

MV5 Form Instructions

There is no fee for a parking permit.

Incomplete applications delay processing, please double-check before mailing.

If you have lost your unexpired placard please call the number listed on the front of this form for a replacement.

Individuals must complete **Sections A** when requesting a special parking permit or plates. If you live in in a care facility and need a permit for yourself, only complete Section A. A licensed physician, physician's assistant, chiropractor, or advanced practice registered nurse must complete the "Medical Certification for Individual".

Organizations only need to complete **Section B**.

To submit your signed and completed application:

- **Email:** MTDriverHistory@mt.gov
- **Fax:** (406)444-3816
- **Mail:** Motor Vehicle Division PO Box 201430 Helena, MT 59620-1430

INFORMATION FOR MEDICAL PROVIDERS

The applicant **must meet one or more** of the following criteria (MCA 37-8-202):

- cannot walk 200 feet without stopping to rest;
- is severely limited in ability to walk because of an arthritic, neurological, or orthopedic condition;
- is so severely disabled that the person cannot walk without the use of or assistance from a brace, cane, another person, prosthetic device, wheelchair, or other assistive device;
- uses portable oxygen;
- is restricted by lung disease to the extent that forced expiratory respiratory volume, when measured by spirometry, is less than 1 liter per second or the arterial oxygen tension is less than 60 mm/hg on room air at rest;
- has impairment because of cardiovascular disease or a cardiac condition to the extent that the person's functional limitations are classified as class III or IV under standards accepted by the American Heart Association;
- has a disability resulting from an acute sensitivity to automobile emissions or from another disease or physical condition that limits or impairs the person's mobility and that is documented by the licensed physician, licensed physician's assistant, the licensed chiropractor, or the licensed advanced practice registered nurse as being comparable in severity to the other conditions listed in this subsection.

The period of time a special parking permit is issued depends on whether the disability is permanent or temporary.

- A person who has a permanent disability will be issued a three year special parking permit.
- A person whose condition is expected to improve within six months will be issued a six month special parking permit.
- A person whose condition is expected to improve between six months and two years will be issued an extended special parking permit.

INFORMATION FOR SPECIAL PARKING PERMIT HOLDERS

- You cannot transfer a special parking permit to another person. It is unlawful for you to loan this permit to any person even if that person is disabled.
- You must prominently display the special parking permit in the windshield of the vehicle when using the special parking permit.
- Any fraudulent or other misuse of the permit may result in the cancellation of the special parking permit or plate.
- The permit must be surrendered to the Motor Vehicle Division when you are no longer disabled or is deceased.
- Permits are valid until the last day of the month and year on the permit. You must submit a new application before the expiration date to renew permit.
- Permanent permits issued prior to October 1993 do not require renewal.

INFORMATION ABOUT DISABILITY VEHICLE PLATES

- If you are eligible for a special parking permit and are a registered owner of a vehicle, you may apply and pay for disabled plates with a design with a representation of a wheelchair as the symbol of a person with disability.
- You may go to your County office to receive disability vehicle plates. If you have an unexpired 3 year special parking permit you may present this to the County to show that you are eligible for disability vehicle plates.
- If the vehicle is permanently registered, you must attach documentation of continued eligibility to use the license plate to the vehicle's registration.



Disability Permit/License Plate Application

** See Page 2 for Instructions & Special License Plate Information **

MVD Use Only
Expiration Date:
Permit #:

MTDriverHistory@mt.gov

P.O. Box 201430 Helena MT 59620-1430 Phone (406) 444-3933 Fax (406) 444-3816

CHECK ONE: Applying as an **individual** fill out Section A only.
 Applying as an **organization** fill out Section B only.

A		Applicant's Legal Name (first, middle, last) - please print		Driver License/ID Card/Tribal ID Number (If applicant has one)	
Applicant's Residential Address		City		State Zip	
Applicant's Mailing Address		City		State Zip	
Do you need the special parking permit mailed to a temporary address: <input type="checkbox"/> Yes <input type="checkbox"/> No					
If yes, temporary address:		City		State Zip	
Daytime Phone Number		Date of Birth			
You are eligible for one special parking permit and one set of license plates for each noncommercial motor vehicle you own. If you do not own a motor vehicle, you can only receive one special parking permit. Number of Permits: _____		The applicant certifies that: I understand that by submitting this form I have read pages 1 and 2 of this form and agree to comply with all the requirements for the permit or license plate and I am authorizing the State of Montana to update my address and customer record.			
Medical Certification for an Individual: This part must be completed by a licensed Physician, Physician's Assistant, Chiropractor, or Advanced Practice Registered Nurse.					
I certify that, based on the criteria listed on page 2, the applicant is qualified for (check one):					
<input type="checkbox"/> 3 year special parking permit for a permanent disability and disability vehicle plates					
<input type="checkbox"/> 6 month special parking permit for a temporary disability					
<input type="checkbox"/> _____ month extended special parking permit for a temporary disability (maximum 24 months)					
Printed Name: Physician/PA/Chiropractor/Advanced Practice RN		Type of Physician		Professional License Number	
Address: Physician/PA/Chiropractor/Advanced Practice RN		City		State and Zip Code	
Signature: Physician/PA/Chiropractor/Advanced Practice RN		Date		Daytime Phone Number	
B The Motor Vehicle Division may issue special parking permits to an agency or business that provides transportation for people with disabilities. The permits must be used only to load and unload people with disabilities.					
Name of Organization		FEIN or Corporate ID			
Mailing Address		City		State Zip	
Type of Organization (check one): <input type="checkbox"/> Skilled Nursing Facility <input type="checkbox"/> Nursing Home <input type="checkbox"/> Intermediate Care Facility					
<input type="checkbox"/> Other, explain: _____ We are applying for _____ permit(s).					
I certify that I represent an agency, business, or long-term care facility providing transportation for people with disabilities (MCA 49-4-301) and I have full authority to sign for this agency, business, or facility (MCA 49-4-302).					
X Signature		Position Title			
Printed Name		Date		Daytime Phone	

Montana county and state authorities reserve the right to reject any form that has been altered.