



## COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4<sup>TH</sup> FLOOR  
PO Box 1178, BILLINGS, MONTANA 59103



### MEMORANDUM

**TO:** Community Development Board  
**FROM:** Brenda Beckett, Community Development Manager  
**DATE:** April 19, 2013  
**SUBJECT:** Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Gina Simonetti at 247-8675 or notify via email at [simonettig@ci.billings.mt.us](mailto:simonettig@ci.billings.mt.us) if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

<b>COMMUNITY DEVELOPMENT BOARD AGENDA</b>			
<b>3:00 pm, Tuesday, May 7, 2013</b>			
4 <sup>th</sup> Floor Large Conference Room, Parmly Library Building			
Order	Agenda Items	Person(s) Responsible	Process
I.	<b>Welcome / Introduction / Announcements</b>	Kamber Kelly	-
II.	<b>Public Comment Period – As Required</b> <i>3 Minute Maximum per Person</i>	Kamber Kelly	Public Comment
III.	<b>Meeting Minutes</b>	Kamber Kelly	Action
IV.	<b>Staff Reports</b> <i>Staff will report on current programs and progress to date on projects, including: Neighborhood Stabilization Program; Kings Green; First Time Homebuyers program; Home Repair programs; and Billings Metro VISTA Project.</i>	Staff	Report
V.	<b>Annual Action Plan Review &amp; Approval</b> <i>An opportunity to discuss and approve the final Action Plan for the upcoming fiscal year prior to HUD submittal by May 15. Board Members received a draft copy of the Con Plan at April 2<sup>nd</sup> meeting.</i>	Brenda Beckett	Action
VI.	<b>Allocation Process Review</b> <i>An opportunity for the Board to review the allocation processes and to make changes.</i>	Kamber Kelly	Discussion
VII.	<b>Neighborhood Concerns &amp; Happenings</b> <i>Opportunity for board members to share information or concerns.</i>	CD Board	Updates
VIII.	<b>Set Next Meeting Agenda &amp; Adjournment</b>		

*Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Gina Simonetti at 406-247-8675 or email at [simonettig@ci.billings.mt.us](mailto:simonettig@ci.billings.mt.us).*