



COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4TH FLOOR, PO BOX 1178
BILLINGS, MONTANA 59103



MEMORANDUM

TO: Community Development Board
FROM: Brenda Beckett, Community Development Manager
DATE: January 29, 2008
SUBJECT: Upcoming Community Development Board Meeting

Presented below is the **CORRECTED** agenda for the upcoming Community Development Board Meeting. Please call me at 657-8286 if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA - *Corrected*

3:00pm – 5:00pm, Tuesday, February 5, 2008

4th Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	Welcome and Introduction ~ Decision on the April 1 st CD Board recommendations meeting, move to Monday, March 31?	Duane Loken	-
II.	Public Comment Period – As Required 3 Minute Maximum per Person	Duane Loken	-
III.	Meeting Minutes	Duane Loken	Action
IV.	Housing Authority <i>The Housing Authority is requesting funding for site development for a proposed housing development in the Heights area. A presentation will be made and the application will be reviewed in order to prepare for a CD Board recommendation during the March meeting.</i>	Gilbert Glasson	Presentation
V.	Southern Lights – Request for Increased Funding <i>homeWORD is requesting an additional \$200,000 to complete the Southern Lights project. homeWORD staff will be attending the meeting to answer questions regarding the proposed increase in funding.</i>	homeWORD	Presentation Action
VI.	Kings Green – Request for Proposals <i>The Request for Proposals for Kings Green Phase III is an action item today. Staff would like to send out the RFP as soon as possible to facilitate a full construction season. Infrastructure should be completed by April. The deadline for RFP responses is set for March 15, 2008.</i>	Brenda Beckett	Action
VII.	Preliminary Budget Review <i>The preliminary budget for CDBG and HOME will be presented to the Board along with recommendations for re-allocating funding from previous years. A status report of all currently open activities will be reviewed.</i>	Brenda Beckett	Presentation & Discussion
VIII.	CD Board Application – Site Visit Assignments <i>An opportunity for the CD Board to choose applicants for site visits. Visits need to be scheduled and completed by March 4th, which is the date the CD Board is scheduled to develop questions for the applicants.</i>	Duane Loken	Discussion
IX.	Staff Updates <i>An opportunity for staff to share happenings in their programs and initiatives. Changes in the CDBG / HOME Applications prepared by Community Development staff will be reviewed.</i>	CD Staff	Report
X.	Neighborhood Concerns & Happenings <i>Opportunity for board members to share information or concerns.</i>	CD Board	Updates
XI.	Set Next Meeting Agenda Adjournment		

