

2022 PARKS WI-FI PROJECT Request for Proposals (RFP)

The following clarifications are provided to all proposers who have, or will, submit a completed ***Intent to Respond*** form prior to the RFP deadline of January 28, 2022.

1. **Optional Pre-Bid Conference and Park Tours:** City of Billings' staff from the Parks, Recreation & Public Land Department and the Community Development Division will host an optional Pre-Bid Conference followed by tours of the eight (8) parks at 9:00 a.m. MST on Wednesday, January 19, 2022, at:

**Parks, Recreation & Public Lands Office
390 North 23rd Street
Billings, MT 59101**

Bidders planning to attend should RSVP to rodier@billingsmt.gov by 12:00 p.m. MST (noon) on Tuesday, January 18, 2022.

Bidders are responsible for their own transportation to/from the conference and to/from each park. Maps of the parks, and directions to each, will be provided during the pre-bid conference.

2. **Proposal Contents, #12, Page 8:** Asks proposers to *"provide specific monthly plan costs for a minimum 2-year period and a maximum 5-year period (system / per park / per device). Please include any surcharges, taxes, recurring fees, and/or projected increases."* This information may be included in the "Other (list all items / costs not shown above" section on page two of Attachment C, Price Matrix, Page 17. Attach additional sheets, if necessary.
3. **Proposal Contents, #15, Page 8:** The City of Billings plans to use existing electrical infrastructure, where feasible. If new electrical service(s) are required, the City will gather input from stakeholders to establish requirements and will coordinate separate contracts for electrical service installation(s).
4. **Section 3, Insurance Requirements, Page 10:** The need for Professional Liability Insurance Coverage, in addition to Commercial General Liability insurance, will be determined during the contract negotiation phase of the project. Proposers do NOT need to include the cost of Professional Liability Insurance Coverage in their proposal / price matrix.

Automobile liability insurance **IS** required and the City of Billings shall be listed as an additional insured on all policies.

5. **RFP Process Timeline, Page 12:** Timeline is modified as follows:

Evaluate and choose:	January 31, 2021 - February 18, 2022
Negotiate Agreement & Final Work List:	February 21 – March 11, 2022 (estimated)
Contract Execution	ASAP