



**DEPARTMENT OF ADMINISTRATIVE SERVICES
FACILITIES DIVISION
P.O BOX 1178
BILLINGS, MONTANA 59101**

MASTER Q & A FORM

PROJECT: Access Control Upgrade at Billings Operations Center (BOC)

#	Date Submitted	Question or Comment	City Response
1	2/22/2021	How many keyfob tokens are required for this project?	Roughly 700 need to be provisioned. In addition, extra keyfobs will be needed for future use. This is assuming the upgraded system requires a new Fob.
2	2/22/2021	Can you provide a floor plan indicating the locations of K2200, K2100 and PAC 512? Provide controller quantities and model numbers for each location?	Yes. Floor plans are attached. K2200, K2100, and PAC 512 are the model numbers of the controllers.
3	2/22/2021	Is the locking hardware 12VDC or 24VDC?	24VDC.
4	2/22/2021	Does the current system have REX Devices and Door Position Switches at each door?	No.
5	2/22/2021	The totals for hardware is based on 4 buildings. Could you define each building with hardware?	Yes. See attached floor plans.

6	2/22/2021	It states that either hosted or on-prem is permissible. Would the city like to see costs for both? If so, how would the city like this presented? 4 bid packages (hosted w/ option 1 and 2, On-prem w/ options 1 and 2)	Yes, you can submit a price for multiple options. A base bid with alternates is fine.
7	2/22/2021	Are there any plans for the buildings showing which doors are access controlled? If so, how may we obtain them for review?	No, we do not have plans indicating which doors are access controlled.
8	2/22/2021	Can you provide copies of the floorplans for the buildings that need to be covered?	Yes, see below.
9	2/22/2021	Do you have a copy of the door schedules?	I can provide that information.
10	2/22/2021	Do you have any requirements that need interfacing to additional systems such as video surveillance or visitor management?	No. We just need a stand-alone access control system.
11	2/22/2021	Regarding 'tie into fire system' – will someone from your fire alarm company be available to work with us for this purpose?	Yes. I can mobilize the fire alarm vendor onsite to assist with this portion of the project.
12	2/23/2021	Are the door controllers internally supplying lock power currently? Or are there existing external lock power supplies which are independent of the door controllers?	The controllers supply power to strikes and locks.
13	2/23/2021	How many client workstation seats do you require?	A minimum of two.
14	2/23/2021	Within option2, you are calling out HID brand card readers, will an alternate with the same spec's be acceptable?	Yes, alternates are acceptable.

15	2/24/2021	Is the City responsible for the LAN/WAN Network communication between the new controllers, host server, and client workstations?	Yes, if the system is hosted on-prem.
16	2/24/2021	Is Prevailing Wage required on this project?	If the project is over \$25,000 then yes Montana Prevailing Wage is required.
17	2/24/2021	Will installation need to be done during time other than normal business hours M_F 8AM-5PM?	If the work does not directly impact the security and safety of the Operations center and the staff, then install can be completed during normal business hours.
18	2/24/2021	Is there an anticipated start date and completion date at this time?	No estimated project date: however, early Q2 2021 is ideal for the project to commence with mobilization.
19	2/24/2021	Is it possible to get a quantity for all existing profiles, access groups/levels, portals, and credentials?	Yes, I can provide that information.
20	2/24/2021	Is it the intent to for the Suppliers to provide more Stanley PAC Proximity Key Fobs?	If the upgraded system is compatible with Stanley K2010 – 10 Key Logo Fobs then no, we no not need additional Fobs supplied. If the upgraded system requires a different type/style of Fob then yes those will need to be supplied.
21	2/24/2021	Is there a part number available for the existing Stanley PAC Proximity Key Fobs?	K2010 – 10 Key Logo
22	2/24/2021	Is there an estimated quantity of Key Fobs that need to be supplied?	See question #1 and #20.
23	2/24/2021	Is the existing card access system at all locations installed in conduit?	The system does not have conduit from the controllers to the devices.

24	2/24/2021	Would a lift be required at any of the four locations if new low-voltage wire needs to be installed between portals and the head-end equipment?	This depends on the raceway used if new cable is run. We do have a Genie scissor lift that can be used in the garage building.
25	2/24/2021	Is there a location per building to install new power supplies and head end equipment?	Yes.
26	2/24/2021	Is there an IT rack available to install head-end equipment in at each location?	Two of the three locations currently have an IT rack, one does not.
27	2/24/2021	What is meant by "multi-site partitioning"? Does this simply mean that we need to provide specific access for a user to certain doors or areas?	Multi-site partitioning refers to having the software control multiple buildings.
28	2/24/2021	Does your system currently have biometric readers or scanners? If so, how many and what is being used?	No biometrics.
29	2/24/2021	Does your facility currently implement magnetic locks on doors? If so, how many and in which building?	We have two exterior man-gates with maglocks but all other portals are strikes.
30	2/24/2021	We have a product list, but we'd like further clarification on how many doors there are per building, and If there are any doors with multiple readers (in/out). This would affect the controllers that we spec for each building.	Each door has one reader, there are no in/out configurations at any doors but there are in/out configurations at drive thru gates. Admin and Garage Building has 86 portals Police Barn has 11 portals
31	2/24/2021	Are there any elevators we'd need to provide access control for?	No.
32	2/24/2021	Does your facility use lockdown capabilities? If so, what do you use for notification? For example, would you page the building to notify of a lockdown? Do you sent emails or texts? Would	No lockdown capabilities other than holiday schedule on the existing access control system.

		the default reader LED's be sufficient, or would you utilize strobe lights or auditory alarm or buzzers?	
33	2/24/2021	Does your system currently have integration with cameras? Would there be any cameras onsite that you would like to tie into any notifications on doors? (For example if a door is forced open, or there is need to verify visitors or delivery personnel prior to entry.)	No. See question #10.





