

MEETING MINUTES

RECORDED BY: Melonie Trang

MEETING PURPOSE: PRC Board Meeting

MEETING DATE
AND LOCATION: February 23, 2012
Community Center

ATTENDEES: PRC Board Members:

Tom Iverson, Margy Bonner, Rick DeVore, Mark Trang,
Darwin George, Catherine Grott, Todd Royal, Gary Gray
PRPL Staff Members:

Mike Whitaker, Director
Jon Thompson, Park Superintendent
Kory Thompson, Recreation Supervisor
Mark Jarvis, Park Planner
Lee Stadtmiller, Cemetery Manager



I. MEETING CALLED TO ORDER

Chairman Tom Iverson called the meeting to order at 11:40 am.

A. INTRODUCTIONS

None

B. ADDITIONS TO THE AGENDA

A motion was made by Chairman Iverson to add Park Sales under New Business per the request of Margy Bonner. Board member Darwin George moved the motion. Board member Margy Bonner seconded. On a voice vote, all were in favor and Park Sales was added to the agenda under New Business.

II. DIRECTORS REPORT – Mike Whitaker

- Mr. Whitaker said there is an event sponsored by Riverstone Health on April 20th and 21st called “Youth in Action”. Youth in Action is a group of volunteers ranging in ages 12-18. These young people will be volunteering to do three projects for us. Those are the repair of Phipps Park trail, removing of cactus at High Sierra Dog Park, and painting a mural in the tunnel under Shiloh Road. Mr. Whitaker said the youth will be presenting a couple of concepts of their mural to the board at the next board meeting for approval.
Board member Todd Royal added that Juvenile Probation will be doing ongoing clean up at the dog park whenever there is probation to be served.

III. PUBLIC/BOARD COMMENT

No public comment

Chairman Iverson commented that he noticed no signage along N. 27th saying Dehler Park, home of the Billings Mustangs. Mr. DeVore said that was supposed to happen. Mr. Whitaker said there is no funding available to do it but there is a design for it to be

there. Mr. DeVore asked how much it would cost for signage. Mr. Whitaker said around \$9,000. He said the department could do an SBR for it.

IV. NEW BUSINESS

A. Park Sales:

Board member Margy Bonner presented a recommendation on behalf of the Sale of Parkland Sub-committee, a list for the application of sales proceeds for park land. The recommendation is to use the funds from the sale for 1) Cost of sale, including survey, engineering, advertising and sales agent commission 2) Improvements to parks within same geographical area as property sold 3) Regional park improvements or citywide park facilities or programs.

A question was asked if the money from park land sales would go into the general fund. Mr. Thompson said currently now any sales from park land does not go into the general fund but instead goes into a special fund and a project number is attached to that specific amount/fund. These dollars are carried over from year to year and we have to get permission from council to spend it.

Ms. Bonner said they will go before a council work session in March with the recommendation and a list of six park land properties to be sold. The board will be provided the list of properties to be sold at the next board meeting for the board's approval.

Board member Bonner moved for the board to adopt the recommendation and to forward it to City Council for their approval and adoption. Board member Rick DeVore seconded. On a voice vote, all were in favor and motion passed.

V. UNFINISHED BUSINESS

A. Parks and Recreation Funding:

Per the request of City Council a prioritized list of the 3-year spending plan was put together based on numerical rankings from the board and staff; 1 being the most important item and then all the way down with the highest number as the least important. Based on the totaled ranking numbers it was determined by the board to make several changes to this list and create two additional separate lists, one being for individual projects and the other for ongoing maintenance.

Mr. DeVore wanted to know based on this provided list, what projects would be done in the first year. Mr. Thompson said the first three would end at \$998,000,000 and then the 2 million would go down to number nine on the list, which is replacement of batting cage equipment at Stewart Park.

Mr. DeVore expressed that he did not like that we had to combine the original two lists, which were individual projects and ongoing maintenance into this one list. He noted that from the ranked list that pretty much all the ongoing operation and maintenance projects were at the top and the one time individual projects were at the bottom. He expressed that we should come back to council with this list but also include two separate lists like the original list with one being for ongoing maintenance and the other for one time projects and have those

prioritized.

Ms. Grott commented that she would like to see anything related to safety be moved to the top of the list. Mr. George agreed. Mr. Thompson said safety is an issue but he is concerned that if some of the ongoing maintenance portions that are towards the top of the list do not get funded we will not be able to do some of this one time projects.

Mr. Royal expressed that he wanted to see #15 & #16, which are both pertaining to construction, be the last two on the list and that Stewart Park infrastructure improvements moved up.

Ms. Bonner expressed the possibility of moving #1, replace existing water slides at Rose, down the list. She also wanted to know if the playground equipment at South did in fact need to be replaced and if so did the whole structure need to be replaced. Mr. Thompson said yes it did need to be replaced due to some of the pieces missing that cannot be replaced.

Ms. Bonner commented that a council member wanted to see benches in Pioneer Park and expressed that it did not appear to be on the list. Mr. Thompson said we are looking at adding benches to the replacing picnic table plan (rank #13). He said it would not change the cost. He said they would change the wording to include benches.

Mr. DeVore questioned the low ranking of the Castlerock tennis court repairs. Mr. Whitaker said this list is not set in stone and the board can make changes to how items are prioritized/ranked. Mr. Thompson said that in our original 3 year spending plan this was listed as one of our top priorities in our first year. He said when you combine the original two lists into this list it does cause this item to be further down.

Mr. DeVore expressed he wanted to keep the ongoing projects separate from the one time projects.

Board member Cathy Grott made a motion to keep the combined list of priority based projects as the master list and then separate out it out into two separate lists, one time projects and the other for operation and maintenance projects and prioritize those two lists. Board member Margy Bonner seconded. On a voice vote, all were in favor and the motion passed.

Board member Darwin George made a motion to move Castlerock tennis courts (ranked #10) up one and Stewart Park Batting cages (ranked #9) down one. Board member Todd Royal seconded. On a voice vote, all were in favor and the motion passed.

Board member Cathy Grott made a motion to move playground fall protection

(ranked #5) up to #3 and emergency and general maintenance (ranked #3) down to #5 and take out the wording general from the description. Board member Rick DeVore seconded. Board member Margy Bonner opposed. On a voice vote, seven to one motion passed.

Chairman Iverson requested a motion on the requested revisions to the combined master list. *Board member Rick DeVore made a motion to approve the list as per the changes made by the board and amend the first list. Board member Margy Bonner seconded. On a voice vote, all were in favor and the motion passed.*

B. Parks and Recreation FY13 Budget:

The presented list of Supplemental Budget Requests (SBR's) to the board was reviewed. Staff gave a total of 16 SBR's totaling \$376,769. SBR's are generally a one-time item. Ongoing SBR's would be wages. All current SBR's would come out of the general fund. Mr. Whitaker explained that we are doing SBR's because we do not know what the park district assessment amount will be and due to timing, we have to have SBR's in by March 7th. Board agreed to list of SBR's as presented.

VI. ACTION ITEMS

- Mr. Whitaker will do a follow up on signage along N. 27th for Dehler Park.
- Mike Whitaker will send out copy of presentation to the board prior to March 5th Council meeting.

I. ADJOURNMENT

12:55 pm