

**City Attorney  
County Attorney  
Public Defender**

# CITY OF BILLINGS

## POLICE DEPARTMENT

P.O. Box 1554 Billings, MT 59103  
316 N 26th St- 4th Floor Billings, MT 59101  
(406) 237-6192 Fax (406) 247-8600  
evidence@billingsmt.gov

### REQUEST FOR COPIES

BILLINGS POLICE DEPT CASE NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_  
DEFENDANT'S NAME: \_\_\_\_\_  
PERSON MAKING REQUEST: \_\_\_\_\_  
ADDRESS OR PHONE NUMBER: \_\_\_\_\_

PHOTO CD/DVD: (\$35.00 each):	COST: _____
VIDEO CD/DVD: (\$35.00 each):	COST: _____
DUI VIDEO TAPE: (\$35.00 each):	COST: _____
DUAL LAYER DVD: (\$45.00 each):	COST: _____
FLASH DRIVE - 16GB (\$60.00 each):	COST: _____
FLASH DRIVE - 32GB (\$75.00 each):	COST: _____
FLASH DRIVE - 64GB (\$100.00 each):	COST: _____
OTHER: _____	TOTAL COST: _____

### **ACKNOWLEDGMENT OF RECEIPT OF CONFIDENTIAL CRIMINAL JUSTICE INFORMATION UNDER MCA SEC. 44-5-303.**

(This information will only be provided to defendants in pending court actions, or attorneys who have been retained to represent a defendant in a pending court action.)

I acknowledge the information being provided to me is designated as "Confidential Criminal Justice Information" under MCA Secs. 44-5-103, 303. By accepting this information, I assume the responsibility of maintaining its confidentiality, and assume the responsibility to restricting any further dissemination of this information pursuant to MCA Sec. 44-5-303(3).

I certify, under penalty of law that: (Check One)

- ☐ **I AM THE DEFENDANT** - I am presently charged with a crime in a pending court action that is the subject of this information request.
- ☐ **I REPRESENT THE DEFENDANT** - I am either (a) attorney licensed to practice law in the State of Montana who has been retained to represent the defendant in this action, or (b) a duly authorized agent or employee of the attorney hired to represent the defendant in this action and I am obtaining this information solely for the use of that attorney in connection with his/her or his/her representation of the defendant.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

OPD Case #: \_\_\_\_\_ Case Reference #: \_\_\_\_\_ PDO Name: \_\_\_\_\_