
ASSET MANAGEMENT ANALYST	-	-	-	1.0
TOTAL	<u>13.0</u>	<u>20.0</u>	<u>20.0</u>	<u>21.0</u>

FY23 Budget Overview

Public Works Department

OPERATING BUDGET					
FUND 6700	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL-BEGINNING	<u>\$ 153,218</u>	<u>\$ 124,650</u>	<u>\$ 279,854</u>	<u>\$ 234,065</u>	<u>\$ 279,833</u>
REVENUES:					
SPECIAL ASSESSMENTS	\$ 26,213	\$ 54,751	\$ 50,000	\$ 50,000	\$ 55,000
LICENSES & PERMITS	118,608	128,177	123,500	152,000	134,000
CHARGE FOR SERVICES	2,883,231	2,923,873	3,075,510	3,086,510	3,326,256
INTERGOVERNMENTAL	-	132,100	-	-	-
INVESTMENT EARNINGS	5,003	186	4,000	75	1,000
MISCELLANEOUS	<u>500</u>	<u>949</u>	<u>-</u>	<u>2,147</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 3,033,555</u>	<u>\$ 3,240,036</u>	<u>\$ 3,253,010</u>	<u>\$ 3,290,732</u>	<u>\$ 3,516,256</u>
EXPENSES:					
PERSONAL SERVICES	\$ 2,395,146	\$ 2,657,747	\$ 2,520,635	\$ 2,444,549	\$ 2,594,589
OPERATIONS & MAINTENANCE	739,201	641,037	709,059	742,159	767,836
CAPITAL	<u>-</u>	<u>25,359</u>	<u>56,957</u>	<u>58,256</u>	<u>75,985</u>
TOTAL EXPENSES	<u>\$ 3,134,347</u>	<u>\$ 3,324,143</u>	<u>\$ 3,286,651</u>	<u>\$ 3,244,964</u>	<u>\$ 3,438,410</u>
WORKING CAP. CHANGES NOT BUDGETED	<u>72,224</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
WORKING CAPITAL-ENDING	<u>\$ 124,650</u>	<u>\$ 234,065</u>	<u>\$ 246,213</u>	<u>\$ 279,833</u>	<u>\$ 357,679</u>
LESS OPERATING RESERVE	<u>313,676</u>	<u>329,878</u>	<u>322,969</u>	<u>318,671</u>	<u>336,243</u>
AVAILABLE WORKING CAPITAL	<u>\$ (189,026)</u>	<u>\$ (95,813)</u>	<u>\$ (76,756)</u>	<u>\$ (38,838)</u>	<u>\$ 21,437</u>

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
CITY ENGINEER	1.0	1.0	1.0	1.0
CITY TRAFFIC ENGINEER	1.0	1.0	1.0	1.0
ENGINEER II	5.0	5.0	5.0	6.0
ENGINEER I	4.0	4.0	5.0	4.0
ENGINEER III	1.0	1.0	1.0	1.0
PERMIT CLERK	1.0	1.0	1.0	1.0
ENGINEERING DATA SPECIALIST	1.0	1.0	1.0	1.0
ENGINEER INSPECTOR II	4.0	4.0	5.0	5.0
ENGINEERING INSPECTOR SUPERVISOR	1.0	1.0	1.0	1.0
SURVEYOR/CAD TECH	1.0	1.0	1.0	1.0
TRAFFIC TECHNICIAN*	1.0	1.0	1.0	1.0
SENIOR ENGINEERING TECH	2.0	2.0	1.0	1.0
ADMINISTRATIVE SUPPORT II	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
TOTAL	<u>24.0</u>	<u>24.0</u>	<u>25.0</u>	<u>25.0</u>

*EXPENSES ACCOUNTED FOR IN GAS TAX FUND

**SIDEWALK AND CURB DISTRICTS FUND
OPERATING BUDGET**

FUNDS 4340

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ (191,607)	\$ (203,792)	\$ -	\$ (487,460)	\$ (1,253)
REVENUE:					
INTEREST EARNINGS	\$ 913	\$ -	\$ -	\$ -	\$ 1,253
PRIVATE CONTRIBUTIONS	-	67,101	-	-	-
SALE OF BONDS	<u>205,000</u>	<u>317,102</u>	<u>1,570,600</u>	<u>3,511,948</u>	<u>2,599,275</u>
TOTAL REVENUE	<u>\$ 205,913</u>	<u>\$ 384,203</u>	<u>\$ 1,570,600</u>	<u>\$ 3,511,948</u>	<u>\$ 2,600,528</u>
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 10,400	\$ -	\$ -	\$ -	\$ -
BOND ISSUANCE COSTS	8,000	21,000	23,600	13,000	25,000
CONST-SIDEWALK BY CITY	197,093	646,871	1,547,000	3,012,741	2,574,275
TRANSFER OTHER FUNDS	<u>2,605</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 218,098</u>	<u>\$ 667,871</u>	<u>\$ 1,570,600</u>	<u>\$ 3,025,741</u>	<u>\$ 2,599,275</u>
FUND BALANCE ENDING	\$ (203,792)	\$ (487,460)	\$ -	\$ (1,253)	\$ -
LESS:					
RESTRICTED	<u>(203,792)</u>	<u>(487,460)</u>	<u>-</u>	<u>(1,253)</u>	<u>-</u>
UNASSIGNED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SPECIAL IMPROVEMENT DISTRICT FUNDS

OPERATING BUDGET

FUND 4500

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ 53,947	\$ 703,247	\$ -	\$ 308,573	\$ -
REVENUE:					
INTEREST EARNINGS	\$ 2,214	\$ 1,472	\$ -	\$ -	\$ -
PRIVATE CONTRIBUTIONS	852,945	523,178	-	-	-
SALE OF BONDS	<u>652,000</u>	<u>1,133,316</u>	<u>2,815,200</u>	<u>3,768,733</u>	<u>2,808,000</u>
TOTAL REVENUE	\$ 1,507,159	\$ 1,657,966	\$ 2,815,200	\$ 3,768,733	\$ 2,808,000
EXPENDITURES:					
BOND ISSUANCE COSTS	\$ 7,500	\$ 22,000	\$ 48,000	\$ 48,000	\$ 48,000
REFUNDS	-	58,000	-	-	-
CONST-ROADS/STREET/PARKING	796,412	1,972,640	2,767,200	4,029,306	2,760,000
TRANSFER OTHER FUNDS	<u>53,947</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	\$ 857,859	\$ 2,052,640	\$ 2,815,200	\$ 4,077,306	\$ 2,808,000
FUND BALANCE ENDING	\$ 703,247	\$ 308,573	\$ -	\$ -	\$ -
LESS:					
RESTRICTED	<u>703,247</u>	<u>308,573</u>	<u>-</u>	<u>-</u>	<u>-</u>
UNASSIGNED	\$ -				

FY23 Budget Overview

Public Works Department

ARTERIAL STREET FEES FUND OPERATING BUDGET

FUND 8450

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 4,584,191</u>	<u>\$ 6,619,927</u>	<u>\$ 4,330,075</u>	<u>\$ 9,186,611</u>	<u>\$ 6,485,664</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 4,474,983	\$ 4,630,401	\$ 4,600,000	\$ 4,650,000	\$ -
INTEREST ON INVESTMENTS	93,113	5,763	40,000	13,872	10,000
GRANTS-DOT	-	-	7,620,385	-	7,620,385
TOTAL REVENUE	<u>\$ 4,568,096</u>	<u>\$ 4,636,164</u>	<u>\$ 12,260,385</u>	<u>\$ 4,663,872</u>	<u>\$ 7,630,385</u>
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 991,083	\$ 247,517	\$ 168,968	\$ 171,206	\$ 164,999
CAPITAL	1,541,277	1,821,963	13,817,000	7,193,613	13,951,050
TOTAL EXPENDITURES	<u>\$ 2,532,360</u>	<u>\$ 2,069,480</u>	<u>\$ 13,985,968</u>	<u>\$ 7,364,819</u>	<u>\$ 14,116,049</u>
FUND BALANCE ENDING	<u>\$ 6,619,927</u>	<u>\$ 9,186,611</u>	<u>\$ 2,604,492</u>	<u>\$ 6,485,664</u>	<u>\$ -</u>
LESS:					
RESTRICTED	-	-	-	-	-
COMMITTED	6,619,927	9,186,611	2,604,492	6,485,664	-
UNASSIGNED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FY23 Budget Overview

Public Works Department

GAS TAX FUND OPERATING BUDGET

FUND 2050 & 2060

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 6,316,447</u>	<u>\$ 7,355,031</u>	<u>\$ 3,920,911</u>	<u>\$ 8,588,838</u>	<u>\$ 5,550,180</u>
REVENUE:					
STATE GAS TAX	\$ 3,726,842	\$ 3,724,908	\$ 3,740,000	\$ 3,944,962	\$ 3,960,000
COUNTY CONTRACT SERVICE	73,023	67,335	89,659	89,659	92,594
INTEREST ON INVESTMENTS	75,407	5,841	50,000	22,000	20,000
CONTRIBUTIONS/DONATIONS	-	-	-	-	57,000
TRANSFERS:					
STREET MAINT DISTRICTS	1,325,000	1,700,000	1,760,000	1,760,000	-
SALE OF FIXED ASSETS	<u>74,790</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 5,275,062</u>	<u>\$ 5,498,084</u>	<u>\$ 5,639,659</u>	<u>\$ 5,816,621</u>	<u>\$ 4,129,594</u>
EXPENDITURES:					
PERSONAL SERVICES	\$ 72,842	\$ 67,335	\$ 89,369	\$ 88,584	\$ 92,593
OPERATION & MAINTENANCE	3,584,643	2,351,525	315,315	362,815	339,430
CAPITAL PROJECTS	578,993	1,845,417	7,410,000	8,403,880	6,834,410
TRANSFERS	<u>-</u>	<u>-</u>	<u>85,000</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>\$ 4,236,478</u>	<u>\$ 4,264,277</u>	<u>\$ 7,899,684</u>	<u>\$ 8,855,279</u>	<u>\$ 7,266,433</u>
FUND BALANCE ENDING	<u>\$ 7,355,031</u>	<u>\$ 8,588,838</u>	<u>\$ 1,660,886</u>	<u>\$ 5,550,180</u>	<u>\$ 2,413,341</u>
LESS:					
RESTRICTED:					
PROJECTS	<u>7,355,031</u>	<u>8,588,838</u>	<u>1,660,886</u>	<u>5,550,180</u>	<u>2,413,341</u>
UNASSIGNED	<u>\$ -</u>				

FY23 Budget Overview

Public Works Department

SIDEWALK HAZARD OPERATING BUDGET

FUND 2080

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 91,346</u>	<u>\$ 92,517</u>	<u>\$ 24,800</u>	<u>\$ 80,646</u>	<u>\$ 74,646</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 25,434	\$ 19,649	\$ 60,000	\$ 30,000	\$ 63,154
CHARGE FOR SERVICES	4,710	5,242	12,000	6,000	12,000
INTEREST ON INVESTMENTS	935	161	200	200	200
TRANSFERS	<u>-</u>	<u>-</u>	<u>85,000</u>	<u>50,000</u>	<u>-</u>
TOTAL REVENUE	<u>\$ 31,079</u>	<u>\$ 25,052</u>	<u>\$ 157,200</u>	<u>\$ 86,200</u>	<u>\$ 75,354</u>
EXPENDITURES:					
OPERATION & MAINTENANCE	<u>29,908</u>	<u>36,923</u>	<u>182,000</u>	<u>92,200</u>	<u>150,000</u>
TOTAL EXPENDITURES	<u>\$ 29,908</u>	<u>\$ 36,923</u>	<u>\$ 182,000</u>	<u>\$ 92,200</u>	<u>\$ 150,000</u>
FUND BALANCE ENDING	<u>\$ 92,517</u>	<u>\$ 80,646</u>	<u>\$ -</u>	<u>\$ 74,646</u>	<u>\$ -</u>
LESS:					
RESTRICTED:					
OTHER PROJECTS	<u>92,517</u>	<u>80,646</u>	<u>-</u>	<u>74,646</u>	<u>-</u>
UNASSIGNED	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FY23 Budget Overview

Public Works Department

STORM SEWER FUND OPERATING BUDGET

FUND 8400 & 2070

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 2,036,137</u>	<u>\$ 2,298,644</u>	<u>\$1,117,557</u>	<u>\$ 3,190,730</u>	<u>\$ 1,720,252</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 4,574,083	\$ 4,748,236	\$ 4,700,000	\$ 4,800,000	\$ 5,100,000
INTEREST ON INVESTMENTS	44,754	2,364	45,800	15,296	15,500
LICENSES & PERMITS	800	-	3,000	1,000	500
OTHER	<u>2,904</u>	<u>13,654</u>	<u>1,452</u>	<u>10,402</u>	<u>5,610</u>
TOTAL REVENUE	<u>\$ 4,622,541</u>	<u>\$ 4,764,254</u>	<u>\$ 4,750,252</u>	<u>\$ 4,826,698</u>	<u>\$ 5,121,610</u>
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 1,832,709	\$ 2,228,352	\$ 1,959,798	\$ 2,528,014	\$ 2,100,098
CAPITAL	1,529,325	643,816	2,090,000	2,754,162	3,585,000
TRANSFERS TO BOND AND INTEREST	<u>998,000</u>	<u>1,000,000</u>	<u>1,015,000</u>	<u>1,015,000</u>	<u>1,015,000</u>
TOTAL EXPENDITURES	<u>\$ 4,360,034</u>	<u>\$ 3,872,168</u>	<u>\$ 5,064,798</u>	<u>\$ 6,297,176</u>	<u>\$ 6,700,098</u>
FUND BALANCE ENDING	<u>\$ 2,298,644</u>	<u>\$ 3,190,730</u>	<u>\$ 803,011</u>	<u>\$ 1,720,252</u>	<u>\$ 141,764</u>
LESS:					
RESTRICTED	<u>2,298,644</u>	<u>3,190,730</u>	<u>803,011</u>	<u>1,720,252</u>	<u>141,764</u>
UNASSIGNED	<u>\$ -</u>				

STREET AND TRAFFIC FUND

OPERATING BUDGET

FUND 2110

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	\$ 4,443,049	\$ 3,905,444	\$ 3,466,645	\$ 5,323,359	\$ 5,535,030
REVENUE:					
STATE REIMBURSEMENTS	\$ 718,721	\$ 753,884	\$ 751,000	\$ 755,542	\$ 760,000
CONCRETE REPAIR	-	-	-	-	207,000
FIRE SERVICES FEES	11,000	12,061	11,000	11,000	11,000
STREET LIGHT	204,699	197,524	206,000	180,000	244,000
STREET MAINTENANCE	7,534,446	7,555,000	7,900,000	7,900,000	7,250,000
SOLID WASTE	-	106,137	100,000	100,000	100,000
STORM SEWER MAINT.	1,081,190	1,373,417	1,104,000	1,104,000	1,060,000
BBWA LATERAL MAINT.	4,500	4,500	4,500	4,500	4,500
UTILITY CHG FOR SERVICES	263,703	317,030	180,000	330,000	250,000
INTERDEPARTMENTAL CHGS	424	1,385	1,000	1,000	1,000
INVESTMENT EARNINGS	44,029	2,489	25,000	10,000	10,000
MISCELLANEOUS	14,115	33,825	10,000	10,000	10,000
TRANSFER-GEN FUND	-	34,409	-	-	-
TOTAL REVENUE	\$ 9,876,827	\$ 10,391,661	\$ 10,292,500	\$ 10,406,042	\$ 9,907,500
EXPENDITURES:					
PERSONAL SERVICES	\$ 4,171,200	\$ 4,011,563	\$ 4,448,141	\$ 4,309,275	\$ 4,714,126
OPERATIONS AND MAINTENANCE	3,570,448	3,422,737	4,074,608	3,932,190	4,577,978
CAPITAL	2,465,282	1,331,944	909,265	1,745,404	971,684
TRANSFERS	207,502	207,502	207,502	207,502	207,502
TOTAL EXPENDITURES	\$ 10,414,432	\$ 8,973,746	\$ 9,639,516	\$ 10,194,371	\$ 10,471,290
FUND BALANCE ENDING	\$ 3,905,444	\$ 5,323,359	\$ 4,119,629	\$ 5,535,030	\$ 4,971,240
LESS:					
RESTRICTED	3,905,444	5,323,359	4,119,629	5,535,030	4,971,240
UNASSIGNED	\$ -				

FY23 Budget Overview

Public Works Department

STREET AND TRAFFIC FUND

OPERATING BUDGET

FUND 2110

	ACTUAL	ACTUAL	BUDGET	ESTIMATE	APPROVED
	FY 20	FY 21	FY 22	FY 22	FY 23
PERSONAL SERVICES	\$ 4,171,200	\$ 4,011,563	\$ 4,448,141	\$ 4,309,275	\$ 4,714,126
OPERATIONS AND MAINTENANCE	3,570,448	3,422,737	4,074,608	3,932,190	4,577,978
CAPITAL	2,465,282	1,331,944	909,265	1,745,404	971,684
TRANSFERS	<u>207,502</u>	<u>207,502</u>	<u>207,502</u>	<u>207,502</u>	<u>207,502</u>
TOTAL EXPENDITURES	<u>\$ 10,414,432</u>	<u>\$ 8,973,746</u>	<u>\$ 9,639,516</u>	<u>\$ 10,194,371</u>	<u>\$ 10,471,290</u>

STAFFING AUTHORIZATION

	ACTUAL	ACTUAL	BUDGET	APPROVED
POSITION	FY 20	FY 21	FY 22	FY 23
STREET/TRAFFIC SUPERINTENDENT	1.0	1.0	1.0	1.0
STREET/TRAFFIC SUPERVISOR	4.0	4.0	4.0	4.0
SR. EQUIPMENT OPER/MAINT. WKR	3.0	3.0	3.0	3.0
EQUIP OPER/MAINT WORKER	29.0	32.0	32.0	32.0
MAINTENANCE WORKER	4.0	1.0	1.0	5.0
TRAFFIC INSPECTOR II	1.0	1.0	1.0	1.0
ADMINISTRATIVE SUPPORT III	1.0	1.0	1.0	1.0
ELECTRICIAN III	2.0	1.0	1.0	1.0
ELECTRICIAN II	-	3.0	3.0	3.0
ARBORIST	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>-</u>
TOTAL	<u>48.0</u>	<u>48.0</u>	<u>48.0</u>	<u>51.0</u>

FY23 Budget Overview

Public Works Department

STREET LIGHT MAINTENANCE DISTRICTS FUND OPERATING BUDGET

FUND 8100

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE - BEGINNING	<u>\$ 1,740,942</u>	<u>\$ 1,963,942</u>	<u>\$ 1,749,833</u>	<u>\$ 2,245,385</u>	<u>\$ 2,130,695</u>
REVENUE:					
INTEREST EARNINGS	\$ 30,361	\$ 18,892	\$ 30,000	\$ 5,000	\$ 5,000
SPECIAL ASSESSMENTS	2,473,083	2,441,811	2,500,000	2,336,799	2,400,000
REFUNDS/REIMBURSEMENTS	20,946	-	-	-	-
INTERGOVERNMENTAL	-	530	-	-	-
TOTAL REVENUE	<u>\$ 2,524,390</u>	<u>\$ 2,461,233</u>	<u>\$ 2,530,000</u>	<u>\$ 2,341,799</u>	<u>\$ 2,405,000</u>
EXPENDITURES:					
OPERATIONS & MAINTENANCE	\$ 2,301,390	\$ 2,179,790	\$ 2,918,989	\$ 2,456,489	\$ 2,913,208
TOTAL EXPENDITURES	<u>\$ 2,301,390</u>	<u>\$ 2,179,790</u>	<u>\$ 2,918,989</u>	<u>\$ 2,456,489</u>	<u>\$ 2,913,208</u>
FUND BALANCE - ENDING	<u>\$ 1,963,942</u>	<u>\$ 2,245,385</u>	<u>\$ 1,360,844</u>	<u>\$ 2,130,695</u>	<u>\$ 1,622,487</u>
LESS:					
RESTRICTED	<u>1,963,942</u>	<u>2,245,385</u>	<u>1,360,844</u>	<u>2,130,695</u>	<u>1,622,487</u>
UNASSIGNED	<u>\$ -</u>				

STREET MAINTENANCE DISTRICTS FUND OPERATING BUDGET

FUND 8010 & 8020

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
FUND BALANCE BEGINNING	<u>\$ 4,089,791</u>	<u>\$ 4,390,924</u>	<u>\$ 4,347,226</u>	<u>\$ 4,631,884</u>	<u>\$ 4,313,239</u>
REVENUE:					
SPECIAL ASSESSMENTS	\$ 9,174,521	\$ 9,590,564	\$ 9,391,000	\$ 9,420,000	\$ 14,635,000
INTEREST ON INVESTMENTS	87,819	5,886	35,800	20,700	20,700
TOTAL REVENUE	<u>\$ 9,262,340</u>	<u>\$ 9,596,450</u>	<u>\$ 9,426,800</u>	<u>\$ 9,440,700</u>	<u>\$ 14,655,700</u>
EXPENDITURES:					
OPERATION & MAINTENANCE	\$ 7,636,207	\$ 7,655,490	\$ 7,999,345	\$ 7,999,345	\$ 7,346,279
CAPITAL					5,725,000
TRANSFER TO GAS TAX FUND	1,325,000	1,700,000	1,760,000	1,760,000	-
TOTAL EXPENDITURES	<u>\$ 8,961,207</u>	<u>\$ 9,355,490</u>	<u>\$ 9,759,345</u>	<u>\$ 9,759,345</u>	<u>\$ 13,071,279</u>
FUND BALANCE ENDING	<u>\$ 4,390,924</u>	<u>\$ 4,631,884</u>	<u>\$ 4,014,681</u>	<u>\$ 4,313,239</u>	<u>\$ 5,897,660</u>
LESS:					
RESTRICTED	<u>4,390,924</u>	<u>4,631,884</u>	<u>4,014,681</u>	<u>4,313,239</u>	<u>5,897,660</u>
UNASSIGNED	<u>\$ -</u>				

FY23 Budget Overview

Public Works Department

SOLID WASTE FUND OPERATING BUDGET

FUNDS 5410,5420,5440,5450

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL - BEGINNING	\$ 34,933,405	\$ 21,690,527	\$ 10,777,267	\$ 15,460,105	\$ 12,548,212
REVENUES:					
GARBAGE COLLECTION-RES	\$ 5,609,814	\$ 5,856,028	\$ 5,700,000	\$ 5,700,000	\$ 5,930,000
GARBAGE COLLECTION-COMM	4,388,734	4,585,072	4,530,000	4,600,000	4,760,000
COLLECTION-BILLED	1,044,240	1,218,881	1,160,000	1,360,000	1,440,000
LANDFILL CHARGES	5,701,658	6,039,774	5,675,000	6,388,540	6,675,000
MISC CHARGE FOR SERVICES	72,569	72,579	67,000	79,204	80,000
SURCHARGES	13,510	17,555	16,000	19,000	20,000
INTEREST ON INVSTMNT/LOANS	618,674	44,609	162,000	78,036	96,781
SALE OF SURPLUS EQUIP/LAND	17,047	92,843	-	-	-
CARES GRANT	-	1,329	-	-	-
REFUNDS/REIMBURSEMENTS	90,628	14,770	-	-	-
TOTAL REVENUE	\$ 17,556,874	\$ 17,943,440	\$ 17,310,000	\$ 18,224,780	\$ 19,001,781
EXPENSES:					
ADMINISTRATION	\$ 1,398,029	\$ 1,987,427	\$ 1,553,600	\$ 1,612,416	\$ 1,562,906
COLLECTION	9,537,267	8,429,186	10,003,766	11,629,466	11,687,639
LANDFILL	19,288,619	14,248,676	13,172,301	7,894,791	15,201,896
TOTAL EXPENSES	\$ 30,223,915	\$ 24,665,289	\$ 24,729,667	\$ 21,136,673	\$ 28,452,441
WORKING CAP. CHANGES NOT BUDGETED	(575,837)	491,427	-	-	-
WORKING CAPITAL - ENDING	\$ 21,690,527	\$ 15,460,105	\$ 3,357,600	\$ 12,548,212	\$ 3,097,552
LESS OPERATING RESERVE	4,377,000	4,377,000	5,260,000	5,051,280	5,883,000
LESS DEBT RESERVE	-	-	-	-	-
AVAILABLE WORKING CAPITAL	\$ 17,313,527	\$ 11,083,105	\$ (1,902,400)	\$ 7,496,932	\$ (2,785,448)

**The reserve for solid waste was established at 44% of operating revenues which was the amount needed when solid waste collection fees were billed on the annual tax statement and revenues were only received twice per year. The fees are now billed on the monthly utility bill and the reserve needs to be modified to 22%. This will result in FY23 reserves needed as \$2,943,030 and the available working capital as \$154,522.*

**SOLID WASTE FUND
OPERATING BUDGET**

FUNDS 5410,5420,5440,5450

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 5,854,186	\$ 6,468,914	\$ 6,080,570	\$ 6,095,736	\$ 6,319,482
OPERATIONS AND MAINTENANCE	5,572,623	6,030,940	5,873,084	7,786,157	7,057,927
CAPITAL	18,000,887	11,405,716	11,210,988	5,689,755	13,510,032
DEBT SERVICE	796,219	759,719	1,565,025	1,565,025	1,565,000
TOTAL EXPENSES	<u>\$ 30,223,915</u>	<u>\$ 24,665,289</u>	<u>\$ 24,729,667</u>	<u>\$ 21,136,673</u>	<u>\$ 28,452,441</u>

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
SOLID WASTE SUPT.	1.0	1.0	1.0	1.0
SOLID WASTE SUPERVISOR	5.0	5.0	5.0	5.0
SR EQUIP. OPER / MAINT WORKER	4.0	4.0	5.0	5.0
ADMINISTRATIVE SUPPORT III	1.0	1.0	-	-
EQUIP. OPER / MAINT. WORKER	43.0	43.0	46.0	44.0
MAINTENANCE WORKER	7.0	9.0	9.0	13.0
ADMINISTRATIVE SUPPORT II	-	-	1.0	1.0
FACILITIES MAINT SUPPORT I	0.5	1.0	1.0	1.0
LANDFILL ATTENDANTS	3.0	3.0	3.0	3.0
TOTAL	<u>64.5</u>	<u>67.0</u>	<u>71.0</u>	<u>73.0</u>

FY23 Budget Overview

Public Works Department

WASTEWATER FUND OPERATING BUDGET					
FUNDS 5120,5130,5180,5190,4210					
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL - BEGINNING	\$ 44,535,860	\$ 34,232,430	\$ 22,668,084	\$ 34,689,881	\$ 20,131,087
REVENUES:					
WASTEWATER CHARGES	\$ 19,655,173	\$ 20,546,771	\$ 20,443,600	\$ 20,147,200	\$ 20,621,200
PERMITS	50,740	70,620	55,000	65,000	65,000
OTHER CHARGES FOR SERV.	306,128	289,730	268,920	265,703	315,750
WHOLESALE SURCHARGE	78,007	86,967	76,000	80,000	82,000
LATE PAYMENT CHARGES	38,607	43,835	40,000	45,000	45,000
SYSTEM DEVELOPMENT FEE	933,650	1,736,706	1,200,000	1,900,000	1,700,000
STATE FEE	52,116	53,070	45,000	50,000	50,000
CONTRIBUTIONS/DONATIONS	169,580	30,145	-	-	-
ARPA GRANT	-	-	-	2,000,000	-
MISCELLANEOUS	75,150	104,388	-	3,812	-
SALE OF EQUIPMENT	1,092	11,466	-	-	-
INTEREST ON INVESTMENTS	752,122	46,624	240,000	1,989	51,000
TOTAL REVENUE	\$ 22,112,365	\$ 23,020,322	\$ 22,368,520	\$ 24,558,704	\$ 22,929,950
EXPENSES:					
ADMINISTRATION	\$ 1,597,080	\$ 2,054,261	\$ 1,862,847	\$ 2,076,347	\$ 1,707,227
FISCAL SERVICES	378,393	489,310	72,488	73,783	75,933
TREATMENT PLANT	5,514,059	5,322,669	6,188,005	7,719,595	5,955,621
COLLECTION SYSTEM	1,452,908	1,508,609	1,647,699	1,636,310	1,750,421
ENVIRONMENTAL AFFAIRS	503,515	453,945	483,922	402,301	503,889
REPLACEMENT EXPEND.	17,887,136	7,832,987	16,519,103	21,834,509	15,893,972
BOND PRINCIPAL	-	-	2,705,000	2,705,000	2,670,000
BOND INTEREST	2,329,552	2,237,107	2,669,653	2,669,653	2,705,000
TOTAL EXPENSES	\$ 29,662,643	\$ 19,898,888	\$ 32,148,717	\$ 39,117,498	\$ 31,262,063
W.C. CHANGES NOT BUDGETED	(2,753,152)	(2,663,983)	-	-	-
WORKING CAPITAL - ENDING	\$ 34,232,430	\$ 34,689,881	\$ 12,887,887	\$ 20,131,087	\$ 11,798,974
LESS OPERATING RESERVE	1,575,000	1,845,000	1,845,000	1,833,946	1,800,000
LESS SRF LOAN RESERVE	1,444,291	1,444,526	1,445,000	1,445,000	1,445,000
AVAILABLE WORKING CAPITAL	\$ 31,213,139	\$ 31,400,355	\$ 9,597,887	\$ 16,852,141	\$ 8,553,974

FY23 Budget Overview

Public Works Department

WASTEWATER FUND OPERATING BUDGET

FUND 5120,5130,5180,4210

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 4,195,203	\$ 4,333,937	\$ 4,214,763	\$ 4,036,258	\$ 4,375,936
OPERATIONS AND MAINTENANCE	5,250,752	5,494,857	6,040,198	7,872,078	5,617,155
CAPITAL	17,887,136	7,832,987	16,519,103	21,834,509	15,893,972
DEBT SERVICE	2,329,552	2,237,107	5,374,653	5,374,653	5,375,000
TOTAL EXPENSES	\$ 29,662,643	\$ 19,898,888	\$ 32,148,717	\$ 39,117,498	\$ 31,262,063

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
ACCOUNT CLERK II	2.0	-	-	-
ACCOUNTING TECHNICIAN	0.3	0.4	0.3	0.2
ADMINISTRATIVE SUPPORT II	0.4	0.4	0.4	0.4
BILLINGS SERVICE COORD	0.4	-	-	-
CHIEF CHEMIST	0.3	0.5	-	-
CONTROL SYS PROG ANALYST II	1.0	1.0	1.0	1.0
D&C SUPERINTENDENT	0.4	0.4	0.4	0.4
DRAFTING TECHNICIAN	0.4	0.4	0.4	0.4
ELECTRICAL CNTRL SYS SPEC	0.5	0.5	0.5	0.5
ELECTRICAL MAINT SUPERVISOR	0.5	0.5	0.5	0.5
ELECTRICIAN III	3.0	3.0	3.0	3.5
ENG INSPECTOR II	0.8	0.8	0.8	0.8
ENGINEER II	0.4	-	-	-
ENVIRONMENTAL COMPL COORD	2.0	2.0	2.0	2.0
ENVIRONMENTAL ENGINEER	1.0	1.0	1.0	1.0
ENVIRONMETNAL COORD I	1.0	1.0	1.0	1.0
EQUIP OPER/MAINT WORKER	6.6	7.2	7.6	7.6
FACILITIES MAINT SUPPORT II	1.0	1.0	1.0	1.0
LAB SUPERVISOR	1.0	1.0	1.0	1.0
LAB TECHNICIAN	2.0	2.0	1.0	1.0
MECHANIC I	0.4	0.4	0.4	
PLANT MECHANIC SUPERVISOR	1.0	1.0	1.0	1.0
PLANT OPER SUPERVISOR	1.0	1.0	1.0	1.0
SR EQUIP OPER MAINT WKR	1.6	1.6	1.6	1.6
SR. ACCOUNT CLERK	0.8	-	-	-
SYSTEMS MAINT SUPERVISOR	1.6	1.6	1.6	1.6
TREATMENT PLANT TECH III	5.0	5.0	5.0	12.0
TREATMENT PLANT TECHNICIAN I	3.0	4.0	3.0	
TREATMENT PLANT TECHNICIAN II	4.0	4.0	6.0	2.0
WATER QUALITY SUPERINTENDENT	0.5	0.5	0.5	0.5
WASTEWATER TREATMENT MGR	1.0	1.0	1.0	1.0
WIRELESS NETWORK TECH	-	0.5	0.5	-
TOTAL	44.9	43.7	43.5	43.0

FY23 Budget Overview

Public Works Department

WATER FUND OPERATING BUDGET					
FUNDS 5020,5030,5050,5070,4160,8700					
	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
WORKING CAPITAL - BEGINNING	\$ 45,028,333	\$ 39,916,842	\$ 29,920,494	\$ 46,359,048	\$ 41,381,450
REVENUES:					
WATER SALES	\$ 24,259,364	\$ 28,570,077	\$ 27,202,700	\$ 26,382,950	\$ 27,018,950
FIRE HYDRANT CHARGES	422,730	446,249	430,000	440,000	440,000
WATER SERVICE LINE INS.	461,306	467,634	526,000	440,000	440,000
OTHER CHARGES FOR SERV.	406,006	414,452	387,000	399,000	404,300
LATE PAYMENT CHARGES	25,730	28,207	35,000	35,000	35,000
SYSTEM DEVELOPMENT FEE	880,074	1,701,909	1,300,000	1,800,000	1,500,000
STATE FEE	62,162	62,410	62,000	62,883	63,000
CONTRIBUTIONS-DONATIONS	188,782	286,272	-	-	-
ARPA GRANT	-	-	-	2,000,000	17,607,145
MISCELLANEOUS	91,404	11,914	7,200	103,200	13,000
TRANSFERS IN	4,500	6,950	-	-	-
SALE OF EQUIPMENT/LAND	13,559	-	-	-	-
BOND REVENUE	-	-	72,000,000	-	97,000,000
INTEREST ON INVESTMENTS	690,427	55,725	272,000	(4,011)	59,650
TOTAL REVENUE	\$ 27,506,044	\$ 32,051,799	\$ 102,221,900	\$ 31,659,022	\$ 144,581,045
EXPENSES:					
ADMINISTRATION	\$ 1,987,650	\$ 2,342,817	\$ 2,579,716	\$ 2,842,104	\$ 2,742,005
FISCAL SERVICES	1,549,716	2,302,174	322,515	327,400	331,449
TREATMENT PLANT	5,656,655	5,898,576	6,251,287	6,712,269	6,971,408
DISTRIB/COLLECT/METERS	3,471,908	3,149,897	4,002,685	4,437,824	4,494,221
CAPITAL	16,564,035	9,479,395	90,938,618	19,152,148	126,911,207
WATER SERVICE INS. PROG	612,142	254,314	350,000	394,875	350,000
BOND PRINCIPAL	-	-	3,620,000	2,100,000	5,900,000
BOND INTEREST	616,911	560,723	2,150,000	670,000	2,440,000
TOTAL EXPENSES	\$ 30,459,017	\$ 23,987,896	\$ 110,214,821	\$ 36,636,620	\$ 150,140,290
W.C. CHANGES NOT BUDGETED	(2,158,518)	(1,621,697)	-	-	-
WORKING CAPITAL - ENDING	\$ 39,916,842	\$ 46,359,048	\$ 21,927,573	\$ 41,381,450	\$ 35,822,205
LESS OPERATING RESERVE	3,417,000	3,646,000	3,646,000	3,524,516	4,020,053
LESS SRF LOAN RESERVE	1,386,571	1,386,571	1,385,000	1,385,000	1,385,000
AVAILABLE WORKING CAPITAL	\$ 35,113,271	\$ 41,326,477	\$ 16,896,573	\$ 36,471,934	\$ 30,417,152

FY23 Budget Overview

Public Works Department

WATER FUND OPERATING BUDGET

FUNDS 5020,5030,5050,5070,4160,8700

	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	ESTIMATE FY 22	APPROVED FY 23
PERSONAL SERVICES	\$ 4,694,631	\$ 5,322,241	\$ 5,109,895	\$ 4,905,978	\$ 5,341,045
OPERATIONS AND MAINTENANCE	8,583,440	8,625,537	8,396,308	9,808,494	9,548,038
CAPITAL	16,564,035	9,479,395	90,938,618	19,152,148	126,911,207
DEBT SERVICE	616,911	560,723	5,770,000	2,770,000	8,340,000
TOTAL EXPENSES	\$ 30,459,017	\$ 23,987,896	\$ 110,214,821	\$ 36,636,620	\$ 150,140,290

STAFFING AUTHORIZATION

POSITION	ACTUAL FY 20	ACTUAL FY 21	BUDGET FY 22	APPROVED FY 23
ACCOUNTING TECHNICIAN	2.4	0.6	0.7	0.8
ADMINISTRATIVE SUPPORT II	0.8	0.6	0.6	0.6
BILLINGS SERV COORD	0.6	-	-	-
CHEMIST	0.6	3.0	2.0	2.0
CHIEF CHEMIST	3.0	0.5	1.0	1.0
COMMERCIAL & METER SUPT	0.8	-	-	-
CONTROL SYS PROG ANALYST II	-	1.0	1.0	1.0
D&C SUPERINTENDANT	1.0	0.6	0.6	0.6
DRAFTING TECHNICIAN	0.6	0.6	0.6	0.6
ELEC CONTROL SYS SPECIALIST	0.6	0.5	0.5	0.5
ELECTRICAL MAIN SUPERVISOR	0.5	0.5	0.5	0.5
ELECTRICIAN III	0.5	3.0	3.0	3.5
ENGINEER II	3.0	-	-	-
ENGINEERING INSPECTOR II	0.6	1.2	1.2	1.2
ENVIRONMENTAL COORD	1.2	-	-	-
EQUIP. OPER/MAINT WORKER	9.6	9.0	9.6	9.6
FIELD SERVICE MGR	-	1.0	1.0	1.0
FIELD SERVICE REP.	1.0	8.0	8.0	8.0
LAB TECHNICIAN	-	-	1.0	1.0
MAINTENANCE WORKER	8.0	1.8	1.8	1.8
MECHANIC I	0.7	0.6	0.6	-
METER MAINTENANCE REP	0.6	-	-	-
PLANT MECHANIC SUPERVISOR	1.0	1.0	1.0	1.0
PUD PLANT OPER SUPERVISOR	1.0	1.0	1.0	1.0
SR. ACCOUNT CLERK	1.2	-	-	-
SR. EQUIP OPER MAINT WKR	2.4	2.4	2.4	2.4
SYSTEMS MAINT SUPERVISOR	2.4	2.4	2.4	2.4
TREATMENT PLANT TECHNICIAN I	2.0	2.0	1.0	-
TREATMENT PLANT TECHNICIAN II	4.0	4.0	3.0	
TREATMENT PLANT TECHNICIAN III	6.0	6.0	8.0	13.0
UTILITY SYSTEM ENG/WATER QUALITY SUPERINTE	0.5	0.5	0.5	0.5
WATER TREATMENT PLANT MGR	1.0	1.0	1.0	1.0
WIRELESS NETWORK TECH	-	0.5	0.5	-
TOTAL	57.5	53.3	54.5	55.0

Capital Improvement Plan



FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN SUMMARIES (PROPOSED) CIP OVERVIEW

What is a Capital Improvement Plan (CIP)?

The CIP is a comprehensive five-year plan that identifies needs for construction of capital projects or improvements to the City's infrastructure and facilities. The City of Billings FY 2023-2027 CIP contains information on how the City plans to invest available resources into key infrastructure and facilities between fiscal years 2023 and 2027. The CIP provides a forecast of funds available for capital projects and identifies all planned capital improvement projects and their estimated costs over the five-year period.

The City funds construction of its infrastructure and facilities using a wide range of sources, including tax revenues, bond proceeds, and fees for services and continues to look for ways to leverage its funding, through federal, state, and local grants and reimbursements, to maximize funding for CIP projects.

The first year's program in the CIP is adopted by the City Council as the capital budget, as a counterpart to the annual operating budget. Although fiscal resources are appropriated only in the first year of the CIP, the succeeding four years of the CIP are important in providing a longer-term plan for spending priorities, scheduling projects in a logical sequence, and coordinating and targeting capital improvement projects for all City departments. The annual update to the CIP is created with input from the public and direction from the City Council. A community's CIP is a guide that lays out the framework for achieving the current and future goals related to the physical assets of the community.

What is a capital project?

