

January 17, 2014

## **RETREAT NOTES**

Held on January 17, 2015 at 8:30 a.m. at the Billings Public Library, 510 N. Broadway, Billings, MT.

**Present:** Chair Sara Hudson, Vice Chair Stella Fong, Sue Bach, Bill Lamdin, Alex Martin, Jennifer Quinn, Betty Richardson, Bernard Rose, Bill Cochran, Library Director; Dee Ann Redman, Assistant Library Director; Kathy Robins, Systems Administrator; Mary Murphrey, Administrative Coordinator; Terry Profota, Sage Solutions Nonprofit Consulting.

### **Public Comment**

None

Cochran introduced Profota.

### **Board Operation**

Profota reviewed the survey responses received by the Board. Comments received addressed:

- Accomplishments/strengths
- Challenges/weaknesses
- Role of the Board
- Comments on goals
- Legal duties

Profota went on to discuss:

- Roles to focus on:
  - Leadership
  - Governance
  - Stewardship
  - Management of Board
  - Highly engaged volunteers
  - Management of Board operations
- To-do-list
- Committee structure. Cochran presented the current committee structure for the:
  - Ad Hoc Nominating committee
  - Ad Hoc Strategic planning
  - Programming
  - Art
  - High Plains Book Award (HPBA). Rose noted that the HPBA Committee has moved from a casual committee to a standing committee with Board representation and operating rules. Cochran went on to discuss the history of the HPBA. Rose asked for a motion to approve the new committee membership and the new operating rules.
- Meeting plan
- Recap

MOTION: Approve High Plains Book Awards Committee membership list.

Approved Rose/Lamdin

MOTION: Approve the HPBA new operating rules

Approved Rose/Lamdin

**Year in review**

Cochran reported on the FY15 operations and trend lines over the past years which include people in the Library, circulation of materials and Library sponsored programs.

Cochran discussed the Library Foundation and Friends of the Library funding priorities.

**Strategic Planning FY2017-2019**

Cochran discussed the 2015 strategic plan updates. Hudson discussed the upcoming three-year strategic planning process that will be based on *The New Planning for Results*. Profota reminded the Board that an important part of their position is to advocate for the Library.

Adjourned 3:20 pm