

## Addendum #1

### Received Questions and Answers as of 10/04/2021

#### PROJECT: Transit Development Plan

**This addendum must be acknowledged below and included with your proposal documents which are due no later than 5:00 pm on October 15, 2021.**

Company Name \_\_\_\_\_

Date \_\_\_\_\_

Contact Name (please print) \_\_\_\_\_

Title \_\_\_\_\_

Signature of Contact Position \_\_\_\_\_

	Date	Reference Section	Question or Comment	City Response
1	09/29/2021	N/A	Does the City of Billings have a maximum budget in mind for this project? If so, can you disclose it?	The City will consider pricing as indicated in Section 6 but does not have a maximum budget set for this project.
2	09/29/2021	Section 6: RFP Eval and Selection	Are there specific days that key staff should hold available for interviews, and will those interviews be held in person or virtually?	The City will reach out to proposers directly should interviews be deemed necessary; scheduled dates and times will be arranged with each identified proposer. Virtual interviews will be the preferred method.
3	09/29/2021	Section 2: Agency Info and Background	We understand that MET Transit is in the process of validating APC data. Can we assume enough samples will be collected that this data will be available for analysis purposes?	APC data is currently available for 12+ month period as well as manually collected passenger counts.
4	09/29/2021	Section 2: Agency Info and Background	Was the 2020 MET Transit Survey in January 2020 an onboard passenger survey, or community survey that also included non-riders?	The January 2020 survey was a community wide survey available to all community members and primarily accessed via Survey Monkey. Results of this survey can be found at <a href="http://mettransit.com">mettransit.com</a> under "About Us – Plans, Studies, and Surveys."

5	09/29/2021	N/A	When does the City of Billings expect the final Transit Development Plan to be completed?	The City would prefer if the plan were completed by June 2022 but final timeline is negotiable with the selected vendor.
6	09/29/2021	Section 6: RFP Eval and Selection	Are subconsultant firms required to fill out any of the forms included as attachments? If so, can you please specify which forms?	Everything should be handled directly by the primary contracted consultant or firm; information regarding subconsultants or firms should DBE status should be provided.
7	09/30/2021	Introduction	We are not able to find a copy of your last TDP on the City website or anywhere on the internet. Can you please share it with prospective bidders?	The most recent TDP was recently added to the MET website, <a href="http://mettransit.com">mettransit.com</a> ; it can be found under "About Us – Plans, Studies, and Surveys." The two documents in question are "2015 Onboard Survey and Technical Memo" and the "2015 Route and Schedule Analysis"