



## COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4<sup>TH</sup> FLOOR  
PO Box 1178, BILLINGS, MONTANA 59103



### MEMORANDUM

**TO:** Community Development Board  
**FROM:** Brenda Beckett, Community Development Manager  
**DATE:** December 19, 2012  
**SUBJECT:** Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Brenda Beckett at 657-8286 or notify via email at [beckettb@ci.billings.mt.us](mailto:beckettb@ci.billings.mt.us) if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

### COMMUNITY DEVELOPMENT BOARD AGENDA

**3:00 pm, Tuesday, January 8, 2013**

4<sup>th</sup> Floor Large Conference Room, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	<b>Welcome / Introduction / Announcements</b> <i>Welcoming new Board member, Katrina Kruger Welcoming VISTA Leader, Aundi Hunter</i>	Kamber Kelly	-
II.	<b>Public Comment Period – As Required</b> <i>3 Minute Maximum per Person</i>	Kamber Kelly	Public Comment
III.	<b>Meeting Minutes</b>	Kamber Kelly	Action
IV.	<b>Election of Officers</b> <i>Each January the Board elects a Chair and a Vice-Chair for the coming year.</i>	Kamber Kelly	Action
V.	<b>Staff Reports</b> <i>Staff will report on current programs and progress to date on projects, including: Neighborhood Stabilization Program; Kings Green; First Time Homebuyers program; Home Repair programs; and Billings Metro VISTA Project.</i>	Staff	Report
VI.	<b>Estimated Revenues - Review</b> <i>Staff will present drafted revenues for HUD programs, including the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME).</i>	Brenda Beckett	Report
VII.	<b>Community Development Applications Review for FY2013-2014</b> <i>An opportunity for staff to review intended program applications and discuss potential changes to garner Board feedback prior to application submission.</i>	CD Staff	Report
VIII.	<b>Neighborhood Concerns &amp; Happenings</b> <i>Opportunity for board members to share information or concerns.</i>	CD Board	Updates
IX.	<b>Set Next Meeting Agenda &amp; Adjournment</b>		

*Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Brenda Beckett at 406-657-8286 or email at [beckettb@ci.billings.mt.us](mailto:beckettb@ci.billings.mt.us).*