



## COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4<sup>TH</sup> FLOOR, PO Box 1178  
BILLINGS, MONTANA 59103



### MEMORANDUM

**TO:** Community Development Board  
**FROM:** Denise Bohlman, Administrative Support  
**DATE:** August 20, 2012  
**SUBJECT:** Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Denise Bohlman at 247-8675 or notify her via email at [bohlmand@ci.billings.mt.us](mailto:bohlmand@ci.billings.mt.us) if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

### COMMUNITY DEVELOPMENT BOARD AGENDA

**3:00 pm, Tuesday, September 4, 2012**

4<sup>th</sup> Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	<b>Welcome / Introduction / Announcements</b>	Kamber Kelly	-
II.	<b>Public Comment Period – As Required</b> <i>3 Minute Maximum per Person</i>	Kamber Kelly	Public Comment
III.	<b>Meeting Minutes</b>	Kamber Kelly	Action
IV.	<b>HOME Monitoring</b> <i>Tam will give an overall presentation on the basic monitoring process for HOME projects. She will discuss the procedures taken during on-site visits, corrective actions and follow up, in general.</i>	Tam Rodier	Report
V.	<b>Staff Reports</b> <i>Staff will report on current programs and progress to date on projects, including: Kings Green; Neighborhood Stabilization Program; First Time Homebuyers program; Home Repair programs; and Billings Metro VISTA Project.</i>	Staff	Report
VI.	<b>Neighborhood Concerns &amp; Happenings</b> <i>Opportunity for board members to share information or concerns.</i>	CD Board	Updates
VII.	<b>Set Next Meeting Agenda &amp; Adjournment</b>		

*Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Denise Bohlman, Administrative Support at 406-247-8675 (Montana Relay 711) or email at [bohlmand@ci.billings.mt.us](mailto:bohlmand@ci.billings.mt.us).*