



## COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4<sup>TH</sup> FLOOR  
PO Box 1178  
BILLINGS, MONTANA 59103



### MEMORANDUM

**TO:** Community Development Board  
**FROM:** Denise Bohlman, Administrative Support  
**DATE:** October 19, 2012  
**SUBJECT:** Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Brenda Beckett at 657-8286 or notify her via email at [beckettb@ci.billings.mt.us](mailto:beckettb@ci.billings.mt.us) if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

### COMMUNITY DEVELOPMENT BOARD AGENDA

**3:00 pm, Tuesday, November 13, 2012**

4<sup>th</sup> Floor **Small** Conference Room, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	<b>Welcome / Introduction / Announcements</b>	Kamber Kelly	-
II.	<b>Public Comment Period – As Required</b> <i>3 Minute Maximum per Person</i>	Kamber Kelly	Public Comment
III.	<b>Meeting Minutes</b>	Kamber Kelly	Action
IV.	<b>Staff Reports</b> <i>Staff will report on current programs and progress to date on projects, including: Neighborhood Stabilization Program; Kings Green; First Time Homebuyers program; Home Repair programs; and Billings Metro VISTA Project.</i>	Staff	Report
V.	<b>CDBG &amp; HOME Application Guidelines &amp; Application</b> <i>Updated guidelines and application for the annual allocation process for CDBG and HOME will be available for CD Staff review / discussion. In the December 2012 meeting, the CD Board will have the opportunity to act on suggested improvements and updates to the documents.</i>	Brenda Beckett	Report / Discussion
VI.	<b>Reschedule January 2013 CD Board Meeting</b> <i>January's Board Meeting is scheduled for January 2, 2013. The City Offices will be closed that day in observance of New Year's Day Holiday.</i>	Kamber Kelly	Action
VII.	<b>Neighborhood Concerns &amp; Happenings</b> <i>Opportunity for board members to share information or concerns.</i>	CD Board	Updates
VIII.	<b>Set Next Meeting Agenda &amp; Adjournment</b>		

*Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Brenda Beckett at 406-657-8286 or email at [beckettb@ci.billings.mt.us](mailto:beckettb@ci.billings.mt.us).*