

ADMINISTRATIVE ORDER NO. 124

Pursuant to this Administrative Order, I hereby establish the following fee schedule regarding City of Billings' costs to administer Special Improvement Districts, Property owner assessed right of way improvements, and developer funded private contracts per MCA 7-42-4101(7) and 7-42-4169. Infrastructure improvements constructed by any of these three processes must be assessed a fee to offset the cost to the City. The charge to recover the cost of staff time and expenses shall be based on the following fee schedule:

	SID	Sidewalk	Private Contracts
Finance*	2.5%	2.5%	
Engineering	3.5%	3.5%	3.5%

*Only assessed if costs are bonded.

Dated this 23rd day of April, 2013.


Christina F. Volek, City Administrator