

## ATTACHMENT C

### MASTER Q & A FORM

#### PROJECT: EMPIRE GARAGE DESIGN-BUILD REQUEST FOR QUALIFICATIONS

#### Empire Garage – Q & A Response 1 July 3, 2012

<b>Master Q&amp;A</b>	Any questions regarding this RFQ should be submitted according to the process outlined below. The City will make every effort to answer within two (2) days of receiving the questions.
<b>Q&amp;A Process</b>	<ol style="list-style-type: none"> <li>1. Prepare questions or concerns on the template provided.</li> <li>2. Complete the table in full, providing a date for each question and a section of the RFQ to reference (if applicable).</li> <li>3. Submit the completed form via email to Steve Johnson, OAC Services, Inc at: <a href="mailto:sjohnson@oacscvs.com">sjohnson@oacscvs.com</a>. Attach associated documents as necessary.</li> </ol> <p>Please contact Chris Mallow or Steve Johnson with any questions regarding this process.</p>

#	Date	Reference Section	Question or Comment	City Response
1	July 2, 2012	Section 1, Par 6.d:	Please provide copies of the Standard For of Agreement and General Conditions WITH the City Modifications for review and evaluation by potential responders.	To be included in the RFP documents as noted
2	July 2, 2012	Section 4, Par 4.c.ii	Does the City want 3 to 5 relative projects of the Design-Build Contractor, the designer, or both?	Provide 3-5 relative projects for both Contractor and Design Firms
3	July 2, 2012	Section 11, Par 5.b:	When will the referenced addendum re: Builder's Risk be issued?. Need to understand requirements in order to assess if response is appropriate.	To be issued by ~ July 11, 2012



City of Billings

**Empire Garage – Q & A Response 1**  
**July 3, 2012**

#	Date	Reference Section	Question or Comment	City Response
4	July 2, 2012	Section 11, Par 7:	When will the referenced addendum re: Waivers of Subrogation be issued? Need to understand requirements in order to assess if response is appropriate.	To be issued by ~ July 11, 2012
5	July 2, 2012	Section 1 & 2:	How many firms does the City intend to shortlist for the RFP process?	Three (3)
6	July 2, 2012	Section 1 & 2:	Will there be an honorarium offered for shortlisted firms?	Determination to be issued by ~ July 11, 2012
7	July 2, 2012	Section 1 & 2:	If there is an honorarium provided, how much will it be?	Determination to be issued by ~ July 11, 2012