

RESOLUTION 18-10744

A RESOLUTION OF THE CITY OF BILLINGS, MONTANA  
PURSUANT TO §7-1-4123(7) MCA AND §3.01 OF THE CITY  
CHARTER AUTHORIZING AND ESTABLISHING FEES  
ASSOCIATED WITH VARIOUS APPLICATIONS AND SERVICES  
PROVIDED BY THE PUBLIC WORKS DEPARTMENT, AND  
PURSUANT TO ORDINANCE NO. 4314, AMENDED BY  
ORDINANCE NO. 4494, FOR FEES ASSOCIATED WITH  
VARIOUS APPLICATIONS AND SERVICES PROVIDED BY THE  
CITY PLANNING DIVISION.

WHEREAS, §7-1-4123(7), MCA provides that the imposition of a special assessment reasonably related to the cost of a special service or special benefit provided by a municipality or the imposition of a fee for the provision of a service is a legislative power of a municipality; and

WHEREAS, Ordinance No. 4314, amended by Ordinance No. 4494, provides that application fees shall be established by Resolution; and

WHEREAS, §3.01 of the City Charter vests all powers of the City in the Council and Mayor as the legislative branch;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BILLINGS, MONTANA:

1. PUBLIC WORKS FEES. The following fees are hereby established and are payable upon application:

**TRAFFIC PLAN REVIEW – Fee applies when study is required as part of a submittal. This includes but is not limited to site plans, master site plans, and subdivisions.**

Traffic Accessibility Study \$680.00

Traffic and/or Queuing Mitigation \$125.00

Traffic Accessibility Study Update \$425.00

**SITE PLAN REVIEW**

Commercial and Multifamily Disturbing Less Than One Acre \$220.00

Commercial and Multifamily Disturbing One Acre Or More \$880.00

Single Family and Duplex	\$130.00
Garages	\$ 80.00
Parking Variance Review	\$200.00
Special Events Permit for City Rights-of Way	\$100.00

### **SUBDIVISION FEES**

Pre-Application Meetings	\$191.00
Preliminary Major Plat	6 to 40 lots \$664.00
	Over 40 lots \$664.00
Preliminary Minor Plat	\$200.00
Final Major Plat	6 to 40 lots \$249.00
	Over 40 lots \$310.00
Final Minor Plat	\$200.00
Final Subsequent Minor Plat	\$200.00
Expedited Plat	\$200.00

### **ZONING FEES**

Master Site Plan	\$331.00
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2. CITY PLANNING DIVISION FEES. The following fees are hereby established and are payable upon application with the City of Billings:

### **SUBDIVISION FEES**

Pre-Application Meetings	\$ 438.00
Preliminary Major Plat	6 to 40 lots \$3,322.00
	41 to 200 lots \$5,805.00
	Over 200 lots \$5,805.00
Preliminary Minor Plat	\$2,217.00

Preliminary Subsequent Minor Plat		\$2,217.00
Subdivision Variances		
Residential		\$ 464.00
(Processed with Subdivision Application) Commercial		\$ 571.00
Final Major Plat	6 to 40 lots	\$1,574.00
	41 to 200 lots	\$2,599.00
	Over 200 lots	\$2,599.00
Final Minor Plat		\$1,439.00
Final Subsequent Minor Plat		\$1,439.00
Expedited Plat		\$1,350.00
Exempt Plat <b>(Fee set by State Law)</b>		\$ 200.00
Corrections or Vacations of Recorded Final subdivision plats or supporting documents		\$ 297.00
Corrections or Adjustments to Plats, Conditions, and supporting documents after preliminary plat approval		\$ 297.00
Minor Adjustments		\$ 297.00
Major Adjustments		
Major subdivisions affecting:		
6 to 40 lots		\$1,484.00
41 to 200 lots		\$4,453.00
Over 200 lots		\$4,453.00
Minor subdivisions		\$ 594.00
<b><u>ANNEXATIONS</u></b>		\$1,188.00
Deposit for annexation application posting signs (to be refunded after sign is returned)		\$45.00
<b><u>DEANNEXATIONS</u></b>		\$1,188.00
Limits of Annexation Map Amendment (Urban Planning Study)		\$ 743.00

## **ZONING FEES**

Zone Change	Residential	\$ 966.00
	Commercial	\$1,337.00
Special Review	Residential	\$ 966.00
	Commercial	\$1,337.00
Variance	Residential	\$ 483.00
	Commercial	\$ 594.00
Planned Unit Development	<5 acres	\$1,112.00
	>5 acres	\$1,782.00
Land Use Contrary to Zoning		\$ 483.00
Administrative Appeal of Zoning Interpretation		\$ 165.00
Deposit for zoning signs (refunded after sign returned)	\$	45.00
Medical Corridor Review		\$ 890.00
Temporary Use Permit	Initial review	\$ 224.00
	Annual review	\$ 149.00
Temporary Sign Permits		\$ 14.00
Zoning Clarification (Includes Condominium Document Review)	Written	\$ 70.00
	On-site visit	\$ 149.00
Zoning Compliance Review	(City and County)	\$ 70.00
Planning Master Site Plan Review (City Only)		\$ 970.00
Signs	City	\$3.00/sq. ft.
Fence Permits (New and Replacement)		\$ 28.00

### **Resubmittal and Amendment Charges for zoning applications:**

For all Zone Change applications resubmitted within 1 year of a withdrawal request made after the legal advertising	\$ 743.00
For all Special Review applications resubmitted	\$ 743.00

within 1 year of a withdrawal request made after  
the legal advertising

For all Variance applications resubmitted \$ 743.00  
within 1 year of a withdrawal request made after  
the legal advertising

3. EFFECTIVE DATE. The fees established herein shall become effective July 1, 2018 and remain in effect thereafter until changed by resolution.

PASSED AND ADOPTED this 25th day of June, 2018.

CITY OF BILLINGS



By: William A. Cole  
William A. Cole, Mayor

ATTEST:

By: Denise R. Bohlman  
Denise R. Bohlman, City Clerk