

November 13, 2014

## **MINUTES**

**Present:** Chair Sara Hudson, Vice Chair Stella Fong, Sue Bach, Bill Lamdin, Alex Martin, Jennifer Quinn, Betty Richardson, Bernard Rose; Bill Cochran, Library Director; Dee Ann Redman, Assistant Library Director; Kathy Robins, Systems Administrator; Mary Murphrey, Administrative Coordinator, Leslie Modrow, Library Foundation Development Director; Corrina Graham Martin, Friends of the Library President.

### **Public Comment**

Rose reported that the discussion groups for Sherman Alexie's *The Lone Ranger and Tonto Fist Fight in Heaven* and Emily M. Danforth's *The Miseducation of Cameron Post* sessions are full. The January book discussion title will be Craig Lancaster's *Edward Adrift*. The remaining discussion groups will be on James Welch's *Indian Lawyer* and Tim Lehman's *Bloodshed at Little Bighorn*.

### **Consent Agenda**

Hudson asked for clarification on the date for the Library Board retreat. The minutes will be corrected to reflect Saturday, January 17.

Robins discussed the FY15 1<sup>st</sup> quarter statistics report.

Redman discussed the status of the FY15 Strategic Plan and the items staff will be working on during the year.

MOTION: Approve the consent agenda with the correction noted.

Approved

### **Foundation report**

Rose reported that:

- A winner of the raffle was selected for Carrie La Seur's sequel book.
- Modrow has been working on a children's Read to a Dog program. Cochran noted that the program was off to a good start.
- More appeal letters have gone out. More names have been added to the donor wall.
- Work has begun on Food for Thought for next year.

### **Friends of the Library report**

Bach noted that:

- The book sale was successful and a lot was learned from it.
- Working with Better World Books to recycle unwanted books.
- Work continues on the Book Nook.
- The FOL are in need of children books.
- The FOL are working on a goal to increase membership.

### **High Plains Book Awards report**

Rose reported that the book awards were very successful and most of the authors were able to attend.

Fong noted that the strategic planning process begins next Monday. She encouraged the Board members to attend the HPBA Committee meeting scheduled for Tuesday at 4pm.

### **Building Project Update**

Cochran noted that:

- The contractor has worked 24 days straight on the parking lot.
- Weekly OAC meetings continue to be held.
- They should know soon what kind of materials will be used for the temporary parking lot.
- The Library experienced a power outage due to the accidental cutting of a power line within the construction site.
- He expects mediation in January to determine how the additional costs will be allocated.
- Concrete work in and around the parking lot can be done in cold weather.
- The City Council changed the lease with the Sweet Café to negotiate in January for the next four years based on the first year of operation.

### **Annual Board Retreat**

Cochran reviewed the annual board retreat agenda scheduled for January 17 from 8:30 am – 3:30 pm in the Library's Yellowstone Board Room.

### **Staff report on smoking restrictions**

Cochran discussed the memo he had prepared for the Board regarding restricting outdoor smoking near the Library. He noted that there is no State law regarding smoking near public buildings, however, communities can develop local policies.

Cochran discussed the restrictions other public libraries have in place. He noted that the Library could include language on smoking in its conduct policy. Discussion centered on the pros and cons of a smoking policy, with general consensus to investigate prohibiting smoking on the Library campus.

MOTION: Cochran will develop a smoking policy for the upcoming annual policy review and revision process.

Approved

Lamdin/Martin

Adjourned 1:07 p.m.