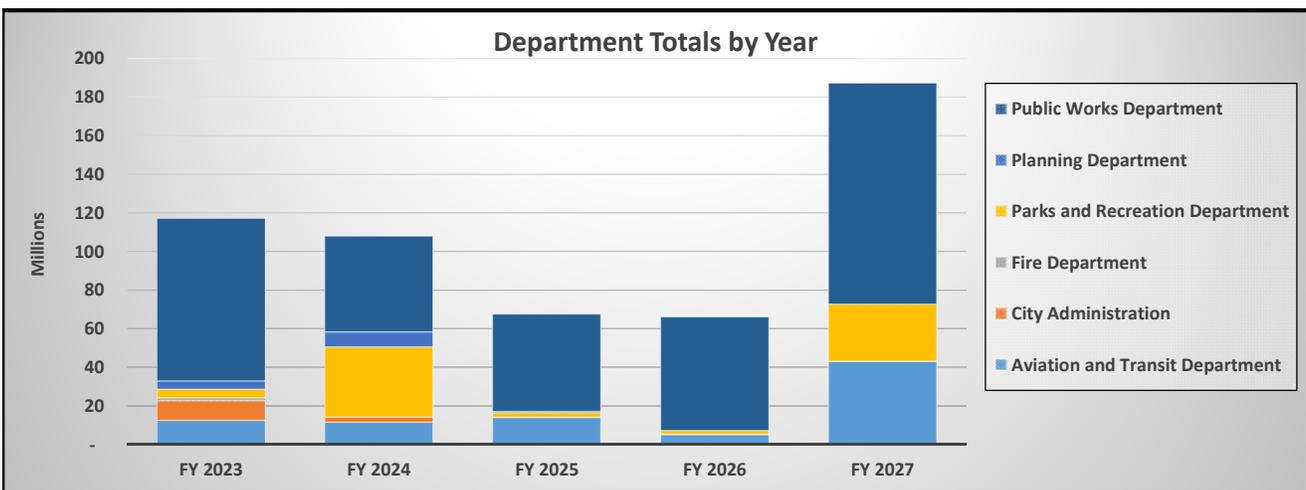
A capital project is a project that costs \$25,000 or more and results in a permanent addition to the City's asset through the acquisition of property, new construction, or rehabilitation of an existing facility to a like-new condition. Project costs can include the cost of land, engineering, architectural planning, and contract services needed to complete the project.

What's in this 5-year CIP?

The FY 2023-2027 CIP includes \$ 421.6 million for 108 projects. Approximately 34% of the CIP will be funded with debt. Some debt (Sidewalk and Curb bonds and Special Improvement District bonds) is used to assist property owners with needed sidewalk and street improvements by allowing them to pay back the costs of these improvements over time. The City sells bonds and the debt is then assessed back to the property owners who received benefit of the improvements.

The City also uses bonds as a funding source for capital projects when projects cannot be funded prudently from current revenues or fund balances. Debt financing is also utilized to better ensure inter-generational equity by spreading payments for assets and infrastructure over their useful lives.

DEPARTMENT TOTALS						
Department	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Aviation and Transit Department	12,541,333	11,555,556	13,919,555	5,100,000	43,022,222	86,138,666
City Administration	10,145,000	2,549,924	266,376	283,624	160,076	13,405,000
Fire Department	1,500,000	-	-	-	-	1,500,000
Parks and Recreation Department	4,461,000	36,497,400	2,240,000	1,810,360	29,480,360	74,489,120
Planning Department	4,226,380	7,700,000	700,000	-	-	12,626,380
Public Works Department	84,260,000	49,693,000	50,376,000	58,928,000	114,646,000	357,903,000
Total Capital Improvement Plan	117,133,713	107,995,880	67,501,931	66,121,984	187,308,658	546,062,166

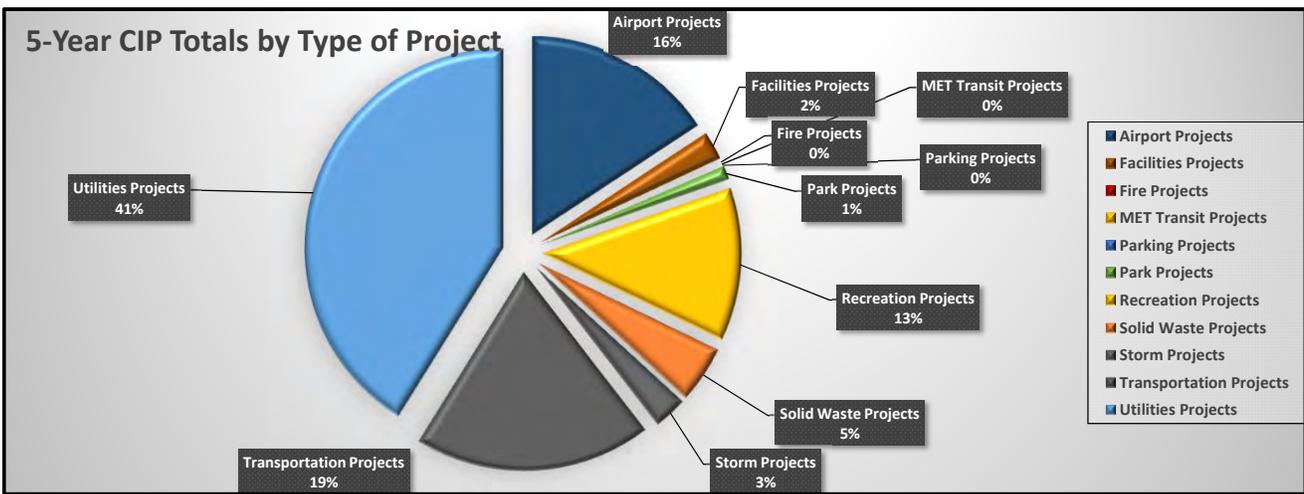




FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN SUMMARIES (PROPOSED) CIP OVERVIEW

PROJECT CATEGORY TOTALS

Project Category	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Airport Projects	12,291,333	11,555,556	13,919,555	5,100,000	43,022,222	85,888,666
Facilities Projects	9,995,000	2,400,000	125,000	125,000	-	12,645,000
Fire Projects	1,500,000	-	-	-	-	1,500,000
MET Transit Projects	250,000	-	-	-	-	250,000
Parking Projects	150,000	149,924	141,376	158,624	160,076	760,000
Park Projects	1,358,000	1,394,400	180,000	1,810,360	1,480,360	6,223,120
Recreation Projects	3,103,000	35,103,000	2,060,000	-	28,000,000	68,266,000
Solid Waste Projects	7,400,000	900,000	2,220,000	12,505,000	2,500,000	25,525,000
Storm Projects	2,660,000	1,332,000	4,195,000	3,378,000	3,254,000	14,819,000
Transportation Projects	19,156,380	29,891,000	19,076,000	21,055,000	16,277,000	105,455,380
Utilities Projects	59,270,000	25,270,000	25,585,000	21,990,000	92,615,000	224,730,000
Total Capital Improvement Plan	117,133,713	107,995,880	67,501,931	66,121,984	187,308,658	546,062,166





FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN SUMMARIES (PROPOSED)

CIP OVERVIEW

Fund Types

Capital Project Funds are used to account for financial resources that are restricted for the expenditure of capital projects that are not otherwise accounted for in other funds. The two capital project funds utilized in the CIP are both funded by selling bonds and assessing the debt back to property owners that benefit from the capital improvements.

Enterprise Funds are operated similarly to a business in that services are provided to the public for a fee that makes the entity self-supporting.

The **General Fund** utilizes taxpayer dollars and other revenues to support general City services. General fund dollars are largely discretionary since the Mayor and Council can allocate the funds to programs and services in any area as opposed to other funds which are dedicated for a particular purpose.

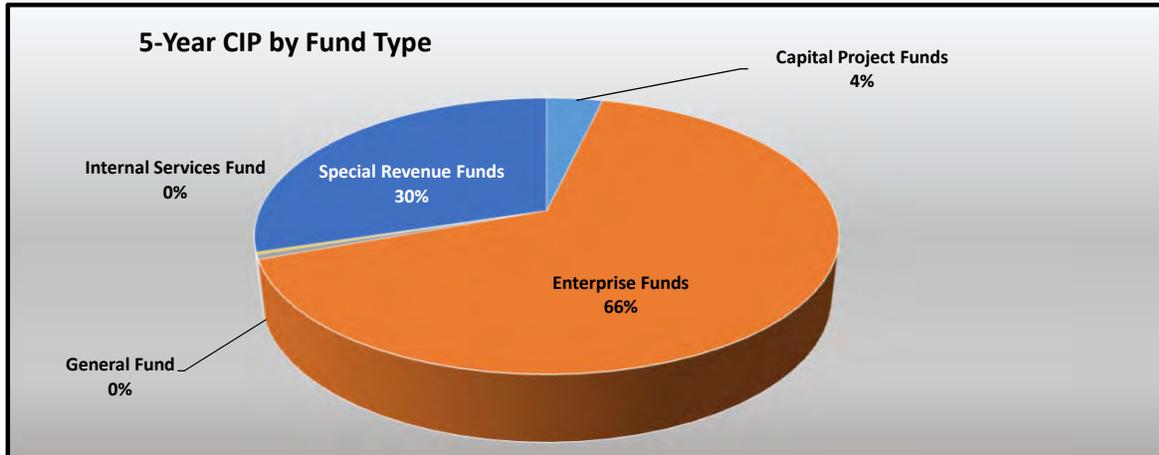
Internal Service Funds are used to account for services provided by a City department to other City departments. Internal service funds are funded by charging the City departments that they provide services to.

Special Revenue Funds are used to account for the proceeds of specific revenue proceeds that are restricted for the expenditure of specific purposes. These funds are typically legally restricted from being able to be used for any other purpose than that which the fund was established for.

PROJECTS BY FUND						
Fund	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Capital Project Funds						
Sidewalk and Curb Districts Fund	1,370,000	1,385,000	1,400,000	1,420,000	1,430,000	7,005,000
Special Improvement Districts (SID) Fund	2,400,000	2,400,000	2,400,000	2,400,000	2,400,000	12,000,000
Total Capital Projects Fund	3,770,000	3,785,000	3,800,000	3,820,000	3,830,000	19,005,000
Enterprise Funds						
Airport Fund	12,291,333	11,555,556	13,919,555	5,100,000	43,022,222	85,888,666
Parking Fund	150,000	541,331	141,376	158,624	160,076	1,151,407
Solid Waste Fund	7,400,000	900,000	2,220,000	12,505,000	2,500,000	25,525,000
Transit Fund	250,000	-	-	-	-	250,000
Wastewater Fund	10,120,000	11,100,000	13,080,000	8,800,000	77,140,000	120,240,000
Water Fund	46,519,763	15,170,000	13,505,000	14,190,000	16,475,000	105,859,763
Total Enterprise Funds	76,731,096	39,266,887	42,865,931	40,753,624	139,297,298	338,914,836
General Fund	1,650,560	1,400,000	-	-	-	3,050,560
Facilities Management Fund (Internal Services Fund)	245,222	-	125,000	125,000	-	495,222
Information Technology Fund (Internal Services Fund)	311,249	300,000	-	-	-	611,249
Special Revenue Funds						
American Rescue Plan Fund	5,810,077	-	-	-	-	5,810,077
Arterial Construction Fund	5,083,000	4,967,000	7,189,000	5,955,000	5,512,000	28,706,000
Baseball Field/Stadium Donations for Capital Fund	-	412,000	-	-	-	412,000
Building Fund	453,257	-	-	-	-	453,257
Community Development Fund	569,808	-	-	-	-	569,808
Downtown Tax Increment Fund	600,000	5,400,000	-	-	-	6,000,000
East Tax Increment District Fund	95,000	-	250,000	4,000,000	-	4,345,000
Gas Tax Fund	6,477,000	5,539,000	5,587,000	5,730,000	5,935,000	29,268,000
Park District 1 Fund	1,336,000	1,085,400	2,240,000	1,660,360	1,480,360	7,802,120
Parks Program Fund	125,000	-	-	150,000	-	275,000
Planning Fund	260,015	100,000	-	-	-	360,015
Public Safety Fund	1,500,000	-	-	-	-	1,500,000
PW Engineering/Admin Fund	694,812	208,593	-	-	-	903,405
South Tax Increment District Fund	3,000,000	36,800,000	550,000	550,000	-	40,900,000
Storm Fund	2,660,000	1,332,000	4,195,000	3,378,000	3,254,000	14,819,000
Trail Grant Fund	4,131,380	2,297,500	100,000	-	-	6,528,880
Transportation Alternatives Program Fund	-	4,152,500	600,000	-	-	4,752,500
Total Special Revenue Funds	32,795,349	62,293,993	20,711,000	21,423,360	16,181,360	153,405,062
Total Capital Improvement Plan	115,503,476	107,045,880	67,501,931	66,121,984	159,308,658	515,481,929

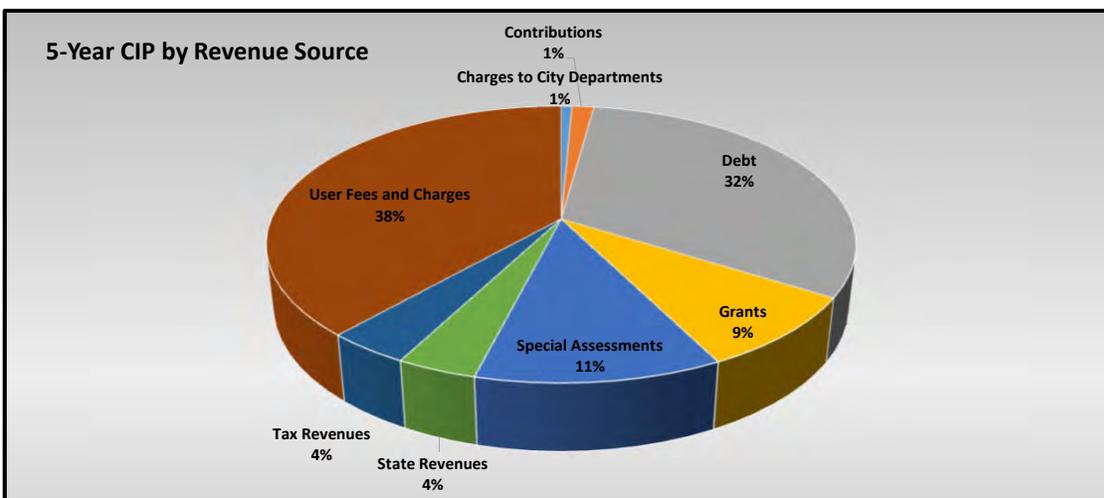


FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN SUMMARIES (PROPOSED) CIP OVERVIEW



PROJECTS BY REVENUE SOURCE

Revenue Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Charges to City Departments	2,534,363	1,000,000	125,000	125,000	-	3,784,363
Contributions	152,000	7,459,500	150,000	-	-	7,761,500
Debt	28,770,000	33,785,000	3,800,000	15,740,000	89,830,000	171,925,000
Grants	17,880,994	13,402,500	9,375,000	3,600,000	2,100,000	46,358,494
Special Assessments	10,904,000	9,909,400	15,474,000	13,043,360	12,246,360	61,577,120
State Revenues	4,720,000	3,964,000	3,637,000	3,830,000	3,935,000	20,086,000
Tax Revenues	6,895,560	8,600,000	800,000	4,550,000	-	20,845,560
User Fees and Charges	39,407,033	29,875,480	34,140,931	25,233,624	79,197,298	207,854,366
Unfunded Projects	5,869,763	-	-	-	-	5,869,763
Total Capital Improvement Plan	117,133,713	107,995,880	67,501,931	66,121,984	187,308,658	546,062,166



CIP Projects by Department & Project Category



FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN SUMMARIES (PROPOSED) FUNDING BY DEPARTMENT AND PROJECT CATEGORY

AVIATION AND TRANSIT DEPARTMENT

AIRPORT PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Airport Master Plan Update		500,000				500,000
Baggage Claim Improvements			1,000,000			1,000,000
Car Rental Parking Garage					40,000,000	40,000,000
Cargo Ramp - North Side			1,500,000			1,500,000
Cargo Ramp - Slot 5 Expansion			5,889,000			5,889,000
Carpet Terrazo	180,000					180,000
Chip Seal & Repair Overlook Drive & Terminal Loop Drive	250,000					250,000
Extend Operations Building Mechanic Bays				500,000		500,000
Extend Water & Sewer Line to Business Park				500,000		500,000
Fencing Upgrade on Northside-Mitchell Property				100,000		100,000
Fuel Farm Expansion	100,000					100,000
Hearing Loop Installation ADA	50,000					50,000
Move East Stair Tower to Open Up Ticketing Lobby			3,000,000			3,000,000
New Airport Entrance Sign	100,000					100,000
Old East Taxilane - Rehab		388,889				388,889
Operations Equipment Cold Storage Building					500,000	500,000
Paint Exterior of C Concourse and Baggage Claim	100,000					100,000
Parking Garage Planning and Design				500,000		500,000
Pavement Condition Index Survey			83,333			83,333
Public Ramp - Northside Expansion Phase II				2,000,000		2,000,000
Reconstruct the Commercial Air Carrier Parking Ramp	3,333,000					3,333,000
Rehab Taxiway A West End			2,222,222			2,222,222
Rehab Taxiway B North				1,500,000		1,500,000
Remodel Baggage Claim Restrooms	125,000					125,000
Remodel Ticket Counters	100,000					100,000
Remove Hangars IP 1-4			100,000			100,000
Repave Airport Service Road					1,422,222	1,422,222
Replace IP-9 Windows			125,000			125,000
Replace West Airfield Operations Road	333,333					333,333
Reside North Parapet Walls Above Roof					100,000	100,000
RW 7/25 & 10R/28L Improve Intersection & Enhance TW		4,666,667				4,666,667
Steam Boiler Replacement	120,000					120,000
Storm Water Drainage System Improvement					1,000,000	1,000,000
Terminal Building Expansion Construction	4,500,000	6,000,000				10,500,000
Upgrade Front of Terminal	3,000,000					3,000,000
Total Airport Projects	12,291,333	11,555,556	13,919,555	5,100,000	43,022,222	85,888,666

MET TRANSIT PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Metroplex Interior Remodel	250,000					250,000
Total MET Transit Projects	250,000	-	-	-	-	250,000

AVIATION AND TRANSIT DEPARTMENT TOTAL	12,541,333	11,555,556	13,919,555	5,100,000	43,022,222	86,138,666
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CITY ADMINISTRATION

FACILITIES PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Law and Justice Center/City Hall	9,900,000	2,400,000				12,300,000
BOC Concrete Aprons	95,000					95,000
BOC Rooftop Unit Replacement			125,000	125,000		250,000
Total Facilities Projects	9,995,000	2,400,000	125,000	125,000	-	12,645,000

PARKING PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Awnings and Exterior Signage Replacement		89,924			160,076	250,000
Painting and Interior Signage Update			141,376	158,624		300,000
Parking Garage Condition Audit		60,000				60,000
Replacement of Gate Control Equipment-Empire Garage	150,000					150,000
Total Parking Projects	150,000	149,924	141,376	158,624	160,076	760,000

CITY ADMINISTRATION DIVISION TOTAL	10,145,000	2,549,924	266,376	283,624	160,076	13,405,000
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FIRE DEPARTMENT**FIRE PROJECTS**

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Construction of Fire Station #8	1,500,000					1,500,000
Total Fire Projects	1,500,000	-	-	-	-	1,500,000

FIRE DEPARTMENT TOTAL	1,500,000	-	-	-	-	1,500,000
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PARKS AND RECREATION DEPARTMENT**PARK PROJECTS**

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Castle Rock Park North Parking Lot & Restroom	100,000	900,000				1,000,000
Cottonwood Park Master Plan	125,000					125,000
Dehler Park Ball Field Replacement		412,000				412,000
Grandview Irrigation Automation	309,000					309,000
Gorham Irrigation Automation	309,000					309,000
Hawthorne Park Wading Pool Replacement				180,000	1,480,360	1,660,360
Highland Park Irrigation Improvements	309,000					309,000
Highland Park Playground Replacement	206,000					206,000
Parks and Recreation Comprehensive Plan Update				150,000		150,000
Pioneer and Hawthorne Parks Wading Pool Evaluation		82,400				82,400
Pioneer Wading Pool Replacement			180,000	1,480,360		1,660,360
Total Park Projects	1,358,000	1,394,400	180,000	1,810,360	1,480,360	6,223,120

RECREATION PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Multi-Generational Community Recreation Center	3,000,000	35,000,000			28,000,000	66,000,000
Rose Pool Spray Feature Upgrade	103,000					103,000
South Park Pool Renovation		103,000	2,060,000			2,163,000
Total Recreation Projects	3,103,000	35,103,000	2,060,000	-	28,000,000	68,266,000

PARKS AND RECREATION DEPT TOTAL	4,461,000	36,497,400	2,240,000	1,810,360	29,480,360	74,489,120
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PLANNING DEPARTMENT

TRANSPORTATION PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
5th Avenue Corridor	105,000					105,000
25th Street Bridge		1,250,000				1,250,000
Alkali Creek Trail Connection		400,000				400,000
Downtown BBWA Corridor Trail/On Street Facilities		300,000				300,000
Downtown-Coulson Park Trail Connection		750,000				750,000
Riverfront Park Trail		1,500,000				1,500,000
Skyline Trail	4,121,380					4,121,380
Stagecoach Trail		3,500,000				3,500,000
Trail Connector from King Ave West to TransTech Center			700,000			700,000
Total Transportation Projects	4,226,380	7,700,000	700,000	-	-	12,626,380

PLANNING DEPARTMENT TOTAL	4,226,380	7,700,000	700,000	-	-	12,626,380
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PUBLIC WORKS DEPARTMENT

SOLID WASTE PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Landfill Cell 6 Expansion			2,125,000	11,920,000		14,045,000
Landfill Compost Phase I	2,500,000					2,500,000
Landfill Compost Phase II				300,000	2,500,000	2,800,000
Landfill Master Plan			95,000			95,000
Landfill Material Recovery Facility (MRF)	4,500,000					4,500,000
Landfill Scalehouse Upgrade	300,000					300,000
Landfill Secondary Leachate Pond				285,000		285,000
Landfill West Slope Stabilization	100,000	900,000				1,000,000
Total Solid Waste Projects	7,400,000	900,000	2,220,000	12,505,000	2,500,000	25,525,000

STORM PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual Culvert Project	155,000	160,000	165,000	170,000	176,000	826,000
Annual Storm Drainage Intersection Trouble Spot Project	155,000	160,000	165,000	170,000	176,000	826,000
Babcock Boulevard Storm				200,000	1,700,000	1,900,000
BBWA Unloader Structures			250,000	1,950,000		2,200,000
Birely Drain Improvements		350,000	2,740,000			3,090,000
Flood Control & Storm Drain Extensions					300,000	300,000
Grand (54th-48th St W) Storm & Snow Ditch Outfall	1,700,000					1,700,000
Storm Outfalls	300,000	300,000	500,000	500,000	500,000	2,100,000
Storm Sewer Rehabilitation Program	350,000	362,000	375,000	388,000	402,000	1,877,000
Total Storm Projects	2,660,000	1,332,000	4,195,000	3,378,000	3,254,000	14,819,000

TRANSPORTATION PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
32nd St West Widening/Signal		800,000	2,600,000	6,050,000	2,750,000	12,200,000
36th - Central to Broadwater	300,000	2,600,000				2,900,000
6th Avenue North Multiuse Trail			500,000			500,000
Annual ADA Replacement	250,000	250,000	250,000	250,000	250,000	1,250,000
Annual Gravel Street Reconstruction	2,450,000	2,450,000	2,450,000	2,450,000	2,450,000	12,250,000
Annual Pedestrian Crossings	100,000	104,000	107,000	110,000	115,000	536,000
Annual SIDs	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	5,250,000
Annual Street Reconstruction	1,580,000	1,580,000	1,580,000	1,580,000	1,580,000	7,900,000
Annual Travel Corridor Coordination	50,000	52,000	54,000	56,000	58,000	270,000
Bike Lanes/Boulevards		240,000				240,000
Broadwater - Vermillion to Shiloh		600,000	3,000,000			3,600,000
Downtown 2-Way Conversion	600,000	7,400,000				8,000,000
Intersection Capacity Improvements	500,000	515,000	535,000	554,000	574,000	2,678,000
Misc., Curb, Gutter, and Sidewalk Program	950,000	975,000	1,000,000	1,030,000	1,050,000	5,005,000
Mullowney Road	3,700,000					3,700,000
PAVER Program	2,750,000	1,025,000	2,900,000	3,000,000	3,100,000	12,775,000
Pedestrian Crossing of Exposition Drive				4,000,000		4,000,000
Remote Restroom and Breakroom		100,000				100,000
Remote Storage Location for Sand and Slicer		850,000				850,000
Rimrock Road Widening Improvements				375,000	3,300,000	3,675,000
SBURA Unimproved Street Improvements		550,000	550,000	550,000		1,650,000
Traffic Signal Controller Upgrade	650,000	650,000				1,300,000
Wicks Lane - Main to Bitterroot		400,000	1,800,000			2,200,000
Total Transportation Projects	14,930,000	22,191,000	18,376,000	21,055,000	16,277,000	92,829,000

UTILITY PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
D&C Heated Shop and Breakroom Addition			1,200,000			1,200,000
Hydrogen Sulfide Mitigation	500,000	500,000				1,000,000
Utilities Service Center Reconstruction	700,000					700,000
Wastewater Compensation Agreements	300,000	300,000	300,000	300,000	300,000	1,500,000
Wastewater Fats Oils Grease Receiving Station	2,070,000					2,070,000
Wastewater Main Replacements	4,800,000	5,300,000	5,800,000	6,400,000	7,040,000	29,340,000
Wastewater - Hesper Sewer (Gabel to Shiloh)	750,000					750,000
Wastewater - Inner Belt Loop Sewer				1,800,000	9,500,000	11,300,000
Wastewater - Monad Sewer	500,000	4,700,000				5,200,000
Wastewater Reclamation Facility Improvements			6,200,000		60,000,000	66,200,000
Wastewater Treatment Plant Campus Electrical	500,000	300,000	300,000	300,000	300,000	1,700,000
Water Compensation Agreements	300,000	300,000	300,000	300,000	300,000	1,500,000
Water - Fox Reservoir #1 Replacement					400,000	400,000
Water - High Service Pump Station Improvements	1,000,000					1,000,000
Water Intake #2 Screening and PS Improvements					160,000	160,000
Water Lead Service Replacement Project	750,000	750,000				1,500,000
Water - Logan Reservoir Recoating/Exterior Painting		500,000				500,000
Water Main Replacements	3,800,000	4,300,000	4,800,000	5,400,000	5,940,000	24,240,000
Water - South 32nd St W/I-90/S Frontage Loop					275,000	275,000
Water - Staples Reservoir	6,000,000					6,000,000
Water - Storage Improvements Zone 1		650,000	5,800,000			6,450,000
Water - Storage Improvements Zone 4			700,000	6,200,000		6,900,000
Water - Treatment Plant Electrical Improvements	500,000	200,000	75,000	100,000	250,000	1,125,000
Water - Treatment Plant Facility Plan				300,000		300,000
Water - West End Reservoir/City Lakes	36,000,000					36,000,000
Water - Willett Reservoir and PS Improvements	200,000	1,870,000				2,070,000
Water - Zone 4 Pump Station Improvements	600,000	5,600,000				6,200,000
Water - Zone 6 Storage and Looping Improvements			110,000	890,000	8,150,000	9,150,000
Total Utility Projects	59,270,000	25,270,000	25,585,000	21,990,000	92,615,000	224,730,000

PUBLIC WORKS DEPARTMENT TOTAL	84,260,000	49,693,000	50,376,000	58,928,000	114,646,000	357,903,000
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	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
TOTAL ALL DEPARTMENTS	117,133,713	107,995,880	67,501,931	66,121,984	187,308,658	546,062,166

CIP Projects by Fund



FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN SUMMARIES (PROPOSED) FUNDING BY FUND

CAPITAL PROJECT FUNDS

SIDEWALK AND CURB DISTRICTS FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual Street Reconstruction	780,000	780,000	780,000	780,000	780,000	3,900,000
Misc., Curb, Gutter, and Sidewalk Program	590,000	605,000	620,000	640,000	650,000	3,105,000
Total Sidewalk and Curb Districts Fund	1,370,000	1,385,000	1,400,000	1,420,000	1,430,000	7,005,000

SPECIAL IMPROVEMENT DISTRICTS (SID) FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual Gravel Road Reconstruction	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	7,000,000
Annual SIDs	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Total SID Fund	2,400,000	2,400,000	2,400,000	2,400,000	2,400,000	12,000,000

ENTERPRISE FUNDS

AIRPORT FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Airport Master Plan Update		500,000				500,000
Baggage Claim Improvements			1,000,000			1,000,000
Car Rental Parking Garage					40,000,000	40,000,000
Cargo Ramp - North Side			1,500,000			1,500,000
Cargo Ramp - Slot 5 Expansion			5,889,000			5,889,000
Carpet Terrazo	180,000					180,000
Chip Seal & Repair Overlook Drive & Terminal Loop Drive	250,000					250,000
Extend Operations Building Mechanic Bays				500,000		500,000
Extend Water & Sewer Line to Business Park				500,000		500,000
Fencing Upgrade on Northside-Mitchell Property				100,000		100,000
Fuel Farm Expansion	100,000					100,000
Hearing Loop Installation ADA	50,000					50,000
Move East Stair Tower to Open Up Ticketing Lobby			3,000,000			3,000,000
New Airport Entrance Sign	100,000					100,000
Old East Taxilane - Rehab		388,889				388,889
Operations Equipment Cold Storage Building					500,000	500,000
Paint Exterior of C Concourse and Baggage Claim	100,000					100,000
Parking Garage Planning and Design				500,000		500,000
Pavement Condition Index Survey			83,333			83,333
Public Ramp - Northside Expansion Phase II				2,000,000		2,000,000
Reconstruct the Commercial Air Carrier Parking Ramp	3,333,000					3,333,000
Rehab Taxiway A West End			2,222,222			2,222,222
Rehab Taxiway B North				1,500,000		1,500,000
Remodel Baggage Claim Restrooms	125,000					125,000
Remodel Ticket Counters	100,000					100,000
Remove Hangars IP 1-4			100,000			100,000
Repave Airport Service Road					1,422,222	1,422,222
Replace IP-9 Windows			125,000			125,000
Replace West Airfield Operations Road	333,333					333,333
Reside North Parapet Walls Above Roof					100,000	100,000
RW 7/25 & 10R/28L Improve Intersection & Enhance TW		4,666,667				4,666,667
Steam Boiler Replacement	120,000					120,000
Storm Water Drainage System Improvement					1,000,000	1,000,000
Terminal Building Expansion Construction	4,500,000	6,000,000				10,500,000
Upgrade Front of Terminal	3,000,000					3,000,000
Total Airport Fund	12,291,333	11,555,556	13,919,555	5,100,000	43,022,222	85,888,666

PARKING FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Awnings and Exterior Signage Replacement		89,924			160,076	250,000
Law and Justice Center/City Hall		391,407				391,407
Painting and Signage Interior Update			141,376	158,624		300,000
Parking Garage Condition Audit		60,000				60,000
Replacement of Gate Control Equipment-Empire Garage	150,000					150,000
Total Parking Fund	150,000	541,331	141,376	158,624	160,076	1,151,407

SOLID WASTE FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Landfill Compost Phase I	2,500,000					2,500,000
Landfill Compost Phase II				300,000	2,500,000	2,800,000
Landfill Cell 6 Expansion			2,125,000	11,920,000		14,045,000
Landfill Master Plan			95,000			95,000
Landfill Material Recovery Facility (MRF)	4,500,000					4,500,000
Landfill Scalehouse Upgrade	300,000					300,000
Landfill Secondary Leachate Pond				285,000		285,000
Landfill West Slope Stabilization	100,000	900,000				1,000,000
Total Solid Waste Fund	7,400,000	900,000	2,220,000	12,505,000	2,500,000	25,525,000

TRANSIT FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Metroplex Interior Remodel	250,000					250,000
Total Transit Fund	250,000	-	-	-	-	250,000

WASTEWATER FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
D&C Heated Shop and Breakroom Addition			480,000			480,000
Hydrogen Sulfide Mitigation	500,000	500,000				1,000,000
Utilities Service Center Reconstruction	700,000					700,000
Wastewater Fats Oils Grease Receiving Station	2,070,000					2,070,000
Wastewater Compensation Agreements	300,000	300,000	300,000	300,000	300,000	1,500,000
Wastewater Main Replacements	4,800,000	5,300,000	5,800,000	6,400,000	7,040,000	29,340,000
Wastewater - Hesper Sewer (Gabel to Shiloh)	750,000					750,000
Wastewater - Inner Belt Loop Sewer				1,800,000	9,500,000	11,300,000
Wastewater - Monad Sewer	500,000	4,700,000				5,200,000
Wastewater Reclamation Facility Improvements			6,200,000		60,000,000	66,200,000
Wastewater Treatment Plant Campus Electrical	500,000	300,000	300,000	300,000	300,000	1,700,000
Total Wastewater Fund	10,120,000	11,100,000	13,080,000	8,800,000	77,140,000	120,240,000

WATER FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual Gravel Street Reconstruction	500,000	500,000	500,000	500,000	500,000	2,500,000
Annual Street Reconstruction	500,000	500,000	500,000	500,000	500,000	2,500,000
D&C Heated Shop and Breakroom Addition			720,000			720,000
Water Compensation Agreements	300,000	300,000	300,000	300,000	300,000	1,500,000
Water - Fox Reservoir #1 Replacement					400,000	400,000
Water - High Service Pump Station Improvements	1,000,000					1,000,000
Water - Intake #2 Screening and PS Improvements					160,000	160,000
Water Lead Service Replacement Project	750,000	750,000				1,500,000
Water - Logan Reservoir Recoating/Exterior Painting		500,000				500,000
Water Main Replacements	3,800,000	4,300,000	4,800,000	5,400,000	5,940,000	24,240,000
Water - South 32nd St W/I-90/S Frontage Loop					275,000	275,000
Water - Staples Reservoir	6,000,000					6,000,000
Water - Storage Improvements (Zone 1)		650,000	5,800,000			6,450,000
Water - Storage Improvements (Zone 4)			700,000	6,200,000		6,900,000
Water Treatment Plant Electrical Improvements	500,000	200,000	75,000	100,000	250,000	1,125,000
Water Treatment Plant Facility Plan				300,000		300,000
Water - West End Reservoir/City Lakes	32,369,763					32,369,763
Water - Willett Reservoir and PS Improvements	200,000	1,870,000				2,070,000
Water - Zone 4 Pump Station Improvements	600,000	5,600,000				6,200,000
Water - Zone 6 Storage and Looping Improvements			110,000	890,000	8,150,000	9,150,000
Total Water Fund	46,519,763	15,170,000	13,505,000	14,190,000	16,475,000	105,859,763

GENERAL FUND

GENERAL FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Law and Justice Center/City Hall	1,650,560	1,400,000				3,050,560
Total General Fund	1,650,560	1,400,000	-	-	-	3,050,560

DEBT FUNDS

GENERAL OBLIGATION BOND/LOAN

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Multi-Generational Community Recreation Center					28,000,000	28,000,000
Total General Fund	-	-	-	-	28,000,000	28,000,000

INTERNAL SERVICE FUNDS

FACILITIES MANAGEMENT FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Law and Justice Center/City Hall	150,222					150,222
BOC Concrete, Aprons and Lot Work	95,000					95,000
BOC Rooftop Unit Replacement			125,000	125,000		250,000
Total Facilities Management Fund	245,222	-	125,000	125,000	-	495,222

INFORMATION TECHNOLOGY FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Law and Justice Center/City Hall	311,249	300,000				611,249
Total Facilities Management Fund	311,249	300,000	-	-	-	611,249

SPECIAL REVENUE FUNDS

AMERICAN RESCUE PLAN FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Law and Justice Center/City Hall	5,810,077					5,810,077
Water - West End Reservoir/City Lakes	1,630,237					1,630,237
Total General Fund	7,440,314	-	-	-	-	7,440,314

ARTERIAL CONSTRUCTION FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
32nd Street West Widening/Signal Improvements		800,000	2,600,000	4,970,000	1,580,000	9,950,000
36th - Central to Broadwater	300,000	1,400,000				1,700,000
6th Avenue North Multiuse Trail			250,000			250,000
Annual Travel Corridor Coordination	50,000	52,000	54,000	56,000	58,000	270,000
Broadwater - Vermillion to Shiloh		600,000	3,000,000			3,600,000
Intersection Capacity Improvements	500,000	515,000	535,000	554,000	574,000	2,678,000
Muldowney Road	1,583,000					1,583,000
PAVER Program		550,000				550,000
Rimrock Road Widening Improvements				375,000	3,300,000	3,675,000
Traffic Signal Controller Upgrade	650,000	650,000				1,300,000
Water - West End Reservoir/City Lakes	2,000,000					2,000,000
Wicks Lane - Main to Bitterroot		400,000	750,000			1,150,000
Total Arterial Construction Fund	5,083,000	4,967,000	7,189,000	5,955,000	5,512,000	28,706,000

BASEBALL FIELD/STADIUM DONATIONS for CAPITAL MAINT FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Dehler Park Ball Field Replacement		412,000				412,000
Total Dehler Park Capital Fund	-	412,000	-	-	-	412,000

BUILDING FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Law and Justice Center/City Hall	453,257					453,257
Total Public Safety Fund	453,257	-	-	-	-	453,257

COMMUNITY DEVELOPMENT FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Law and Justice Center/City Hall	569,808					569,808
Total Public Safety Fund	569,808	-	-	-	-	569,808

DOWNTOWN TAX INCREMENT FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Downtown 2-Way Conversion	600,000	5,400,000				6,000,000
Total East Tax Increment Fund	600,000	5,400,000	-	-	-	6,000,000

EAST TAX INCREMENT FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
5th Avenue Corridor	95,000					95,000
6th Avenue North Multiuse Trail			250,000			250,000
Pedestrian Crossing of Exposition Drive				4,000,000		4,000,000
Total East Tax Increment Fund	95,000	-	250,000	4,000,000	-	4,345,000

GAS TAX FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
32nd Street West Widening/Signal Improvements				1,080,000	1,170,000	2,250,000
36th - Central to Broadwater		1,200,000				1,200,000
Annual ADA Replacement	250,000	250,000	250,000	250,000	250,000	1,250,000
Annual Gravel Street Reconstruction	550,000	550,000	550,000	550,000	550,000	2,750,000
Annual Pedestrian Crossings	100,000	104,000	107,000	110,000	115,000	536,000
Annual SIDs	50,000	50,000	50,000	50,000	50,000	250,000
Annual Street Reconstruction	300,000	300,000	300,000	300,000	300,000	1,500,000
Bike Lanes/Boulevards		240,000				240,000
Downtown 2-Way Conversion		2,000,000				2,000,000
Misc., Curb, Gutter, and Sidewalk Program	360,000	370,000	380,000	390,000	400,000	1,900,000
Muldowney Road	2,117,000					2,117,000
PAVER Program	2,750,000	475,000	2,900,000	3,000,000	3,100,000	12,225,000
Wicks Lane - Main to Bitterroot			1,050,000			1,050,000
Total Gas Tax Construction Fund	6,477,000	5,539,000	5,587,000	5,730,000	5,935,000	29,268,000

PARKS PROGRAM FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Cottonwood Park Master Plan	125,000					125,000
Parks and Recreation Comprehensive Plan Update				150,000		150,000
Total Parks Program Fund	125,000	-	-	150,000	-	275,000

PARK DISTRICT 1 FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Castle Rock Park North Parking Lot & Restroom	100,000	900,000				1,000,000
Grandview Irrigation Automation	309,000					309,000
Gorham Park Irrigation Automation	309,000					309,000
Hawthorne Park Wading Pool Replacement				180,000	1,480,360	1,660,360
Highland Park Irrigation Improvements	309,000					309,000
Highland Park Playground Replacement	206,000					206,000
Pioneer and Hawthorne Parks Wading Pool Evaluation		82,400				82,400
Pioneer Park Wading Pool Replacement			180,000	1,480,360		1,660,360
Rose Pool Spray Feature Upgrade	103,000					103,000
South Park Pool Renovation		103,000	2,060,000			2,163,000
Total Park District 1 Fund	1,336,000	1,085,400	2,240,000	1,660,360	1,480,360	7,802,120

PLANNING FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Law and Justice Center/City Hall	260,015	100,000				360,015
Total Public Safety Fund	260,015	100,000	-	-	-	360,015

