

# MEETING MINUTES

**RECORDED BY:**

Margy Bonner

**MEETING PURPOSE:** Sale of Park Land, Sub-committee meeting

**MEETING DATE**

**AND LOCATION:** July 12, 2012 12:00-1:30 p.m.  
Community Center

**ATTENDEES:**

Committee Members present:

Bill Cole, Rachel Cox, Margy Bonner, Darwin George, Al Koelzer, Greg McCall, Tom Llewellyn, Dennis Cook

Others present:

Kelly Donovan, First Montana Title

Staff members present:

Mark Jarvis, Park Planner

Mike Whitaker, PRPL Director

## I. MEETING CALLED TO ORDER

Chairperson Bill Cole called the meeting to order at 12:00 PM.

### A. INTRODUCTIONS

Kelly Donovan of First Montana Title was introduced.

### B. APPROVAL OF MINUTES OF PRIOR MEETINGS

The minutes of the May 10, 2012 meeting were approved.

### C. ADDITIONS TO THE AGENDA

NONE

## II. PUBLIC COMMENTS

NONE

## III. ACTION ITEMS

1. City policy on sale of property. Mark reported that there was no further response from the City legal department concerning a new city ordinance for the sale of property. Mike and Mark had met several months ago with the community to discuss the proposed ordinance.
2. Further review of properties. Tom indicated that there is need to look at properties which might be best transferred to public works for storm water management. Specifically the properties in Meadowlark sub-division were addressed.

Tom proposed that we obtain block reports, not full title reports on properties. Kelly Donovan indicated block reports can be prepared for \$75 per property. Bill commented there will be more than 30 parcels. Mike indicated there are no funds set aside for this. Mike will talk to the city administrator to see if the general fund can

loan money for the block reports.

Mike had indicated he had received a letter which Mr. Swenson of Tender Nest had sent to the developers of Shiloh Point concerning maintenance of the entry marker. There is no further action on this.

Bill proposed that Mark develop a letter to the title companies to determine which ones might be interested in providing the block reports and to secure a quote for their fees for preparing the reports.

Mark discussed the sales matrix and analysis. There were questions from Tom concerning Silverwood sub-division and why this property is not shown with Ramada Park.

Questions were raised as to how we should proceed with the sale of Wilson Park. A suggestion was made that we proceed with a market analysis and then list the property with commercial brokers. We will need to send a formal request to the park board requesting that they make a recommendation to the City Council. Mike recommended that a presentation be made at a council work session as soon as possible after the park board meeting. We should also handle the Shiloh Point property in this matter. Upon motion and second all members voted in favor of proceeding in this matter.

Rachel agreed she will chair the next meeting of the committee, currently scheduled for July 26, 2012. There being no further business the meeting was adjourned at 1:30 p.m.