

September 12, 2013

**MINUTES**

**Present:** Chair Shari Nault, Vice-Chair Sara Hudson, Bill Lamdin, Alex Martin, Lyn McKinney, Lloyd Mickelson, Jennifer Quinn, Bernard Rose; Bill Cochran, Library Director; Dee Ann Redman, Assistant Library Director; Kathy Robins, Systems Administrator; Mary Murphrey, Administrative Coordinator; Leslie Modrow, Library Foundation.

**Public Comment**

None.

**Consent Agenda**

MOTION: Approve the consent agenda.

Approved

Rose/McKinney

**Foundation report**

Rose reported that:

- The Learning Lab is moving along.
- The Foundation received a donation through an estate gift.
- Grand Opening committee plans are coming along.
- Hard hat tours are done.
- Food for Thought is scheduled for October 17 at Mission Ridge.
- The Foundation is working on its annual appeal.
- The Foundation has almost finalized the gift from Integra.
- Rose asked for contributions from the Board to help with the upcoming month long grand opening of the Library celebration.

**South Central Federation Meeting date changed to October 12**

Cochran reported that the Federal meeting has been changed to October 12 in Harlowton. He asked for a volunteer to attend the meeting with him.

**Draft FY14 Strategic Plan tasks**

Cochran drew attention to the FY14 Strategic Plan Task list developed by staff.

**Development of priorities for Foundation and Friends donations**

- Cochran reported that the Billings Junior Women's Club requested \$4,000 to help fund the Books for Babies gift bags program. He noted that bags filled with books and other items were given to new mothers and their babies to help encourage early literacy. Cochran asked for a motion to help fund the program.

MOTION: Table the motion to help fund the program until the Billings Junior Women's Club provides information about the program at the October meeting.

Approved

Mickelson/Rose

- Modrow gave a presentation on digital learning labs. She noted that they are in the planning stage for the lab in the new Library.
- Hudson reported that she received few recommendations on priorities for the Foundation and Friends donations. Working off the Strategic Plan task list the Board voted on the tasks that should take priority. Hudson will compile the vote and have the results ready for discussion at the October Board meeting.

### **Building update**

Cochran noted that:

- The last certificate for payment from Jackson reported that the project is 80% complete.
- The completion calendar will be updated at the next OAC meeting.
- The RFP for a moving contractor has been completed and Hallet Movers was selected for the move.
- Dates for the move and abatement have to be determined.
- An online auction for the old furnishings has been scheduled.
- The new building did receive some water damage from the recent storms.
- Rose and Nault participated in the Extraordinary Tables interviews.
- Volunteers are needed for the February 1, 2014 dedication. All Board members agreed to volunteer.

Rose asked for another tour of the new building in October. Cochran will schedule a tour.

### **Montana State Library Trustee Training**

Cochran asked that due to time restraints if the training scheduled could be postponed.

MOTION: Move to take the training off today's agenda.

Approved

Martin/Rose

Adjourned 1:20 p.m.