PW ENGINEERING/ADMIN FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Law and Justice Center/City Hall	694,812	208,593				903,405
Total Public Safety Fund	694,812	208,593	-	-	-	903,405

PUBLIC SAFETY FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Construction of Fire Station #8	1,500,000					1,500,000
Total Public Safety Fund	1,500,000	-	-	-	-	1,500,000

SOUTH TAX INCREMENT FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
25th Street Bridge		500,000				500,000
SBURA Unimproved Street Improvements		550,000	550,000	550,000		1,650,000
Riverfront Park Trail		750,000				750,000
Multi-Generational Community Recreational Center	3,000,000	35,000,000				38,000,000
Total South Tax Increment Fund	3,000,000	36,800,000	550,000	550,000	-	40,900,000

STORM FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual Culvert Project	155,000	160,000	165,000	170,000	176,000	826,000
Annual Storm Drainage Intersection Trouble Spot Project	155,000	160,000	165,000	170,000	176,000	826,000
Babcock Boulevard Storm				200,000	1,700,000	1,900,000
BBWA Unloader Structures			250,000	1,950,000		2,200,000
Birely Drain Improvements		350,000	2,740,000			3,090,000
Flood Control & Storm Drain Extensions					300,000	300,000
Grand (54th-48th St W) Storm & Snow Ditch Outfall	1,700,000					1,700,000
Storm Outfalls	300,000	300,000	500,000	500,000	500,000	2,100,000
Storm Sewer Rehabilitation Program	350,000	362,000	375,000	388,000	402,000	1,877,000
Total Storm Fund	2,660,000	1,332,000	4,195,000	3,378,000	3,254,000	14,819,000

STREET/TRAFFIC FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Remote Restroom and Breakroom		100,000				100,000
Remote Storage Location for Sand and Slicer		850,000				850,000
Total Street/Traffic Fund	-	950,000	-	-	-	950,000

TRAIL GRANT FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
5th Avenue Corridor	10,000					10,000
25th Street Bridge		250,000				250,000
Alkali Creek Trail Connection		400,000				400,000
Downtown BBWA Corridor Trail/On Street Facilities		300,000				300,000
Downtown-Coulson Park Trail Connection		247,500				247,500
Riverfront Park Trail		100,000				100,000
Skyline Trail	4,121,380					4,121,380
Stagecoach Trail		1,000,000				1,000,000
Trail Connector from King Ave West to TransTech Center			100,000			100,000
Total Trails Fund	4,131,380	2,297,500	100,000	-	-	6,528,880

TRANSPORTATION ALTERNATIVES PROGRAM FUNG

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
25th Street Bridge		500,000				500,000
Downtown-Coulson Park Trail Connection		502,500				502,500
Riverfront Park Trail		650,000				650,000
Stagecoach Trail		2,500,000				2,500,000
Trail Connector from King Ave West to TransTech Center			600,000			600,000
Total Transportations Alternatives Program Funds	-	4,152,500	600,000	-	-	4,752,500

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
TOTAL ALL FUNDS	117,133,713	107,995,880	67,501,931	66,121,984	187,308,658	546,062,166

CIP Projects by Revenue Source



FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN SUMMARIES (PROPOSED) FUNDING BY REVENUE SOURCE

PROJECTS FUNDED WITH CHARGES TO CITY DEPARTMENTS

FACILITIES CHARGES FOR SERVICES

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Law and Justice Center/City Hall	2,439,363	1,000,000				3,439,363
BOC Concrete, Aprons and Lot Work	95,000					95,000
BOC Rooftop Unit Replacement			125,000	125,000		250,000
Total Facilities Charges for Services	2,534,363	1,000,000	125,000	125,000	-	3,784,363

CHARGES TO CITY DEPARTMENTS TOTAL	2,534,363	1,000,000	125,000	125,000	-	3,784,363
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PROJECTS FUNDED WITH CONTRIBUTIONS

BILLINGS TRAILNET

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
5th Avenue Corridor	10,000					10,000
25th Street Bridge		50,000				50,000
Alkali Creek Trail Connection		100,000				100,000
Downtown BBWA Corridor Trail/On Street Facilities		60,000				60,000
Skyline Trail	85,000					85,000
Trail Connector from King Ave West to TransTech Center			50,000			50,000
Total Billings Trailnet Contributions	95,000	210,000	50,000	-	-	355,000

DEVELOPER CONTRIBUTIONS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Downtown-Coulson Park Trail Connection		97,500				97,500
Muldowney Road	57,000					57,000
Wicks Lane - Main to Bitterroot			100,000			100,000
Total Developer Contributions	57,000	97,500	100,000	-	-	254,500

PRIVATE CONTRIBUTIONS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
25th Street Bridge		200,000				200,000
Alkali Creek Trail Connection		150,000				150,000
Dehler Park Ball Field Replacement		412,000				412,000
Downtown BBWA Corridor Trail/On Street Facilities		240,000				240,000
Downtown-Coulson Park Trail Connection		150,000				150,000
Multi-Generational Community Recreational Center		5,000,000				5,000,000
Stagecoach Trail		1,000,000				1,000,000
Total Private Contributions	-	7,152,000	-	-	-	7,152,000

CONTRIBUTIONS TOTAL	152,000	7,459,500	150,000	-	-	7,761,500
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PROJECTS FUNDED WITH DEBT

GENERAL OBLIGATION BONDS/LOAN

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Multi-Generational Community Recreational Center					28,000,000	28,000,000
Total General Obligation Bonds/Loan	-	-	-	-	28,000,000	28,000,000

REVENUE BONDS - WATER

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Water - West End Reservoir/City Lakes	25,000,000					25,000,000
Total Water Revenue Bonds	25,000,000	-	-	-	-	25,000,000

REVENUE BONDS - WASTEWATER

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Wastewater Reclamation Facility Improvements					58,000,000	58,000,000
Total Water Revenue Bonds	-	-	-	-	58,000,000	58,000,000

REVENUE BONDS - SOLID WASTE

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Landfill Cell 6 Expansion				11,920,000		11,920,000
Total Solid Waste Revenue Bonds	-	-	-	11,920,000	-	11,920,000

SIDEWALK AND CURB DISTRICTS BONDS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual Street Reconstruction	780,000	780,000	780,000	780,000	780,000	3,900,000
Misc., Curb, Gutter, and Sidewalk Program	590,000	605,000	620,000	640,000	650,000	3,105,000
Total Sidewalk Bonds	1,370,000	1,385,000	1,400,000	1,420,000	1,430,000	7,005,000

SPECIAL IMPROVEMENT DISTRICTS (SID) BONDS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual Gravel Street Reconstruction	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	7,000,000
Annual SIDs	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Total SID Bonds	2,400,000	2,400,000	2,400,000	2,400,000	2,400,000	12,000,000

TAX INCREMENT BONDS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Multi-Generational Community Recreational Center		30,000,000				30,000,000
Total Tax Increment Bonds	-	30,000,000	-	-	-	30,000,000

DEBT TOTAL	28,770,000	33,785,000	3,800,000	15,740,000	89,830,000	171,925,000
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PROJECTS FUNDED WITH GRANTS

AMERICAN RESCUE PLAN FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Law and Justice Center/City Hall	5,810,077					5,810,077
Water - West End Reservoir/City Lakes	1,630,237					1,630,237
Total General Fund	7,440,314	-	-	-	-	7,440,314

AIRPORT CARGO GRANT

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Cargo Ramp - Slot 5 Expansion			5,300,000			5,300,000
Extend Operations Building Mechanic Bays				450,000		450,000
Replace West Airfield Operations Road	300,000					300,000
Total Airport Cargo Grants	300,000	-	5,300,000	450,000	-	6,050,000

AIRPORT FAA GRANT

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Airport Master Plan Update		450,000				450,000
Cargo Ramp - North Side			1,350,000			1,350,000
Old East Taxilane - Rehab		350,000				350,000
Pavement Condition Index Survey			75,000			75,000
Public Ramp - Northside Expansion Phase II				1,800,000		1,800,000
Reconstruct the Commercial Air Carrier Parking Ramp	3,000,000					3,000,000
Rehab Taxiway A West End			2,000,000			2,000,000
Rehab Taxiway B North				1,350,000		1,350,000
Repave Airport Service Road					1,200,000	1,200,000
RW 7/25 & 10R/28L Improve Intersection & Enhance TW		4,200,000				4,200,000
Storm Water Drainage System Improvement					900,000	900,000
Terminal Building Expansion Construction	2,904,300	4,000,000				6,904,300
Total Airport FAA Grants	5,904,300	9,000,000	3,425,000	3,150,000	2,100,000	23,579,300

BUILD GRANT

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Skyline Trail	4,036,380					4,036,380
Total BUILD Grants	4,036,380	-	-	-	-	4,036,380

RECREATIONAL TRAILS PROGRAM

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Alkali Creek Trail Connection		150,000				150,000
Riverfront Park Trail		100,000				100,000
Trail Connector from King Ave West to TransTech Center			50,000			50,000
Total Recreational Trails Program Grants	-	250,000	50,000	-	-	300,000

TRANSIT FTA GRANT

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Metroplex Interior Remodel	200,000					200,000
Total Transit FTA Grants	200,000	-	-	-	-	200,000

TRANSPORTATION ALTERNATIVES PROGRAM FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
25th Street Bridge		500,000				500,000
Downtown-Coulson Park Trail Connection		502,500				502,500
Riverfront Park Trail		650,000				650,000
Stagecoach Trail		2,500,000				2,500,000
Trail Connector from King Ave West to TransTech Center			600,000			600,000
Total Transportations Alternatives Program Grants	-	4,152,500	600,000	-	-	4,752,500

GRANTS TOTAL	17,880,994	13,402,500	9,375,000	3,600,000	2,100,000	46,358,494
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PROJECTS FUNDED WITH SPECIAL ASSESSMENTS

ARTERIAL ASSESSMENTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
32nd Street West - Widening/Signal Improvements		800,000	2,600,000	4,970,000	1,580,000	9,950,000
36th - Central to Broadwater	300,000	1,400,000				1,700,000
6th Avenue North Multiuse Trail			250,000			250,000
Broadwater - Vermillion to Shiloh		600,000	3,000,000			3,600,000
Intersection Capacity Improvements	500,000	515,000	535,000	554,000	574,000	2,678,000
Muldowney Road	1,583,000					1,583,000
PAVER Program		550,000				550,000
Rimrock Road Widening Improvements				375,000	3,300,000	3,675,000
Traffic Signal Controller Upgrade	650,000	650,000				1,300,000
Travel Corridor Coordination	50,000	52,000	54,000	56,000	58,000	270,000
Water - West End Reservoir	2,000,000					2,000,000
Wicks Lane - Main to Bitterroot		400,000	750,000			1,150,000
Total Arterial Assessments	5,083,000	4,967,000	7,189,000	5,955,000	5,512,000	28,706,000

PARK DISTRICT 1 ASSESSMENTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Castle Rock Park North Parking Lot & Restroom	100,000	900,000				1,000,000
Grandview Irrigation Automation	309,000					309,000
Gorham Park Irrigation Automation	309,000					309,000
Hawthorne Wading Pool Replacement				180,000	1,480,360	1,660,360
Highland Park Irrigation Improvements	309,000					309,000
Highland Park Playground Replacement	206,000					206,000
Cottonwood Park Master Plan	125,000					125,000
Parks and Recreation Comprehensive Plan Update				150,000		150,000
Pioneer and Hawthorne Parks Wading Pool Evaluation		82,400				82,400
Pioneer Wading Pool Replacement			180,000	1,480,360		1,660,360
Rose Pool Spray Feature Upgrade	103,000					103,000
South Park Pool Renovation		103,000	2,060,000			2,163,000
Total Park District 1 Assessments	1,461,000	1,085,400	2,240,000	1,810,360	1,480,360	8,077,120

STORM ASSESSMENTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual Culvert Project	155,000	160,000	165,000	170,000	176,000	826,000
Annual Storm Drainage Intersection Trouble Spot Project	155,000	160,000	165,000	170,000	176,000	826,000
Babcock Boulevard Storm				200,000	1,700,000	1,900,000
BBWA Unloader Structures			250,000	1,950,000		2,200,000
Birely Drain Improvements		350,000	2,740,000			3,090,000
Flood Control & Storm Drain Extensions					300,000	300,000
Grand (54th-48th St W) Storm & Snow Ditch Outfall	1,700,000					1,700,000
Storm Outfalls	300,000	300,000	500,000	500,000	500,000	2,100,000
Storm Sewer Rehabilitation Program	350,000	362,000	375,000	388,000	402,000	1,877,000
Total Storm Assessments	2,660,000	1,332,000	4,195,000	3,378,000	3,254,000	14,819,000

STREET MAINTENANCE DISTRICT ASSESSMENTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual Gravel Street Reconstruction	300,000	300,000	300,000	300,000	300,000	1,500,000
Downtown 2-Way Street		800,000				800,000
PAVER Program	1,400,000	475,000	1,550,000	1,600,000	1,700,000	6,725,000
Remote Restroom and Breakroom		100,000				100,000
Remote Storage Location for Sand and Slicer		850,000				850,000
Total Street Maintenance District Assessments	1,700,000	2,525,000	1,850,000	1,900,000	2,000,000	9,975,000

SPECIAL ASSESSMENTS TOTAL	10,904,000	9,909,400	15,474,000	13,043,360	12,246,360	61,577,120
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PROJECTS FUNDED WITH STATE REVENUES

GAS TAX REVENUES

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual ADA Replacement	250,000	250,000	250,000	250,000	250,000	1,250,000
Annual Gravel Street Reconstruction	250,000	250,000	250,000	250,000	250,000	1,250,000
Annual Pedestrian Crossings	100,000	104,000	107,000	110,000	115,000	536,000
Annual SIDs	50,000	50,000	50,000	50,000	50,000	250,000
Annual Street Reconstruction	300,000					300,000
Bike Lanes/Boulevards		240,000				240,000
Downtown 2-Way Conversion		550,000				550,000
Misc., Curb, Gutter, and Sidewalk Program	360,000	370,000	380,000	390,000	400,000	1,900,000
PAVER Program	1,350,000		200,000	500,000	500,000	2,550,000
Wicks Lane - Main to Bitterroot			200,000			200,000
Total Gas Tax	2,660,000	1,814,000	1,437,000	1,550,000	1,565,000	9,026,000

GAS TAX/BARSAA REVENUES

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
32nd St West Widening/Signal Improvement				1,080,000	1,170,000	2,250,000
36th - Central to Broadwater		1,200,000				1,200,000
Annual Street Reconstruction		300,000	300,000	300,000	300,000	1,200,000
Downtown 2-Way Conversion		650,000				650,000
Mullowney Road	2,060,000					2,060,000
PAVER Program			1,150,000	900,000	900,000	2,950,000
Wicks Lane - Main to Bitterroot			750,000			750,000
Total Gas Tax/BARSAA	2,060,000	2,150,000	2,200,000	2,280,000	2,370,000	11,060,000

STATE REVENUES TOTAL	4,720,000	3,964,000	3,637,000	3,830,000	3,935,000	20,086,000
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PROJECTS FUNDED WITH TAX REVENUES

DOWNTOWN TAX INCREMENT FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
5th Avenue Corridor	95,000					95,000
25th Street Bridge		500,000				500,000
Downtown 2-Way Conversion	600,000	5,400,000				6,000,000
Total Downtown Tax Increment District	695,000	5,900,000	-	-	-	6,595,000

EAST TAX INCREMENT FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Pedestrian Crossing of Exposition Drive				4,000,000		4,000,000
6th Avenue North Multiuse Trail			250,000			250,000
Total East Tax Increment District	-	-	250,000	4,000,000	-	4,250,000

GENERAL FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Law and Justice Center/City Hall	1,650,560	1,400,000				3,050,560
Total General Fund	1,650,560	1,400,000	-	-	-	3,050,560

PUBLIC SAFETY MILL LEVY

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Construction of Fire Station #8	1,500,000					1,500,000
Total Public Safety Mill Levy	1,500,000	-	-	-	-	1,500,000

SOUTH TAX INCREMENT FUND

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Multi-Generational Community Recreational Center	3,000,000					3,000,000
Riverfront Park Trail		750,000				750,000
SBURA Unimproved Street Improvements		550,000	550,000	550,000		1,650,000
Total South Tax Increment District	3,000,000	1,300,000	550,000	550,000	-	5,400,000

TRANSIT TAX

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Metroplex Interior Remodel	50,000					50,000
Total Transit Tax	50,000	-	-	-	-	50,000

TAX REVENUES TOTAL	6,895,560	8,600,000	800,000	4,550,000	-	20,845,560
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PROJECTS FUNDED WITH USER FEES AND CHARGES

AIRPORT USER FEES

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Airport Master Plan Update		50,000				50,000
Cargo Ramp - North Side			150,000			150,000
Cargo Ramp - Slot 5 Expansion			589,000			589,000
Carpet Terazzo	180,000					180,000
Chip Seal & Repair Overlook Drive & Terminal Loop Drive	250,000					250,000
Extend Operations Building Mechanic Bays				50,000		50,000
Extend Water & Sewer Line to Business Park				500,000		500,000
Fencing Upgrade on Northside-Mitchell Property				100,000		100,000
Fuel Farm Expansion	100,000					100,000
Hearing Loop Installation ADA	50,000					50,000
Move East Stair Tower to Open Up Ticketing Lobby			3,000,000			3,000,000
New Airport Entrance Sign	100,000					100,000
Old East Taxilane - Rehab		38,889				38,889
Operations Equipment Cold Storage Building					500,000	500,000
Paint Exterior of C Concourse and Baggage Claim	100,000					100,000
Pavement Condition Index Survey			8,333			8,333
Public Ramp - Northside Expansion Phase II				200,000		200,000
Reconstruct the Commercial Air Carrier Parking Ramp	333,000					333,000
Rehab Taxiway A West End			222,222			222,222
Rehab Taxiway B North				150,000		150,000
Remodel Baggage Claim Restrooms	125,000					125,000
Remodel Ticket Counters	100,000					100,000
Remove Hangars IP 1-4			100,000			100,000
Repave Airport Service Road					222,222	222,222
Replace IP-9 Windows			125,000			125,000
Replace West Airfield Operations Road	33,333					33,333
Reside North Parapet Walls Above Roof					100,000	100,000
RW 7/25 & 10R/28L Improve Intersection & Enhance TW		466,667				466,667
Steam Boiler Replacement	120,000					120,000
Storm Water Drainage System Improvement					100,000	100,000
Terminal Building Expansion Construction	1,595,700	2,000,000				3,595,700
Upgrade Front of Terminal	3,000,000					3,000,000
Total Airport User Fees	6,087,033	2,555,556	4,194,555	1,000,000	922,222	14,759,366

AIRPORT CUSTOMER FACILITY CHARGES

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Car Rental Parking Garage					40,000,000	40,000,000
Parking Garage Planning and Design				500,000		500,000
Total Airport Customer Facility Charges	-	-	-	500,000	40,000,000	40,500,000

AIRPORT PASSENGER FACILITY CHARGES

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Baggage Claim Improvements			1,000,000			1,000,000
Total Airport Passenger Facility Charges	-	-	1,000,000	-	-	1,000,000

PARKING USER FEES

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Awning and Exterior Signage Replacement		89,924			160,076	250,000
Painting and Interior Signage Update			141,376	158,624		300,000
Parking Garage Condition Audit		60,000				60,000
Replacement of Gate Control Equipment-Empire Garage	150,000					150,000
Total Parking User Fees	150,000	149,924	141,376	158,624	160,076	760,000

SOLID WASTE LANDFILL USER FEES

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Landfill Cell 6 Expansion			2,125,000			2,125,000
Landfill Compost Phase I	2,500,000					2,500,000
Landfill Compost Phase II				300,000	2,500,000	2,800,000
Landfill Master Plan			95,000			95,000
Landfill Material Recovery Facility (MRF)	4,500,000					4,500,000
Landfill Scalehouse Upgrade	300,000					300,000
Landfill Secondary Leachate Pond				285,000		285,000
Landfill West Slope Stabilization	100,000	900,000				1,000,000
Total Solid Waste Landfill User Fees	7,400,000	900,000	2,220,000	585,000	2,500,000	13,605,000

WASTEWATER USER CHARGES

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
D&C Heated Shop and Breakroom Addition			480,000			480,000
Hydrogen Sulfide Mitigation	500,000	500,000				1,000,000
Utilities Service Center Reconstruction	700,000					700,000
Wastewater Compensation Agreements	300,000	300,000	300,000	300,000	300,000	1,500,000
Wastewater Fats Oil Grease Receiving Station	2,070,000					2,070,000
Wastewater Main Replacements	4,800,000	5,300,000	5,800,000	6,400,000	7,040,000	29,340,000
Wastewater - Hesper Sewer (Gabel to Shiloh)	750,000					750,000
Wastewater - Inner Belt Loop Sewer				1,800,000	9,500,000	11,300,000
Wastewater - Monad Sewer	500,000	4,700,000				5,200,000
Wastewater Treatment Plant Campus Electrical	500,000	300,000	300,000	300,000	300,000	1,700,000
Wastewater Reclamation Facility Improvements			6,200,000		2,000,000	8,200,000
Total Wastewater User Charges	10,120,000	11,100,000	13,080,000	8,800,000	19,140,000	62,240,000

WATER USER CHARGES

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual Gravel Street Reconstruction	500,000	500,000	500,000	500,000	500,000	2,500,000
Annual Street Reconstruction	500,000	500,000	500,000	500,000	500,000	2,500,000
D&C Heated Shop and Breakroom Addition			720,000			720,000
Water Compensation Agreements	300,000	300,000	300,000	300,000	300,000	1,500,000
Water - Fox Reservoir #1 Replacement					400,000	400,000
Water - High Service Pump Station Improvements	1,000,000					1,000,000
Water - Intake #2 Screening and PS Improvements					160,000	160,000
Water Lead Service Replacement Project	750,000	750,000				1,500,000
Water - Logan Reservoir Recoating/Exterior Painting		500,000				500,000
Water Main Replacements	3,800,000	4,300,000	4,800,000	5,400,000	5,940,000	24,240,000
Water South 32nd St W/I-90/S Frontage Loop					275,000	275,000
Water - Staples Reservoir	6,000,000					6,000,000
Water - Storage Improvements (Zone 1)		650,000	5,800,000			6,450,000
Water - Storage Improvements (Zone 4)			700,000	6,200,000		6,900,000
Water Treatment Plant Electrical Improvements	500,000	200,000	75,000	100,000	250,000	1,125,000
Water Treatment Plant Facility Plan				300,000		300,000
Water - West End Reservoir/City Lakes	1,500,000					1,500,000
Water - Willett Reservoir and PS Improvements	200,000	1,870,000				2,070,000
Water - Zone 4 Pump Station Improvements	600,000	5,600,000				6,200,000
Water - Zone 6 Storage and Looping Improvements			110,000	890,000	8,150,000	9,150,000
Total Water User Charges	15,650,000	15,170,000	13,505,000	14,190,000	16,475,000	74,990,000

USER FEES AND CHARGES TOTAL	39,407,033	29,875,480	34,140,931	25,233,624	79,197,298	207,854,366
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PROJECTS FUNDED WITH USER FEES AND CHARGES

UNFUNDED

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Water - West End Reservoir/City Lakes	5,869,763					5,869,763
Total EPA Grants	5,869,763	-	-	-	-	5,869,763

USER FEES AND CHARGES TOTAL	5,869,763	-	-	-	-	5,869,763
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	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
TOTAL ALL REVENUES SOURCES	117,133,713	107,995,880	67,501,931	66,121,984	187,308,658	546,062,166

Department & Projects

Aviation



& Transit





FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN SUMMARIES (PROPOSED) FUNDING BY DEPARTMENT AND PROJECT CATEGORY

AVIATION AND TRANSIT DEPARTMENT

AIRPORT PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Airport Master Plan Update		500,000				500,000
Baggage Claim Improvement			1,000,000			1,000,000
Car Rental Parking Garage					40,000,000	40,000,000
Cargo Ramp - North Side			1,500,000			1,500,000
Cargo Ramp - Slot 5 Expansion			5,889,000			5,889,000
Carpet Terazzo	180,000					180,000
Chip Seal & Repair Overlook Drive & Terminal Loop Drive	250,000					250,000
Extend Operations Building Mechanic Bays				500,000		500,000
Extend Water & Sewer Line to Business Park				500,000		500,000
Fencing Upgrade on Northside-Mitchell Property				100,000		100,000
Fuel Farm Expansion	100,000					100,000
Hearing Loop Installation ADA	50,000					50,000
Move East Stair Tower to Open Up Ticketing Lobby			3,000,000			3,000,000
New Airport Entrance Sign	100,000					100,000
Old East Taxilane - Rehab		388,889				388,889
Operations Equipment Cold Storage Building					500,000	500,000
Paint Exterior of C Concourse and Baggage Claim	100,000					100,000
Parking Garage Planning and Design				500,000		500,000
Pavement Condition Index Survey			83,333			83,333
Public Ramp - Northside Expansion Phase II				2,000,000		2,000,000
Reconstruct the Commercial Air Carrier Parking Ramp	3,333,000					3,333,000
Rehab Taxiway A East End			2,222,222			2,222,222
Rehab Taxiway B North				1,500,000		1,500,000
Remodel Baggage Claim Restrooms	125,000					125,000
Remodel Ticket Counters	100,000					100,000
Remove Hangars IP 1-4			100,000			100,000
Repave Airport Service Road					1,422,222	1,422,222
Replace IP-9 Windows			125,000			125,000
Reside North Parapet Walls Above Roof					100,000	100,000
RW 7/25 & 10R/28L Improve Intersection & Enhance TW		4,666,667				4,666,667
Steam Boiler Replacement	120,000					120,000
Storm Water Drainage System Improvement					1,000,000	1,000,000
Terminal Building Expansion Construction	4,500,000	6,000,000				10,500,000
Upgrade Front of Terminal	3,000,000					3,000,000
West Airfield Ops Road	333,333					333,333
Total Airport Projects	12,291,333	11,555,556	13,919,555	5,100,000	43,022,222	85,888,666

MET TRANSIT PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Metroplex Interior Remodel	250,000					250,000
Total MET Transit Projects	250,000	-	-	-	-	250,000

AVIATION AND TRANSIT DEPARTMENT TOTAL	12,541,333	11,555,556	13,919,555	5,100,000	43,022,222	86,138,666
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Department: Aviation and Transit FY23 - FY27 CIP

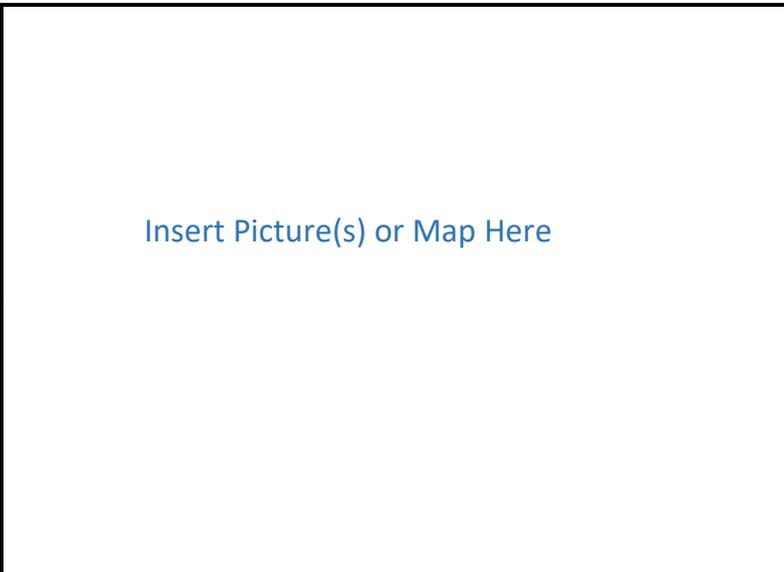
Project Category: Airport Project Title: Chip Seal & Repair Overlook Drive & Terminal Loop Drive

Project Description/Location:
 Replace and/or rejuvenates the road surface for these two busy Airport roadways.

Justification:
 Areas of both surfaces are starting to unravel and are in need of patching, and resurfacing.

CIP Status	Project Type
<input type="checkbox"/> Modify Existing	<input checked="" type="checkbox"/> Renewal/ Replacement
<input checked="" type="checkbox"/> New Project	<input type="checkbox"/> Enhancement/ New

Operating Budget Impact:
 Little or no impact



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		30,000						\$ 30,000
Land Acquisition								\$ -
Construction		220,000						\$ 220,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 250,000	\$ -	\$ 250,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees		250,000						\$ 250,000
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant								\$ -
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ 250,000	\$ -	\$ 250,000				

Department:	<u>Aviation and Transit</u>	FY23 - FY27 CIP
Project Category:	<u>Airport</u>	Project Title: <u>Airport Master Plan Update</u>
Project Description/Location:		
Airport Master Plan looks at the future growth of the Airport and what projects will need to be completed.		
Justification:		
The FAA requires that Airports update their Master Plans periodically to justify future projects. One of the final products of the Master Plan is an Ultimate Airport Layout Plan (ALP). All potential future projects are reflected on the ALP and then are eligible for federal financial assistance (grant funds) to complete. Last Airport Master Plan was completed in 2010.		
CIP Status <input type="checkbox"/> Modify Existing <input checked="" type="checkbox"/> New Project		Project Type <input type="checkbox"/> Renewal/ Replacement <input checked="" type="checkbox"/> Enhancement/ New
Operating Budget Impact:		Insert Picture(s) or Map Here
Little or no impact		
Comments:		

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering			500,000					\$ 500,000
Land Acquisition								\$ -
Construction								\$ -
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees			50,000					\$ 50,000
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant			450,000					\$ 450,000
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Department: Aviation and Transit FY23 - FY27 CIP

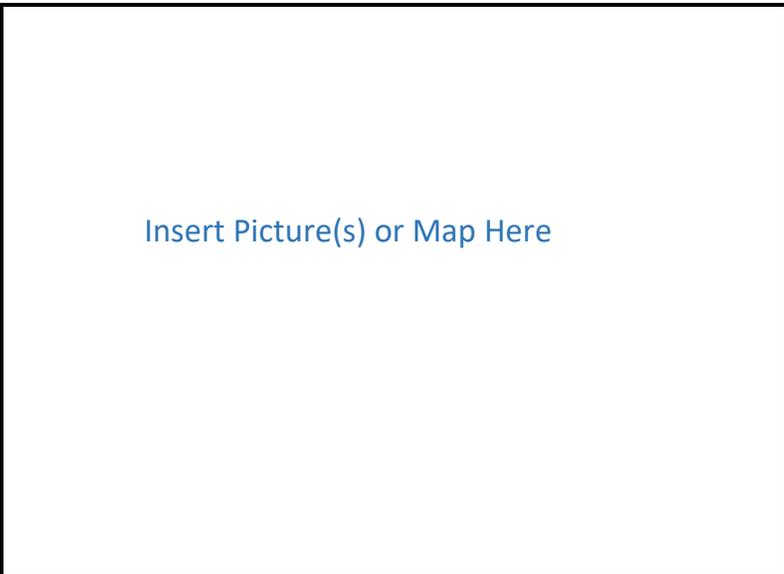
Project Category: Airport Project Title: Move East Stair Tower to Open Up Ticketing Lobby

Project Description/Location:
 Project would remove, relocate and rebuild the Terminal's east stair tower which is directly in front of the Cape Air Ticket counter.

Justification:
 The location of the existing east stair tower pinches the queue space in front of the Cape Air Ticket counter. Relocating this stair tower further east would help expand the Terminal lobby and provide better passenger check in circulation on the east end of the ticket counter area.

CIP Status	Project Type
<input type="checkbox"/> Modify Existing	<input type="checkbox"/> Renewal/ Replacement
<input checked="" type="checkbox"/> New Project	<input checked="" type="checkbox"/> Enhancement/ New

Operating Budget Impact:
 Little or no impact



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering				300,000				\$ 300,000
Land Acquisition								\$ -
Construction				2,700,000				\$ 2,700,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees				3,000,000				\$ 3,000,000
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant								\$ -
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000

Department: <u>Aviation and Transit</u>	FY23 - FY27 CIP
Project Category: <u>Airport</u>	Project Title: <u>New Airport Entrance Sign</u>
Project Description/Location: Project would replace the existing sign for the Airport entrance.	
Justification: The entrance sign replacement would provide a better opportunity to reflect the new image/logo of the Airport.	
CIP Status <input type="checkbox"/> Modify Existing <input checked="" type="checkbox"/> New Project	Project Type <input checked="" type="checkbox"/> Renewal/ Replacement <input type="checkbox"/> Enhancement/ New
Operating Budget Impact: Little or no impact	Insert Picture(s) or Map Here
Comments:	

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		10,000						\$ 10,000
Land Acquisition								\$ -
Construction		90,000						\$ 90,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 100,000	\$ -	\$ 100,000				
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees		100,000						\$ 100,000
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant								\$ -
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ 100,000	\$ -	\$ 100,000				

Department: Aviation and Transit FY23 - FY27 CIP

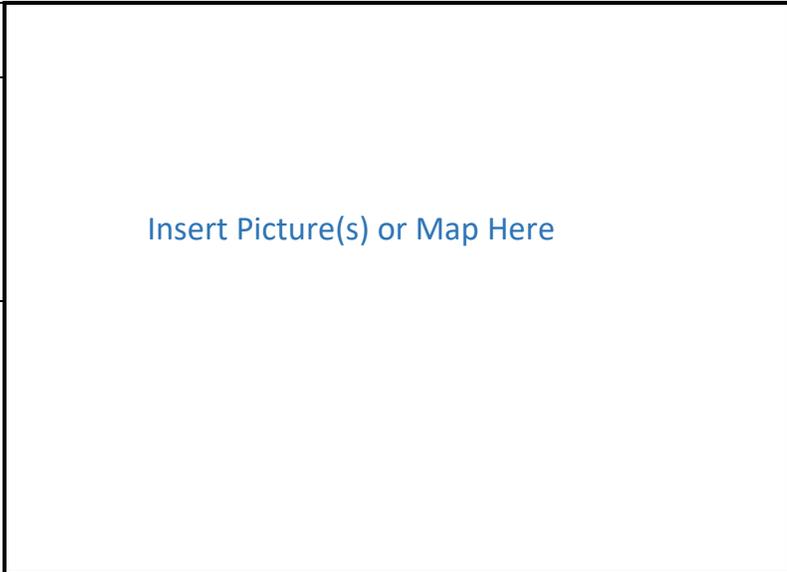
Project Category: Airport Project Title: Fencing Upgrade on Northside-Mitchell Property

Project Description/Location:
 Project would provide fencing for some of the north property of the Airport.

Justification:
 Recent purchase of land north of the Airfield is not fenced and this would allow for the construction new fencing in key areas.

CIP Status	Project Type
<input type="checkbox"/> Modify Existing	<input type="checkbox"/> Renewal/ Replacement
<input checked="" type="checkbox"/> New Project	<input checked="" type="checkbox"/> Enhancement/ New

Operating Budget Impact:
 Little or no impact



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction					100,000			\$ 100,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees					100,000			\$ 100,000
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant								\$ -
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000

Department: Aviation and Transit FY23 - FY27 CIP

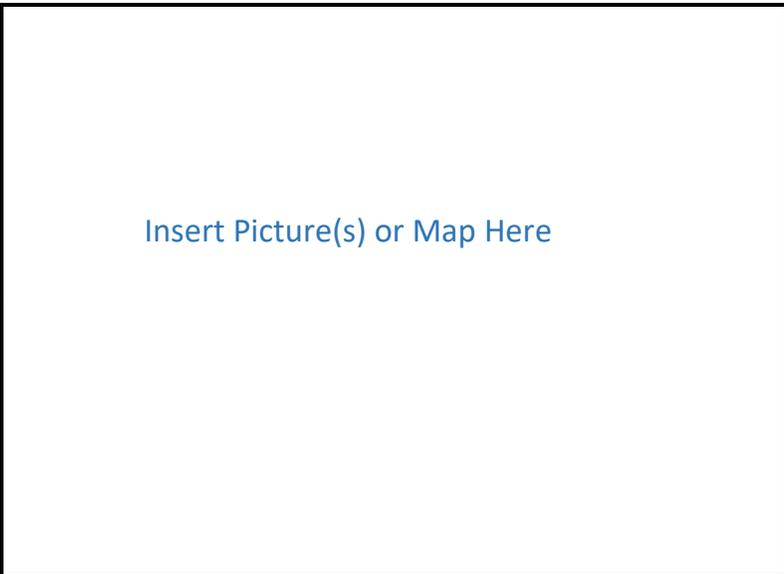
Project Category: Airport Project Title: Hearing Loop Installation ADA

Project Description/Location:
 Project provides an opportunity for the hearing impaired to see vocal announcements on their handheld device.

Justification:
 An ADA enhancement.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Little or no impact



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		8,000						\$ 8,000
Land Acquisition								\$ -
Construction								\$ -
Equipment		42,000						\$ 42,000
Other								\$ -
Total Project Cost	\$ -	\$ 50,000	\$ -	\$ 50,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees		50,000						\$ 50,000
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant								\$ -
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ 50,000	\$ -	\$ 50,000				

Department: Aviation and Transit FY23 - FY27 CIP

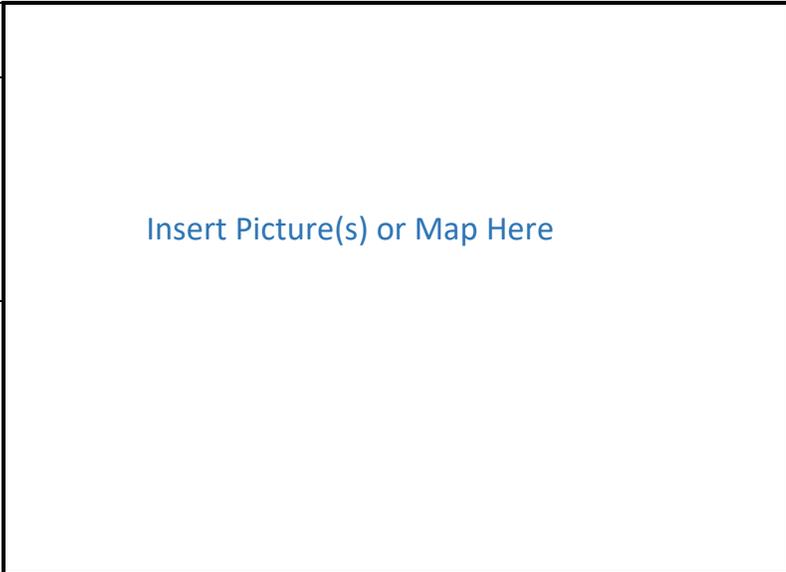
Project Category: Airport Project Title: Replace IP-9 Windows

Project Description/Location:
 Replace the existing windows in the Airport's IP-9 Office building.

