

February 9, 2012

MINUTES

Present: : Chair Shari Nault, Vice-Chair Lloyd Mickelson, Sara Hudson, Bill Lamdin, Lyn McKinney, Betty Richardson, Bernard Rose, Dave Ward; Bill Cochran, Library Director; Dee Ann Redman, Assistant Library Director; Kathy Robins, Systems Administrator; Mary Murphrey, Administrative Coordinator; Leslie Modrow, Development Director of the Library Foundation, Mona Harris, President of the Friends of the Library.

Public Comment

Rose noted that the Northern Plains Resources Council will hold a fund raiser for the new library's LEED Certification process at 7 pm February 9 at the Swift Building.

Consent Agenda

MOTION: Add January 21, 2012 Library Board Retreat Notes to the consent agenda.

Approved

Mickelson/McKinney

MOTION: Approve consent agenda

Approved

Lamdin/ McKinney

Quarterly Statistics

Robins distributed copies of the FY12 2nd Quarter Statistics and provided an update.

New Library Building Project

- Project update from Library Director
 - Cochran reported that
 - The sanitary sewer contract had been let
 - The asbestos abatement contract had been awarded
 - The Underriner Building demolition bids will be opened February 28
 - The excavation of the clay in the north parking lot should be completed before June 23
 - Cochran noted that the Library maintenance staff was removing part of the loading dock in the garage to allow parking access from the south for the bookmobile.
 - Cochran noted that an RFP for a Project Manager will be advertised February 16.
 - Cochran reported that meetings on the bond issue have been held with the City Finance Department and the Library Foundation.
- Report from Library Building Design Committee Co-Chair
 - Mickelson reported that the next committee meeting will be held at 5 pm on February 21 on the 3rd floor of the Library building.
- Project update from Foundation
 - Modrow noted that the Foundation is finalizing a contract with the architects and will soon begin work on an agreement with the City.

She noted that they had participated in a meeting with the City's Bond Council.

- Modrow reported that she is working on a grant for TIF funding to help underwrite costs for the Library project.
- Modrow noted that Food for Thought will be held June 7.

Annual Library Policy Review

Nault led a discussion of the FY13 Policy Revision Recommendations.

MOTION: Approve policy revisions as presented.

Approved

Lamdin/Ward

Billings Cultural Partners Marketing Program

Redman distributed marketing language on Library programs and services targeted at newcomers, parents and teachers, and funders, as part of a Billings Cultural Partners marketing effort.

Cochran reported on the City's new Priority Based Budgeting process. He also discussed the Library's FY13 Supplemental Budget Requests.

Adjourned 1:25 pm