

January 10, 2013

MINUTES

Present: Chair Shari Nault, Vice-Chair Lloyd Mickelson, Members Sara Hudson, Bill Lamdin, Alex Martin, Lyn McKinney, Betty Richardson, Bernard Rose; Library Director Bill Cochran, Senior Administrative Coordinator Mary Murphrey, Systems Administrator Kathy Robins, Dee Ann Redman, Assistant Director; Cara Schaer, PBL Foundation Chair; Leslie Modrow, PBL Foundation Development Director; PJ Smith, Yellowstone Genealogy Forum; Pat Bellinghausen, *Billings Gazette*

Public Comment

Smith noted the Yellowstone Genealogy Forum's excitement for the new building

Consent Agenda

Motion: Approve consent agenda

Approved Lamdin/Hudson.

Foundation Report

Rose noted a short December meeting. The Foundation's annual retreat will be held at the McCormick Cafe on Saturday, January 12. The PBLF will discuss fundraising and consider revising their mission statement. Annual appeal letters went out. Modrow and School District representatives will attend a learning labs conference related to the PBLF's recent media center grant. The Foundation is now working with someone connected to the Billings family, who are now interested in learning more about building project, and may be visiting later in the year. The Foundation is also working on various enhancement projects, including solar energy. One Book Billings is ongoing this week, and author Valerie Hemingway will be here on Saturday.

Nault asked about the potential expiration of the Montana Tax Credit. Modrow said that there is a concerted effort by the Montana Nonprofits Association to have it renewed in the current legislative session. Bellinghausen noted that legislator Taylor Brown is carrying a bill to renew the credit for six years.

Online Board Manual

Cochran reminded the Board that they had asked to have manual moved from a large binder of documents to an online format. Robins and Murphrey located digital formats and have put it online. Cochran asked the Board to formally approve the updated online version. Richardson noted a correction to the meeting time. Nault asked Board members to review the manual for the February meeting before voting on it.

Art Committee Report

Nault briefly reviewed the discussion from the Art Committee meeting. The group reached a consensus that the library is not a collecting institution, with ongoing permanent acquisitions. This statement will not apply to temporary or traveling exhibits, nor to loaned pieces. There will be additional discussion regarding existing art owned by the Library that it is not suited for display in the new building. There is no budget for art for opening day display in the new building. The committee will be working on developing a policy for what art acquisitions will be made for the building opening.

Ad Hoc Strategic Planning Committee

Hudson distributed information about the framework being used to establish an updated Strategic Plan. This is similar to the previous plan, and the committee agreed to keep the same service responses. Members are now working on goals and objectives, and will meet again on January 22.

New Library Building Project

Library renaming process

Cochran talked about memo distributed to the Board with the agenda for the January meeting regarding renaming best practices, along with processes for naming public buildings. He notes that this is a recommendation about reviewing the name, not a firm decision to do so. Cochran asked board to decide about moving forward at this meeting. The process should not be too lengthy a time, in order to allow signage and branding processes to keep moving. Nault established a renaming committee, including herself and Board members, Hudson, Lamdin, Martin, and Richardson, Cochran will serve ex officio. The Foundation was invited to name a member to serve on committee, and Schaer agreed to appoint one following their upcoming retreat. Nault will develop a calendar for the process, including time to solicit suggestions from the public. Nault also charged all board members to come up with their own ideas for a name. Richardson asked that several potential names be brought to full board as options for any name change. Mickelson said we should make clear that name may not be changed, but Lamdin thought the public would want to know one way or the other. Richardson and Mickelson suggested public could be offered option to NOT change it, as well. Schaer suggested asking for justification for suggestions. "Tell us why you chose this". Advertising plans for February should include this. Nault will send email to committee with guidelines, and a meeting date will be set. Lamdin suggested asking someone to join committee with historical perspective of city; the Board found this suggestion appealing.

Flagpole for new building site

Cochran said the Bruder firm has not previously been asked for a flagpole to be placed into their library designs. He said the Board could direct staff to explore where to place one, if it were sponsored, within the landscape design. McKinney suggested stipulating that it would be permanently lighted, so staff would not have to raise and lower flags daily.

Motion: Contact architects to explore possible placement in landscape design.

Motion Approved Mickelson/McKinney

Project update from Library Director

Erection of structural steel should be finished by tomorrow. Contractors will be tenting the structure in hopes of pouring 2nd floor concrete next week; this may have to wait a little for warmer temperatures. The furniture plan has been signed off by Cochran; bid package is now being developed. The webcam will be redirected as structure is closed up.

Library Building Design Committee

The Committee will next meet in February or March.

Report from Ribbon Cutting Committee

Schaer reported that the committee is looking for a co-chair for January 31, 2014 donor event & ribbon cutting on February 1, 2014. Programming will be ongoing in the following month, bringing in authors and activities for the full month aimed at audiences of all ages. The group is refining a number of ideas. The Billings Cultural Partners, Downtown Billings and the Billings Studio Theatre are planning support efforts.

Hudson inquired about the make-up of all the various committees surrounding the new building and its opening, and asked about all the players and their various milestones. Cochran agreed to develop listing.

The meeting adjourned at 1:15 pm.