Justification:
 Existing windows leak and are drafty. Tenants complain that when the wind blows, the windows whistle/howl. Also, dust builds up on the window sills in bad wind storms.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Little or no impact



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction				125,000				\$ 125,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees				125,000				\$ 125,000
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant								\$ -
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000

Department: <u>Aviation and Transit</u>	FY23 - FY27 CIP						
Project Category: <u>Airport</u>	Project Title: <u>Remodel Ticket Counters</u>						
Project Description/Location: Project would replace the laminate surfaces on the Car Rental and Airline Ticket counters.							
Justification: Project would help freshen up the public side of the Terminal to be more in sync with the decor of the new Terminal Expansion area.							
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">CIP Status</td> <td style="width:50%;">Project Type</td> </tr> <tr> <td><input type="checkbox"/> Modify Existing</td> <td><input checked="" type="checkbox"/> Renewal/ Replacement</td> </tr> <tr> <td><input checked="" type="checkbox"/> New Project</td> <td><input type="checkbox"/> Enhancement/ New</td> </tr> </table>	CIP Status	Project Type	<input type="checkbox"/> Modify Existing	<input checked="" type="checkbox"/> Renewal/ Replacement	<input checked="" type="checkbox"/> New Project	<input type="checkbox"/> Enhancement/ New	Insert Picture(s) or Map Here
CIP Status	Project Type						
<input type="checkbox"/> Modify Existing	<input checked="" type="checkbox"/> Renewal/ Replacement						
<input checked="" type="checkbox"/> New Project	<input type="checkbox"/> Enhancement/ New						
Operating Budget Impact: Little or no impact							
Comments:							

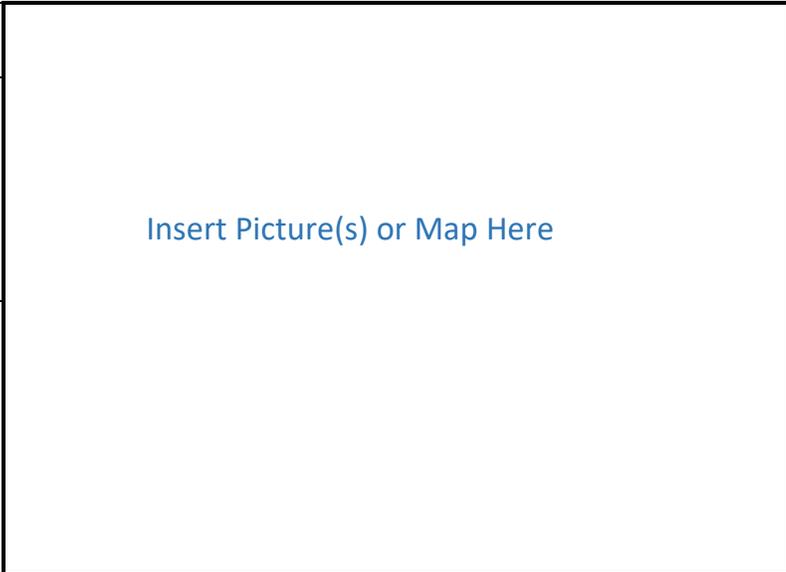
Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		10,000						\$ 10,000
Land Acquisition								\$ -
Construction		90,000						\$ 90,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 100,000	\$ -	\$ 100,000				
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees		100,000						\$ 100,000
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant								\$ -
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ 100,000	\$ -	\$ 100,000				

Project Description/Location:
 This project will extend the length of the Airport Operations Center's equipment and mechanic bay to allow the mechanics to perform maintenance on the much larger, new multi-tasking snowplows that were purchased in FY 2019. This type of Airport snow removal equipment did not exist when the Operations Center was constructed twenty-five years ago.

Justification:
 These snowplows extend beyond the doorway when parked in the service bay. This means that the doors must remain open while being serviced, which creates cold working conditions and increases the building's heating costs.

CIP Status	Project Type
<input checked="" type="checkbox"/> Modify Existing	<input type="checkbox"/> Renewal/ Replacement
<input type="checkbox"/> New Project	<input checked="" type="checkbox"/> Enhancement/ New

Operating Budget Impact:
 Heating and cooling costs may increase due to the larger building area, although heating costs may go down because the doors will remain closed when the new, larger equipment is being serviced.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	-				75,000			\$ 75,000
Land Acquisition								\$ -
Construction	-				425,000			\$ 425,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees	-				50,000			\$ 50,000
CFC User Fees								\$ -
FAA Cargo Grant	-				450,000			\$ 450,000
FAA Grant								\$ -
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
	\$ -	\$ -	\$ -	\$ -				

Department: <u>Aviation and Transit</u>	FY23 - FY27 CIP
Project Category: <u>Airport</u>	Project Title: <u>Remodel Baggage Claim Restrooms</u>
Project Description/Location: This project is to remodel the restrooms that serve the baggage claim area.	
Justification: The restrooms in the baggage claim area are showing the wear and tear of thirty years of use. Additionally, today's users demand hands free wash, dry, and exit accommodations. These improvements will enhance the restrooms to match those constructed during the new Terminal Concourse project.	
CIP Status <input checked="" type="checkbox"/> Modify Existing <input type="checkbox"/> New Project	Project Type <input checked="" type="checkbox"/> Renewal/ Replacement <input type="checkbox"/> Enhancement/ New
Operating Budget Impact: No foreseen impact to revenues or expenses.	Insert Picture(s) or Map Here
Comments:	

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	-	25,000						\$ 25,000
Land Acquisition								\$ -
Construction	-	100,000						\$ 100,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 125,000	\$ -	\$ 125,000				
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees	-	125,000						\$ 125,000
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant								\$ -
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ 125,000	\$ -	\$ 125,000				
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Department: Aviation and Transit FY23 - FY27 CIP

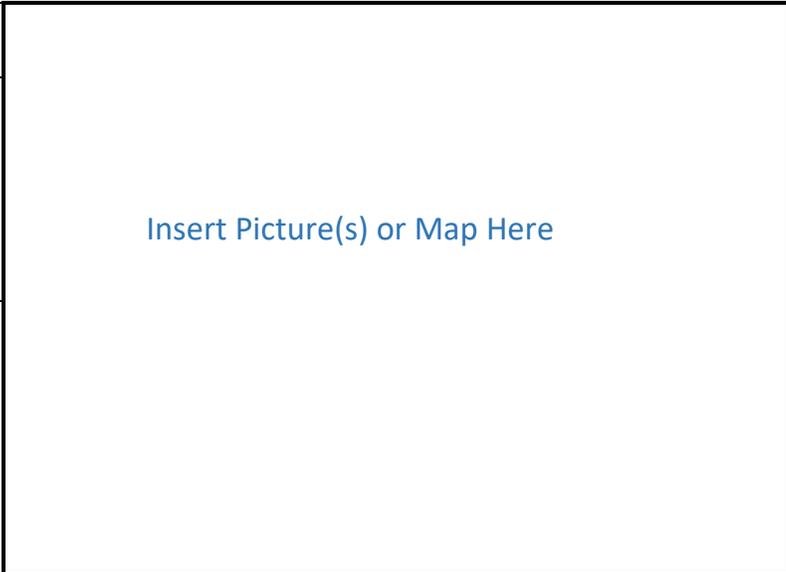
Project Category: Airport Project Title: Cargo Ramp - Slot 5 Expansion

Project Description/Location:
 This project will expand the Slot 5 Cargo Ramp area to accommodate the increased amount of cargo activity taking place at the Airport.

Justification:
 The expanded ramp area positions the Airport to continue to accommodate the double digit cargo growth taking place in Billings.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 This project could enhance revenues by allowing the freight hauling airlines to expand operations, resulting in an increase in landing fees and cargo entitlements.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering				750,000				\$ 750,000
Land Acquisition								\$ -
Construction				5,139,000				\$ 5,139,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ 5,889,000	\$ -	\$ -	\$ -	\$ 5,889,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees				589,000				\$ 589,000
CFC User Fees								\$ -
FAA Cargo Grant				5,300,000				\$ 5,300,000
FAA Grant								\$ -
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ 5,889,000	\$ -	\$ -	\$ -	\$ 5,889,000

Department: Aviation and Transit FY23 - FY27 CIP

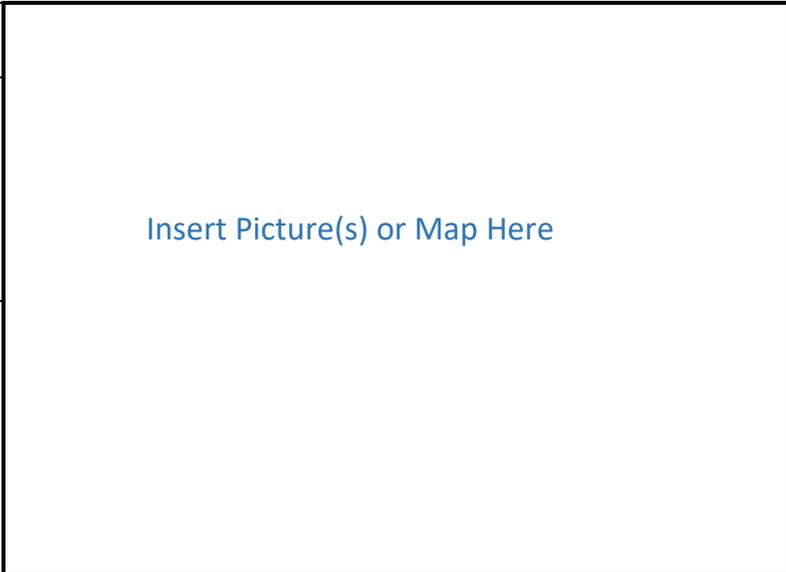
Project Category: Airport Project Title: Extend Water and Sewer Line to Business Park

Project Description/Location:
 This project is to extend/rehab the water and sewer lines for the very northeast section of the Airport Business Park.

Justification:
 The water and sewer infrastructure to this part of the Business Park was installed in the early 1960s and needs to be upgraded to provide development opportunities in this area.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 No initial impact to revenues or expenses.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering					65,000			\$ 65,000
Land Acquisition								\$ -
Construction					435,000			\$ 435,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees					500,000			\$ 500,000
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant								\$ -
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000

Department: Aviation and Transit FY23 - FY27 CIP

Project Category: Airport Project Title: Terminal Building Expansion Construction

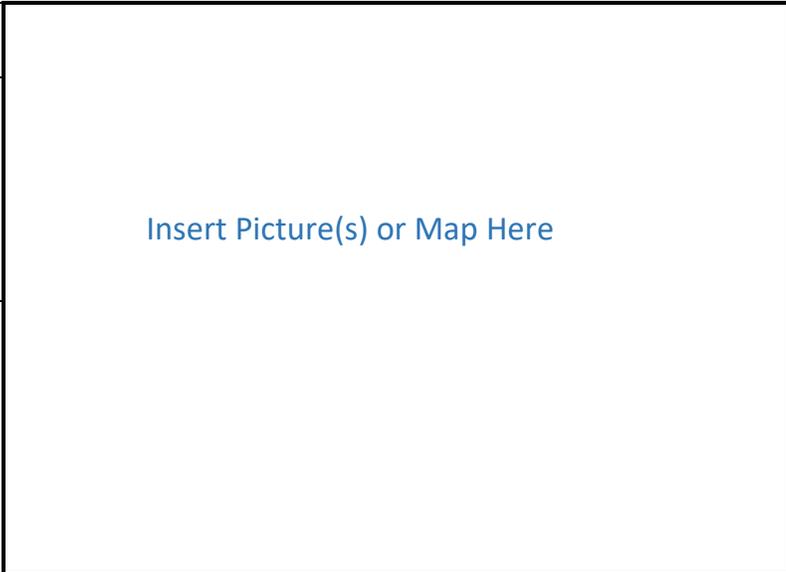
Project Description/Location:
 The Terminal Building Expansion project will expand the concourse area to accommodate more passengers and increase the number of available passenger loading bridges. The interior portion of the expansion will relocate and enlarge the screening area, concourse, hold room areas, concession areas, and restrooms. The project will also add more open spaces and windows for a more open feel.

Justification:
 The Airport needs to expand its concourse area to accommodate more airlines with parking, loading, and passenger holding space, as well as to upgrade the passenger amenities that travelers have come to expect.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Ongoing heating, cooling, and electric costs will increase due to the larger area. Costs will be mitigated by the use of energy efficient lighting and environmental control systems.

 Additional revenues will be generated from concessions and Terminal space rents.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	6,990,000	400,000	685,800					\$ 8,075,800
Land Acquisition								\$ -
Construction	45,500,000	4,100,000	5,314,200					\$ 54,914,200
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ 52,490,000	\$ 4,500,000	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 62,990,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees	12,859,178	1,595,700	2,000,000					\$ 16,454,878
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant	13,030,822	2,904,300	4,000,000					\$ 19,935,122
Passenger Facility Charge	1,600,000							\$ 1,600,000
Revenue Bonds	25,000,000							\$ 25,000,000
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ 52,490,000	\$ 4,500,000	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -	\$ 62,990,000
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Department: Aviation and Transit **FY23 - FY27 CIP**
Project Category: Airport **Project Title:** Old East Taxilane - Rehab
Project Description/Location:
 This project replaces the older asphalt sections of the taxilane that are beginning to unravel/fall apart.

Justification:
 The rehabilitation of this taxilane is needed for safety reasons.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 This project will not cause operating expenses to increase or decrease. Airport revenues charged to the airlines are adjusted annually to cover those Airport costs that exceed non-airline revenues.

Insert Picture(s) or Map Here

Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering			50,000					\$ 50,000
Land Acquisition								\$ -
Construction			338,889					\$ 338,889
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 388,889	\$ -	\$ -	\$ -	\$ -	\$ 388,889
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees			38,889					\$ 38,889
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant			350,000					\$ 350,000
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ 388,889	\$ -	\$ -	\$ -	\$ -	\$ 388,889
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Department: Aviation and Transit FY23 - FY27 CIP

Project Category: Airport Project Title: Rehab Taxiway A West End

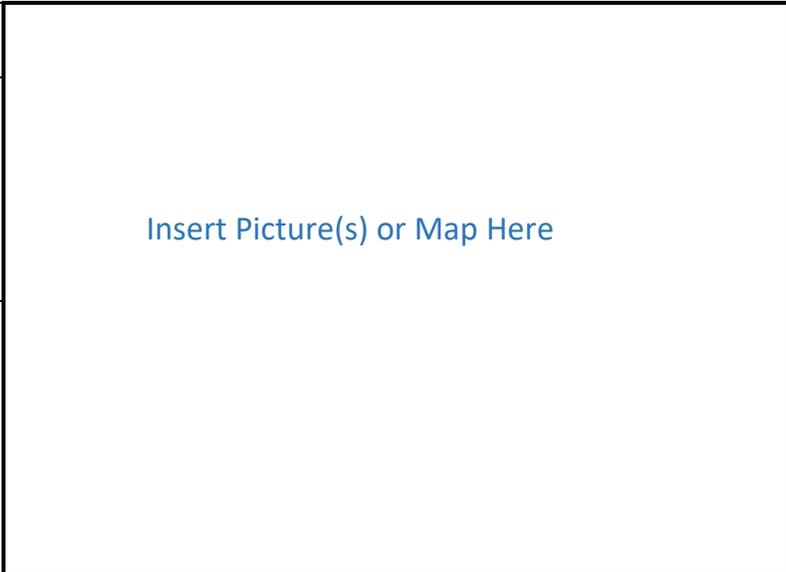
Project Description/Location:
 This project replaces the taxiway surface that was installed in 1999. This is the last section of Taxiway A that has not been replaced.

Justification:
 Taxiway A is the oldest such surface on the Airport. This project will replace the taxiway surface before there is a major pavement failure.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 This project will not cause operating expenses to increase or decrease. Airport revenues charged to the airlines are adjusted annually to cover those Airport costs that exceed non-airline revenues.

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering				300,000				\$ 300,000
Land Acquisition								\$ -
Construction				1,922,222				\$ 1,922,222
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ 2,222,222	\$ -	\$ -	\$ -	\$ 2,222,222
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees				222,222				\$ 222,222
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant				2,000,000				\$ 2,000,000
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ 2,222,222	\$ -	\$ -	\$ -	\$ 2,222,222
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Department: Aviation and Transit FY23 - FY27 CIP

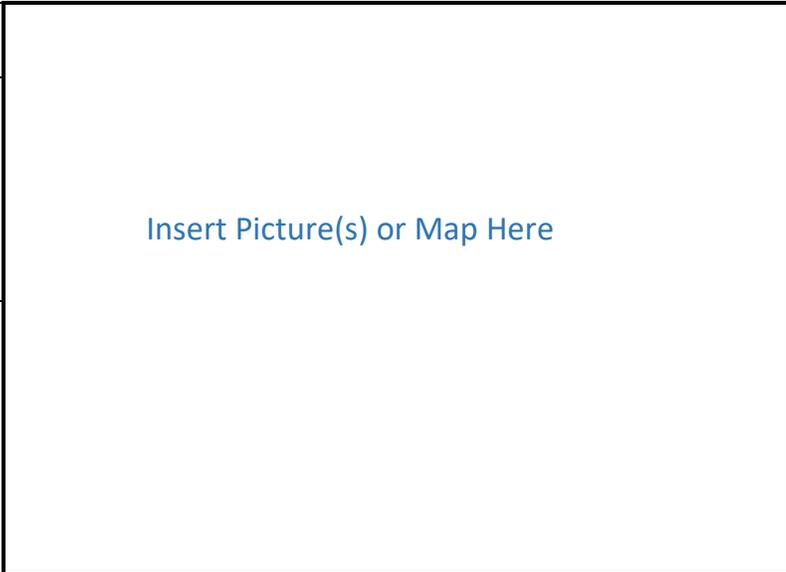
Project Category: Airport Project Title: Storm Water Drainage System Improvement

Project Description/Location:
 With the growth and development of the Airport's west end, storm water improvements will need to be made to accommodate the water flows from hard surfaces such as parking lots. This project will construct these needed improvements at the west end of the Airport (Pond E).

Justification:
 With the growth and development of the Airport's west end, storm water improvements will need to be made to accommodate the water flows from hard surfaces such as parking lots

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 This project will not cause operating expenses to increase or decrease. Airport revenues charged to the airlines are adjusted annually to cover those Airport costs that exceed non-airline revenues.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	-					150,000		\$ 150,000
Land Acquisition								\$ -
Construction	-					850,000		\$ 850,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000				
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Airport User Fees	-					100,000		\$ 100,000
CFC User Fees								\$ -
FAA Cargo Grant								\$ -
FAA Grant	-					900,000		\$ 900,000
Passenger Facility Charge								\$ -
Revenue Bonds								\$ -
Transit FTA Grant								\$ -
Transit Local Funds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000				
	\$ -	\$ -	\$ -					



Billings

ADMINISTRATION



**FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN SUMMARIES (PROPOSED)
FUNDING BY DEPARTMENT AND PROJECT CATEGORY**

CITY ADMINISTRATION

FACILITIES PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Law and Justice Center/City Hall	9,900,000	2,400,000				12,300,000
BOC Concrete Aprons	95,000					95,000
BOC Rooftop Unit Replacement			125,000	125,000		250,000
Total Facilities Projects	9,995,000	2,400,000	125,000	125,000	-	12,645,000

PARKING PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Awnings and Exterior Signage Replacement		89,924			160,076	250,000
Painting and Interior Signage Update			141,376	158,624		300,000
Parking Garage Condition Audit		60,000				60,000
Replacement of Gate Control Equipment-Empire Garage	150,000					150,000
Total Parking Projects	150,000	149,924	141,376	158,624	160,076	760,000

CITY ADMINISTRATION DIVISION TOTAL	10,145,000	2,549,924	266,376	283,624	160,076	13,405,000
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Department: City Administration FY23 - FY27 CIP

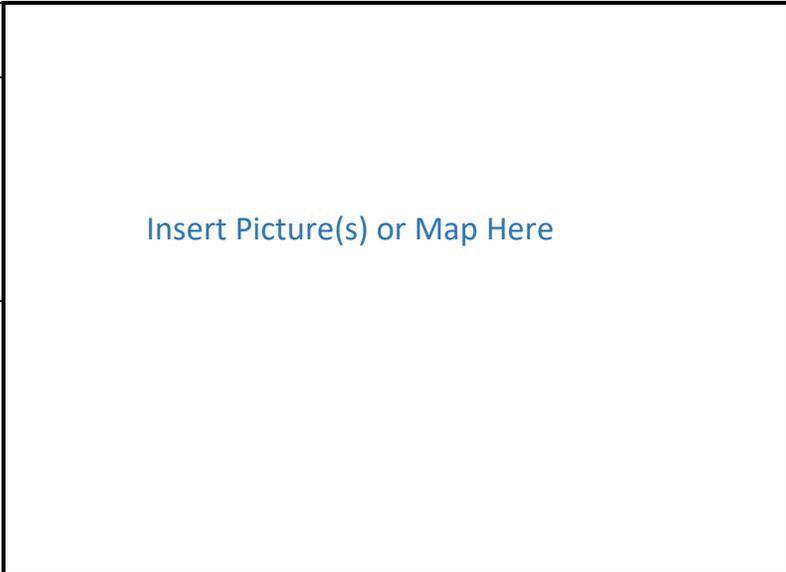
Project Category: Facilities Project Title: Law and Justice center/City Hall

Project Description/Location:
 Acquiring and remodeling facility to accommodate a new consolidated City Hall location. This new location would replace the current City Hall.

Justification:
 - The current City Hall does not meet the City's space needs for current use or future growth
 - A consolidated City Hall location will better serve the citizens of Billings

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 The project would be paid for with General Fund reserves and charges to departments based on their use of the facility.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	750,000	450,000						\$ 1,200,000
Property Acquisition	13,500,000							\$ 13,500,000
Construction	1,000,000	7,000,000	2,000,000					\$ 10,000,000
Equipment	1,750,000	1,750,000						\$ 3,500,000
Other	300,000	700,000	400,000					\$ 1,400,000
Total Project Cost	\$ 17,300,000	\$ 9,900,000	\$ 2,400,000	\$ -	\$ -	\$ -	\$ -	\$ 29,600,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Park District 1								\$ -
Cash-in-Lieu								\$ -
Amend Park Fund								\$ -
NRDP/YRRP								\$ -
SBURA								\$ -
General Fund Reserves	17,300,000	1,650,560	1,400,000					\$ 20,350,560
ARPA Funds for Public Safety		5,810,077						\$ 5,810,077
Parking		-	391,407					\$ 391,407
Information Tech		311,249	300,000					\$ 611,249
Planning		260,015	100,000					\$ 360,015
Building		453,257						\$ 453,257
Community Development		569,808						\$ 569,808
PW Engineering & Admin		694,812	208,593					\$ 903,405
Facilities		150,222						\$ 150,222
								\$ -
Total Project Funding	\$ 17,300,000	\$ 9,900,000	\$ 2,400,000	\$ -	\$ -	\$ -	\$ -	\$ 29,600,000

Department: City Administration FY23 - FY27 CIP

Project Category: Facilities Project Title: BOC Rooftop Unit Replacement

Project Description/Location:
 Replace 10 rooftop units at BOC admin building (4848 Midland Rd) and 4 rooftop units at PD1 (4810 Midland Rd).

Justification:
 Typical rooftop unit service life is 15-20 years. In FY25, the units will be 22 years old and we propose replacing the existing units with new, more efficient units.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Project will be paid for with Facilities Maintenance Funds



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Property Acquisition								\$ -
Construction				60,000	60,000			\$ 120,000
Equipment				65,000	65,000			\$ 130,000
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ 250,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Park District 1								\$ -
Cash-in-Lieu								\$ -
Amend Park Fund								\$ -
NRDP/YRRP								\$ -
SBURA								\$ -
General Fund Reserves								\$ -
Facilities Division Budget				125,000	125,000			\$ 250,000
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ 250,000

Department: City Administration FY23 - FY27 CIP

Project Category: Parking Project Title: Parking Garage Condition Audit

Project Description/Location:
 This project is for the structural review of all City owned parking facilities, Park I, II, III, to examine overall condition of building and recommend repairs if needed.

Justification:
 It is a best practice to have the parking garages appraised by an engineer every five to seven years to determine the overall condition of the facilities and what modifications or repairs are needed to maintain structural stability.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:

Insert Picture(s) or Map Here

Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		-	60,000					\$ 60,000
Land Acquisition								\$ -
Construction								\$ -
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Facilities Management Revenues								\$ -
Parking Reserves								\$ -
Parking User Fees		-	60,000					\$ 60,000
Revenue Bonds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

Department: City Administration FY23 - FY27 CIP

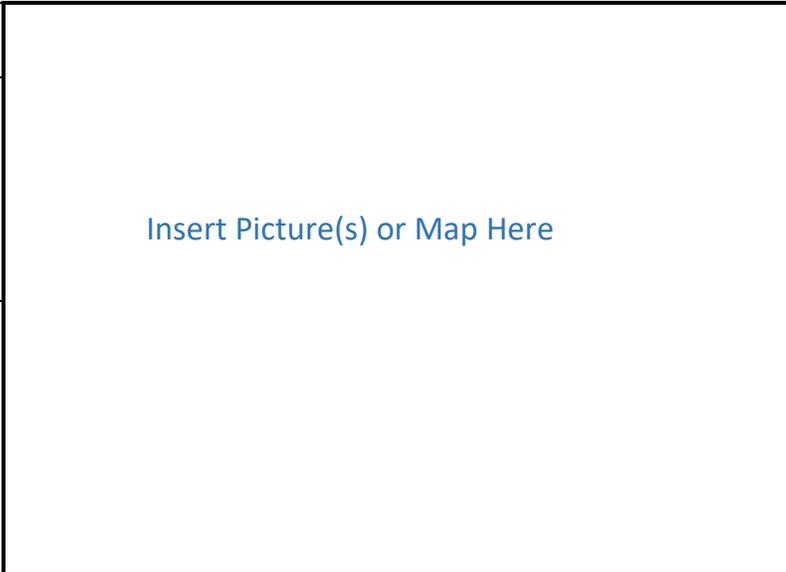
Project Category: Parking Project Title: Painting and Signage Update

Project Description/Location:
 The project would update and refresh the painting and signage for Park I, II, and III.

Justification:
 Park I, II, and III have not updated their paint, nor signage, in several years and the new paint and signs will refresh and standardize the look of the parking garages for public use.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 There will be no operating budget impact.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction								\$ -
Equipment								\$ -
Other		-	-	141,376	158,624			\$ 300,000
Total Project Cost	\$ -	\$ -	\$ -	\$ 141,376	\$ 158,624	\$ -	\$ -	\$ 300,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Facilities Management Revenues								\$ -
Parking Reserves								\$ -
Parking User Fees		-	-	141,376	158,624			\$ 300,000
Revenue Bonds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
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								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ 141,376	\$ 158,624	\$ -	\$ -	\$ 300,000

Department: City Administration **FY23 - FY27 CIP**

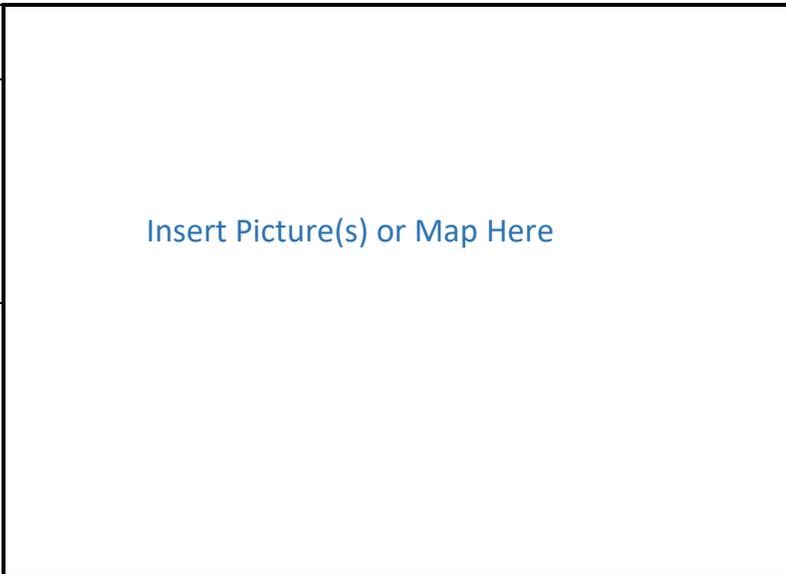
Project Category: Parking **Project Title:** Replace Awnings Park I, II, and III

Project Description/Location:
 The project would update and replace all awnings on the outside of Park I, II, and III.

Justification:
 Park I, II, and III have not updated their awnings in several years. The awnings are rusting and faded and replacing them will refresh and standardize the look of the parking garages for public use.

CIP Status	Project Type
<input checked="" type="checkbox"/> Modify Existing	<input checked="" type="checkbox"/> Renewal/ Replacement
<input type="checkbox"/> New Project	<input type="checkbox"/> Enhancement/ New

Operating Budget Impact:
 There will be no operating budget impact.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction								\$ -
Equipment								\$ -
Other			89,924	-	-	160,076		\$ 250,000
Total Project Cost	\$ -	\$ -	\$ 89,924	\$ -	\$ -	\$ 160,076	\$ -	\$ 250,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Facilities Management Revenues								\$ -
Parking Reserves								\$ -
Parking User Fees			89,924	-	-	160,076		\$ 250,000
Revenue Bonds								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ 89,924	\$ -	\$ -	\$ 160,076	\$ -	\$ 250,000

Department: City Administration FY23 - FY27 CIP

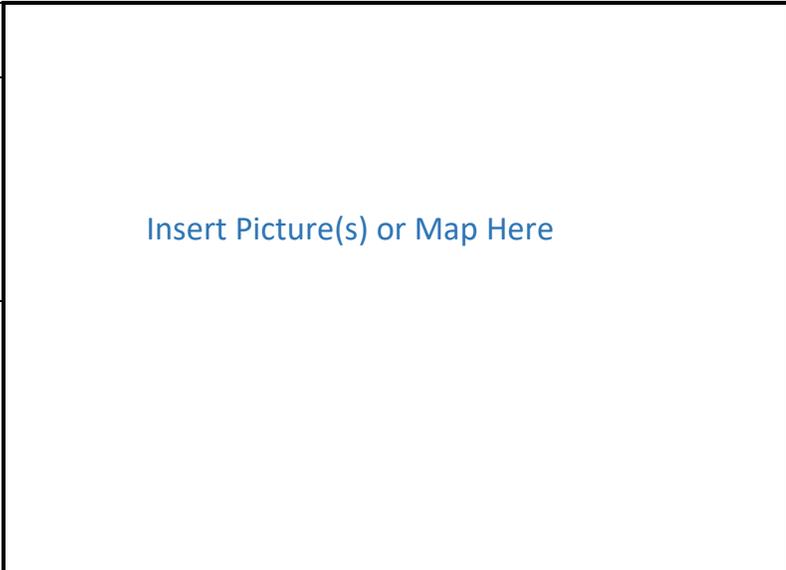
Project Category: Parking Project Title: Replacement of Gate Control Equipment-Empire Garage

Project Description/Location:
 This project is for the replacement of the parking garage gate control equipment for the Empire Garage.

Justification:
 The current parking gate control equipment in the Empire Garage has been experiencing a rise in equipment failure creating operational and financial concerns. Parking patrons have expressed frustration over the faulty equipment and have become reluctant to use the parking garage. The inbound and outbound flow of traffic has been negatively affected due to the dysfunctional equipment. To improve the flow of traffic, the gate arms have been raised causing a considerable decrease in revenue for the Parking Division. The company that has been overseeing the maintenance and operations of the garage continues to encounter difficulties working with the parking equipment vendor in finding a resolution to the problem. The parking gate control system must be replaced as soon as possible. The other three city parking garages received new gate control equipment in early fall of 2020. The Parking Division is requesting approval to install the same type of equipment in the Empire Garage. All city parking garages would be operating on the same equipment allowing for more efficient operations and improved customer service.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Increase Revenue. Lower maintenance expenses.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction								\$ -
Equipment		150,000						\$ 150,000
Other								\$ -
Total Project Cost	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Parking User Fees		150,000						\$ 150,000
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
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								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000



Billings

FIRE DEPARTMENT





FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN SUMMARIES (PROPOSED) FUNDING BY DEPARTMENT AND PROJECT CATEGORY

FIRE DEPARTMENT

FIRE PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Construction of Fire Station #8	1,500,000					1,500,000
Total Fire Projects	1,500,000	-	-	-	-	1,500,000
FIRE DEPARTMENT TOTAL	1,500,000	-	-	-	-	1,500,000

Department: Fire **FY23 - FY27 CIP**
Project Category: Fire **Project Title:** Construction of Fire Station #8

Project Description/Location:
 This project funds the site plan, design, architect fees and fire station construction of fire station #8. The 2017 Long Range Master Plan (station & staffing) was presented to City Council April 1, 2019. Data contained within this study supported this as the priority project.

 Potential funding mechanism would be successful passage of a Public Safety Mill Levy in a yet to be determined year, ARPA or CARES ACT. In FY22 the City set aside 1.5 million for future land acquisition.

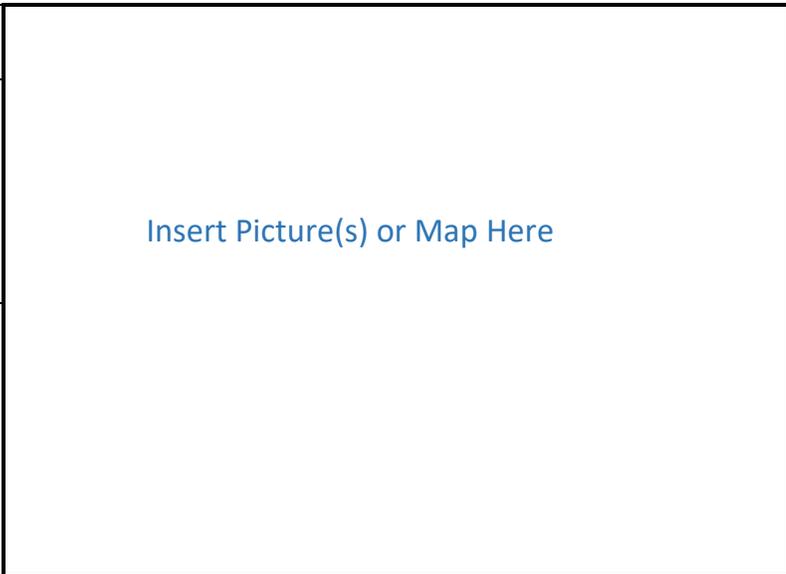
Justification:
 The now completed Long Range Master Plan (LRMP) was introduced to City Administration and City Council in February 2018. This plan provided three strategies to include the recommendations to: 1) build one fire station in the Heights; 2) build one fire station in the Heights and another at 48th & Hesper; 3) build both of these fire stations and relocate fire stations #5, #2, #4 & #6 for optimum coverage.

 The results of the data contained within this plan recognized this project as a priority due to the population served by only one fire station (FS #6) in the Billings Heights. In addition, this project was deemed a priority due to the response time and distance from the next closest fire station (FS #1).

CIP Status	Project Type
<input checked="" type="checkbox"/> Modify Existing	<input checked="" type="checkbox"/> Renewal/ Replacement
<input type="checkbox"/> New Project	<input type="checkbox"/> Enhancement/ New

Operating Budget Impact:
 Project would require subsequent funding for staffing and fire apparatus. Estimated costs for staffing may be 1 to 1.5 million for ongoing. Also, a new apparatus may cost 650,000 plus equipment cost at an estimated price of 50,000.

Comments:
 FIRE commissioned a study from Emergency Services Consulting International (ESCI) beginning in 2017 to consider national standards and other criteria in compiling a Long Range Master Plan (LRMP) to include recommended station and staffing needs for the City of Billings. This construction was supported in the LRMP as the priority.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		500,000						\$ 500,000
Land Acquisition	1,500,000							\$ 1,500,000
Construction		1,000,000						\$ 1,000,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ 1,500,000	\$ 1,500,000	\$ -	\$ 3,000,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
911 Building Reserve								\$ -
AMR Dispatching Fee								\$ -
General Obligation Bond/Loan								\$ -
Public Safety Fund		1,500,000						\$ 1,500,000
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ 1,500,000	\$ -	\$ 1,500,000				



Billings

**PARKS
AND RECREATION**



FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN SUMMARIES (PROPOSED) FUNDING BY DEPARTMENT AND PROJECT CATEGORY

PARKS AND RECREATION DEPARTMENT

PARK PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Castle Rock Park North Parking Lot & Restroom	100,000	900,000				1,000,000
Cottonwood Park Master Plan	125,000					125,000
Dehler Park Ball Field Replacement		412,000				412,000
Grandview Irrigation Automation	309,000					309,000
Gorham Irrigation Automation	309,000					309,000
Hawthorne Park Wading Pool Replacement				180,000	1,480,360	1,660,360
Highland Park Irrigation Improvements	309,000					309,000
Highland Park Playground Replacement	206,000					206,000
Parks and Recreation Comprehensive Plan Update				150,000		150,000
Pioneer and Hawthorne Parks Wading Pool Evaluation		82,400				82,400
Pioneer Wading Pool Replacement			180,000	1,480,360		1,660,360
Total Park Projects	1,358,000	1,394,400	180,000	1,810,360	1,480,360	6,223,120

RECREATION PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Multi-Generational Community Recreation Center	3,000,000	35,000,000			28,000,000	63,250,000
Rose Pool Spray Feature Upgrade	103,000					103,000
South Park Pool Renovation		103,000	2,060,000			2,163,000
Total Recreation Projects	3,103,000	35,103,000	2,060,000	-	28,000,000	65,516,000

PARKS AND RECREATION DEPT TOTAL	4,461,000	36,497,400	2,240,000	1,810,360	29,480,360	71,739,120
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Department: PRPL FY23 - FY27 CIP
 Project Category: Parks Project Title: Dehler Park Ball Field Replacement

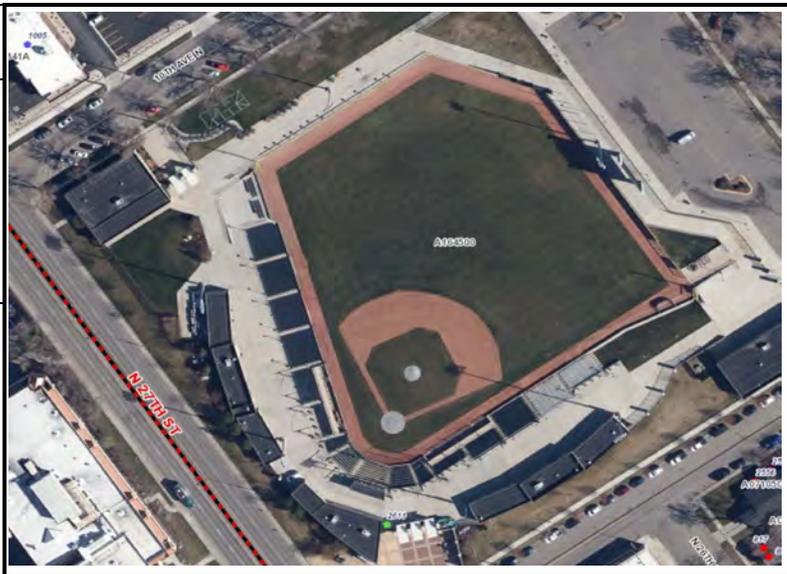
Project Description/Location:
 This project will replace the playing field at Dehler Park.

Justification:
 The field at Dehler Park has been in place since 2008. Over time, the field has deteriorated in quality and needs to be replaced to meet safety standards and Major League Baseball requirements.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Will improve maintenance operations to the field.

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction			412,000					\$ 412,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 412,000	\$ -	\$ -	\$ -	\$ -	\$ 412,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Park District 1								\$ -
Cash-in-Lieu								\$ -
Amend Park Fund								\$ -
NRDP/YRRP								\$ -
SBURA								\$ -
Dehler Park Donations Fund			412,000					\$ 412,000
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ 412,000	\$ -	\$ -	\$ -	\$ -	\$ 412,000

Department: PRPL FY23 - FY27 CIP
 Project Category: Parks Project Title: Gorham Park Irrigation Automation

Project Description/Location:
 Automate the irrigation system at Gorham Park

Justification:
 Gorham Park currently has an antiquated manual irrigation system. It requires an attendant to be on site to operate and move the irrigation heads. Out of necessity irrigation is done during working hours preventing park use. A new automated irrigation system would water at night allowing the park to be used during the day and would free up the park attendant to do other tasks.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Reduce seasonal labor.

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		40,000						\$ 40,000
Land Acquisition								\$ -
Construction		269,000						\$ 269,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 309,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 309,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Park District 1		309,000						\$ 309,000
Cash-in-Lieu								\$ -
Amend Park Fund								\$ -
NRDP/YRRP								\$ -
SBURA								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ 309,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 309,000

Department: PRPL FY23 - FY27 CIP
 Project Category: Recreation Project Title: Multi-Generational Community Recreation Center

Project Description/Location:
 This project will construct an indoor multi-generational community recreation center on public land next to Amend Park that includes courts, aquatics and ice facilities

Justification:
 There has long been inadequate indoor facilities to serve the recreational needs of the citizens of Billings. In the recently completed Parks and Recreation Comprehensive Master Plan, an indoor recreation center was identified as a high priority. By building this facility it will provide much needed indoor space for a variety of recreational opportunities for the citizens of Billings and provide a venue to accommodate the needs associated with sports tourism.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 The financial impact will be based on the design of the facility.



or

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	1,230,000	3,000,000						\$ 4,230,000
Land Acquisition								\$ -
Construction			35,000,000			28,000,000		\$ 63,000,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ 1,230,000	\$ 3,000,000	\$ 35,000,000	\$ -	\$ -	\$ 28,000,000	\$ -	\$ 67,230,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Park District 1								\$ -
Cash-in-Lieu								\$ -
Amend Park Fund								\$ -
NRDP/YRRP								\$ -
Private Contributions			5,000,000					\$ 5,000,000
Tax Increment Bonds			30,000,000					\$ 30,000,000
TIFD	1,230,000	3,000,000						\$ 4,230,000
General Obligation Bonds						28,000,000		\$ 28,000,000
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ 1,230,000	\$ 3,000,000	\$ 35,000,000	\$ -	\$ -	\$ 28,000,000	\$ -	\$ 67,230,000



Billings

PLANNING
& COMMUNITY
SERVICES



FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN SUMMARIES (PROPOSED) FUNDING BY DEPARTMENT AND PROJECT CATEGORY

PLANNING DEPARTMENT

TRANSPORTATION PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
5th Avenue Corridor	105,000					105,000
25th Street Bridge		1,250,000				1,250,000
Alkali Creek Trail Connection		400,000				400,000
Downtown BBWA Corridor Trail/On Street Facilities		300,000				300,000
Downtown-Coulson Park Trail Connection		750,000				750,000
Riverfront Park Trail		1,500,000				1,500,000
Skyline Trail	4,121,380					4,121,380
Stagecoach Trail		3,500,000				3,500,000
Trail Connector from King Ave West to TransTech Center			700,000			700,000
Total Transportation Projects	4,226,380	7,700,000	700,000	-	-	12,626,380

PLANNING DEPARTMENT TOTAL	4,226,380	7,700,000	700,000	-	-	12,626,380
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Department: Planning FY23 - FY27 CIP
 Project Category: (P) Transportation Project Title: Downtown-Coulson Park Trail Connection

Project Description/Location:
 This project extends the trail from South 25th Street to 8th Ave South to South 26th Street to Lillian Avenue, under I-90 at RR, and into Coulson Park Trail. Recent changes in ownership of property in this area and redevelopment activity and plans for development is expected to support future trail construction and access for this project.

