



COMMUNITY DEVELOPMENT DIVISION

2825 3RD AVENUE NORTH, 6TH FLOOR
PO Box 1178, BILLINGS, MONTANA 59103



MEMORANDUM

TO: Community Development Board
FROM: Brenda Beckett, Community Development Manager
DATE: August 19, 2013
SUBJECT: Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Gina Simonetti at 247-8675 or notify via email at simonettig@ci.billings.mt.us if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA			
3:00 pm, Tuesday, September 3, 2013			
6 th Floor Large Conference Room, Miller Building			
Order	Agenda Items	Person(s) Responsible	Process
I.	Welcome / Introduction / Announcements	Kamber Kelly	-
II.	Public Comment Period – As Required <i>3 Minute Maximum per Person</i>	Kamber Kelly	Public Comment
III.	Meeting Minutes	Kamber Kelly	Action
IV.	Staff Reports <i>Staff will report on current programs and progress to date on projects, including: Neighborhood Stabilization Program; Kings Green; First Time Homebuyers program; Home Repair programs; and Billings Metro VISTA Project.</i>	Staff	Report
V.	Board Meeting Schedule Review <i>An opportunity to discuss the monthly meeting times and determine if monthly meetings are necessary or if time periods between meetings should be expanded.</i>	Kamber Kelly	Discussion
VI.	New Office Tour <i>An opportunity for the Board to view the new office space.</i>	Brenda Beckett	Discussion
VII.	Neighborhood Concerns & Happenings <i>Opportunity for board members to share information or concerns.</i>	CD Board	Updates
VIII.	Set Next Meeting Agenda & Adjournment		

Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Gina Simonetti at 406-247-8675 or email at simonettig@ci.billings.mt.us.