

ADMINISTRATIVE ORDER 41

Under the authority granted to the City by MCA 69-7-201, and under the authority granted to the City Administrator by BMCC 26-101, the Rules and Regulations Governing Water and Wastewater Service for Billings, Montana, are hereby amended as follows:

1. Administrative Orders #37 and #39, dated April 21, 1995 and June 30, 1995, respectively, are hereby repealed.

2. Section 14-2, Bills Due, is hereby amended as follows: All charges for municipal water/wastewater service, including fireline charges, shall become delinquent 30 days from the date of billing if not paid. If the bill is not paid within 40 days after it becomes delinquent, the water/wastewater service to the premise customer involved shall be discontinued after proper notice. Service to the delinquent customer shall not be resumed until payment of all outstanding bills for municipal water/wastewater service have been made and the customer involved has paid to the utility the applicable charges for discontinuance and/or reestablishment of service, any late-payment interest charges on the past-due balance, and the customer restores any required deposits.

3. Section 16-14, Late-Payment Interest Charge, is hereby added: Utility shall require delinquent customers to pay a late-payment interest charge on any monthly account balances that are not paid in full before the next billing period, which is approximately thirty days. The late-payment interest charge shall be applied on the full past-due amount, including any special fees or charges.

4. Section 34-20, Connections to Public Water Mains, is hereby amended by adding the following new paragraph at the end of the section: In any event, every water service line shall have an approved corporation stop or gate valve installed on the service line at or near its connection with the public water main. The corporation stop or gate valve shall be provided at the customer's expense.

5. Section 44-1, General, is hereby amended as follows: The utility shall file such reports with the Montana Public Service Commission as may be required by MCA 69-7-121. The contents of such reports shall be as required by the commission. Said reports shall be submitted to the commission on forms approved by, and furnished by, the commission for this purpose. The utility shall file such reports with the city council and other state and federal agencies as may be required. Said reports shall be submitted to such entities on forms approved by, and furnished by, the various entities.

The amendments adopted herein shall take effect May 1, 1996.

Dated this 16 day of April, 1996.

Mark Watson
Mark Watson, City Administrator



**BILLINGS
PUBLIC UTILITIES DEPARTMENT**

P.O. BOX 30958
BILLINGS, MT 59111
PHONE (406) 657-8315
FAX (406) 657-8319

MEMORANDUM

TO: Bill McGill, Ass't City Administrator
Jim Tillotson, City Attorney
FROM: Gerald D. Underwood, P.E., Utilities Director *gdu*
DATE: February 28, 1996
SUBJECT: PROPOSED ADMINISTRATIVE ORDER--DRAFT #2

Attached for your review and comment is Draft #2 of a proposed administrative order that repeals AO's #37 and #39. It also reincorporates the nonlandlord-tenant related items that were included in AO #39 into our rules again.

Descriptions of each item included in the proposed administrative order are as follows:

Item 1. This item repeals AO #37 & #39, as requested by the city council.

Item 2. This item clarifies the rules to make it clear that the delinquent customer is responsible for payment of the water/wastewater utility bill. It also reincorporates into our rules the provision that requires outstanding late-payment interest charges to be paid before utility service can be resumed once it's been discontinued for nonpayment.

Item 3. This item reincorporates into our rules the Late-Payment Interest Charge that was adopted by the City Council under Resolution 95-16945. We've been levying this charge since July 1, 1995.

Item 4. This item reincorporates into our rules a requirement that all water service lines must contain either a corporation stop or gate valve. This makes our rules consistent with the State's Uniform Construction Standards for the installation of customer water service lines.

Item 5. This item reincorporates into our rules a change in report submissions that was enacted during the 1995 Legislative Session. Specifically, we are no longer required to submit annual reports to the Public Service Commission, but we are still required to submit reports to various regulatory agencies.

cc: C. Christensen
file

*B*illings *Prud.*
City-wide