Justification:

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Potential need for matching funds associated with grant funding.



Comments:
 This project is not programmed with currently available funds and is dependent on future funding for completion. The identified future funding sources are available but some are tied to competitive grant programs the City will actively pursue. MDT will be reconstructing this overpass which will help in facilitating the trail access as well as improve safety. Staff has met with property owners on the South side of the underpass and they are in favor of the trail. It is necessary to keep these projects in the CIP so when grants are applied for,

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering			75,000					\$ 75,000
Land Acquisition								\$ -
Construction			675,000					\$ 675,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Billings Trailnet								\$ -
Developer Match			97,500					\$ 97,500
Federal Appropriations								\$ -
MDT Safety								\$ -
Private Contributions			150,000					\$ 150,000
Recreation Trails Program								\$ -
TIFD Revenues								\$ -
Transportation Alternatives Program			502,500					\$ 502,500
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

Department: Planning **FY23 - FY27 CIP**
Project Category: (P) Transportation **Project Title:** Riverfront Park Trail

Project Description/Location:
 This project is for a trail in Riverfront Park and connection to trail in Mystic Park. A feasibility study was completed for this project and it is expected to be completed in phases along the corridor. A trail easement has been secured across property owned by Knife River, Torgerson, Roth Interprises and property owned by Western Sugar. Additional discussions are underway with other property owners, enhancing the corridor options.

Justification:
 Implementation of the Billings Bikeway and Trail Master Plan.

CIP Status
 Modify Existing
 New Project

Project Type
 Renewal/ Replacement
 Enhancement/ New

Operating Budget Impact:
 Potential need for matching funds associated with grant funding.

Comments:
 This project is not programmed with currently available funds and is dependent on future funding for completion. The identified future funding sources are available but some are tied to competitive grant programs the City will actively pursue. It is necessary to keep these projects in the CIP so when grants are applied for, or awarded, the City shows formal commitment to the project.
 Other potential funding sources include federal aid through a Build Grant. Planning and Public Works staff are researching options for applying for funding next cycle if the program continues.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering			150,000					\$ 150,000
Land Acquisition								\$ -
Construction			1,350,000					\$ 1,350,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Billings Trailnet								\$ -
Developer Match								\$ -
Federal Appropriations and/or Build Grant								\$ -
MDT Safety								\$ -
Private Contributions								\$ -
Recreation Trails Program			100,000					\$ 100,000
TIFD Revenues			750,000					\$ 750,000
Transportation Alternatives Program			650,000					\$ 650,000
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

Department: Planning FY23 - FY27 CIP
 Project Category: (P) Transportation Project Title: Skyline Trail

Project Description/Location:
 The Skyline Trail will be a beautiful multiuse pathway along the Billings "rims" that showcases the unique topography of the region, connects Swords Park and Zimmerman Park as well as many scenic attractions, and provides a much-needed safe connection to a major hiking and biking area for walkers, bikers and people using assisted mobility devices. The only missing link in the northern section of the city's developing Marathon Loop, the Skyline Trail will open up new opportunities for recreation and active transportation. This project has been awarded a BUILD Grant and currently in final design.

Justification:
 The City has worked closely with Billings TrailNet in their pursuit of seeing the Skyline trail come to fruition and look for opportunities for the City to help. Billings TrailNet has been able to build small sections of this trail through fundraising and monetary gifts.

CIP Status
 Modify Existing
 New Project

Project Type
 Renewal/ Replacement
 Enhancement/ New

Operating Budget Impact:
 Matching grant funds

Comments:
 This project is part of the awarded 2020 BUILD Grant. It is anticipated that construction will begin in FY22.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction		4,121,380						\$ 4,121,380
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 4,121,380	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,121,380

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Billings Trailnet		85,000						\$ 85,000
Developer Match								\$ -
BUILD Grant		4,036,380						\$ 4,036,380
MDT Safety								\$ -
Private Contributions								\$ -
Recreation Trails Program								\$ -
TIFD Revenues								\$ -
Transportation Alternatives Program								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ 4,121,380	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,121,380

Department: Planning FY23 - FY27 CIP
 Project Category: (P) Transportation Project Title: Stagecoach Trail

Project Description/Location:
 This project is for an 8-foot wide shared use pathway approximately 5,300 lineal feet that will run on the east side of Zimmerman Trail from Rimrock Road to Highway 3. The trail will be placed below the grade of the road along the roadside slope. This trail is an essential part of the Marathon Loop and will provide a connection from the top of the Rimrocks to the valley. This project is Billings TrailNet's top priority.

Justification:

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Potential need for matching funds associated with grant funding.



Comments:
 This project is not programmed with currently available funds and is dependent on future funding for completion. The identified future funding sources are available but some are tied to competitive grant programs the City will actively pursue. It is necessary to keep these projects in the CIP so when grants are applied for, or awarded, the City shows formal commitment to the project.
 Other potential funding sources include federal aid through a Build Grant. Planning and Public Works staff are researching options for applying for funding next cycle if the program continues.

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering			350,000					\$ 350,000
Land Acquisition								\$ -
Construction			3,150,000					\$ 3,150,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Billings Trailnet								\$ -
Developer Match								\$ -
MDT Safety								\$ -
Private Contributions			1,000,000					\$ 1,000,000
Recreation Trails Program								\$ -
TIFD Revenues								\$ -
Transportation Alternatives Program			2,500,000					\$ 2,500,000
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ -	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000

Project Category: (P) Transportation

Project Title: 5th Avenue Corridor

Project Description/Location:

This project would begin to develop the west leg of the 5th Avenue North corridor from the YMCA to the YAM. The vision is to complete the project in several phases. Phase 1 would include a public participation/property owner process to identify treatments and options for a linear trail from YMCA to the YAM via the 5th Avenue Corridor as proposed in the 5th Avenue North Corridor Feasibility Study. From the input of the public participation process, develop a design/engineering package and associated costs to complete the project. This could include physical alterations and additions for street crossings, private property easements, and construction of pedestrian walkways.

Justification:

Click here to enter text.

CIP Status

- Modify Existing
- New Project

Project Type

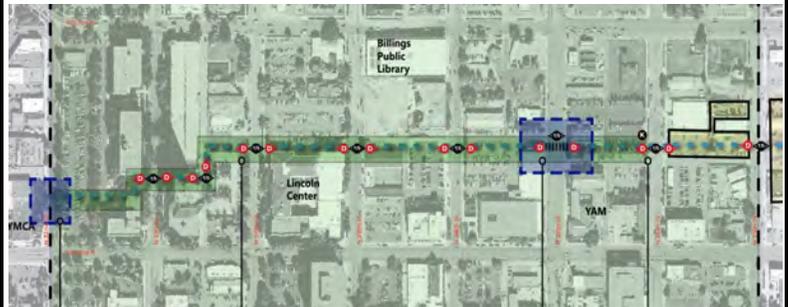
- Renewal/ Replacement
- Enhancement/ New

Operating Budget Impact:

Potential need for matching funds associated with grant and TIF funding.

Comments:

Cost estimates would get this project to a 30% design status which would allow staff to identify future funding options.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		15,000						\$ 15,000
Land Acquisition								\$ -
Construction		90,000						\$ 90,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 105,000	\$ -	\$ 105,000				
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Billings Trailnet		10,000						\$ 10,000
Developer Match								\$ -
Federal Appropriations								\$ -
MDT Safety								\$ -
Private Contributions								\$ -
Recreation Trails Program								\$ -
TIFD Revenues		95,000						\$ 95,000
Transportation Alternatives Program								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Project Funding	\$ -	\$ 105,000	\$ -	\$ 105,000				



Billings

PUBLIC
WORKS



FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN SUMMARIES (PROPOSED) FUNDING BY DEPARTMENT AND PROJECT CATEGORY

PUBLIC WORKS DEPARTMENT

SOLID WASTE PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Landfill Cell 6 Expansion			2,125,000	11,920,000		14,045,000
Landfill Compost Phase I	2,500,000					2,500,000
Landfill Compost Phase II				300,000	2,500,000	2,800,000
Landfill Master Plan			95,000			95,000
Landfill Material Recovery Facility (MRF)	4,500,000					4,500,000
Landfill Scalehouse Upgrade	300,000					300,000
Landfill Secondary Leachate Pond				285,000		285,000
Landfill West Slope Stabilization	100,000	900,000				1,000,000
Total Solid Waste Projects	7,400,000	900,000	2,220,000	12,505,000	2,500,000	25,525,000

STORM PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
Annual Culvert Project	155,000	160,000	165,000	170,000	176,000	826,000
Annual Storm Drainage Intersection Trouble Spot Project	155,000	160,000	165,000			826,000
Babcock Boulevard Storm				200,000	1,700,000	1,900,000
BBWA Unloader Structures			250,000	1,950,000		2,200,000
Birely Drain Improvements		350,000	2,740,000			3,090,000
Flood Control & Storm Drain Extensions					300,000	300,000
Grand (54th-48th St W) Storm & Snow Ditch Outfall	1,700,000					1,700,000
Storm Outfalls	300,000	300,000	500,000	500,000	500,000	2,100,000
Storm Sewer Rehabilitation Program	350,000	362,000	375,000	388,000	402,000	1,877,000
Total Storm Projects	2,660,000	1,332,000	4,195,000	3,378,000	3,254,000	14,819,000

TRANSPORTATION PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
32nd Street West - Widening/Signal improvements		800,000	2,600,000	6,050,000	2,750,000	12,200,000
36th - Central to Broadwater	300,000	2,600,000				2,900,000
6th Avenue North Multiuse Trail			500,000			500,000
Annual ADA Replacement	250,000	250,000	250,000	250,000	250,000	1,250,000
Annual Gravel Street Reconstruction	2,450,000	2,450,000	2,450,000	2,450,000	2,450,000	12,250,000
Annual Pedestrian Crossings	100,000	104,000	107,000	110,000	115,000	536,000
Annual SIDs	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	5,250,000
Annual Street Reconstruction	1,580,000	1,580,000	1,580,000	1,580,000	1,580,000	7,900,000
Annual Travel Corridor Coordination	50,000	52,000	54,000	56,000	58,000	270,000
Bike Lanes/Boulevards		240,000				240,000
Broadwater - Vermillion to Shiloh		600,000	3,000,000			3,600,000
Downtown 2-Way Conversion	600,000	7,400,000				8,000,000
Intersection Capacity Improvements	500,000	515,000	535,000	554,000	574,000	2,678,000
Misc., Curb, Gutter, and Sidewalk Program	950,000	975,000	1,000,000	1,030,000	1,050,000	5,005,000
Muldowney Road	3,700,000					3,700,000
PAVER Program	2,750,000	1,025,000	2,900,000	3,000,000	3,100,000	12,775,000
Pedestrian Crossing of Exposition Drive				4,000,000		4,000,000
Remote Restroom and Breakroom		100,000				100,000
Remote Storage Location of Sand and Slicer		850,000				850,000
Rimrock Road Widening Improvements				375,000	3,300,000	3,675,000
SBURA Unimproved Street Improvements		550,000	550,000	550,000		1,650,000
Traffic Signal Controller Upgrade	650,000	650,000				1,300,000
Wicks Lane - Main to Bitterroot		400,000	1,800,000			2,200,000
Total Transportation Projects	14,930,000	22,191,000	18,376,000	21,055,000	16,277,000	92,829,000

UTILITY PROJECTS

Project Name	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
D&C Heated Shop and Breakroom Addition			1,200,000			1,200,000
Hydrogen Sulfide Mitigation	500,000	500,000				1,000,000
Utilities Service Center Reconstruction	700,000					700,000
Wastewater Compensation Agreements	300,000	300,000	300,000	300,000	300,000	1,500,000
Wastewater FOG Receiving Station	2,070,000					2,070,000
Wastewater - Hesper Sewer (Gabel to Shiloh)	750,000					750,000
Wastewater - Inner Belt Loop Sewer				1,800,000	9,500,000	11,300,000
Wastewater - Monad Sewer	500,000	4,700,000				5,200,000
Wastewater Main Replacements	4,800,000	5,300,000	5,800,000	6,400,000	7,040,000	29,340,000
Wastewater Reclamation Facility Improvements			6,200,000		60,000,000	66,200,000
Wastewater Treatment Plant Campus Electrical	500,000	300,000	300,000	300,000	300,000	1,700,000
Water Compensation Agreements	300,000	300,000	300,000	300,000	300,000	1,500,000
Water - Fox Reservoir #1 Replacement					400,000	400,000
Water - High Service Pump Station Improvements	1,000,000					1,000,000
Water - Intake #2 Screening and PS Improvements					160,000	160,000
Water Lead Service Replacement Project	750,000	750,000				1,500,000
Water - Logan Reservoir Recoating/Exterior Painting		500,000				500,000
Water Main Replacements	3,800,000	4,300,000	4,800,000	5,400,000	5,940,000	24,240,000
Water - South 32nd St W/I-90/S Frontage Loop					275,000	275,000
Water - Staples Reservoir	6,000,000					6,000,000
Water - Storage Improvements (Zone 1)		650,000	5,800,000			6,450,000
Water - Storage Improvements (Zone 4)			700,000	6,200,000		6,900,000
Water Treatment Plant Electrical Improvements	500,000	200,000	75,000	100,000	250,000	1,125,000
Water Treatment Plant Facility Plan				300,000		300,000
Water - West End Reservoir/City Lakes	36,000,000					36,000,000
Water - Willett Reservoir and PS Improvements	200,000	1,870,000				2,070,000
Water - Zone 4 Pump Station Improvements	600,000	5,600,000				6,200,000
Water - Zone 6 Storage and Looping Improvements			110,000	890,000	8,150,000	9,150,000
Total Utility Projects	59,270,000	25,270,000	25,585,000	21,990,000	92,615,000	224,730,000

PUBLIC WORKS DEPARTMENT TOTAL	84,260,000	49,693,000	50,376,000	58,928,000	114,646,000	357,903,000
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Department: Public Works **FY23 - FY27 CIP**
Project Category: Solid Waste **Project Title:** Landfill Cell 6 Expansion

Project Description/Location:
 This project is for the construction of cell 6 at the landfill. The design is planned for FY25 and the construction will be in FY 26.

Justification:
 The landfill will be nearing capacity of cells 3, 4 and 5. The construction of cell 6 is needed to continue the ability to take in waste from the City of Billings and surrounding areas.

- | | |
|---|--|
| CIP Status | Project Type |
| <input checked="" type="checkbox"/> Modify Existing | <input checked="" type="checkbox"/> Renewal/ Replacement |
| <input type="checkbox"/> New Project | <input type="checkbox"/> Enhancement/ New |

Operating Budget Impact:
 Minimal impact.



Comments:
 This is in the Solid Waste Master Plan to build cell 6.

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering				2,125,000				\$ 2,125,000
Land Acquisition								\$ -
Construction					11,920,000			\$ 11,920,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ 2,125,000	\$ 11,920,000	\$ -	\$ -	\$ 14,045,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues				2,125,000				\$ 2,125,000
Revenue Bond/Loan					11,920,000			\$ 11,920,000
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ 2,125,000	\$ 11,920,000	\$ -	\$ -	\$ 14,045,000

\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Department: Public Works FY23 - FY27 CIP
 Project Category: Solid Waste Project Title: Landfill Compost Phase I

Project Description/Location:
 The project will construct a new compost facility at the landfill.

Justification:
 The creation of a new composting facility may allow us to recover more landfill gases and reuse some of the refuse to enhance soils both around the landfill and City parks. It will also reduce the amount of waste going into the landfill. This will lead to longer life of the landfill and expensive landfill cells will last longer. The composting of biosolids, wood, leaves and other items saves many needed but limited organic compounds from being placed into the landfill never being able to be recovered.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Solid Waste would need 3 additional FTE's, a mixer, and a trommel screen.

Comments:
 Phase I will allow the City to initially divert 25,000 tons worth of material from both Class II and Class IV fill areas. Based on current master plans and historic data, Phase I is estimated to extend the life of the landfill by 7 years.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction		1,000,000						\$ 1,000,000
Equipment		1,500,000						\$ 1,500,000
Other								\$ -
Total Project Cost	\$ -	\$ 2,500,000	\$ -	\$ 2,500,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues		2,500,000						\$ 2,500,000
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 2,500,000	\$ -	\$ 2,500,000				

Department: Public Works FY23 - FY27 CIP
 Project Category: Solid Waste Project Title: Landfill Compost Phase II

Project Description/Location:
 This project will construct the second and final phase of the landfill compost facility.

Justification:
 The creation of a new composting facility may allow us to recover more landfill gasses and reuse some of the refuse to enhance soils both around the landfill and City parks. It will also reduce the amount of waste going into the landfill. This will lead to longer life of the landfill and expensive cells will last longer. The composting of biosolids, wood, leaves and other items saves many needed but limited organic compounds from being placed into the landfill never being able to be recovered. This final phase of composting will allow Public Works to utilize all of the wastewater sludge for soil enhancement and to be able to add cardboard, newsprint and other materials, such as food waste, to be composted in the future.

CIP Status	Project Type
<input checked="" type="checkbox"/> Modify Existing	<input type="checkbox"/> Renewal/ Replacement
<input type="checkbox"/> New Project	<input checked="" type="checkbox"/> Enhancement/ New

Operating Budget Impact:
 No additional operating money will be needed for the expansion

Comments:
 Phase II will allow the city to divert 50,000 tons worth of material from both Class II and Class IV fill areas. Based on current master plans and historic data, Phase II is estimated to extend the life of the landfill by another 2 years. Both phase I and phase II would increase the life of the landfill by a combined 9 years.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering					300,000			\$ 300,000
Land Acquisition								\$ -
Construction						2,500,000		\$ 2,500,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 2,500,000	\$ -	\$ 2,800,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues					300,000	2,500,000		\$ 2,800,000
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 2,500,000	\$ -	\$ 2,800,000
	\$ -	\$ -	\$ -	\$ -				

Department: <u>Public Works</u>		FY22 - FY26 CIP							
Project Category: <u>Solid Waste</u>		Project Title: <u>Landfill Master Plan</u>							
Project Description/Location: This will fund a landfill master plan.									
Justification: Regular master plans are integral to good management of infrastructure. The landfill master plan will review the existing system, evaluate potential growth, identify issues, and recommend short term and long term plans. Projects from this master plan will be added to the capital improvement plan for construction. Montana DEQ requires an update of the master plan every 5 years.									
CIP Status <input type="checkbox"/> Modify Existing <input checked="" type="checkbox"/> New Project		Project Type <input type="checkbox"/> Renewal/ Replacement <input checked="" type="checkbox"/> Enhancement/ New		Insert Picture(s) or Map Here					
Operating Budget Impact: This will have no impact on our operating budget.									
Comments: Required by MDEQ									
Estimated Project Cost(s)									
	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost	
Planning, Design, & Engineering				95,000				\$ 95,000	
Land Acquisition								\$ -	
Construction								\$ -	
Equipment								\$ -	
Other								\$ -	
Total Project Cost	\$ -	\$ -	\$ -	\$ 95,000	\$ -	\$ -	\$ -	\$ 95,000	
Project Funding									
	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost	
Arterial Fees								\$ -	
Developer Contributions								\$ -	
Gas Tax								\$ -	
Gas Tax - BAARSA								\$ -	
Landfill Revenues				95,000				\$ 95,000	
Revenue Bond/Loan								\$ -	
SID Bond								\$ -	
Sidewalk Bond								\$ -	
Solid Waste Collection Revenues								\$ -	
Storm Drain Assessments								\$ -	
Street Maintenance Fees								\$ -	
TIFD Revenues								\$ -	
Wastewater Revenues								\$ -	
Water Revenues								\$ -	
Total Project Funding	\$ -	\$ -	\$ -	\$ 95,000	\$ -	\$ -	\$ -	\$ 95,000	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Department: Public Works **FY23 - FY27 CIP**
Project Category: Solid Waste **Project Title:** Landfill Material Recovery Facility (MRF)

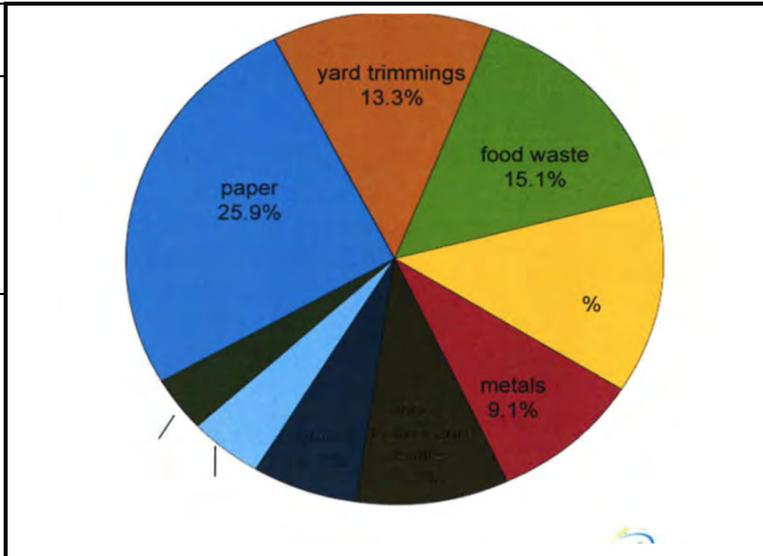
Project Description/Location:
 This is a material recovery facility project to be placed at the Billings Regional Landfill. A series of conveyors and shredders separates many of the usable products that are discarded into the landfill. The design of this project was accelerated to FY 21 and the construction will be in FY 22.

Justification:
 This is the second step in recovering materials that have very positive uses. We will be able to remove many items such as wood, plastics, steel, aluminum, etc. from the waste stream; thus, saving the landfill and helping the environment at the same time.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 There should be little impact on operating budget other than maintenance of additional equipment.

Comments:
 This will be a co-venture with outside recyclers. They will do the handling of recyclable products that we are not using for ourselves.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction		4,500,000						\$ 4,500,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 4,500,000	\$ -	\$ 4,500,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues		4,500,000						\$ 4,500,000
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 4,500,000	\$ -	\$ 4,500,000				

Department: Public Works FY23 - FY27 CIP
 Project Category: Solid Waste Project Title: Landfill Scalehouse Upgrade

Project Description/Location:
 This project will expand the inbound scales and add attendant-less scale lanes. This project is needed in FY23.

Justification:
 With changes to the residential collection program, city staff anticipates higher than usual vehicle traffic at the Billings Regional Landfill. Currently all vehicle traffic has to wait in one line to speak with the inbound scale attendant. This includes heavy haulers and smaller passenger vehicles. There are days when the line to the landfill reaches Jellison Road due to vehicle volume. An additional inbound scale and scale automation would cut down on the wait time for smaller passenger cars and decrease the turnaround time for heavy haul customers, including City collection trucks. Year to date, the landfill has averaged 330 vehicles per day.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 No operating budget impact.

Comments:
 The project will facilitate faster entrance and exit to the landfill for landfill users.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		50,000						\$ 50,000
Land Acquisition								\$ -
Construction		250,000						\$ 250,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 300,000	\$ -	\$ 300,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues		300,000						\$ 300,000
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 300,000	\$ -	\$ 300,000				

Department: Public Works FY23 - FY27 CIP
 Project Category: Solid Waste Project Title: Landfill Secondary Leachate Pond

Project Description/Location:
 This project will construct a secondary leachate pond at the landfill.

Justification:
 The landfill will outgrow the existing leachate pond soon and a second pond is needed to handle the leachate from the landfill. There is currently enough storage to handle a 50 year event, but if there is a large amount of rainfall, the system will overflow because of the extended area that the landfill will be occupying. This project is in the existing Solid Waste master plan.

- | | |
|--|--|
| CIP Status | Project Type |
| <input type="checkbox"/> Modify Existing | <input checked="" type="checkbox"/> Renewal/ Replacement |
| <input type="checkbox"/> New Project | <input type="checkbox"/> Enhancement/ New |

Operating Budget Impact:
 There will be no impact on the operating budget.



Comments:
 Subtitle D requires MSW landfills to manage and control their leachate.

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction					285,000			\$ 285,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ -	\$ 285,000	\$ -	\$ -	\$ 285,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues					285,000			\$ 285,000
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ 285,000	\$ -	\$ -	\$ 285,000
	\$ -	\$ -	\$ -	\$ -				

Department:	<u>Public Works</u>	FY23 - FY27 CIP					
Project Category:	<u>Solid Waste</u>	Project Title: <u>Landfill West Slope Stabilization</u>					
Project Description/Location:							
This project will construct needed slope stabilization above Meadowlark Trailer Park and the storm water pond. The design is slated for FY23 and the construction will be in FY24.							
Justification:							
The slope stabilization is needed to help protect the homes to the North of the landfill and to ensure that the water run-off is safe.							
CIP Status	Project Type						
<input type="checkbox"/> Modify Existing	<input checked="" type="checkbox"/> Renewal/ Replacement						
<input type="checkbox"/> New Project	<input type="checkbox"/> Enhancement/ New						
Operating Budget Impact:							
This should have no impact on the operating budget.							
Comments:							
Estimated Project Cost(s)							
Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	100,000						\$ 100,000
Land Acquisition							\$ -
Construction							\$ -
Equipment		900,000					\$ 900,000
Other							\$ -
Total Project Cost	\$ -	\$ 100,000	\$ 900,000	\$ -	\$ -	\$ -	\$ 1,000,000
Project Funding							
Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees							\$ -
Developer Contributions							\$ -
Gas Tax							\$ -
Gas Tax - BAARSA							\$ -
Landfill Revenues	100,000	900,000					\$ 1,000,000
Revenue Bond/Loan							\$ -
SID Bond							\$ -
Sidewalk Bond							\$ -
Solid Waste Collection Revenues							\$ -
Storm Drain Assessments							\$ -
Street Maintenance Fees							\$ -
TIFD Revenues							\$ -
Wastewater Revenues							\$ -
Water Revenues							\$ -
Total Project Funding	\$ -	\$ 100,000	\$ 900,000	\$ -	\$ -	\$ -	\$ 1,000,000
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Department: Public Works FY23 - FY27 CIP
 Project Category: Storm Project Title: Annual Culvert Project

Project Description/Location:
 This is an annual project to replace aging culverts.

Justification:
 Culverts have been in place for many years under streets where they cross ditches and drains. It is important to have a regular replacement program to replace the culverts before they fail.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Negligible



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		10,000	10,500	10,800	11,100	11,500		\$ 53,900
Land Acquisition								\$ -
Construction		145,000	149,500	154,200	158,900	164,500		\$ 772,100
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 155,000	\$ 160,000	\$ 165,000	\$ 170,000	\$ 176,000	\$ -	\$ 826,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments		155,000	160,000	165,000	170,000	176,000		\$ 826,000
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 155,000	\$ 160,000	\$ 165,000	\$ 170,000	\$ 176,000	\$ -	\$ 826,000

Department: Public Works FY23 - FY27 CIP

Project Category: Storm Project Title: Annual Storm Drainage Intersection Trouble Spot Project

Project Description/Location:
 This is an annual project for intersections with drainage problems as determined by staff and public comment.

Justification:
 There are several areas in the city that experience localized flooding issues during some storm events. This project is intended to fix the small, localized problems using valley gutters, additional inlets, small areas of pipe extensions, outfalls for detention areas, and other methods. Without this project, localized storm drainage issues will not be addressed.

- | | |
|---|--|
| CIP Status | Project Type |
| <input checked="" type="checkbox"/> Modify Existing | <input checked="" type="checkbox"/> Renewal/ Replacement |
| <input type="checkbox"/> New Project | <input type="checkbox"/> Enhancement/ New |

Operating Budget Impact:
 Improvements to storm problem areas will reduce the resources needed to address these issues on an ongoing basis.



Comments:
 Design and construction management will be done in-house.

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		10,000	10,500	10,800	11,100	11,500		\$ 53,900
Land Acquisition								\$ -
Construction		145,000	149,500	154,200	158,900	164,500		\$ 772,100
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 155,000	\$ 160,000	\$ 165,000	\$ 170,000	\$ 176,000	\$ -	\$ 826,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments		155,000	160,000	165,000	170,000	176,000		\$ 826,000
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 155,000	\$ 160,000	\$ 165,000	\$ 170,000	\$ 176,000	\$ -	\$ 826,000

Department: Public Works FY23 - FY27 CIP
 Project Category: Storm Project Title: Annual Storm Sewer Rehabilitation Program

Project Description/Location:
 The storm drain system is being evaluated for condition and areas of concern will be repaired or replaced under this program.

Justification:
 The storm drain system is aging and in need of additional work beyond regular maintenance in some areas. The entire system is being tv'd and areas of concern will be repaired or replaced. Without this program, the efficiency of the storm drainage system will be reduced due to areas of obstructions within the system.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Reduced O&M time due to fixing issues.

Comments:
 The engineering and construction management will be done in house if staff time permits.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		15,500	16,100	16,600	17,100	17,700		\$ 83,000
Land Acquisition								\$ -
Construction		334,500	345,900	358,400	370,900	384,300		\$ 1,794,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 350,000	\$ 362,000	\$ 375,000	\$ 388,000	\$ 402,000	\$ -	\$ 1,877,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments		350,000	362,000	375,000	388,000	402,000		\$ 1,877,000
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 350,000	\$ 362,000	\$ 375,000	\$ 388,000	\$ 402,000	\$ -	\$ 1,877,000

Department: Public Works FY23 - FY27 CIP
 Project Category: Storm Project Title: Babcock Boulevard Storm

Project Description/Location:
 This project is for regional improvements to the storm drain system as identified in the stormwater master plan.

Justification:
 The storm drain system throughout Billings is in need of projects to accommodate the storms that are experienced. This project will install large trunk mains, regional detention areas, improvements to river outfalls, and other necessary improvements. Staff has developed a priority plan for these projects but if development occurs differently than anticipated or if we experience issues at locations that are currently unknown to have problems due to failure or another reason, the order of projects may change. The project anticipated to be the highest priority in FY27 is extension of storm drain mains in and around Babcock Boulevard.

- | | |
|---|--|
| CIP Status | Project Type |
| <input checked="" type="checkbox"/> Modify Existing | <input type="checkbox"/> Renewal/ Replacement |
| <input type="checkbox"/> New Project | <input checked="" type="checkbox"/> Enhancement/ New |

Operating Budget Impact:
 Additional storm drainage facilities will require regular O&M.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering					200,000			\$ 200,000
Land Acquisition								\$ -
Construction						1,700,000		\$ 1,700,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 1,700,000	\$ -	\$ 1,900,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments					200,000	1,700,000		\$ 1,900,000
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 1,700,000	\$ -	\$ 1,900,000

Department: Public Works FY23 - FY27 CIP

Project Category: Storm Project Title: BBWA Unloader Structures

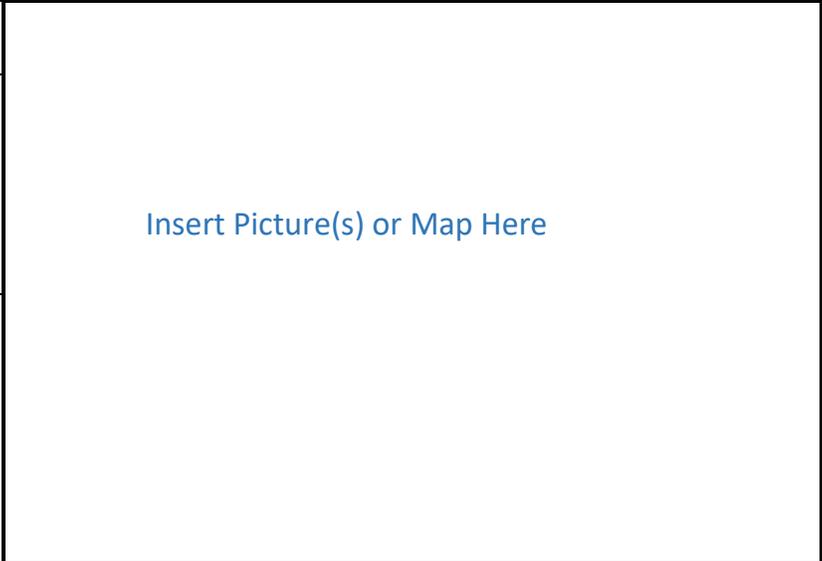
Project Description/Location:
 This project is for improvements to the storm drain system as identified in the stormwater master plan.

Justification:
 The storm drain system throughout Billings is in need of projects to accommodate the storms that are experienced. This project will construct unloader structures outfalls, and other necessary improvements. Staff has developed a priority plan for these projects but if development occurs differently than anticipated or if we experience issues at locations that are currently unknown to have problems due to failure or another reason, the order of projects may change. The project anticipated to be the highest priority in FY26 is construction of BBWA unloader structures.

CIP Status
 Modify Existing
 New Project

Project Type
 Renewal/ Replacement
 Enhancement/ New

Operating Budget Impact:
 Additional storm drainage facilities will require regular O&M.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering				250,000				\$ 250,000
Land Acquisition								\$ -
Construction					1,950,000			\$ 1,950,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ 250,000	\$ 1,950,000	\$ -	\$ -	\$ 2,200,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments				250,000	1,950,000			\$ 2,200,000
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ 250,000	\$ 1,950,000	\$ -	\$ -	\$ 2,200,000

Department: Public Works FY23 - FY27 CIP

Project Category: Storm Project Title: Birely Drain Improvements

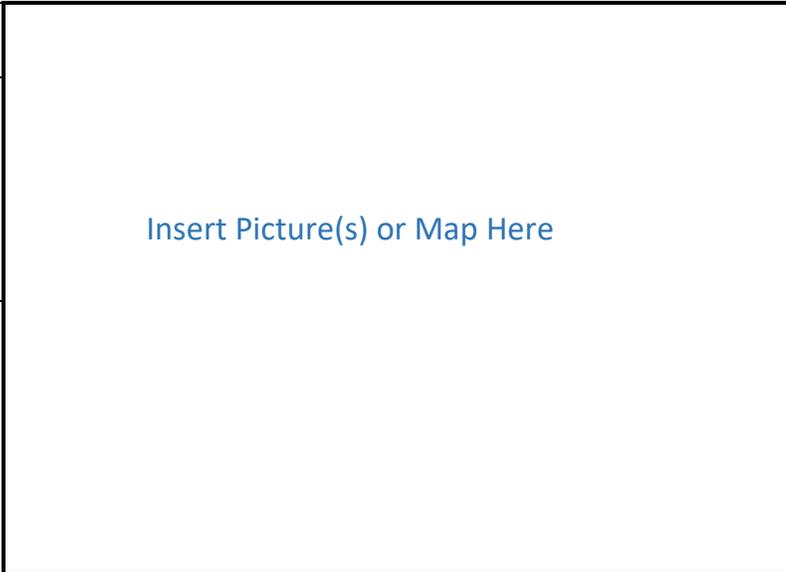
Project Description/Location:
 This project is for regional improvements to the storm drain system as identified in the stormwater master plan.

Justification:
 The storm drain system throughout Billings is in need of projects to accommodate the storms that are experienced. This project will install large trunk mains, regional detention areas, improvements to river outfalls, and other necessary improvements. Staff has developed a priority plan for these projects but if development occurs differently than anticipated or if we experience issues at locations that are currently unknown to have problems due to failure or another reason, the order of projects may change. The project anticipated to be the highest priority in FY25 is Birely Drain improvements.

CIP Status
 Modify Existing
 New Project

Project Type
 Renewal/ Replacement
 Enhancement/ New

Operating Budget Impact:
 Additional storm drainage facilities will require regular O&M.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering			350,000					\$ 350,000
Land Acquisition								\$ -
Construction				2,740,000				\$ 2,740,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 350,000	\$ 2,740,000	\$ -	\$ -	\$ -	\$ 3,090,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments			350,000	2,740,000				\$ 3,090,000
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ 350,000	\$ 2,740,000	\$ -	\$ -	\$ -	\$ 3,090,000

Department: Public Works **FY23 - FY27 CIP**
Project Category: Storm **Project Title:** Flood Control & Storm Drain Extensions
Project Description/Location:
 This project is for regional improvements to the storm drain system as identified in the stormwater master plan.

Justification:
 The storm drain system throughout Billings is in need of projects to accommodate the storms that are experienced. This project will install large trunk mains, regional detention areas, improvements to river outfalls, and other necessary improvements. Staff has developed a priority plan for these projects but if development occurs differently than anticipated or if we experience issues at locations that are currently unknown to have problems due to failure or another reason, the order of projects may change. The project anticipated to be the highest priority in FY28 is flood control improvements and storm drain extensions in areas causing ditches to flood. The design of the project will begin in FY27.

CIP Status	Project Type
<input type="checkbox"/> Modify Existing	<input type="checkbox"/> Renewal/ Replacement
<input checked="" type="checkbox"/> New Project	<input checked="" type="checkbox"/> Enhancement/ New

Operating Budget Impact:
 Additional storm drainage facilities will require regular O&M.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering						300,000		\$ 300,000
Land Acquisition								\$ -
Construction								\$ -
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments						300,000		\$ 300,000
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000

Department: Public Works FY23 - FY27 CIP

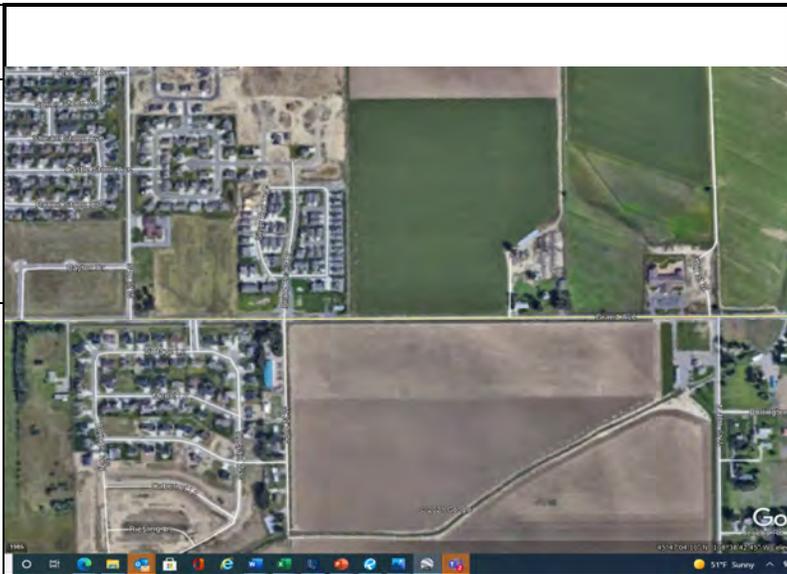
Project Category: Storm Project Title: Grand (54th-48th St W) Storm & Snow Ditch Outfall

Project Description/Location:
 This project is for regional improvements to the storm drain system as identified in the stormwater master plan.

