

February 14, 2013

MINUTES

Present: Vice-Chair Lloyd Mickelson, Sara Hudson, Bill Lamdin, Alex Martin, Lyn McKinney, Jennifer Quinn, Betty Richardson, Bernard Rose; Bill Cochran, Library Director; Dee Ann Redman, Assistant Library Director; Mary Murphrey, Administrative Coordinator.

Public Comment

Cochran distributed a handout from Anne Kish, President of the Montana Library Association discussing the Library Trustee Certification program. He noted that qualifying certification programs for Trustees will be held at MLA, April 17 – April 20 in Missoula and that there is funding in the budget for one trustee to attend.

Consent Agenda

MOTION: Approve the consent agenda.

Approved

Lamdin/Richardson

Foundation report

Rose reported that:

- Leslie Modrow was attending the IMLS/MacArthur Foundation Digital Learning Lab Conference in Washington, D.C.
- The Foundation held a retreat January 12, facilitated by consultant Chris Bingley.
- The February Foundation meeting has been cancelled.
- Work has begun on Food for Thought and the Ribbon Cutting ceremony.

Statement of Concern

Redman reviewed the statement of concern and staff recommendation regarding the DVD Secretary by Steven Shainberg.

MOTION: Approve staff recommendation.

Approved

Rose\Quinn

Annual policy review

Redman reviewed the recommended policy revisions which will go into effect July 1, 2013.

MOTION: Adopt the recommended policy changes.

Approved

Rose\Martin

Art Committee report

Rose reported that the Committee is working on refining the policy and will continue discussion of policy documents. Discussion from the January 3 meeting centered on permanent site art and a temporary exhibition program. The next Committee meeting is scheduled for March 5, 2013.

Ad Hoc Strategic Planning Committee report

Hudson distributed a handout which summarized what the committee has accomplished to date. Hudson noted that some items of discussion will be brought to the Board.

Cochran reported that the 2010 Strategic Plan included current, enhanced and target investment scenarios. He noted that the Library's benchmark is an average of the seven libraries in our urban group. Cochran asked the Board if they felt using the average for Montana was appropriate.

After some discussion a consensus was reached to move the range from average to 75% in the 2014 Strategic Plan.

MOTION: Move the benchmark goal to 75%.

Approved

Quinn\McKinney

New Library Building Project

- Library renaming process
 - Cochran reported that:
 - The next Renaming Committee meeting is scheduled for March 6.
 - To date 101 website responses and 7-8 letters have been received, virtually all of which have been thoughtful.
 - The suggestions will be compiled for the next Committee meeting.
- Project Update from Library Director
 - Cochran reported that:
 - Will Bruder will design a flagpole to be located in the Aspen grove on the south side of the building. A donation would be needed to cover costs.
 - The 2nd floor concrete pour should be done by February 15.
 - The roof decking is about done.
 - The architects were in Billings last week to view the process.
 - A tour will be arranged for the Board of Trustees at its March meeting.
- Report from Ribbon Cutting Committee
 - Redman reported that:
 - A reception will be held on January 31, 2014.
 - The ribbon cutting ceremony will be held February 1, 2014.
 - A month long celebration is planned with tours, guest speakers, author visits and special programming.

Mickelson reported that the Time Capsule Committee has met. He noted that the time capsule will be approximately 4'x7' and hang between the 1st and 2nd floors under the skylight of the new building. The committee is gathering ideas on what will go in the time capsule and is recommending that the capsule be opened in 2032, the City of Billings' 150th anniversary.

Adjourned 1:23 p.m.