



COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4TH FLOOR, PO Box 1178
BILLINGS, MONTANA 59103



MEMORANDUM

TO: Community Development Board
FROM: Brenda Beckett, Community Development Manager
DATE: April 30, 2008
SUBJECT: Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call me at 657-8286 if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA

3:00pm – 5:00pm, Tuesday, May 6, 2008

4th Floor, Parmly Library Building

| Order | Agenda Items | Person(s) Responsible | Process |
|-------|--|-----------------------|----------------------|
| I. | Welcome and Introduction | Duane Loken | - |
| II. | Public Comment Period – As Required <i>3 Minute Maximum per Person</i> | Duane Loken | - |
| III. | Meeting Minutes | Duane Loken | Action |
| IV. | Public Services Allocation Review <i>During the March 31 CD Board meeting, staff inadvertently omitted one cell from the sum formula in the Excel spreadsheet which resulted in an over-allocation of \$12,000. This is an opportunity to review staff's recommendation to decrease all recommendations by a percentage or facilitate a discussion on re-allocating funding for Public Services, ensuring 15% cap compliance. The CD Board has the opportunity to present an alternative recommendation, giving the Council options for funding, or can recommend only one option for funding Public Services.</i> | Duane Loken | Discussion Action |
| V. | Consolidated Plan – Action Plan | Brenda Beckett | Review Discussion |
| VI. | <i>This year's Annual Action Plan will be reviewed by the Board. The Action Plan was distributed during the February meeting. The public comment period on the Action Plan extends to May 7, 2007 and City Council will take final action on May 12 as well. Comments will be accepted and implemented into the plan until May 9, 2008.</i> | | |
| VII. | Allocation Process Review <i>An opportunity for the Board to review the allocation processes and to make changes.</i> | Duane Loken | Discussion |
| VIII. | Staff Updates <i>An opportunity for staff to share happenings in their programs and initiatives.</i> | CD Staff | Report |
| IX. | Neighborhood Concerns & Happenings <i>Opportunity for board members to share information or concerns.</i> | CD Board | Updates |
| X. | Set Next Meeting Agenda Adjournment | | |