Justification:
 The storm drain system throughout Billings is in need of projects to accommodate the storms that are experienced. This project will install large trunk mains, regional detention areas, improvements to river outfalls, and other necessary improvements. Staff has developed a priority plan for these projects but if development occurs differently than anticipated or if we experience issues at locations that are currently unknown to have problems due to failure or another reason, the order of projects may change. The project anticipated to be the highest priority in FY23 is extension of storm drain mains in Grand Avenue from 54th Street West to 48th Street West with an outfall to the Snow Ditch.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Additional storm drainage facilities will require regular O&M.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		170,000						\$ 170,000
Land Acquisition								\$ -
Construction		1,530,000						\$ 1,530,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 1,700,000	\$ -	\$ 1,700,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments		1,700,000						\$ 1,700,000
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 1,700,000	\$ -	\$ 1,700,000				

Department: Public Works FY23 - FY27 CIP

Project Category: Storm Project Title: Storm Outfalls

Project Description/Location:
 This project is for upgrades to the City's storm outfalls.

Justification:
 Upgrades to the City's numerous outfalls that discharge directly to the Yellowstone River are needed to meet current and future stormwater quality regulations and quantity issues. The project will specifically address the capture of floatable debris and sediment which may require the need for detention ponds and mechanical infrastructure. Easements and ownership of some of the outfalls will also be established as necessary.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Additional storm drainage facilities will require regular O&M; however, the amount is undetermined at this time.

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		30,000	30,000	50,000	50,000	50,000		\$ 210,000
Land Acquisition								\$ -
Construction		270,000	270,000	450,000	450,000	450,000		\$ 1,890,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 300,000	\$ 300,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	\$ 2,100,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments		300,000	300,000	500,000	500,000	500,000		\$ 2,100,000
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 300,000	\$ 300,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	\$ 2,100,000

Department: Public Works **FY23 - FY27 CIP**
Project Category: (PW) Transportation **Project Title:** 32nd St West Widening/Signal Improvements

Project Description/Location:
 This project will construct signal improvements and the widening of 32nd Street West from King Avenue to Rimrock Road.

Justification:
 32nd Street West from King Avenue West to Rimrock Road has high traffic counts and experiences congestion during peak times. The entire corridor will be difficult to widen given right of way constraints. The cost to widen the entire corridor is estimated at approximately \$30M but there can be localized improvements made to the corridor that will provide benefit. The goal of this project is to start to increase capacity of the corridor.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Additional pavement will require negligible increases in O&M.

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering			800,000					\$ 800,000
Land Acquisition								\$ -
Construction				2,600,000	6,050,000	2,750,000	14,900,000	\$ 26,300,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 800,000	\$ 2,600,000	\$ 6,050,000	\$ 2,750,000	\$ 14,900,000	\$ 27,100,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees			800,000	2,600,000	4,970,000	1,580,000	14,900,000	\$ 24,850,000
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA					1,080,000	1,170,000		\$ 2,250,000
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ 800,000	\$ 2,600,000	\$ 6,050,000	\$ 2,750,000	\$ 14,900,000	\$ 27,100,000

Department: Public Works FY23 - FY27 CIP
 Project Category: (PW) Transportation Project Title: 36th - Central to Broadwater

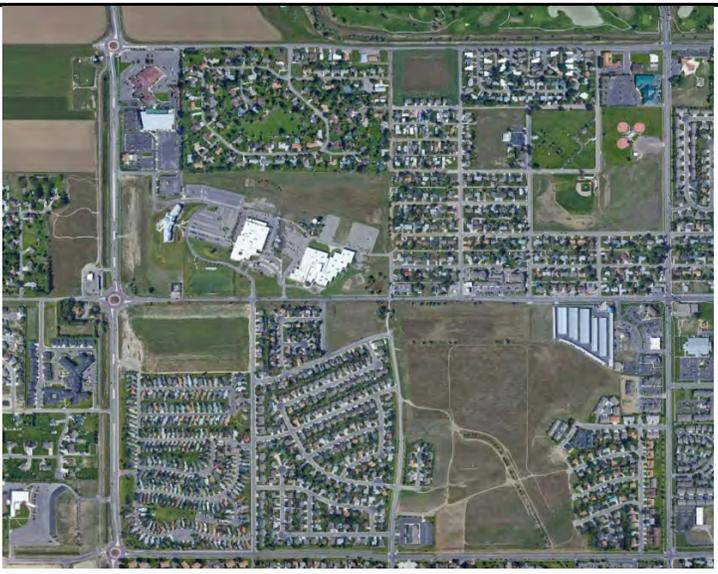
Project Description/Location:
 This project funds the construction of 36th Street West from Central Avenue to Broadwater Avenue. Design is slated for FY23 and the construction will be in FY24.

Justification:
 36th Street West has never been constructed between Central and Broadwater. In 2018, 36th Street West was constructed south of Central and resulted in a connection from King Ave East through Central. This project would extend that connection north to Broadwater. This connection should result in decreased traffic on 32nd Street West.

CIP Status **Project Type**
 New Proid Enhancement/ New
 Renewal/ Replacement

Operating Budget Impact:
 Some additional O&M to maintain the additional length of street.

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		300,000						\$ 300,000
Land Acquisition								\$ -
Construction			2,600,000					\$ 2,600,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 300,000	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	\$ 2,900,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees		300,000	1,400,000					\$ 1,700,000
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA			1,200,000					\$ 1,200,000
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 300,000	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	\$ 2,900,000

Department: Public Works FY23 - FY27 CIP
 Project Category: (PW) Transportation Project Title: 6th Avenue North Multiuse Trail

Project Description/Location:
 This project will add a trail on 6th Ave North from Exposition Drive to N 13th.

Justification:
 There are currently sidewalks on both sides of 6th Ave North but there is not a multiuse path. There is a path from the Heights that ends at the intersection and it is desired to continue the path to N 13th where bikes and other users could use the signal to go over the 2nd and 3rd where there are bike lanes. This will make an important connection with the trail system in the heights and along the rims.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Some additional O&M due to the extension of the trail.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering				50,000				\$ 50,000
Land Acquisition								\$ -
Construction				450,000				\$ 450,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees				250,000				\$ 250,000
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues				250,000				\$ 250,000
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

Department: Public Works FY23 - FY27 CIP
 Project Category: (PW) Transportation Project Title: Annual ADA Replacement

Project Description/Location:
 This project is for the replacement of handicapped ramps in accordance with the signed agreement between the City of Billings and the Department of Justice (DOJ). Locations are typically throughout the city.

Justification:
 The City of Billings entered into an agreement with the DOJ to replace intersection corners to meet ADA requirements. Public Works staff prioritizes the location of the ramps for replacement each year based on observed need, citizen requests, projects, and other criteria.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 None.

Comments:
 Project is required due to agreement with DOJ.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		20,000	20,000	20,000	20,000	20,000		\$ 100,000
Land Acquisition								\$ -
Construction		230,000	230,000	230,000	230,000	230,000		\$ 1,150,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 250,000	\$ -	\$ 1,250,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax		250,000	250,000	250,000	250,000	250,000		\$ 1,250,000
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 250,000	\$ -	\$ 1,250,000				

Department:	<u>Public Works</u>	FY23 - FY27 CIP
Project Category:	<u>(PW) Transportation</u>	Project Title: <u>Annual Gravel Street Reconstruction</u>
Project Description/Location:		
<p>In an effort to reduce the number of gravel streets within the city, Public Works has developed a program to work with neighborhoods to develop SIDs to construct or re-construct streets. The gas tax portion of this project will provide funding for corner lot subsidies and for any street component that is the City's financial responsibility that may be included in an SID for a given year.</p>		
Justification:		
<p>The city has many streets that are gravel. The goal of the program is to bring all streets up to maintainable, City standards. Streets are being prioritized based on requests from the property owners, maintenance level for our crews, and proximity of storm drainage.</p>		
CIP Status <input checked="" type="checkbox"/> Modify Existing <input type="checkbox"/> New Project		Project Type <input type="checkbox"/> Renewal/ Replacement <input checked="" type="checkbox"/> Enhancement/ New
Operating Budget Impact:		Insert Picture(s) or Map Here
<p>Gravel streets use significant resources. This project will reduce the resources required as streets are completed.</p>		
Comments:		
<p>Engineering is typically done with in house staff.</p>		

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		300,000	300,000	300,000	300,000	300,000		\$ 1,500,000
Land Acquisition								\$ -
Construction		2,150,000	2,150,000	2,150,000	2,150,000	2,150,000		\$ 10,750,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 2,450,000	\$ -	\$ 12,250,000				
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax		250,000	250,000	250,000	250,000	250,000		\$ 1,250,000
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond		1,400,000	1,400,000	1,400,000	1,400,000	1,400,000		\$ 7,000,000
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees		300,000	300,000	300,000	300,000	300,000		\$ 1,500,000
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues		500,000	500,000	500,000	500,000	500,000		\$ 2,500,000
Total Project Funding	\$ -	\$ 2,450,000	\$ -	\$ 12,250,000				

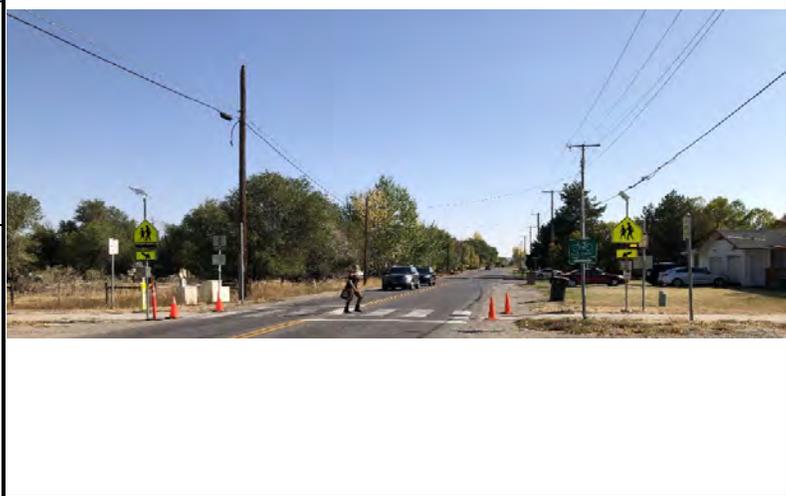
Department: Public Works **FY23 - FY27 CIP**
Project Category: (PW) Transportation **Project Title:** Annual Pedestrian Crossings

Project Description/Location:
 This is an annual project for enhanced pedestrian crossings throughout the City. Specific locations will be determined based on a priority study.

Justification:
 Enhanced pedestrian crossings create a safer options for pedestrians crossing streets than simple crosswalks. Typically, enhanced crossings are located on school routes.

CIP Status **Project Type**
 New Proid Enhancement/ New
 Renewal/ Replacement

Operating Budget Impact:
 Negligible impact for O&M especially when solar power is used.



Comments:
 .

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		5,000	5,000	5,000	6,000	6,000		\$ 27,000
Land Acquisition								\$ -
Construction		95,000	99,000	102,000	104,000	109,000		\$ 509,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 100,000	\$ 104,000	\$ 107,000	\$ 110,000	\$ 115,000	\$ -	\$ 536,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax		100,000	104,000	107,000	110,000	115,000		\$ 536,000
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 100,000	\$ 104,000	\$ 107,000	\$ 110,000	\$ 115,000	\$ -	\$ 536,000

Department:	<u>Public Works</u>	FY23 - FY27 CIP
Project Category:	<u>(PW) Transportation</u>	Project Title: <u>Annual SIDs</u>
Project Description/Location:		
Annual amount for any SIDs that neighborhoods bring forward. The gas tax portion of this project will provide funding for corner lot subsidies and for any street component that is the City's financial responsibility that may be included in an SID for a given year.		
Justification:		
The use of SIDs is an important and necessary method of constructing improvements in existing developed neighborhoods and business districts, as well as in new residential and commercial subdivisions. Bonds are sold to finance the improvements and charged back to the property owners that benefit from the improvements over a period of time.		
CIP Status <input checked="" type="checkbox"/> Modify Existing <input type="checkbox"/> New Project		Project Type <input type="checkbox"/> Renewal/ Replacement <input checked="" type="checkbox"/> Enhancement/ New
Operating Budget Impact:		Insert Picture(s) or Map Here
Comments:		
Engineering is typically done with in house staff.		

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		100,000	100,000	100,000	100,000	100,000		\$ 500,000
Land Acquisition								\$ -
Construction		950,000	950,000	950,000	950,000	950,000		\$ 4,750,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 1,050,000	\$ -	\$ 5,250,000				
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax		50,000	50,000	50,000	50,000	50,000		\$ 250,000
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000		\$ 5,000,000
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 1,050,000	\$ -	\$ 5,250,000				

Department: Public Works **FY23 - FY27 CIP**
Project Category: (PW) Transportation **Project Title:** Annual Street Reconstruction

Project Description/Location:
 In an effort to reduce the number of non-maintainable streets within the City, Public Works has developed a program to work with neighborhoods to develop SIDs to construct or re-construct streets. The gas tax portion of this project will provide funding for corner lot subsidies and for any street component that is the City's financial responsibility that may be included in an SID for a given year.

Justification:
 The city has many streets that have never been constructed to a maintainable standard. The goal of the program is to bring all streets up to maintainable, City standards. Streets are being prioritized based on requests from the property owners, maintenance level for our crews, and proximity of storm drainage.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Non-maintainable streets use significant resources. This project will reduce the resources required as streets are completed.

Comments:
 Engineering is typically done with in house staff.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		250,000	250,000	250,000	250,000	250,000		\$ 1,250,000
Land Acquisition								\$ -
Construction		1,330,000	1,330,000	1,330,000	1,330,000	1,330,000		\$ 6,650,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 1,580,000	\$ -	\$ 7,900,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax		300,000						\$ 300,000
Gas Tax - BAARSA			300,000	300,000	300,000	300,000		\$ 1,200,000
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond		780,000	780,000	780,000	780,000	780,000		\$ 3,900,000
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues		500,000	500,000	500,000	500,000	500,000		\$ 2,500,000
Total Project Funding	\$ -	\$ 1,580,000	\$ -	\$ 7,900,000				

Department: Public Works FY23 - FY27 CIP
 Project Category: (PW) Transportation Project Title: Annual Travel Corridor Coordination

Project Description/Location:
 This is for improvements to corridors within the city that only require minor infrastructure modifications.

Justification:
 There are opportunities within the existing traffic roadway network to improve efficiencies. This project is intended to identify and implement these improvements with small capital investment. Examples include retiming signal corridors, installing left turn arrows, and restriping lanes.

CIP Status **Project Type**
 Modification Renewal/ Replacement
 New Proid Enhancement/ New

Operating Budget Impact:
 None.



Comments:
 Engineering will be done internally within Public Works.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction		50,000	52,000	54,000	56,000	58,000		\$ 270,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 50,000	\$ 52,000	\$ 54,000	\$ 56,000	\$ 58,000	\$ -	\$ 270,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees		50,000	52,000	54,000	56,000	58,000		\$ 270,000
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 50,000	\$ 52,000	\$ 54,000	\$ 56,000	\$ 58,000	\$ -	\$ 270,000

Department: Public Works FY23 - FY27 CIP
 Project Category: (PW) Transportation Project Title: Bike Boulevard

Project Description/Location:
 This project funds a bike boulevard in the area of Howard/Terry/24th St. W and 24th St. W/Arvin.

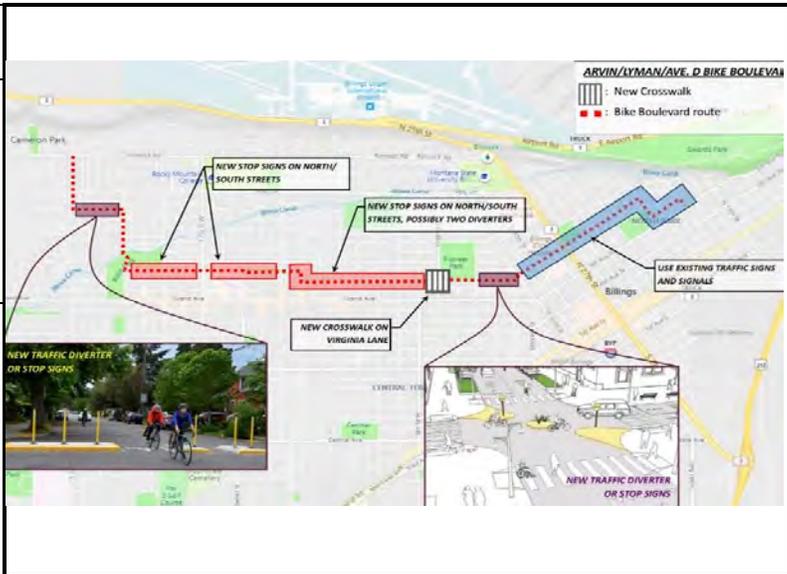
Justification:
 A bike boulevard is a route that is designed to be on local streets and is a through street for bikes. The route needs to have diverters for vehicles to ensure the local street doesn't encourage cut through vehicular traffic. The bike boulevards are a good way to create transportation routes for bicyclists on non-arterial streets which is beneficial for all commuters. Due to limited space in certain areas, bike sharrows could be used as well. The 24th St. W/Arvin Rd and Howard/Terry 24th projects are the highest prioritized bicycle boulevard projects in the Bikeway and Trails Master Plan.

CIP Status
 Modify Existing
 New Project

Project Type
 Renewal/ Replacement
 Enhancement/ New

Operating Budget Impact:
 There is some cost to restripe lines and symbols on a regular basis.

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering			30,000					\$ 30,000
Land Acquisition								\$ -
Construction			210,000					\$ 210,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ 240,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax			240,000					\$ 240,000
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ 240,000

Department: Public Works FY23 - FY27 CIP
 Project Category: (PW) Transportation Project Title: Broadwater - Vermillion to Shiloh

Project Description/Location:
 This project will reconstruct and widen Broadwater Avenue from Vermillion to Shiloh Road.

Justification:
 The section of Broadwater from Vermillion to Shiloh Road is currently a narrow two lane road with some intersection improvements at Zimmerman. The road needs to be widened and reconstructed to meet the volume demands.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Reconstruction of the road will decrease O&M associated with aging asphalt. The widening of the road will increase O&M for maintenance activities like sweeping and plowing.

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering			600,000					\$ 600,000
Land Acquisition								\$ -
Construction				3,000,000				\$ 3,000,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 600,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,600,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees			600,000	3,000,000				\$ 3,600,000
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ 600,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,600,000

Department: Public Works **FY23 - FY27 CIP**
Project Category: (PW) Transportation **Project Title:** Downtown 2-Way Conversion

Project Description/Location:
 This project is for the conversion of downtown 2-way streets as well as chip-sealing and traffic control upgrades.

Justification:
 The one-way to two-way conversion moves toward a consistent network of two-way streets within downtown Billings, increasing accessibility for all users. Other benefits include increased exposure for businesses and increased bicycle connectivity. The project was identified as a priority in the Downtown Traffic Study.

CIP Status **Project Type**
 Modification Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		600,000						\$ 600,000
Land Acquisition								\$ -
Construction			7,400,000					\$ 7,400,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 600,000	\$ 7,400,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax			550,000					\$ 550,000
Gas Tax - BAARSA			650,000					\$ 650,000
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees			800,000					\$ 800,000
TIFD Revenues		600,000	5,400,000					\$ 6,000,000
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 600,000	\$ 7,400,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000,000

Department: Public Works FY23 - FY27 CIP
 Project Category: (PW) Transportation Project Title: Intersection Capacity Improvements

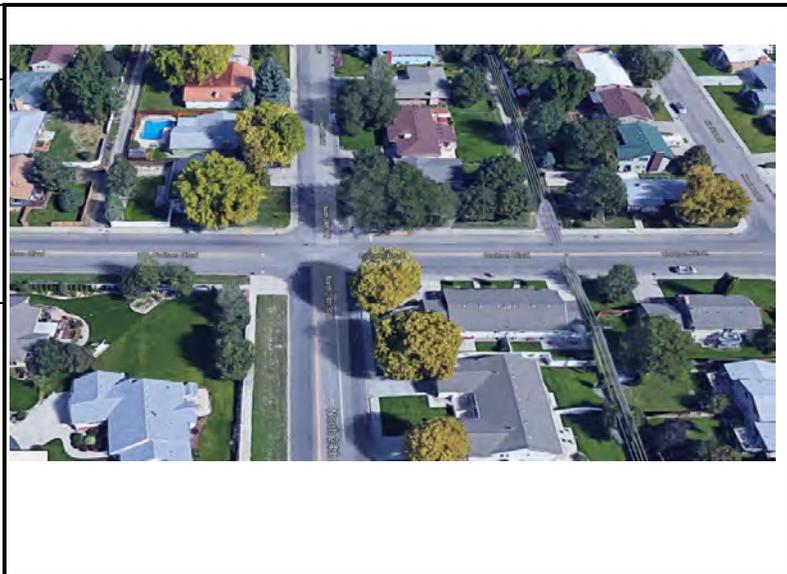
Project Description/Location:
 This project is for the evaluation and construction of improvements to selected intersection trouble areas.

Justification:
 Intersections are evaluated regularly to determine priority based on traffic counts, crash history, pedestrian counts and other factors. While the priority of the intersections may change, the most likely intersection to be reconstructed in FY 2023 is Colton and 24th. This intersection is a priority due to high traffic volumes and an accident history. The intersections that will be improved in FY24 - FY27 will be determined during the next signal priority study.

CIP Status **Project Type**
 Modification Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Negligible. Increase in power costs due to signal operation.

Comments:
 Design and Construction management may be done in house if staff time permits.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		35,000	36,000	37,000	38,500	40,000		\$ 186,500
Land Acquisition								\$ -
Construction		465,000	479,000	498,000	515,500	534,000		\$ 2,491,500
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 500,000	\$ 515,000	\$ 535,000	\$ 554,000	\$ 574,000	\$ -	\$ 2,678,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees		500,000	515,000	535,000	554,000	574,000		\$ 2,678,000
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 500,000	\$ 515,000	\$ 535,000	\$ 554,000	\$ 574,000	\$ -	\$ 2,678,000

Department: Public Works **FY23 - FY27 CIP**
Project Category: (PW) Transportation **Project Title:** Misc. Curb, Gutter, and Sidewalk Program

Project Description/Location:
 This project funds the annual replacement and infill program of curb, gutter, and sidewalk. The project focuses on areas of missing sidewalk primarily on arterials, school routes, near parks, and where requested by citizens.

Justification:
 There are many areas of the City that have missing or severely damaged sidewalk or curb and gutter. This program allows the City to get these areas completed or repaired and are oftentimes the financial responsibility of the adjacent property owner. A safe pedestrian facility is important along city streets. Curb and gutter is typically paid for by the City if it is being replaced due to condition. Curb and gutter is important to the storm drain system and to keeping the asphalt in good condition.

CIP Status **Project Type**
 Major Renewal/ Replacement
 New Proj Enhancement/ New

Operating Budget Impact:
 Reduced cost for storm drain maintenance when curb and gutters are replaced.

Comments:
 All work is designed and managed by internal staff.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		130,000	132,000	135,000	139,000	142,000		\$ 678,000
Land Acquisition								\$ -
Construction		820,000	843,000	865,000	891,000	908,000		\$ 4,327,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 950,000	\$ 975,000	\$ 1,000,000	\$ 1,030,000	\$ 1,050,000	\$ -	\$ 5,005,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax		360,000	370,000	380,000	390,000	400,000		\$ 1,900,000
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond		590,000	605,000	620,000	640,000	650,000		\$ 3,105,000
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 950,000	\$ 975,000	\$ 1,000,000	\$ 1,030,000	\$ 1,050,000	\$ -	\$ 5,005,000

Department: Public Works FY23 - FY27 CIP
 Project Category: (PW) Transportation Project Title: Mullowney Road

Project Description/Location:
 This project is for the road reconstruction of Mullowney Lane south of Midland Road.

Justification:
 Mullowney Lane is a two lane road with no pedestrian facilities. Due to increased traffic in the area south of Midland Road, it is necessary to widen the existing road and add pedestrian facilities. The developments south of Midland Road have very high densities and have therefore created high traffic demands on Mullowney.

CIP Status **Project Type**
 Modification Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Reconstruction of the road will decrease O&M associated with aging asphalt and lack of storm drainage.

Comments:
 There could be issues with right of way and county property.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	400,000							\$ 400,000
Land Acquisition								\$ -
Construction		3,700,000						\$ 3,700,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ 400,000	\$ 3,700,000	\$ -	\$ 4,100,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees	400,000	1,583,000						\$ 1,983,000
Developer Contributions		57,000						\$ 57,000
Gas Tax								\$ -
Gas Tax - BAARSA		2,060,000						\$ 2,060,000
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ 400,000	\$ 3,700,000	\$ -	\$ 4,100,000				

Department: Public Works FY23 - FY27 CIP
 Project Category: (PW) Transportation Project Title: Pedestrian Crossing of Exposition Drive

Project Description/Location:
 This project is for a pedestrian grade separated crossing across Exposition Drive between 1st Avenue North and 6th Avenue North.

Justification:
 The pedestrian crossing of Exposition Drive is a key element in the revitalization of the East Billings Urban Renewal District (EBURD). As identified in the 2013 Exposition Gateway Concept Plan and the 2013 City of Billings Hospitality Corridor Planning Study, a pedestrian crossing would provide a vital connection between the east end of the EBURD and MetraPark. Exposition Drive is a principal arterial on a north-south alignment in Billings that currently provides three lanes in each direction with a center turn lane at intersections in the project location and a pedestrian crossing will significantly enhance a connection over the busiest thoroughfare in Montana to the busiest entertainment venue in the region. Other benefits include enhancing future development by encouraging investment in adjacent idle property, improving connectivity and safety, providing opportunities for event organizers, and allow users to enjoy amenities within walking distance in the Exposition Gateway Area.

CIP Status **Project Type**
 Major Renewal/ Replacement
 New Proj Enhancement/ New

Operating Budget Impact:



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering					700,000			\$ 700,000
Land Acquisition								\$ -
Construction					3,300,000			\$ 3,300,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues					4,000,000			\$ 4,000,000
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000

Department:	<u>Public Works</u>	FY23 - FY27 CIP
Project Category:	<u>(PW) Transportation</u>	Project Title: <u>Remote Restroom and Breakroom</u>
Project Description/Location:		
This project will construct a remote restroom and breakroom at the existing Airport site.		
Justification:		
Currently, the only breakroom for Street/Traffic employees is at the Billings Operations Center (BOC), requiring staff to travel back to the BOC for lunch each day. As the City has grown, this has become inefficient and wastes travel time. A remote location at the current site near the Airport would increase operational efficiencies.		
CIP Status <input type="checkbox"/> Modify Existing <input checked="" type="checkbox"/> New Project		Project Type <input type="checkbox"/> Renewal/ Replacement <input checked="" type="checkbox"/> Enhancement/ New
Operating Budget Impact:		Insert Picture(s) or Map Here
Comments:		

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction			100,000					\$ 100,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees			100,000					\$ 100,000
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Department: <u>Public Works</u>	FY23 - FY27 CIP
Project Category: <u>(PW) Transportation</u>	Project Title: <u>Remote Storage Location for Sand and Slicer</u>
Project Description/Location: This project will construct a storage facility for sand and slicer at the Airport site.	
Justification: Currently, all sand and slicer is stored at the Billings Operations Center (BOC), requiring staff to travel back to the BOC continuously for materials. As the City has grown, this has become inefficient and wastes travel time. A remote location at the current site near the Airport would increase staff efficiencies and enhance public safety by increasing the response time to storms.	
CIP Status <input type="checkbox"/> Modify Existing <input checked="" type="checkbox"/> New Project	Project Type <input type="checkbox"/> Renewal/ Replacement <input checked="" type="checkbox"/> Enhancement/ New
Operating Budget Impact:	
Insert Picture(s) or Map Here	
Comments:	

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction			850,000					\$ 850,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ 850,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees			850,000					\$ 850,000
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ 850,000

Department: Public Works FY23 - FY27 CIP
 Project Category: (PW) Transportation Project Title: Rimrock Road Widening Improvements

Project Description/Location:
 This project will construct widening of Rimrock Road from Clearview Drive to 54th Street West.

Justification:
 Rimrock Road from Clearview Drive to 54th Street West has high traffic counts and experiences congestion during peak times. This project is the first part of a larger two-section goal to widen and improve the capacity of Rimrock road from Clearview Drive to 62nd Street West. The goal of this project is to start to increase capacity of the corridor.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Additional pavement will require negligible increases in O&M.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering					375,000			\$ 375,000
Land Acquisition								\$ -
Construction						3,300,000		\$ 3,300,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ -	\$ 375,000	\$ 3,300,000	\$ -	\$ 3,675,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees					375,000	3,300,000		\$ 3,675,000
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ 375,000	\$ 3,300,000	\$ -	\$ 3,675,000

Department: Public Works **FY23 - FY27 CIP**
Project Category: (PW) Transportation **Project Title:** SBURA Unimproved Street Improvements

Project Description/Location:
 This project funds improvements to gravel or unimproved streets in the South Billings Boulevard Urban Renewal District (SBBURD). This project is expected to be completed in phases, depending on the availability of tax increment funds. The streets included in the first phase of this project (FY22) are Vaughn Lane, portions of Mitchell, Morgan and Ryan Avenues and Hillview Lane. Public Works expects bids for these streets to be issued in February 2022. With respect to FY23-27, there are additional streets in the proximity of the aforementioned, all of which need improvements to the street, curb, gutter and sidewalk. SBURA will work with Public Works to identify and schedule streets for improvement over the next few fiscal years.

Justification:
 The South Billings Boulevard Urban Renewal District Master Plan focuses on neighborhood revitalization as a catalyst for urban renewal. The streets scheduled for improvement in FY22 will bring key collector and local streets up to City standards. There are additional local streets whose conversion from unimproved gravel streets to paved streets with curb, gutter and sidewalk would greatly assist in SBURA's efforts to revitalize the District.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Paving streets will reduce the amount of resources used to maintain gravel streets.



Comments:
 Any contribution (i.e., SID's) from the Arden, Clevenger or Frances Avenue property owners will be at City Council's discretion.

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	655,158		50,000	50,000	50,000			\$ 805,158
Land Acquisition								\$ -
Construction	3,275,790		500,000	500,000	500,000			\$ 4,775,790
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ 3,930,948	\$ -	\$ 550,000	\$ 550,000	\$ 550,000	\$ -	\$ -	\$ 5,580,948

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues	3,930,948		550,000	550,000	550,000			\$ 5,580,948
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ 3,930,948	\$ -	\$ 550,000	\$ 550,000	\$ 550,000	\$ -	\$ -	\$ 5,580,948

\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Department: Public Works **FY23 - FY27 CIP**
Project Category: (PW) Transportation **Project Title:** Traffic Signal Controller Upgrade

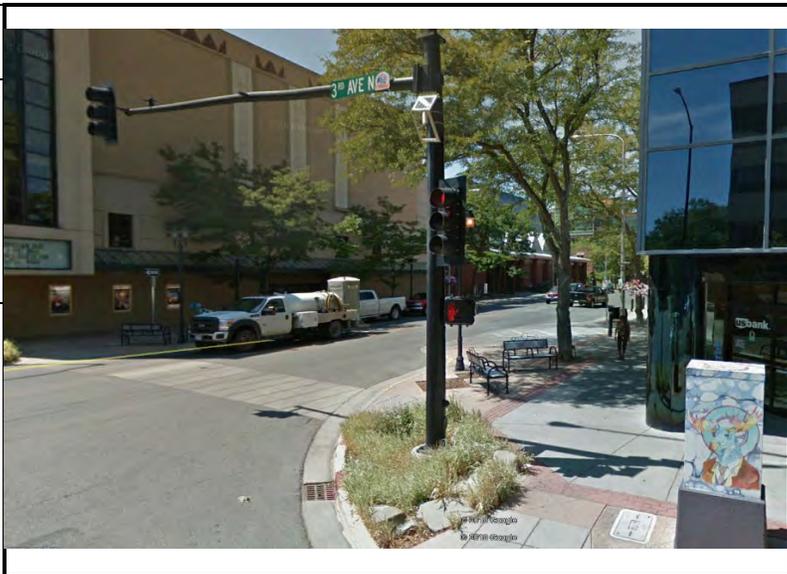
Project Description/Location:
 This is for the replacement of obsolete signal controllers with new technology which includes improved communication and detection at the intersection. Primary locations will be the downtown and the west end arterials.

Justification:
 The existing signal network is run by computers that are approximately 40 years old and the technology and replacement components are obsolete. These controllers limit functionality of the system and impede the improvement of operations. New controllers and video detection will allow for a wider array of signal operations resulting in increased efficiencies in timing.

CIP Status **Project Type**
 Modify Renewal/ Replacement
 New Proj Enhancement/ New

Operating Budget Impact:
 Negligible.

Comments:
 Engineering will be done in house. Some construction will be done by city crews.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	160,000	30,000	30,000					\$ 220,000
Land Acquisition								\$ -
Construction	860,000	170,000	170,000					\$ 1,200,000
Equipment	2,330,000	450,000	450,000					\$ 3,230,000
Other								\$ -
Total Project Cost	\$ 3,350,000	\$ 650,000	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ 4,650,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees	3,350,000	650,000	650,000					\$ 4,650,000
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ 3,350,000	\$ 650,000	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ 4,650,000

Department: Public Works **FY23 - FY27 CIP**
Project Category: (PW) Transportation **Project Title:** Wicks Lane Main to Bitterroot

Project Description/Location:
 This project funds the design of the reconstruction of Wicks Lane and construction of sidewalks.

Justification:
 Wicks Lane is an arterial that carries a volume of traffic that would be more efficient and safe if the road was reconstructed as a three lane section with multimodal facilities. Bitterroot Road connects to Wicks Lane and needs to be improved as well due to development that has occurred in the area. Sidewalks and a small section of Wicks west of Hawthorne was constructed in FY22 to improve pedestrian access and other improvements will be constructed in FY25.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 The reconstruction of Wicks and Bitterroot will decrease the on-going maintenance associated with aging asphalt.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	300,000							\$ 300,000
Land Acquisition								\$ -
Construction	1,400,000		400,000	1,800,000				\$ 3,600,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ 1,700,000	\$ -	\$ 400,000	\$ 1,800,000	\$ -	\$ -	\$ -	\$ 3,900,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees	1,700,000		400,000	750,000				\$ 2,850,000
Developer Contributions				100,000				\$ 100,000
Gas Tax				200,000				\$ 200,000
Gas Tax - BAARSA				750,000				\$ 750,000
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues								\$ -
Total Project Funding	\$ 1,700,000	\$ -	\$ 400,000	\$ 1,800,000	\$ -	\$ -	\$ -	\$ 3,900,000

Project Description/Location:
 This will fund the addition to the Public Works Distribution & Collection heated shop and breakroom.

Justification:
 The addition is needed to accommodate the increase in employees and equipment that will be required over the next five years. These increases are due to the current and future growth of the City of Billings' water distribution and wastewater collection systems.

CIP Status	Project Type
<input checked="" type="checkbox"/> Modify Existing	<input type="checkbox"/> Renewal/ Replacement
<input type="checkbox"/> New Project	<input checked="" type="checkbox"/> Enhancement/ New

Operating Budget Impact:

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction				1,200,000				\$ 1,200,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ 1,200,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues				480,000				\$ 480,000
Water Revenues				720,000				\$ 720,000
Total Project Funding	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ 1,200,000

Department: Public Works FY23 - FY27 CIP
 Project Category: Utilities Project Title: Hydrogen Sulfide Mitigation

Project Description/Location:
 This project will fund the construction of buildings and upgrades needed to mitigate Hydrogen Sulfide (H2S) in the system.

Justification:
 A preliminary study was conducted and it was determined that there are two locations where outgassing potential exists and odor control will be beneficial. A pilot study was conducted in FY21. The upgrades will be constructed in FY23 and FY24.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Additional chemicals in the amount of \$50,000 will be required.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		50,000	50,000					\$ 100,000
Land Acquisition								\$ -
Construction	230,000	450,000	450,000					\$ 1,130,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ 230,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,230,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues	230,000	500,000	500,000					\$ 1,230,000
Water Revenues								\$ -
Total Project Funding	\$ 230,000	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,230,000

Department: Public Works FY23 - FY27 CIP
 Project Category: Utilities Project Title: Utilities Service Center Reconstruction

Project Description/Location:
 Remodel utilities service center for additional offices and parking. Includes window replacement/sealing where needed.

Justification:
 The administration division and engineering division rents office space in the billings depot building located at 2224 Montana Avenue. This lease expires 7/1/23. The service center building is large enough to house both divisions in addition to the distribution & collection/meter shop division, environmental affairs division, and fiscal services group that are already located at the service center. Housing all groups will save on rent and improve efficiencies and communication amongst Public Works divisions by housing all the groups at the same location. The first phase of reconstruction was completed in October 2020 and included the space remodel to accommodate the immediate needs of the Environmental Affairs division as well as many other needed improvements including roof repairs, window replacements, carpet, and paint. The construction needed in the second phase in FY23 will be determined after it is known if a new City Hall will be purchased to accommodate Public Works Administration and Engineering. If there will not be a new City Hall, the existing space will be reconstructed into offices for Engineering. If there will be a new City Hall, the existing space will be reconstructed into an additional training room and conference room. Either way, the construction will include renovations of the existing space and fire alarm updated needed to bring the building up to code.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 O&M will be reduced with the elimination of leases, saving approximately \$166,000 annually.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	300,000							\$ 300,000
Land Acquisition								\$ -
Construction	1,735,000	700,000						\$ 2,435,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ 2,035,000	\$ 700,000	\$ -	\$ 2,735,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues	785,000	700,000						\$ 1,485,000
Water Revenues	1,250,000							\$ 1,250,000
								\$ -
Total Project Funding	\$ 2,035,000	\$ 700,000	\$ -	\$ 2,735,000				

Department:	<u>Public Works</u>	FY23 - FY27 CIP
Project Category:	<u>Utilities</u>	Project Title: <u>Wastewater Compensation Agreements</u>
Project Description/Location:		
This is an on-going program to fund compensation agreements with private developers for oversized sewer mains and other City authorized costs.		
Justification:		
Per the City's rules and regulations for sanitary sewer service, the city will pay for oversized of sewer mains when they are extended by developers. Without these funds, the lines installed by developers would not be large enough to serve areas beyond each development and the systems would not function properly.		
CIP Status	Project Type	Insert Picture(s) or Map Here
<input checked="" type="checkbox"/> Modify Existing	<input type="checkbox"/> Renewal/ Replacement	
<input type="checkbox"/> New Project	<input checked="" type="checkbox"/> Enhancement/ New	
Operating Budget Impact:		
Additional water and sewer lines will require regular O&M.		
Comments:		

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction								\$ -
Equipment								\$ -
Other		300,000	300,000	300,000	300,000	300,000		\$ 1,500,000
Total Project Cost	\$ -	\$ 300,000	\$ -	\$ 1,500,000				
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues		300,000	300,000	300,000	300,000	300,000		\$ 1,500,000
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 300,000	\$ -	\$ 1,500,000				

Department: Public Works FY23 - FY27 CIP
 Project Category: Utilities Project Title: Wastewater Fats, Oils, Grease Receiving Station

Project Description/Location:
 This project will construct a Fats, Oils, and Grease (FOG) Receiving Station at the Water Reclamation Facility (WRF) that removes FOG from the main treatment process.

