



COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4TH FLOOR, PO Box 1178
BILLINGS, MONTANA 59103



MEMORANDUM

TO: Community Development Board
FROM: Denise Bohlman, Administrative Support
DATE: September 18, 2012
SUBJECT: Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Denise Bohlman at 247-8675 or notify her via email at bohlmand@ci.billings.mt.us if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA

3:00 pm, Tuesday, October 2, 2012

4th Floor, Parmly Library Building

| Order | Agenda Items | Person(s) Responsible | Process |
|-------|--|---------------------------------|----------------|
| I. | Welcome / Introduction / Announcements | Kamber Kelly | - |
| II. | Public Comment Period – As Required <i>3 Minute Maximum per Person</i> | Kamber Kelly | Public Comment |
| III. | Meeting Minutes | Kamber Kelly | Action |
| IV. | Comprehensive Annual Performance Evaluation Report (CAPER) Review <i>An opportunity for CD Board to review drafted CAPER accomplishments section.</i> | Brenda Beckett | Report |
| V. | Staff Reports <i>Staff will report on current programs and progress to date on projects, including: Kings Green; Neighborhood Stabilization Program; HOME Monitoring; First Time Homebuyers program; Home Repair programs; and Billings Metro VISTA Project.</i> | Staff | Report |
| VI. | AmeriCorps*VISTA Program Update (9-11 Service Day Activities) <i>An opportunity for VISTA members to update the CD Board on recent activities and program progress.</i> | Kelly Fessler Andrew Proctor | Report |
| VII. | Reschedule November CD Meeting <i>November's Board Meeting is currently scheduled for November 6th, General Election Day, an official holiday. The Board will move to reschedule November's meeting to another date.</i> | Kamber Kelly | Action |
| VIII. | Neighborhood Concerns & Happenings <i>Opportunity for board members to share information or concerns.</i> | CD Board | Updates |
| IX. | Adjournment | | |

Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Denise Bohlman, Administrative Support at 406-247-8675 (Montana Relay 711) or email at bohlmand@ci.billings.mt.us.