

March 8, 2012

## MINUTES

**Present:** Chair Shari Nault, Vice-Chair Lloyd Mickelson, Bill Lamdin, Lyn McKinney, Jennifer Quinn, Betty Richardson, Bernard Rose, Bill Cochran, Library Director; Dee Ann Redman, Assistant Library Director; Kathy Robins, Systems Administrator; Mary Murphrey, Administrative Coordinator; Cara Schaer, Library Foundation President.

## Public Comment

Cochran requested an addition to the agenda to discuss the March 24 South Central Federation Meeting.

MOTION: Add South Central Federation Meeting to the agenda.

Approved \_\_\_\_\_ Rose/Mickelson \_\_\_\_\_

## Consent Agenda

## **MOTION: Approve consent agenda**

Approved \_\_\_\_\_  
Lamdin/ Richardson

## Statement of Concern

Redman reviewed the Statement of Concern submitted from Pamela Gore regarding the film series *Black Swan* & *An Education* and staff's recommendation.

## MOTION: Approve staff recommendation.

Approved  Mickelson/Rose

## **South Central Federation Meeting**

Cochran noted that the next Federation meeting will be held in Big Timber on March 24. He noted that McKinney will not be able to attend and asked for an alternate. Richardson agreed to accompany Cochran to the meeting.

Cochran also reported that the Montana Library Association will hold its annual conference April 11-14 in Big Sky.

## New Library Building Project

- Project update from Library Director
  - Cochran reported that:
    - The temporary sanitary sewer line has been installed.
    - The Underriner building environmental risk assessment testing has been completed and abatement is in process.
    - The demolition contract is scheduled for the March 12 Council meeting with an anticipated start date of March 19.
    - The demolition will result in a loss of twenty parking spaces in the employee lot.
    - The trenching for the utility relocation scheduled for March 23 will result in a loss of the entire employee parking lot for approximately three weeks. City Administrator Volek has signed a contract with the Parking Division to allow the

Library to pay for parking on N. 30<sup>th</sup> for Lincoln Center employees in exchange for Lincoln lot parking spaces for Library building employees.

- The Engineering Department Project Manager is working on the date that the Stockman Bank and Library parking lots will be exchanged.
- Over excavation is scheduled to begin April 23 or 30.
- A tentative date for the ground breaking is June 23. A committee with members from the Library Board, Foundation and City Administration will plan the event.
- Nault asked for volunteers to serve on the Ground Breaking Committee. Nault, Mickelson and Rose will serve.
- Cochran noted that an RFP has been advertised for a Construction Manager. Proposals are due March 16.
- Report from Library Building Design Committee Co-Chair
  - Mickelson reported on the February 21 Committee meeting which centered on exterior and interior finishes.
  - Mickelson noted that the next meeting is scheduled for March 27.
- Project update from Foundation
  - Schaer reported that:
    - The Foundation is in the process of drafting letters to donors advising them of the groundbreaking.
    - The contract between the Foundation and architect has been completed and should be signed today.
    - On March 13 Schaer and Evelyn Noennig officially released Mary Underriner and Stella Fong from the capital campaign after reaching their \$5 million goal.
    - Finance Director Pat Weber announced that DA Davidson and Piper Jaffrey will underwrite and sell the bonds the first part of June.
    - Food for Thought will be held June 7 at 6:00 pm at the Library.
    - A Foundation Board retreat will be held March 10.

### **E-Reader Exploration for the Board**

Robins gave a presentation on e-readers and MTLibrary2Go

Adjourned 1:40 pm