Justification:
 Fats, Oils, and Grease (FOG) are a nuisance for wastewater systems to manage. FOG plugs pipes and can promote the wrong type of microbial growth in the treatment process. This can lead to additional maintenance and cleaning costs or in the case of improper microbial growth, lead to a violation of the Federal Clean Water Act. Currently, large grease is screened before entering the process but much of the FOG passes through the screen and disrupts the main treatment process. This project will construct a receiving station that will remove FOG from the main treatment process.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 O&M impact to be determined during the design phase.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		210,000						\$ 210,000
Land Acquisition								\$ -
Construction		1,860,000						\$ 1,860,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 2,070,000	\$ -	\$ 2,070,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues		2,070,000						\$ 2,070,000
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 2,070,000	\$ -	\$ 2,070,000				
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Department: <u>Public Works</u>	FY23 - FY27 CIP
Project Category: <u>Utilities</u>	Project Title: <u>Wastewater Main Replacements</u>
Project Description/Location: This is annual program to fund the replacement of sanitary sewer mains throughout the City.	
Justification: The City's sanitary sewer infrastructure is aging and in need of replacement. Annual projects to replace areas of greatest need help to reduce leaks and failures and maintain reliable service to customers. The current rate of replacement is approximately 1/2% per year which means that sewer lines will need to last 180 years before they are replaced. The funding request specified increases the annual funding by 10% per year to slowly start increasing the funding to the level needed. A rate study is underway which will determine rates required to support this increase in funding.	
CIP Status <input checked="" type="checkbox"/> Modify Existing <input type="checkbox"/> New Project	Project Type <input checked="" type="checkbox"/> Renewal/ Replacement <input type="checkbox"/> Enhancement/ New
Operating Budget Impact: Reduced O&M due to reduced leaks and failures.	Insert Picture(s) or Map Here
Comments:	

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		900,000	1,000,000	1,100,000	1,200,000	1,300,000		\$ 5,500,000
Land Acquisition								\$ -
Construction		3,900,000	4,300,000	4,700,000	5,200,000	5,740,000		\$ 23,840,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 4,800,000	\$ 5,300,000	\$ 5,800,000	\$ 6,400,000	\$ 7,040,000	\$ -	\$ 29,340,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues		4,800,000	5,300,000	5,800,000	6,400,000	7,040,000		\$ 29,340,000
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 4,800,000	\$ 5,300,000	\$ 5,800,000	\$ 6,400,000	\$ 7,040,000	\$ -	\$ 29,340,000

Department: Public Works FY23 - FY27 CIP

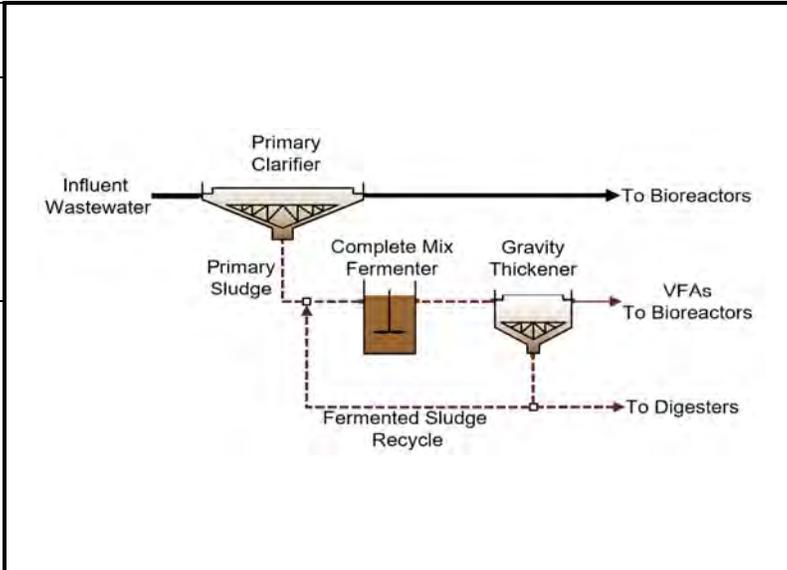
Project Category: Utilities Project Title: Wastewater Reclamation Facility Improvements

Project Description/Location:
 This project will improve the removal efficiency and capacity of the Water Reclamation Facility.

Justification:
 The Water Reclamation Facility (WRF) permitted discharge of phosphorus and other contaminants is expected to decrease. Additionally, growth of the City sewer system will result in more wastewater being treated at the WRF. This project will improve contaminant removal efficiencies and accommodate service population growth.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:



Comments:
 It is unknown what the future requirements will be. This project is a placeholder until that is determined. If this project is needed, large rate increases will be required to fund the on-going debt service.

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering				6,200,000				\$ 6,200,000
Land Acquisition								\$ -
Construction						60,000,000		\$ 60,000,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ 6,200,000	\$ -	\$ 60,000,000	\$ -	\$ 66,200,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan						58,000,000		\$ 58,000,000
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues				6,200,000		2,000,000		\$ 8,200,000
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ 6,200,000	\$ -	\$ 60,000,000	\$ -	\$ 66,200,000

Department: Public Works FY23 - FY27 CIP

Project Category: Utilities Project Title: Wastewater Treatment Plant Campus Electrical

Project Description/Location:
 This is a project to fund various electrical projects at the Water Reclamation Facility.

Justification:
 Electrical upgrade projects are common at the Water Reclamation Facility (WRF) due to obsolescence of automation systems and replacements of electrical equipment damaged by hydrogen sulfide gases. In FY 23, the UV system at Rehberg Ranch Lagoon will be replaced/upgraded. Future electrical system improvements will be determined.

CIP Status
 Modify Existing
 New Project

Project Type
 Renewal/ Replacement
 Enhancement/ New

Operating Budget Impact:



Comments:
 The electrical priorities at the WRF are subject to change based on equipment failure and obsolescence. It's difficult to predict which components will need replacement or upgrades due to the corrosive gases.

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction		500,000	300,000	300,000	300,000	300,000		\$ 1,700,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 500,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ 1,700,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues		500,000	300,000	300,000	300,000	300,000		\$ 1,700,000
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 500,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	\$ 1,700,000

Department: Public Works FY23 - FY27 CIP

Project Category: Utilities Project Title: Wastewater - Hesper Sewer (Gabel to Shiloh)

Project Description/Location:
 This project will construct a new sewer main on Hesper Road from Gabel to just west of Shiloh Road.

Justification:
 The City is constructing the West End Water Treatment Plant near the intersection of Shiloh Road and Hesper Road. The water treatment plant and other growth in the area will require construction of a sewer main on Hesper Rd to connect to the existing sewer system.

CIP Status
 Modify Existing
 New Project

Project Type
 Renewal/ Replacement
 Enhancement/ New

Operating Budget Impact:



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		50,000						\$ 50,000
Land Acquisition								\$ -
Construction		700,000						\$ 700,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 750,000	\$ -	\$ 750,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues		750,000						\$ 750,000
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 750,000	\$ -	\$ 750,000				

Department: Public Works FY23 - FY27 CIP
 Project Category: Utilities Project Title: Wastewater - Inner Belt Loop Sewer

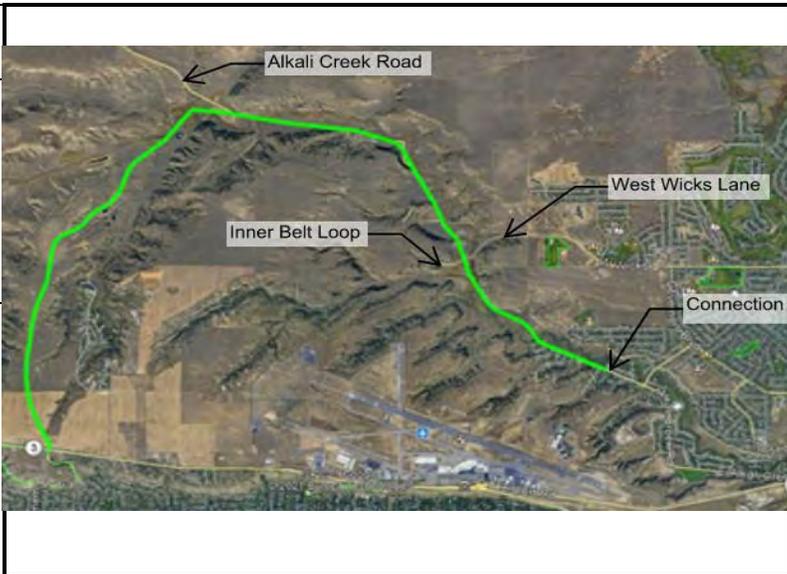
Project Description/Location:
 This project will construct a new sewer main along the inner belt loop corridor.

Justification:
 The 2021 Wastewater Master Plan analyzed several alternatives for providing sewer service along the Inner Belt Loop. The recommended alternative was a gravity flow alternative beginning at the intersection of Zimmerman Trail and Highway 3 and extending down to Alkali Creek Road and following Alkali Creek Rd to the connection with the existing system near Strawberry Ave for a total of distance of approximately 7 miles.

CIP Status
 Modify Existing
 New Project

Project Type
 Renewal/ Replacement
 Enhancement/ New

Operating Budget Impact:



Comments:
 A portion of the costs will be paid back over time as development occurs.

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering					1,800,000			\$ 1,800,000
Land Acquisition								\$ -
Construction						9,500,000		\$ 9,500,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ -	\$ 1,800,000	\$ 9,500,000	\$ -	\$ 11,300,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues					1,800,000	9,500,000		\$ 11,300,000
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ 1,800,000	\$ 9,500,000	\$ -	\$ 11,300,000

Department: Public Works FY23 - FY27 CIP
 Project Category: Utilities Project Title: Wastewater - Monad Sewer

Project Description/Location:
 This project will construct a new sewer main from Monad and Shiloh Rd to King and 48th St.

Justification:
 With growth on the west end of Billings, Shiloh Lift Station is nearing capacity. Rather than expanding the lift station, the 2021 Wastewater Master Plan Update recommended the construction of a large sewer main from west of Monad and Shiloh (end of existing system) to the intersection of King and 48th St. This will allow gravity flow for system growth along Monad and west on King Ave.

CIP Status
 Modify Existing
 New Project

Project Type
 Renewal/ Replacement
 Enhancement/ New

Operating Budget Impact:

Comments:
 A portion of the costs will be paid back over time as development occurs.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		500,000						\$ 500,000
Land Acquisition								\$ -
Construction			4,700,000					\$ 4,700,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 500,000	\$ 4,700,000	\$ -	\$ -	\$ -	\$ -	\$ 5,200,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues		500,000	4,700,000					\$ 5,200,000
Water Revenues								\$ -
Total Project Funding	\$ -	\$ 500,000	\$ 4,700,000	\$ -	\$ -	\$ -	\$ -	\$ 5,200,000

Department:	<u>Public Works</u>	FY23 - FY27 CIP
Project Category:	<u>Utilities</u>	Project Title: <u>Water Compensation Agreements</u>
Project Description/Location:		
This is an on-going program to fund compensation agreements with private developers for oversized water mains and other City authorized costs.		
Justification:		
Per the City's rules and regulations for water service, the city will pay for oversized of water mains when they are extended by developers. Without these funds, the lines installed by developers would not be large enough to serve areas beyond each development and the systems would not function properly.		
CIP Status	Project Type	Insert Picture(s) or Map Here
<input checked="" type="checkbox"/> Modify Existing <input type="checkbox"/> New Project	<input type="checkbox"/> Renewal/ Replacement <input checked="" type="checkbox"/> Enhancement/ New	
Operating Budget Impact:		
Additional water and sewer lines will require regular O&M.		
Comments:		

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction								\$ -
Equipment								\$ -
Other		300,000	300,000	300,000	300,000	300,000		\$ 1,500,000
Total Project Cost	\$ -	\$ 300,000	\$ -	\$ 1,500,000				
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues		300,000	300,000	300,000	300,000	300,000		\$ 1,500,000
Total Project Funding	\$ -	\$ 300,000	\$ -	\$ 1,500,000				

Department: <u>Public Works</u>	FY23 - FY27 CIP	
Project Category: <u>Utilities</u>	Project Title: <u>Water - Fox Reservoir #1 Replacement</u>	
Project Description/Location: This project will replace the existing reservoir.		
Justification: The existing steel reservoir was constructed in 1982. The interior paint has reached the end of its lifecycle and is required to be recoated. Rather than recoat the reservoir, the life cycle costs are less to replace the reservoir with a concrete reservoir. Failure to complete this project will require that the existing reservoir be recoated and long term increase in costs.		
CIP Status <input checked="" type="checkbox"/> Modify Existing <input type="checkbox"/> New Project	Project Type <input checked="" type="checkbox"/> Renewal/ Replacement <input type="checkbox"/> Enhancement/ New	Insert Picture(s) or Map Here
Operating Budget Impact:		
Comments:		

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering						400,000		\$ 400,000
Land Acquisition								\$ -
Construction							3,250,000	\$ 3,250,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 3,250,000	\$ 3,650,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues						400,000	3,250,000	\$ 3,650,000
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 3,250,000	\$ 3,650,000

Department: Public Works FY23 - FY27 CIP

Project Category: Utilities Project Title: Water - High Service Pump Station Improvements

Project Description/Location:
 This will fund the improvements needed in High Service Pump Station at the existing Water Treatment Plant.

Justification:
 The High Service Pump Station at the existing Water Treatment Plant needs pipe and valving modifications prior to bringing the West End Water Treatment Plant into service. These improvements include the ability to backfill the clearwells from the West End Water Treatment Plant as well as direct water to the Heights if the existing Water Treatment Plant is offline.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		100,000						\$ 100,000
Land Acquisition								\$ -
Construction		900,000						\$ 900,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues		1,000,000						\$ 1,000,000
Total Project Funding	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000				

Department: Public Works FY23 - FY27 CIP

Project Category: Utilities Project Title: Water - Intake #2 Screening and PS Improvements

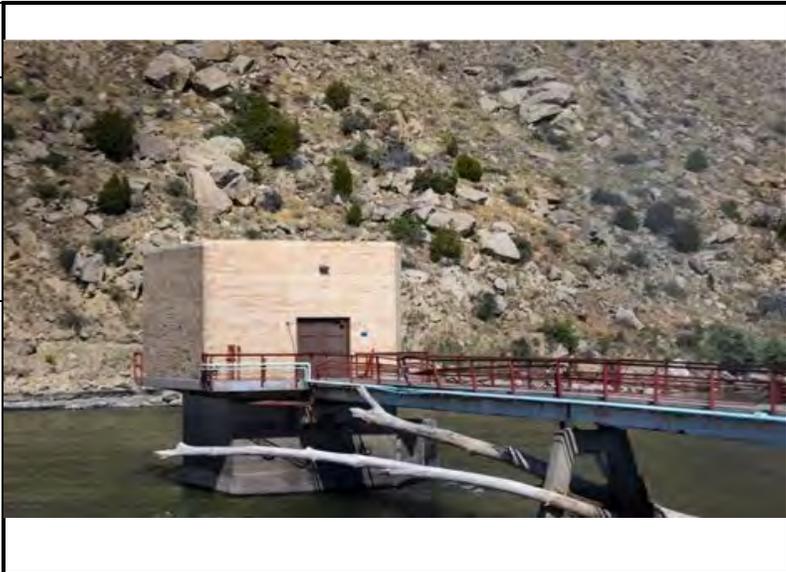
Project Description/Location:
 This will fund the screening and pump station improvements needed at Intake #2 at the existing Water Treatment Plant.

Justification:
 Intake #2 at the Water Treatment Plant (WTP) has limited screening capability. Plugging of downstream processes occurs from debris or sediment resulting in excessive downtime of the WTP. For these reasons, Intake #2 is rarely used. Intake #1 is more vulnerable to drought than Intake #2, however. To increase reliability during drought conditions, screening and pump station upgrades to Intake #2 are necessary. Having the flexibility to operate only off Intake #2 during lower demands will also result in enhanced power and chemical efficiency.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction						160,000	1,540,000	\$ 1,700,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ 1,540,000	\$ 1,700,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues						160,000	1,540,000	\$ 1,700,000
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ 1,540,000	\$ 1,700,000

Department: Public Works FY23 - FY27 CIP

Project Category: Utilities Project Title: Water Lead Service Replacement Project

Project Description/Location:
 There are approximately 700 lead services remaining in the water system. This program is intended to replace all of those lines.

Justification:
 Replacement of lead service lines has been done for many years in the city during rehabilitation projects. There are still areas of lead services where the mains have not been replaced or where the main was replaced before lead services were replaced with the project.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 None.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	275,000	50,000	50,000					\$ 375,000
Land Acquisition								\$ -
Construction	3,825,000	700,000	700,000					\$ 5,225,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ 4,100,000	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 5,600,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues	4,100,000	750,000	750,000					\$ 5,600,000
								\$ -
Total Project Funding	\$ 4,100,000	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 5,600,000

Department: <u>Public Works</u>	FY23 - FY27 CIP	
Project Category: <u>Utilities</u>	Project Title: <u>Water - Logan Reservoir Recoating</u>	
Project Description/Location: This project will fund the recoating of the water reservoir on top of the rims near the airport.		
Justification: The interior of the reservoir is in need of recoating and failure to recoat this reservoir could result in unnecessary corrosion of the reservoir and reduced operating life.		
CIP Status <input checked="" type="checkbox"/> Modify Existing <input type="checkbox"/> New Project	Project Type <input checked="" type="checkbox"/> Renewal/ Replacement <input type="checkbox"/> Enhancement/ New	Insert Picture(s) or Map Here
Operating Budget Impact:		
Comments:		

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction			500,000					\$ 500,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues			500,000					\$ 500,000
Total Project Funding	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Department: Public Works FY23 - FY27 CIP

Project Category: Utilities Project Title: Water Main Replacements

Project Description/Location:
 This is an annual program for the replacement of water mains throughout the City.

Justification:
 The City's water infrastructure is aging and in need of replacement. Annual projects to replace areas of greatest need help to reduce leaks and failures and maintain reliable service to customers. The current rate of replacement is approximately 1/2% per year which means that water lines will need to last 200 years before they are replaced.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 Reduced O&M due to reduced leaks and failures.



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		700,000	800,000	900,000	1,000,000	1,100,000		\$ 4,500,000
Land Acquisition								\$ -
Construction		3,100,000	3,500,000	3,900,000	4,400,000	4,840,000		\$ 19,740,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 3,800,000	\$ 4,300,000	\$ 4,800,000	\$ 5,400,000	\$ 5,940,000	\$ -	\$ 24,240,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues		3,800,000	4,300,000	4,800,000	5,400,000	5,940,000		\$ 24,240,000
Total Project Funding	\$ -	\$ 3,800,000	\$ 4,300,000	\$ 4,800,000	\$ 5,400,000	\$ 5,940,000	\$ -	\$ 24,240,000

Department: Public Works FY23 - FY27 CIP

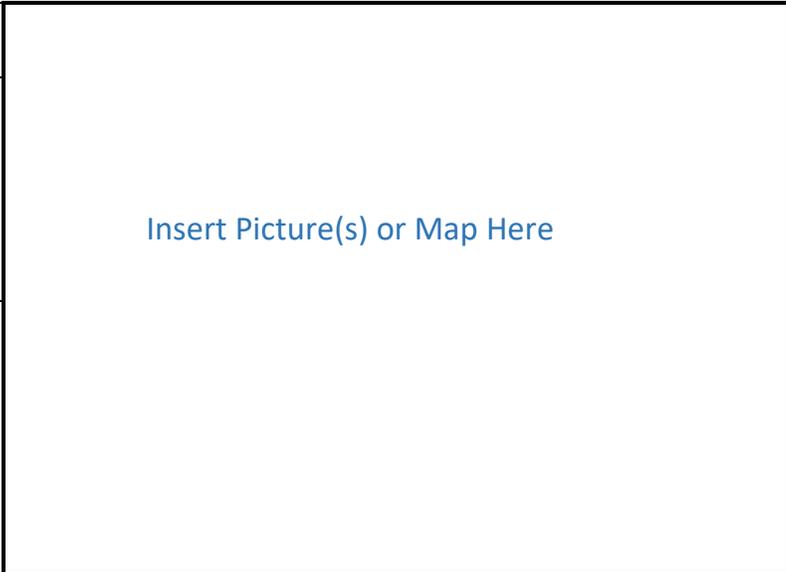
Project Category: Utilities Project Title: Water - South 32nd St W/I-90/S Frontage Loop

Project Description/Location:
 This will fund the construction a water main that will loop the water system on the southwest portion of the City.

Justification:
 Water system looping is a common practice that improves water quality and system redundancy. This project will loop the water system on South 32nd St W to I-90.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering						275,000		\$ 275,000
Land Acquisition								\$ -
Construction							2,800,000	\$ 2,800,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 275,000	\$ 2,800,000	\$ 3,075,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues						275,000	2,800,000	\$ 3,075,000
Total Project Funding	\$ -	\$ 275,000	\$ 2,800,000	\$ 3,075,000				

Department: Public Works **FY23 - FY27 CIP**
Project Category: Utilities **Project Title:** Water - Staples Reservoir
Project Description/Location:
 This will fund the reconstruction/rehabilitation of the existing Staples reservoir.

Justification:
 The existing 6 million gallon reservoir was leaking and repaired in 2011 with a temporary fix. The temporary repair has reached the end of its lifecycle and is required to be reconstructed before significant leaks occur.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction		6,000,000						\$ 6,000,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 6,000,000	\$ -	\$ 6,000,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues		6,000,000						\$ 6,000,000
Total Project Funding	\$ -	\$ 6,000,000	\$ -	\$ 6,000,000				

Department: Public Works FY23 - FY27 CIP
 Project Category: Utilities Project Title: Water - Storage Improvements (Zone 1)

Project Description/Location:
 This project will construct an additional water tank in Pressure Zone #1 which serves the downtown area.

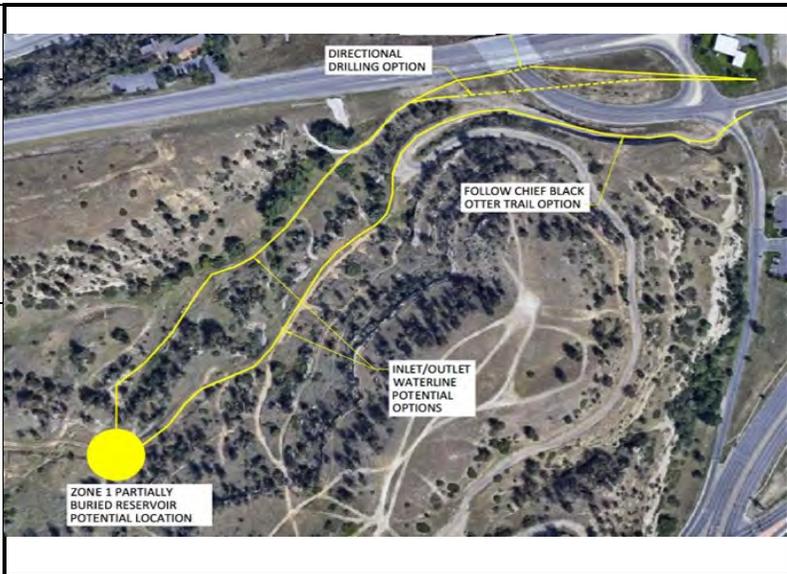
Justification:
 Pressure Zone #1 serves the downtown area which includes critical facilities such as hospitals and healthcare facilities. Currently, Pressure Zone #1 is deficient in water storage per the Water Master Plan. Storage is needed to address fire, operational, and other emergency needs. This project will add a 3 million gallon storage tank to Pressure Zone #1. The Water Master Plan recommended an alternative of constructing a tank on the north side of Swords Park with a water main that connects the tank to Walter Pump Station.

CIP Status
 Modify Existing
 New Project

Project Type
 Renewal/ Replacement
 Enhancement/ New

Operating Budget Impact:

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering			650,000					\$ 650,000
Land Acquisition								\$ -
Construction				5,800,000				\$ 5,800,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ 650,000	\$ 5,800,000	\$ -	\$ -	\$ -	\$ 6,450,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues			650,000	5,800,000				\$ 6,450,000
Total Project Funding	\$ -	\$ -	\$ 650,000	\$ 5,800,000	\$ -	\$ -	\$ -	\$ 6,450,000

Department: Public Works FY23 - FY27 CIP
 Project Category: Utilities Project Title: Water - Storage Improvements (Zone 4)

Project Description/Location:
 This project will construct an additional water tank in Pressure Zone #4 which serves the northwest end of Billings.

Justification:
 Pressure Zone #4 serves the northwest end of the City which includes Ironwood and Copper Ridge subdivisions. Currently, Pressure Zone #4 is deficient in water storage per the Water Master Plan. Storage is needed to address fire, operational, and other emergency needs. This was evident in the summer of 2021 when very high demands on the system required all pumps to be in service. This project will add a 2 million gallon storage tank to Pressure Zone #4. The Water Master Plan recommended constructing the tank at the base of rimrocks in Phipps Park and connecting it to the water system at 70th St W.

<p>CIP Status</p> <input type="checkbox"/> Modify Existing <input checked="" type="checkbox"/> New Project	<p>Project Type</p> <input type="checkbox"/> Renewal/ Replacement <input checked="" type="checkbox"/> Enhancement/ New
<p>Operating Budget Impact:</p>	
<p>Comments:</p>	



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering				700,000				\$ 700,000
Land Acquisition								\$ -
Construction					6,200,000			\$ 6,200,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ 700,000	\$ 6,200,000	\$ -	\$ -	\$ 6,900,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues				700,000	6,200,000			\$ 6,900,000
Water Revenues								\$ -
Total Project Funding	\$ -	\$ -	\$ -	\$ 700,000	\$ 6,200,000	\$ -	\$ -	\$ 6,900,000

Department: Public Works FY23 - FY27 CIP

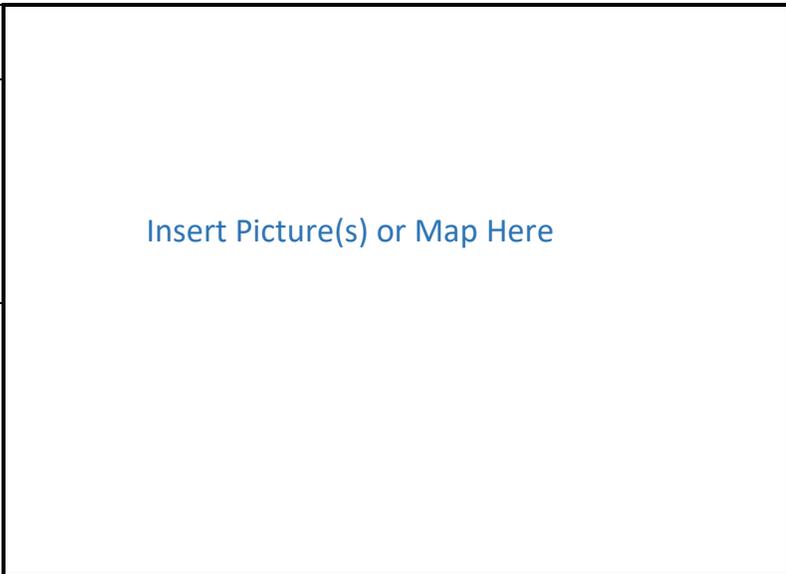
Project Category: Utilities Project Title: Water Treatment Plant Electrical Improvements

Project Description/Location:
 This is an on-going program to fund the replacement of power lines, switches and transformers at Water Treatment Plant and pump stations.

Justification:
 Electrical upgrade projects are common in the water system due to obsolescence of automation systems and replacements of electrical equipment at the Water Treatment Plant (WTP) and pumping stations. In FY23, the electrical substation service will be moved out of the floodplain onto the plant site, PLC processors will be upgraded in the LSPS#1, LSPS#2, Control Panel #7, L-structure, and two pump stations. Additionally, the 5 kV High Service Pump Station switchgear will have the tie-breaker replaced. In FY24, the 15kV switchgear will have the cap-trip and capacitors replaced and the PLC processors will be upgraded in 7 pump stations. In FY25, the remaining the pump stations that have not received a PLC upgrade will be completed. Transformer T7A and T5 will also be replaced at the WTP with associated cable. In FY26, Transformer T6 will be replaced with associated cable. In FY27, The MCC at Leavens Pump Station will be replaced.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering								\$ -
Land Acquisition								\$ -
Construction		500,000	200,000	75,000	100,000	250,000		\$ 1,125,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 500,000	\$ 200,000	\$ 75,000	\$ 100,000	\$ 250,000	\$ -	\$ 1,125,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues		500,000	200,000	75,000	100,000	250,000		\$ 1,125,000
Total Project Funding	\$ -	\$ 500,000	\$ 200,000	\$ 75,000	\$ 100,000	\$ 250,000	\$ -	\$ 1,125,000

Department: Public Works FY23 - FY27 CIP
 Project Category: Utilities Project Title: Water Treatment Plant Facility Plan

Project Description/Location:
 This plan will assess the facility and process needs after the West End Water Treatment Plant has been brought into service.

Justification:
 With the new West End Water Treatment Plant, demand requirements will be lessened on the existing Water Treatment Plant. Inspection of major process pipelines and infrastructure will better achieved without the current requirement to keep the plant running at all times. This plan will assess the facility and process needs, including the antiquated preliminary treatment process and propose recommendations for improvements.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering					300,000			\$ 300,000
Land Acquisition								\$ -
Construction								\$ -
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues					300,000			\$ 300,000
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000

Department: Public Works FY23 - FY27 CIP

Project Category: Utilities Project Title: Water - West End Reservoir

Project Description/Location:
 This project is for the construction of a west end reservoir.

Justification:
 The Billings Water Treatment Plant (WTP) is the only source of potable drinking water for over 110,000 residents. If the WTP goes down in the summer, in approximately 4-5 hours pressure issues will begin in the distribution system. In approximately 8-10 hours, parts of the City will be without water. The addition of a water treatment plant and raw water storage reservoir will increase the amount of allowable downtime from hours to approximately 4 months. The West End Reservoir will be constructed after the water treatment plant. Failure to complete the raw water storage reservoir could result in the inability for the City of Billings to grow.

 The project also includes \$7.5M of end land use items (trails, docks, picnic areas, beach, etc.) to create a premier recreational amenity that residents and visitors can enjoy.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:
 The operating budget impact will be determined during the design phase.

Comments:
 The \$7.5M that unfunded is not able to be funded with water revenues. If funding is not obtained, this part of the project cannot be constructed.



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering	4,585,000	2,000,000						\$ 6,585,000
Land Acquisition	1,910,000							\$ 1,910,000
Construction	260,000	34,000,000						\$ 34,260,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ 6,755,000	\$ 36,000,000	\$ -	\$ 42,755,000				

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees		2,000,000						\$ 2,000,000
American Rescue Plan		1,630,237						\$ 1,630,237
Federal Grant								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan		25,000,000						\$ 25,000,000
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues	6,755,000	1,500,000						\$ 8,255,000
Unfunded		5,869,763						\$ 5,869,763
Total Project Funding	\$ 6,755,000	\$ 36,000,000	\$ -	\$ 42,755,000				

Department: Public Works **FY23 - FY27 CIP**
Project Category: Utilities **Project Title:** Water - Willett Reservoir and PS Improvements
Project Description/Location:
 This will fund the recoating of the Willett Storage Tank and pump station upgrades.

Justification:
 The existing 3.25 million gallon Willett Storage Tank is in need of interior and exterior coating replacement. The reservoir serves the downtown area and provides supplemental storage to Pressure Zone #2. The Water Master Plan recommended the addition of a third pump to the pump station. The piping currently has a third pump slot available. This will allow more reliable service to Pressure Zone #2.

<p>CIP Status</p> <input type="checkbox"/> Modify Existing <input checked="" type="checkbox"/> New Project	<p>Project Type</p> <input checked="" type="checkbox"/> Renewal/ Replacement <input type="checkbox"/> Enhancement/ New
<p>Operating Budget Impact:</p>	
<p>Comments:</p>	



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		200,000						\$ 200,000
Land Acquisition								\$ -
Construction			1,870,000					\$ 1,870,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 200,000	\$ 1,870,000	\$ -	\$ -	\$ -	\$ -	\$ 2,070,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues		200,000	1,870,000					\$ 2,070,000
Total Project Funding	\$ -	\$ 200,000	\$ 1,870,000	\$ -	\$ -	\$ -	\$ -	\$ 2,070,000

Department: Public Works FY23 - FY27 CIP

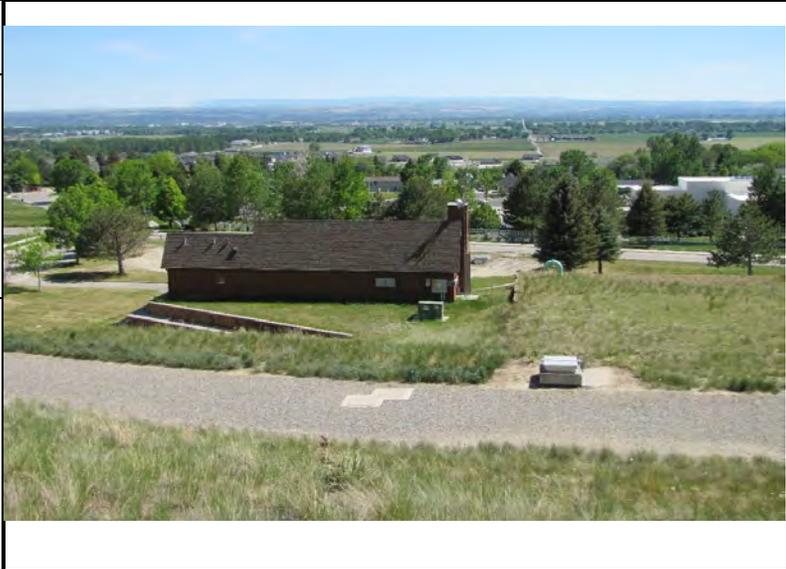
Project Category: Utilities Project Title: Water - Zone 4 Pump Station Improvements

Project Description/Location:
 This will fund the construction of additional pumping capacity into Pressure Zone #4 on the northwest end of Billings.

Justification:
 Pressure Zone #4 serves the northwest end of the City which includes Ironwood and Copper Ridge subdivisions. Currently, Pressure Zone #4 is deficient in pumping capacity per the Water Master Plan. Additional pumps are needed to meet current and future demands. This was evident in the summer of 2021 when very high demands on the system required all pumps into Pressure Zone #4 be in service. This project will add additional pumping capacity by either constructing a new pump station near the intersection of 62nd St W and Grand Ave or increasing the capacity of Chapple Pump Station.

CIP Status **Project Type**
 Modify Existing Renewal/ Replacement
 New Project Enhancement/ New

Operating Budget Impact:



Comments:

Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering		600,000						\$ 600,000
Land Acquisition								\$ -
Construction			5,600,000					\$ 5,600,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ 600,000	\$ 5,600,000	\$ -	\$ -	\$ -	\$ -	\$ 6,200,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues		600,000	5,600,000					\$ 6,200,000
Total Project Funding	\$ -	\$ 600,000	\$ 5,600,000	\$ -	\$ -	\$ -	\$ -	\$ 6,200,000

Department: Public Works FY23 - FY27 CIP

Project Category: Utilities Project Title: Water - Zone 6 Storage and Looping Improvements

Project Description/Location:
 This project will construct an additional water tank and water line in Pressure Zone #6 which serves the area on top of rims including a portion of the Inner Belt Loop.

Justification:
 Pressure Zone #6 serves the area on top of the rims west of the airport and also includes Rehberg Ranch Subdivision. Currently, Pressure Zone #6 is a closed pressure zone (has no storage) and relies on the limited water storage in Pressure Zone #5 (0.1 million gallons). Storage is needed to address fire, operational, and other emergency needs. This project will add a 1 million gallon storage tank to Pressure Zone #6. This project will also address the lack of a redundant water main to the top of the rims, including the airport, by providing pumps and a pipeline from Ironwood Tank to the new Zone #6 tank. The Water Master Plan recommended acquiring land and easement near Indian Cliffs Subdivision or along Highway 3. The water main would connect to the existing system near the intersection of Highway 3 and Zimmerman Tr. This will also benefit the airport water system by providing a redundant way to fill the Logan Tank (Zone #5) and delays or eliminates the need for a water line connection from Alkali Cr.

CIP Status
 Modify Existing
 New Project

Project Type
 Renewal/ Replacement
 Enhancement/ New

Operating Budget Impact:

Comments:



Estimated Project Cost(s)	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Planning, Design, & Engineering					890,000			\$ 890,000
Land Acquisition				110,000				\$ 110,000
Construction						8,150,000		\$ 8,150,000
Equipment								\$ -
Other								\$ -
Total Project Cost	\$ -	\$ -	\$ -	\$ 110,000	\$ 890,000	\$ 8,150,000	\$ -	\$ 9,150,000

Project Funding	Prior Years	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Future	Total Cost
Arterial Fees								\$ -
Developer Contributions								\$ -
Gas Tax								\$ -
Gas Tax - BAARSA								\$ -
Landfill Revenues								\$ -
Revenue Bond/Loan								\$ -
SID Bond								\$ -
Sidewalk Bond								\$ -
Solid Waste Collection Revenues								\$ -
Storm Drain Assessments								\$ -
Street Maintenance Fees								\$ -
TIFD Revenues								\$ -
Wastewater Revenues								\$ -
Water Revenues				110,000	890,000	8,150,000		\$ 9,150,000
Total Project Funding	\$ -	\$ -	\$ -	\$ 110,000	\$ 890,000	\$ 8,150,000	\$ -	\$ 9,150,000

CIP Glossary



FY 2023 - 2027 CAPITAL IMPROVEMENT PLAN (PROPOSED) GLOSSARY

A

ADA

Americans with Disabilities Act.

AIP

Airport Improvement Program.

Airport FAA Grant

The Airport Improvement Program (AIP) provides grants to public agencies for the planning and development of public-use airports that are included in the National Plan of Integrated Airport Systems (NPIAS).

Airport Fund

Accounts for the Billings Logan International Airport operations and for all the resources received and used for acquisition and development of airport capital improvements and equipment.

Airport Improvement Program (AIP)

Federally funded grant program in which annual entitlements combined with local share dollars, are used to fund Federally approved airfield improvements and/ or equipment purchases. Examples of AIP projects include taxiway/ runway overlays, airfield lighting, navigational equipment installation, airfield firefighting equipment, etc.

Airport User Fees

Fees assessed the end user of airport services and are typically used as a funding source for projects, improvements and maintenance of airport facilities.

Americans with Disabilities Act (ADA)

Federal law providing for a wide range of protection to individuals with disabilities ranging from prohibitions against discrimination in employment to specific requirements for modifications of public facilities and transportation systems.

Arterial Construction Fund

Accounts for construction and reconstruction of arterial streets throughout the City.

B

BARSAA

Bridge and Road Safety and Accountability Act

Baseball Field/ Stadium Donations (for Capital Fund)

Accounts for donations to fund future capital maintenance for the ball field and stadium.

Billings Metropolitan Transit

Public Transit System providing fixed-route and paratransit bus services to the City of Billings.

Billings Operations Center (BOC)

Facility that houses the Central Motor Pool, Solid Waste Division, Street-Traffic Division, Parks Maintenance Division, and the Police Department Roll-Call and Training location.

Billings Trailnet

A non-profit that supports urban trail systems by raising money to be used as fund matching for City funding and projects.

Bond

Debt instruments that require repayment of a specified principal amount on a certain date (maturity date) together with interest at a stated rate or according to a formula for determining the interest rate. For the purposes of the City of Billings we use the General Obligation, Revenue, Sidewalk and Curb District, Special Improvement District, and Tax Increment Bonds.

Bridge and Road Safety and Accountability Act

House Bill 473, known as the Bridge and Road Safety and Accountability Act (BaRSAA), provides for a graduated increase in motor fuel tax by fiscal year 2023 and is managed by the Montana Department of Transportation (MDT). Funds can be used to pay for the construction, reconstruction, maintenance, and repair of rural roads, city streets and alleys; and bridges.

BUILD Grant

Provided by the US Department of Transportation to invest in projects that promise to achieve national objectives related to road, rail, transit and port systems.

C

Capital Asset(s)

Assets of significant value and having a useful life of several years. Also called Fixed Assets.

Capital Improvement Plan (CIP)

The CIP provides a forecast of funds available for capital projects and identifies all planned capital improvement projects and their estimated costs over the five-year period.

Capital Expenditure

An outlay that results in or contributes to the acquisition or construction of a capital asset.

Capital Project

A capital project is a project that costs \$25,000 or more and results in a permanent addition to the City's asset through the acquisition of property, new construction, or rehabilitation of an existing facility to a like-new condition. Project costs can include the cost of land, engineering, architectural planning, and contract services needed to complete the project.

Capital Project Fund(s)

These account for the acquisition and construction of major capital facilities such as a fire station or stadium. Revenues may be from grants, taxes, bonds, donations, transfers from other funds or assessments. For the purposes of the City of Billings there are currently these funds in this fund type: Sidewalks and Curb District Fund, Special Improvement Districts (SID) Fund.

Capital Replacement Fund

Used strictly for the replacement of vehicles and major items of equipment. Reserves are accumulated in this fund through transfers from benefitting funds.

Category

Projects in the CIP are organized into groupings based on common criteria. Typically this will be under the Department heading and may reflect a Division, operational work-group or service type.

Cell Tower Revenue

Funds generated from the leasing of City owned property.

CFC

Customer Facility Charge.

Charges to City Departments

Internal service fees assessed between Departments.

CIP

Capital Improvement Plan (CIP)

CIP Status

An identifying status is used to indicate if a project is new or has already been approved and is now subject to a change. For the purpose of the City of Billings examples include Modify Existing and New Project status designations.

Contribution(s)

A revenue source that is not an assessment tax or service fee, these may come from entities such as Private, Contractor, and may be Matched or account for full funding of a project.

Customer Facility Charge

User fee charged by an airport operator for rental car use.

