

September 11, 2014

## **MINUTES**

**Present:** Chair Sara Hudson, Vice Chair Stella Fong, Sue Bach, Bill Lamdin, Jeana Lervick, Alex Martin, Jennifer Quinn, Bernard Rose; Bill Cochran, Library Director; Dee Ann Redman, Assistant Library Director; Kathy Robins, Systems Administrator; Mary Murphrey, Administrative Coordinator, Leslie Modrow, Library Foundation Development Director, Pat Bellinghausen, Billings Gazette.

## **Public Comment**

None

## **Consent Agenda**

MOTION: Approve the consent agenda.

Approved

## **Foundation report**

Rose reported that:

- The Carrie La Seur reading held September 9 had a very good attendance.
- The Foundation continues to deliver memorial bricks from the old Library building.
- The Foundation Board retreat is scheduled for September 27.

## **Friends of Library**

Bach noted that:

- The FOL is busy preparing for the upcoming book sale scheduled for October 11 and 12.
- The FOL earned \$1,200 from book sales last month.
- They would encourage Board members to join the FOL.

## **Building Project Update**

Cochran noted that:

- The Library has received clearance from Northern Industrial Hygiene and the DEQ for the remainder of the demolition.
- The abatement costs will end up being considerably more than the contract amount.
- The final demolition plans had been received and the subcontractor has been working six days a week to complete the work.
- An OAC meeting will be held at 3pm today to discuss possible ideas on what needs to be done to receive a temporary certificate of occupancy for the parking lot for the winter.
- The contractor and design team may need to change the plan for the lot.
- Initial talks will begin at the OAC meeting today to discuss the additional costs caused by the delay and who will be responsible.

### **Project completion recognition**

Cochran reported that the parking lot and landscaping will not be completed until June 2015 or later. He asked the Board if they would like to have modest celebrations for each component of the work or wait until the whole project is complete.

MOTION: Direct the Time Capsule Committee to plan for a single celebration in June.

Approved

Rose/Lervick

### **Library Art Committee Report**

Cochran reported:

- That the committee met September 4.
- The Billings School District has requested permission to exhibit art by 4<sup>th</sup> graders at the Library. The committee voted in favor of granting their request.
- That Robyn Peterson presented a draft agreement for use with exhibitors and lenders.
- That the committee discussed the extraordinary table project noting that the intent was to display the tables together with identifying labels. Cochran noted that the tables will be brought together for the committee's review at its next meeting.

### **Annual Board Retreat dates**

Hudson requested suggestions for dates for the annual Board retreat. It was decided that the retreat will be held on Saturday, January 24 at Crowley Fleck Law Firm.

### **High Plains Book Award Banquet**

Rose noted that the High Plains Book Awards banquet will be held on October 25, preceded by a Poetry Slam on October 23. The banquet will be held at the Yellowstone Art Museum. Bach, Hudson, Martin (and guest), and Rose (and guest) will attend the banquet.

Fong noted that Virginia Bryant had created a draft of bylaws for the High Plan Book Awards. She reported that Bryant also recommended that a committee be formed, operating rules be adopted and a Memorandum of Understanding with Corby Skinner and Billings Cultural Partners be developed for the High Plains Book Fest.

Adjourned 1:10 p.m.