



COMMUNITY DEVELOPMENT DIVISION

2825 3RD AVENUE NORTH, 6TH FLOOR
PO Box 1178, BILLINGS, MONTANA 59103



MEMORANDUM

TO: Community Development Board
FROM: Brenda Beckett, Community Development Manager
DATE: April 19, 2014
SUBJECT: Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Gina Simonetti at 406-247-8675 or notify via email at simonettig@ci.billings.mt.us if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA 3:00 pm, Tuesday, May 6, 2014 6th Floor Large Conference Room, Miller Building			
<i>Order</i>	<i>Agenda Items</i>	<i>Person(s) Responsible</i>	<i>Process</i>
I.	Welcome / Introduction / Announcements	Kamber Kelly	-
II.	Public Comment Period – As Required <i>3 Minute Maximum per Person</i>	Kamber Kelly	Public Comment
III.	Meeting Minutes	Kamber Kelly	Action
IV.	Staff Reports <i>Staff will report on current programs and progress to date on projects, including: First Time Homebuyers program; Home Repair programs; Foreclosure Acquisition / Rehabilitation program; and the Billings Metro VISTA Project.</i>	Staff	Report
V.	First Time Homebuyer Subordination <i>A First Time Homebuyer recipient is requesting the City subordinate its \$10,000 loan in order to refinance. A presentation will be made and a memo detailing the proposed transaction is included in the May CD Board packet. Staff recommends not approving the request. If recommended for approval by the CD Board, the issue will be placed on the City Council agenda for final determination.</i>	Dina Harmon	Action
VI.	Fair Housing Plan & Accomplishments <i>The City's fair housing impediments and response matrix is distributed to the CD Board with the May CD Board packet. This document is the internal accomplishment tracking mechanism utilized by staff throughout the year in order to prepare a report on fair housing activities undertaken to affirmatively further fair housing. Results are included in the Comprehensive Annual Performance Evaluation Report (CAPER) due to HUD in September.</i>	Brenda Beckett	Report
VII.	FY2014-2015 Annual Action Plan Approval <i>Public comment closed on April 28 following a City Council public hearing. Final approval for the plan is scheduled to occur during this meeting; the plan is due to HUD on May 15. The plan has been available online at www.ci.billings.mt.us/CDreports.</i>	Brenda Beckett	Action
VIII.	Allocation Process Review <i>An opportunity for the Board to review the allocation processes and to make changes in preparation for next fiscal year.</i>	Kamber Kelly	Discussion
IX.	June / July Meetings <i>An opportunity for the CD Board to discuss agenda items for meetings to be held in June and July in order to determine if the meetings can be cancelled. The CD Board has cancelled the July meeting in previous years.</i>	Kamber Kelly	Discussion Action
X.	Neighborhood Concerns & Happenings <i>Opportunity for board members to share information or concerns.</i>	CD Board	Updates

Set Next Meeting Agenda & Adjournment*Next Meeting: June 3, 2014 (unless cancelled)*

Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Gina Simonetti at 406-247-8675 or email at simonettig@ci.billings.mt.us.