D

Department

Defined work group or operation center within the City hierarchy. For the purposes of the City of Billings examples would include Aviation & Transit, Fire, Police, and Public Works.

Developer Contributions

Monetary commitments used for improvements and infrastructure that are received as part of a development project such as a subdivision.

E

East Tax Increment District Fund

Accounts for revenues from property tax levies in the East Tax Increment District on increased taxable values. Amounts collected are used for the benefit of the tax district.

Enterprise Fund

Funds established to account for specific services funded directly by user fees and charges to users for services. These funds are intended to be self-supporting. For the purposes of the City of Billings, these funds include Airport, Parking, Solid Waste, Transit, Wastewater, Water funds.

Environmental Protection Agency (EPA)

An independent agency of the United States federal government responsible for environmental protection.

EPA

Environmental Protection Agency (EPA)

EPA Grant

Funds awarded by the EPA to other organizations to conduct environmental programs or projects.

F

FAA

Federal Aviation Administration

Facilities Charges for Services

Internal services charges related to Facilities Management and usually accounting for building maintenance.

Facilities Management Fund

An Internal Services Fund that provides operating and maintenance services to the City Hall and BOC buildings. Also provides project management, specifications, and/or advice to all City Departments.

Facilities Master Plan

Document that describes and organization's facilities, their purpose and future needs planning, including maintenance, reconstruction and acquisitions.

Federal Transit Administration (FTA)

An agency within the United States Department of Transportation (DOT) that provides financial and technical assistance to local public transit systems.

Fixed Asset(s)

Assets of significant value and having a useful life of several years. Also called Capital Assets.

FTA

Federal Transit Administration (FTA)

Fund

An existing collection of money.

Fund Type

For the purposes of the City of Billings, Montana, there are five (5) funding types that are utilized in relation to the CIP, examples include Capital Project, Enterprise, General, Internal Service, and Special Revenue.

Funding

The source of money being collected into a fund.

G

Gas Tax Fund

Accounts for revenues received from the State of Montana gasoline tax.

General Fund

Accounts for resources not otherwise required to be in another specified fund, either legally or by financial management practices. For the purposes of the City of Billings it is funded by property tax, licenses, permits, fees for service, fines and forfeitures, and state intergovernmental revenues.

Grant

A contribution by the State or Federal government, or another organization for a specific purpose, activity or facility. For the purposes of the City of Billings examples would include the Airport Cargo, Airport FAA, Build, EPA, NRDP/YRRP, Recreational Trails, Transit FTA, and Transportation Alternatives Grants.

H

IBL

Inner Belt Loop

Inner Belt Loop (IBL)

A planned route intended to better connect the West End of Billings with the Heights using Zimmerman Trail, Alkali Creek Road and Wicks Lane.

Internal Service Fund

Accounts for activities and services performed by a City Department for other organizational units within the City. For the purposes of the City of Billings an example would be the Facilities Management Fund.

I

J

Justification

An explanation of how a project addresses a specific issue or need.

K

L

M

MDT

Montana Department of Transportation

MET

Billings Metropolitan Transit.

Mill Levy

A special tax, assessment or service charge based on the taxable value of a property and used to support specified governmental activities.

Missing Sidewalk and Construction Program

Addresses sidewalk repair and construction needs on an on-going basis. Managed by the Engineering Division of Public Works.

N

Natural Resource Damage Program (NRDP)

Division of the Montana Department of Justice that seeks to recover damages to natural resources injured by the release of hazardous substances and to restore, rehabilitate, replace or acquire the equivalent of the injured natural resource.

NRDP

Natural Resource Damage Program.

NRDP/YRRP Grant

Grant partnership providing funds for projects related to the protection, restoration and development of natural resources.

O

Operating Budget Impact

An estimate of a capital project's ongoing operating expenses upon completion and the impact on the City's operating budget.

P

Park District 1 Fund

Accounts for the city-wide park assessment revenues and is used for maintenance and improvements of City parks.

Park Maintenance District Fund

Accounts for revenues from special assessment districts that support the maintenance of various, individual parks.

Parking Fund

Accounts for operations of the City Parking Division.

Parks Program Fund

Accounts for revenues and expenditures related to park acquisitions and improvements.

PAVER Program

Preventative asphalt maintenance program that addresses on-going needs of streets within the City of Billings, including overlaying, crack sealing and chip sealing. Managed by the Engineering Division of the Public Works Department.

Private Contribution

Funds provided to the City for use on specified projects from a privately owned entity or individual(s).

Project Funding

How a project is specifically financed, this may include one or various funds as a funding source.

Project Type

Designation that indicates if a project will be maintaining a current resource or adding a new or increased asset/ value. For the purposes of the City of Billings examples include types Renewal/ Replacement, or Enhancement/ New.

Public Safety Fund

Accounts for the Fire Department and Police Department operations, this includes the Animal Control Division.

Q

R

Recreational Trails Grant

Federally funded grant for the support of Montana recreational trails systems.

Recreational Trails Program

Administered by Montana State Parks and provides funds to develop and maintain recreational trails and related facilities throughout the state.

Revenue Source

Income produced by a given source. For the purposes of the City of Billings examples include charges to City Departments, Contributions, Debt, Grant, Special Assessments, State Revenue, Tax Revenue, User Fees and Charges that fund various projects and operations.

S

SID

Special Improvement District.

Sidewalk and Curb District Fund

Accounts for the payment of debt used for the construction of sidewalks and curbing throughout the City.

Solid Waste Fund

Accounts for the operations of the Solid Waste Division, including collection services and landfill operations.

South Tax Increment District Fund

Accounts for revenues from property tax levies in the South Tax Increment District on increased taxable values. Amounts collected are used for the benefit of the tax district.

Special Assessments

A levy imposed on certain properties to defray all or part of the cost for a specific improvement or service which primarily benefits the property being assessed. For the purposes of the City of Billings examples include Arterial, Park District 1, Storm, and Street Maintenance District assessments.

Special Improvement District

Districts established to accommodate special assessment needs to support improvements such as water, sanitation, storm drains and streets.

Special Improvement District (SID) Fund

Accounts for the funds generated from a Special Improvement District assessment.

Special Revenue Fund

Accounts for the proceeds of specific revenue sources (other than those for expendable trusts and major capital projects and enterprise activities) to finance specified activities as required by law or administrative regulation. For the purposes of the City of Billings examples of this fund type are Arterial Construction, Baseball Field/ Stadium Donations for Capital Fund, East Tax Increment District, Gas Tax, Park District 1, Park Program, Public Safety, South Tax Increment District, Storm, Trails, and Transportation Alternatives.

State Revenue

Funding from the State, this may be from taxes or other sources.

Storm Drain Assessment

Used to generate funding for the operation, maintenance and construction of the storm drain system.

Storm Fund

Accounts for the operation and maintenance of the storm drain system.

Stormwater Master Plan

Contains information on the condition of the City's stormwater management systems, streams and watersheds in addition to recommendations for improvements.

T

Tax Increment District

Areas within the City which have been identified by Resolution to be "blighted", this allows for special property tax treatment. Defined as an area with declining taxable value that requires redevelopment in the interest of public health and safety and citizen welfare. Tax revenue from construction and improvements in an assessed Tax District are then used for new construction and improvements for the same District

Tax Increment District Bond

Specially limited obligation bond payable from anticipated incremental increases in tax revenues, resulting from the redevelopment of a specified area.

Tax Increment District Fund

Accounts for funding from a Tax Increment District. For the purposes of the City of Billings examples include the South, East, and Tax Increment District Funds.

Tax Revenue

Revenues resulting from tax assessments and treated as income for specified projects or operations.

TIFD

Tax Increment District Fund

Trails Fund

Accounts for the maintenance and development of the multi-use trail system.

Transit FTA Grant

The Federal Transit Administration provided funding for local transit systems to support and expand their services.

Transit Fund

Accounts for the operations of the public transportation system.

Transportation Alternatives Program (TAP)

Managed by the US federal Highway Administration and provides funding for projects defined as transportation alternatives, such as pedestrian and bicycle projects, scenic and environmental projects, and historic preservation projects.

Transportation Alternatives Program Fund

Accounts for the maintenance and development of non-driver transportation projects.

U

User Fees and Charges

Service charges and fees assessed to the end user of a service.

V

W

Wastewater Fund

Accounts for the operations related to the wastewater systems and reclamation facility.

Water Fund

Accounts for the operations related to the water systems and treatment plant.

X

Y

Yellowstone River Recommended Practices (YRRP)

Yellowstone River Conservation District Council

YRRP

Yellowstone River Recommended Practices

Z

Non-Routine Capital Projects

NON-ROUTINE CAPITAL

The pages in this section include all the non-routine capital in the current budget. Each project item includes the cost, funding source(s), and increase in operating costs if there are any. Also included are any anticipated savings or revenue generation.

Non-Routine Capital Projects

AVIATION & TRANSIT DIVISION

Hearing Loop Installation ADA

Purpose of Project: Project provides an opportunity for the hearing impaired to see vocal announcements on their handheld device.

Project Cost/Funding Source/Sources: \$50,000 – Airport User Fees

Additional/Increased Operating Costs: Little to no impact

Anticipated Savings/Revenue Expected: None

Fuel Farm Expansion

Purpose of Project: The project would develop neighboring land to accept fuel tanks and pump systems.

Project Cost/Funding Source/Sources: \$100,000 – Airport User Fees

Additional/Increased Operating Costs: None

Anticipated Savings/Revenue Expected: None

Terminal Building Expansion – Concourse

Purpose of Project: The Airport plans to expand the Terminal Building Concourse to accommodate more passengers, enhance customer amenities, increase the size of the screening area, and increase the number of available passenger loading bridges. A phased approach is planned to complete the expansion.

Phase I construction includes the west end gate stairwell and elevator vestibule and mid-terminal support columns for the new roof and skylight, and is to be completed in FY20. Phase II construction includes the western portion of the new concourse, new screening area, new concession spaces, and the Great Room area in the center of the concourse, and will be completed in FY21. Phase III construction includes the eastern portion of the concourse and remodels some of the interior lobbies. Phase III will be completed in FY23.

Project Cost/Funding Source(s): \$66,880,000 – Funding is anticipated from a number of sources including Passenger Facility Charges, Federal Airport Improvement Program grants, local Airport funding, and Airport Revenue Bonds.

Additional/Increased Operating Costs: On-going heating, cooling, and electric costs will be mitigated by the use of energy efficient lighting and environmental control systems.

Anticipated Savings/Revenue Expected: Additional space may increase Terminal Building rents paid by the airlines, as well as additional concession revenue from gift shops, restaurants, and lounges.

Reconstruct the Commercial Air Carrier Parking Ramp

Purpose of Project: During the remodel of the Terminal Building/Concourse, sections of the commercial aircraft parking ramp will need to be removed and replaced. This project will span two years, with the northwest apron being replaced in FY2022 and the southeast apron in FY2023.

Project Cost/Funding Source(s): \$333,000 – Airport User Fees
\$3,000,000 – FAA Grant

Additional/Increased Operating Costs: This project will not cause operating expenses to increase or decrease. Airport Revenues charged to the airlines are adjusted annually to cover those airport costs that exceed non-airline revenues.

Anticipated Savings/Revenue Expected: None

CITY ADMINISTRATION

Facilities Master Plan/Law and Justice Center/City Hall

Purpose of Project: Acquiring/building/remodeling facility to accommodate a new consolidated City Hall location. This new location would replace the current City Hall.

Project Cost/Funding Source/Sources: \$20,350,560 – General Fund Reserves
\$8,940,314 – ARPA
\$509,126 – Departmental Charges/Lending

Additional/Increased Operating Costs: Facilities maintenance increase until original City Hall is sold/leased.

Anticipated Savings/Revenue Expected: Reduction in rents once all departments are consolidated.

PARKS, RECREATION & PUBLIC LANDS

Multiple Parks Irrigation Automation

Purpose of Project: This project will fund the replacement of the existing irrigation systems with an automated one.

Project Cost/Funding Source/Sources: \$924,750 – Park District 1
Additional/Increased Operating Costs: None
Anticipated Savings/Revenue Expected: Reduced Seasonal Labor

Castle Rock Park North Parking Lot & Restroom

Purpose of Project: Replace/upgrade the north parking lot and restroom at Castle Rock Park. This project will take two years.

Project Cost/Funding Source/Sources: \$1,000,000 – Park District 1
Additional/Increased Operating Costs: None
Anticipated Savings/Revenue Expected: None

Multi-Generational/Community Recreation Center

Purpose of Project: This project will construct an indoor multi-generational community center on public land next to Amend Park that includes courts, aquatics, and ice facilities.

Project Cost/Funding Source/Sources: \$3,000,000 – TIF Funds
\$30,000,000 – TIF Bonds
\$28,000,000 – General Obligation Bonds
\$5,000,000 – Private Contributions
Additional/Increased Operating Costs: Maintenance of new building, staffing of new building, equipment and chemicals for pools.
Anticipated Savings/Revenue Expected: There will be some new rental revenues and fees.

36th – Central to Broadwater

Purpose of Project: This project funds the construction of 36th Street West to connect Central to Broadwater Avenue. This will decrease traffic on 32nd Street West. This will be a two year project.

Project Cost/Funding Source/Sources:	\$1,700,000 – Arterial Fees \$1,200,000 – Gas Tax – BAARSA
Additional/Increased Operating Costs:	Some additional O&M for maintenance
Anticipated Savings/Revenue Expected:	None

Downtown 2-Way Conversion

Purpose of Project: This project is for the conversion of downtown 2-way streets as well as chip sealing and traffic control upgrades.

Project Cost/Funding Source/Sources:	\$6,000,000 – TIF Revenues \$1,200,000 – Gas Taxes \$800,000 – Street Maintenance Fees
Additional/Increased Operating Costs:	None
Anticipated Savings/Revenue Expected:	More metered parking spots

Wastewater Fats, Oils, Grease Receiving Station

Purpose of Project: This project will construct a Fats, Oils, Grease (FOG) Receiving Station at the Water Reclamation Facility (WRWF) that inputs FOG directly into the anaerobic digestion process.

Project Cost/Funding Source/Sources:	\$2,070,000 – Wastewater Revenues
Additional/Increased Operating Costs:	Some O&M increases are expected.
Anticipated Savings/Revenue Expected:	Undetermined

Wastewater – Hesper Sewer (Gabel to Shiloh)

Purpose of Project: This project will construct a wastewater main on Hesper Road from Gabel to just west of Shiloh Road.

Project Costs/Funding Source/Sources:	\$750,000 – Wastewater Revenues
Additional/Increased Operating Costs:	Some O&M increases are expected.
Anticipated Savings/Revenue Expected:	None

Wastewater – Monad Sewer (Gabel to Shiloh)

Purpose of Project: This project will construct a wastewater main from Monad and Shiloh Road to King and 48th Street.

Project Costs/Funding Source/Sources: \$5,200,000 – Wastewater Revenues
Additional/Increased Operating Costs: Some O&M increases are expected.
Anticipated Savings/Revenue Expected: None

Water – South Frontage Road Loop

Purpose of Project: This project will construct a water main in South Frontage Road to create a looped system.

Project Costs/Funding Source/Sources: \$371,245 – Water Revenues
\$474,177 – TIF Revenues
Additional/Increased Operating Costs: Some O&M increases are expected.
Anticipated Savings/Revenue Expected: None

Water – West End Reservoir

Purpose of Project: This is for the construction of the West End Reservoir to keep more usable water in the system as a secondary source, than relying on a single source, the Yellowstone River.

Project Cost/Funding Source/Sources: \$25,000,000 – Revenue Bond Loan
\$8,255,000 – Water Revenues
\$7,500,000 – Other funding sources
Additional/Increased Operating Costs: O&M Budget will be determined during design phase.
Anticipated Savings/Revenue Expected: None

Statistical Information

City of Billings - Statistical Information:

This section presents basic statistical information about the City of Billings over the past five years. It provides comparative information on various services the City performs for the community. It should be noted that the information is reported on an annual basis either by calendar year (CY) or by fiscal year (FY).

Activity	Report Period	2017	2018	2019	2020	2021
Demographic:						
Area in Square Miles	FY	42.9	43.0	43.9	44.0	44.5
Population**	CY	110,323	109,642	109,431	109,843	117,116
Per Capita Personal Income**	CY	47,148	49,760	52,019	54,069	56,649
Median Age**	CY	38.1	38.3	37.6	38.2	36.9
School Enrollment	FY	16,648	16,649	16,649	16,677	16,945
Infrastructure:						
Miles of Streets	CY	545.6	545.6	553.5	555.1	559.1
Miles of Alleys	CY	124.7	124.7	125.8	125.6	126.4
Miles of Highway/Interstate	CY	19	19	19	19	20
Street Light Maint. Dist.	FY	185	194	193	194	197
No. of Street Lights	FY	8,202	8,533	8,796	8,691	8,881
Miles of Storm Sewer	CY	264.0	270.0	272.0	276.0	279.0
No. of Fire Hydrants (per PUD)	FY	4,211	4,517	4,552	4,670	4,717
New Special Improvement Districts	CY	1	8	2	3	6
Fire Protection:						
No. of Stations	CY	7	7	7	7	7
No. of Firefighters/Officers/Dispatchers	FY	153.8	156.8	158.8	156.5	156.5
No. of Dispatched Calls	CY	13,880	14,441	15,810	16,264	18,365
No. of Fire Inspections	CY	2,516	1,058	1,535	942	729
Police Protection:						
No. of Stations	CY	1	1	1	1	1
No. of Police Officers	FY	150	145	154	182	154
No. of Dispatched Calls	CY	88,447	95,214	94,709	96,080	94,532
No. of Arrests	CY	12,084	11,011	12,583	10,299	11,538
No. of Traffic Violations	CY	24,463	23,973	29,727	22,609	17,871
No. of Traffic Accidents	CY	2,521	2,395	4,014	2,318	1,772
Animal Control:						
No. of Animals Processed	CY	4,039	4,057	2,545	4,265	3,431
No. of Licenses Issued	CY	5,332	5,001	5,385	4,826	4,305
No. of Citations Issued	CY	868	1,262	1,217	1,399	1,048
No. of Complaints Received	CY	5,464	5,646	5,941	5,648	5,398

** Figures are estimates

City of Billings - Statistical Information: Continued

Activity	Report Period	2017	2018	2019	2020	2021
<i>Municipal Water:</i>						
No. of Consumers	FY	30,311	31,435	32,811	32,674	32,948
Average Daily Consumption	FY	21.3	22.0	19.2	21.0	23.1
Maximum Daily Capacity (millions of gallons)	FY	60	60	60	60	60
Miles of Water Mains	FY	481	487	492	484	487
<i>Municipal Wastewater:</i>						
No. of Customers	FY	34,543	35,302	35,292	35,667	35,937
Average Daily Treatment	FY	16	18.7	19.0	22.0	18.9
Maximum Daily Capacity (millions of gallons)	FY	26	26	30	30	65
Miles of Sanitary Sewers	FY	499.0	502.0	507.0	510.0	513.0
<i>Solid Waste:</i>						
No. of Residential Customers	FY	31,874	32,055	32,413	32,845	33,182
No. of Commercial Customers	FY	2,624	2,603	2,586	2,591	2,641
Total Customers	FY	34,498	34,658	34,999	35,436	35,823
No. of Landfill Trips	FY	154,894	151,795	174,773	177,850	127,053
<i>Building</i>						
Residential Permits	CY	461	468	357	470	853
Remodel/Addition Permits	CY	596	456	421	352	284
Commercial Permits	CY	67	71	70	427	534
Remodel/Addition Permits	CY	349	357	406	253	206
Total Number Permits	CY	1,473	1,352	1,254	1,502	1,877
New Residential Valuation	CY	\$ 100.6	\$ 121.0	\$ 93.9	\$ 115.4	\$ 148.5
Remodel/Addition Valuation	CY	7.4	8.1	5.2	5.9	7.5
New Commercial Valuation	CY	66.3	95.2	42.1	90.3	190.2
Remodel/Addition Valuation	CY	51.0	58.5	77.3	89.2	34.9
Total Permit Valuation		\$ 225.3	\$ 282.8	\$ 259.4	\$ 300.8	\$ 381.1
<i>Airport Activity:</i>						
No. of Enplanements	CY	425,691	451,564	474,762	248,597	384,070
Tons of Freight Handled	CY	34,105	40,740	49,574	55,275	49,533
Tons of Mail Handled	CY	886	839	930	886	669
No. of Crash/Fire Responses	CY	189	146	150	119	154
<i>Transit Activity:</i>						
No. of Miles Traveled	FY	828,026	835,366	841,843	825,796	809,714
Ridership	FY	504,020	500,980	473,332	409,938	307,793
Wheel Chair Ridership	FY	22,536	23,657	25,492	19,935	13,844
<i>Fleet Services:</i>						
Preventive Maintenance Orders	FY	1,986	2,045	2,016	2,634	2,866
Other Repair Orders	FY	5,307	5,857	5,560	6,690	6,148
Total Repair Orders	FY	7,293	7,902	7,576	9,324	9,014
Maintenance Hours Charged	FY	19,883	20,050	19,855	23,707	6,554
Fuel Consumption (Gallons)	FY	823,077	868,896	873,269	788,400	800,617

City of Billings - Statistical Information

Activity	Report Period	2017	2018	2019	2020	2021
<i>Municipal Cemetery:</i>						
No. of Spaces Occupied	FY	25,205	25,273	25,324	25,355	25,437
No. of Spaces Un-Occupied	FY	6,350	6,282	6,231	6,200	6,118
Total Spaces	FY	31,555	31,555	31,555	31,555	31,555
No. of Full Burials	FY	55	34	31	28	49
No. of Cremation Burials	FY	69	70	59	56	72
Total Burials	FY	124	104	90	84	121
<i>Municipal Parking Garages:</i>						
No. of Parking Garages	FY	4	4	4	4	4
No. of Available Spaces	FY	1,817	2,000	1,821	1,821	1,868
No. of Leased Spaces	FY	1,509	1,513	1,504	1,504	1,551
No. of Shopper Spaces	FY	308	293	260	260	260
No. of Other Spaces	FY	N/A	194	57	57	57
<i>On-Street Parking:</i>						
No. of Parking Meters	FY	791	724	830	830	795
<i>Off-Street Parking Lots</i>						
No. of Parking Lots	FY	5	5	5	5	3
No. of Lot Meters (includes multi-space meter)	FY	111	108	108	108	43
No. of Leased Lot Spaces	FY	29	29	29	29	29
<i>City Parks:</i>						
Developed Acres	FY	1,204	1,204	1,223	1,232	1,232
Undeveloped Acres	FY	279	279	268	268	268
Natural Park Acres	FY	1,213	1,213	1,213	1,213	1,213
Total Park Acres	FY	2,696	2,696	2,704	2,713	2,713
<i>City/County Library:</i>						
No. of Volumes	FY	235,193	239,666	217,847	219,397	281,048
No. of Annual Circulations	FY	896,270	851,361	858,685	677,143	490,345
<i>City Recreation:</i>						
No. of Recreation Programs	FY	528	531	530	417	408
No. of Participants	FY	75,908	75,983	75,235	59,355	56,783
<i>Legal /Judicial:</i>						
Warrants Reviewed	FY	8,362	3,486	9,191	10,068	9,654
Appeals to Higher Court	FY	40	18	20	8	15
<i>Financial Activity:</i>						
Investment Rate of Return	FY	0.80%	1.10%	1.83%	1.81%	0.47%
No. of New Businesses	FY	1,000	957	1,008	883	891
No. of Renewal Businesses	FY	5,434	5,380	5,328	5,344	5,183
Total Businesses	FY	6,434	6,337	6,336	6,227	6,074

CITY OF BILLINGS, MONTANA
Top 20 Private Employers in Yellowstone County
(Unaudited)

2020

Employer	<u>Number of Employees</u> ¹
Billings Clinic	1,000 or More
St. Vincent Healthcare	1,000 or More
Wal-Mart	1,000 or More
Albertsons Food & Drug	500-999
Cenex Harvest States	500-999
First Interstate Bank	500-999
SCL Medical Group	500-999
St John's United	500-999
Wells Fargo	500-999
Charter Communications	250-499
Costco	250-499
ExxonMobil	250-499
Phillips 66 Company	250-499
Rocky Mountain College	250-499
ROI Solutions	250-499
Sysco Food Service	250-499
Target	250-499
Town Pump	250-499
United Parcel Service	250-499

Sources and other information:

Montana Department of Labor and Industry

Note: This list does not include governmental or railroad employers. Number of employees for each firm is not available.

CITY OF BILLINGS, MONTANA
Principal Property Taxpayers
June 30, 2020 and Ten Years Ago
(Unaudited)

Taxpayer	Tax Year 2020			Tax Year 2011		
	Taxable Value	Rank	Percentage of Total Taxable Value	Taxable Value	Rank	Percentage of Total Taxable Value
Northwestern Energy	\$ 10,850,450	1	5.0%	\$ 6,708,949	1	4.0%
Montana Dakota Utilities	4,813,605	2	2.2%	1,542,024	4	0.9%
Charter Communications	2,076,599	3	1.0%	-		0.0%
Verizon Wireless	1,917,820	4	0.9%	1,015,787	6	0.6%
AT&T Communications	1,267,614	5	0.6%	445,474	10	0.3%
Lumen Technologies	1,163,399	6	0.5%	-		0.0%
Wal-Mart/Sam's Real Estate	919,064	7	0.4%	776,378	7	0.5%
Rimrock Owner LP	913,068	8	0.4%	-		0.0%
Scheels All Sports Inc	571,502	9	0.3%	-		0.0%
United Parcel Service Inc	571,022	10	0.3%	-		0.0%
Centurylink Inc	-		0.0%	1,189,572	5	0.7%
Billings 401 LLC	-		0.0%	-		0.0%
Wells Fargo Corporate Prop.	-		0.0%	460,366	9	0.3%
Qwest Corp	-		0.0%	1,776,008	3	1.1%
Macerich Rimrock Limited Partner	-		0.0%	651,868	8	0.4%
Bresnan Broadband	-		0.0%	6,206,380	2	3.7%
Western Sugar Co.	-		0.0%	-		0.0%
Total	\$ 25,064,143		11.5%	\$ 20,772,806		12.4%
 Total taxable value	 \$ 217,691,466			 \$ 167,431,908		

Source: City of Billings, Montana

Glossary

GLOSSARY

Accrual Basis of Accounting

Accrual Basis of Accounting is the method of accounting under which revenues are recorded when earned and expenses that are recorded when goods and services are received (regardless of the timing of related cash flows).

Actual

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the FY 18 and FY 19 results of operations.

AFT

AFT refers to Air Flotation Thickener.

Airport Improvement Program (AIP)

Airport Improvement Program (AIP) is a Federally funded grant program in which annual entitlements combined with local share dollars, are used to fund Federally approved airfield improvements and/or equipment purchases. Examples of AIP improvements and purchases include taxiway/runway overlays, airfield lighting projects, navigational equipment installations, airfield firefighting equipment, etc.

Appropriation

An Appropriation is expenditure authority with specific limitations as to the amount, purpose, and time established by formal action of a governing body such as the City Council for a specific use.

Arcview

Arcview is the software used with (GIS) Geographic Information Systems.

Assessed Market Valuation

The Assessed Market Valuation is the value set upon real estate or other property by a government as a basis for levying taxes.

AVL

Automatic Vehicle Locators enable 911 Center dispatchers to view on a map where each equipped fire truck is at the present moment.

Balanced Budget

A Balanced Budget is one in which expenditures equal revenues for the fiscal year.

Billings Operations Center (BOC)

The Billings Operations Center (BOC) is the facility that houses Central Motor Pool, Solid Waste Division, Street and Traffic Division, Parks Maintenance Operation, and the Police roll call and training facility.

BMP

BMP refers to Best Management Practices.

Bonds

Bonds are debt instruments that require repayment of a specified principal amount on a certain date (maturity date) together with interest at a stated rate or according to a formula for determining the interest rate.

Budget

A Budget is a financial plan for the control of government operations. A budget primarily focuses on available reserve, revenue, and expenditure estimates as the means of control.

Budget Document

The Budget Document is the official written statement/document which presents the approved budget to the legislative body.

Budget Message

The Budget Message is the opening section of the budget document which provides the City Council and the public with a general summary of the most important aspects of the current budget, changes from previous year and recommendations regarding the financial policy for the coming period.

BUFSA

Billings Urban Fire Service Area (BUFSA) was established when the rural fire service discontinued its business. These districts were formed to provide fire and emergency service to areas outside the city limits of Billings. These operations have been closed to the Public Safety Fund.

CAFR

The Comprehensive Annual Financial Report (CAFR) is the official annual financial report of the City encompassing all funds of the City. It includes an introductory section, management's discussion and analysis (MD&A), basic financial statements, required supplementary information other than MD&A, combining and individual fund statements, schedules, and a statistical section.

Capital Assets

Capital Assets are assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Improvement Plan (CIP)

The Capital Improvement Plan (CIP) represents all capital projects that are in excess of \$25,000 and that are planned for the next five fiscal (budget) years.

Capital Project Funds

Capital Project Funds account for the acquisition and construction of major capital facilities such as Fire Station #7 and the Ballfield/Stadium. Revenues may be from grants, taxes, bond issues, donations, transfers from other funds, and/or assessments.

Capital Replacement Fund

The Capital Replacement Fund is a fund used strictly for the replacement of vehicles and major items of equipment. Reserves are accumulated in this fund through transfers from benefiting funds.

Cash Reserves

Cash Reserves is the unobligated cash in each of the funds.

CDBG

The Community Development Block Grant (CDBG) Program is a federally funded program designed to develop viable urban communities by providing decent housing and a suitable living environment and by expanding economic opportunities primarily for persons of low and moderate incomes. Eligible projects must either benefit low or moderate-income individuals or result in the prevention or elimination of slums or blighted conditions. Programs typically funded include Housing Rehabilitation, Economic Development, Public Service Activities, and Neighborhood Improvement Projects carried out in the City's lower income neighborhoods.

Contingency

A Contingency is an appropriation of funds to cover unforeseen expenditures that may occur during the budget year.

CTEP

Community Transportation Enhancement Program (CTEP) is a federally funded program being used for Bike Trails.

DBID (Downtown Business Improvement District)

The Downtown Business Improvement District (DBID) is dedicated to improving the cleanliness, appearance, and perception of safety in Downtown Billings to further enhance and make Billings a vibrant destination for visitors, residents, owners, employees, and students. The BID is publicly-sanctioned, assessment financed, and property owner managed.

Debt Service Fund

The Debt Service Fund accounts for revenues and transfers for related principal and interest expenditures.

DEQ

The Department of Environmental Quality (DEQ) is the State agency charged with regulation of Montana Environmental Laws such as Air Quality and Water Quality.

Distinguished Budget Presentation Awards Program

The Distinguished Budget Presentation Awards Program is a voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Downtown Billings Association

The Downtown Billings Association (DBA) is a non-profit organization working with downtown promotions.

Downtown Billings Partnership

The Downtown Billings Partnership, Inc. (DBP) is comprised of the Billings Cultural Partners, the DBA, and downtown property owners. The DBP's purpose is to recommend to the City Council how to spend Tax Increment dollars to best move forward with the revitalization of the downtown area and the central business district.

DPARB

The Development Process Advisory Review Board (DPARB) is an advisory board that meets once a month to discuss issues related to development and the permit processes within and immediately around the City of Billings. They may hear appeals and make recommendations to the City Administrator.

EMS

EMS refers to Emergency Medical Services.

Encumbrance

An Encumbrance is a commitment of funds against an appropriation until such time as goods or services (related to an unperformed contract) are received by the City.

Enterprise Funds

Enterprise Funds account for businesslike activities supported primarily by user charges. Examples are the City Water and Wastewater Utilities, Parking garages, and Airport and Transit systems.

EPA

EPA refers to the Environmental Protection Agency.

Expenditures

The term, Expenditures, refers to the outflow of funds paid for an asset obtained or goods and services rendered.

FAR Part 107

Federal Aviation Regulation Part 107 (FAR Part 107) – Airport Security. This is the Federal Regulation that requires airports across America to establish and implement a security plan for their facilities. Part 107 was originally established to prevent hijackings and has been expanded to help airports protect against a number of national and international threats. Some of the specific requirements are the establishment of an airport police force, access control procedures and employee training.

FAR Part 139

Federal Aviation Regulation– Part 139 (Far Part 139) – Certification and Operations: Land Airports Serving Certain Air Carriers. This is the regulation that established all of the operational and safety standards that must be met to be a certified airport. An airport must maintain its certification to receive commercial airline service. Part 139 establishes the requirements and specifications for such things as runway widths, placement of lights, object free zones near and around runways, snow removal operations, aircraft rescue firefighting, driving on the airfield, painting of striping on pavement surfaces, etc.

FAR Part 150

Federal Aviation Regulation – Part 150 (Far Part 150) – Airport Noise Compatibility Programs. This is the Federal Regulation that required airports to put in place a plan to mitigate airport generated noise.

Fiscal Year (FY)

Fiscal Year (FY) is a twelve-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The City of Billings' fiscal year runs from July 1 through June 30.

Franchise Fees

Franchise Fees are paid by utility companies as rent for using public rights-of way.

FTA

The Federal Transit Administration (FTA) is the federal agency that administers the Federal funds used for local transit services and equipment.

FTE

Full-time equivalent (FTE) of one position is 2080 hours per year for all employees, except for suppression fire personnel whose annual compensation is based on 2272 hours per year.

Fund

A Fund is a fiscal and accounting entity with a self-balancing set of accounts.

Fund Balance

Fund Balance is the difference between revenues and expenditures. The beginning fund balance represents the residual funds brought forward from the previous year (ending balance).

GAAP

Uniform minimum standards for financial accounting and recording, encompassing the rules and procedures that define accepted accounting principles. The financial statements of the City of Billings have been prepared in conformity with General Accepted Accounting Principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles.

GASB 34

GASB 34 changes the presentation of governments' external financial statements. The objective of GASB 34 is to enhance the clarity and usefulness of government financial statements to the citizenry, oversight bodies, investors and creditors. Key aspects are: analysis of the government's financial performance for the year and its financial position at year-end. The City is required to report financial operations, net assets and prepare statements at the government-wide level. Governments will now be required to use a "net program cost" format for the government-wide statements instead of a traditional operating statement. The City will also be required to record certain infrastructure assets.

General Fund

The General Fund accounts for all resources not devoted to specific activities and include many City services such as Legal, Administration, Municipal Court, Finance and Parks and Recreation. Major revenue sources are real property taxes, Municipal Court fines, business licenses, charges for services, and miscellaneous.

General Obligation Bonds (G.O. Bonds)

General Obligation Bonds (G.O. Bonds) are bonds which are secured by the full faith and credit of the issuer.

GEO File

GEO File associates a location to an address and phone number. (Part of New World database.)

GIS

Global Information System (GIS) – the City of Billings is actively working on the development of a city wide GIS. The GIS will contain data layers that will consist of city infrastructure data, tax data, and various other pertinent city data. This information will be used for inventory purposes, compliance of GASB 34, and many other uses.

GPS

Global Positioning System (GPS) uses satellites to reference a map point. The point can be a sign, streetlight, water/sewer line, or various other city assets. The point contains data about the asset which is then included in the city GIS.

Grant

A Grant is a contribution by the State or Federal government or other organization for a specific purpose, activity, or facility.

HAWK

High-intensity Activated crossWalk is a crosswalk signal to stop traffic flow for pedestrians where there is not a traffic light.

Hi-C

Higher Classification arises when a fire employee is qualified to work above their current job description and / or pay grade.

IDDE

IDDE refers to Illicit Discharge Detection and Elimination.

Interfund Transfers

Interfund Transfers are amounts transferred from one fund to another within the City.

Internal Service Funds

Internal Service Funds account for the financing of services provided by one department to other departments of the City.

Intrafund Transfers

Intrafund Transfers are amounts transferred within the fund.

Levy

Levy – (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, and/or service charges imposed by a government.

MDT

Mobile Data Terminals are the computers in the fire trucks that allow the 911 Center to send information to the Fire personnel while they are responding to a call.

Mill

A Mill is the traditional unit of expressing property tax rates. One Mill equals one-thousandth (1/1000) of a dollar, or \$1 tax per \$1,000 of taxable valuation.

MLCT

MLCT is the Montana League of Cities and Towns.

MMIA

The Montana Municipal Insurance Authority (MMIA) is a self-insured pool made up of the participating cities and towns within the State of Montana. The MMIA makes available two coverages to each of the municipalities: the Workers Compensation Program and the General Liability Program. The City of Billings is a member of both programs.

Modified Accrual Basis of Accounting

Modified Accrual Basis of Accounting is an accounting method by which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments, are recorded only when payment is due.

MPDES

MPDES stands for Montana Pollution Discharge Elimination Process.

Non-departmental

General Fund expenditures that are not specifically allocable to an individual general fund department are termed Non-departmental. The largest such expenditures include transfers to the Public Safety Fund and property/liability insurance payments.

Ordinance

Ordinance – A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Park Maintenance Districts (PMD)

Park Maintenance Districts (PMD) are districts established in certain areas for the upkeep and maintenance of parks.

Permanent Fund

The Permanent Fund is used to account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the City's programs – that is, for the benefit of the government or its citizenry.

Personal Services

Personal Services are those costs related to employee compensation, including salaries, wages, and benefit costs.

Refunding

Refunding is the redemption of a bond with proceeds received from issuing lower-cost debt obligations ranking equal to, or superior to, the debt to be redeemed.

Reserve for Debt Service

A Reserve for Debt Service is an account used to segregate a portion of fund balance for Debt Service Funds.

Resolution

Resolution is a formal expression of opinion or intent voted by an official body such as the City Council.

Revenue

Revenue is the total income produced by a given source, such as business taxes, permits, fines and forfeitures, etc.

Revenue Book

The Revenue Book is the City prepared document that reports estimated tax, special assessment, and entitlement revenues each fiscal year. Each revenue estimate includes actual revenue history for 5 to 10 years, estimated revenue for the current budget year, and percentage changes.

Risk Management

Risk Management is an organized attempt to protect a government's assets against accidental loss in the most economical method.

SDF

System Development Fees (SDF) are one-time fees assessed against new water or wastewater customers as a way to recover a part of the cost of additional system capacity constructed for their use. The amount of the fees is based upon the size of the customer's water meter.

SID

Special Improvement Districts (SID) are districts established for specific improvements such as water, sanitary sewer, storm drain, and/or streets. These improvements are paid for by special assessments.

Special Assessment

A Special Assessment is a levy made against certain properties to defray part or all of the cost of a specific improvement or service primarily benefiting those properties.

Special Revenue Funds

Special Revenue Funds are funds earmarked for special activities as required by law or administrative regulation. Examples are City-County Library, Street/Gas tax, Tax Increment District, and the Community Development Grants.

Tax Increment Bond

Tax Increment Bond is a specially limited obligation bond payable from anticipated incremental increases in tax revenues, resulting from the redevelopment of an area. Tax revenue from construction and improvements in the Tax Increment District provides funding for new construction and improvements.

Tax Increment District(s)

Tax Increment Districts are areas within the City that the governing body has established by resolution as “blighted”; which allows for special property tax treatment. Blight is defined as an area declining in taxable value and that requires rehabilitation and redevelopment in the interest of the public health, safety, morals, or welfare of the citizens. Boundaries of the District are defined and tax revenue (based upon taxable value) is determined. This taxable value amount becomes the BASE value. Tax collections from the BASE continue to be distributed to the taxing entities. The taxable value in excess of the BASE (*tax increment*) is used to pay for incentives established to create tax value growth. After a period of time, the District sunsets and all tax collections are distributed to the taxing entities.

Taxable Valuation

The Taxable Valuation is the portion of the assessed value of a property that is taxable.

TBID

The Tourism Business Improvement District’s (TBID) purpose is to market the Billings region as a preferred travel destination. Visitors to lodging facilities are assessed a nightly fee to fund the District.

Transfers

Transfers are authorized exchanges of cash or other resources between funds.

Transmittal Letter

Transmittal Letter is a general discussion of the proposed budget as presented in writing by the Mayor to the Council. The message contains an explanation of the principal budget items and recommendations regarding the financial policy for the upcoming year.

VISTA

VISTA, or AmeriCorps VISTA, refers to Volunteers In Service To America.

Working Capital

Working Capital is net current assets. The balance can be identified as available for commitment on the short term (usually one year). Formula:

1. Add cash:
2. Add other current assets (known as receivables which can be expected to be available for expenditure in the short term): and,
3. Deduct current liabilities (payables which are expected to be paid in the short term).

