



ADDENDUM 2

MASTER Q & A FORM

PROJECT: SECURITY GUARD SERVICES RFP

Master Q&A	Any questions regarding this Request for Proposals should be submitted according to the process outlined below. The City will make every effort to answer within two (2) days of receiving the questions.
Q&A Process	<ol style="list-style-type: none">1. Prepare questions or concerns on the template provided.2. Complete the table in full, providing a date for each question and a section of the RFP to reference (if applicable).3. Submit the completed form via email to bratliej@billingsmt.gov. Attach associated documents as necessary. <p>Please contact Jamie Bratlie with any questions regarding this process.</p>

#	Date	Reference Section	Question or Comment	City Response
1	04/20/21	Section 5 Scope of Work (pg. 8) & Attachment C	Would it be acceptable for us to include the price per after-hour patrol inspection on Attachment C under the "Other (please describe)" pricing? Or is it preferred that those costs of services are built into the Security Officer hourly rates?	Yes, "Other pricing" would be appropriate.
2	04/20/21	Proposal Modifications (page 4)	The section states, "Modifications, additions or changes to the terms and conditions of this request for proposal may be cause for rejection of the proposal." Are Exceptions or is Reserving our Right to negotiate T&C's in the Sample Contract acceptable? We will list the specific items for review and consideration.	Listing the specific items you wish to negotiate or take exception to will not be cause for proposal rejection.
3	04/20/21	General Question	Would the City wish to retain the services of any incumbent security officers? If so, would you wish that we base our proposals on any specific wage rate in order for those officers to "remain whole"?	All security officers are employees of the current or future security company and will not be employed by the City. Wages for this contract are governed by Montana Prevailing Wage rates and you should base your proposal on those, accordingly. More information regarding MT wage rates may be found here or by contacting the State Dept of Labor & Industry: http://erd.dli.mt.gov/labor-standards/state-prevailing-wage-rates