

# MEETING MINUTES

**RECORDED BY:** Melonie Trang

**MEETING PURPOSE:** PRC Board Meeting

**MEETING DATE AND LOCATION:** December 14, 2011  
Community Center

**ATTENDEES:** PRC Board Members:

Tom Iverson, Catherine Grott, Margy Bonner, Rick DeVore,  
Rachel Cox, Darwin George, Mark Wahl, Todd Royal

PRPL Staff Members:

Mike Whitaker, Director  
Jon Thompson, Park Superintendent  
Joe Fedin, Park Superintendent  
Mark Jarvis, Park Planner  
Lee Stadtmiller, Cemetery Manager  
Dean Sjolseth, Park Supervisor  
Kory Thomson, Recreation Supervisor



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## I. MEETING CALLED TO ORDER

Chairman Tom Iverson called the meeting to order at 11:40 am.

### A. INTRODUCTIONS

Jeff Rice, President of Exchange City Golf Cooperation Board  
Jeff Gruizenga, Vice President of Exchange City Golf Cooperation Board  
Alyssa Auvinen of Riverstone Health

### B. APPROVAL OF THE MINUTES

*Board member Rachel Cox made a motion to approve the November 9, 2011 meeting minutes. Board member Rick DeVore seconded. On a voice vote, motion passed unanimously.*

### C. ADDITIONS TO THE AGENDA

Election of Officers was added to the agenda under New Business.

## II. DIRECTORS REPORT – Mike Whitaker

No report

## III. PUBLIC COMMENT

None

## IV. NEW BUSINESS

### A. Par 3 Budget:

Jeff Rice, President of the Exchange City Golf Cooperation Board handed out the Par 3 2013 proposed budget report. He reviewed the report highlighting the following line items:

- Expenses have been going up 4% a year and revenue has gone up only 3%.
- Looking into raising fees for green fees, cart rental and range balls rental.
- Due to revenue being down about \$3,500, there are no plans on giving to the City Of Billings or Exchange Club.
- They have one more payment of \$25,000 on their three-year loan agreement. This loan was for irrigation.
- They are continuing to be conservative in their anticipated revues.
- Due to bad weather, this past April-June revenue was down; over 1,000 rounds of golf down.

Chairman Iverson asked for a recommendation to forward the budget report and forward to City Council. ***Board member Rachel Cox made a motion to accept the Par 3 budget report as presented and forward it on to City Council. Board member Rick DeVore seconded. Motion passed unanimously.***

**B. Election of Officers:**

Chairman Iverson asked the board to nominate a board chair. ***Mr. DeVore nominated Tom Iverson for Board Chair. Ms. Cox seconded. On a voice vote, all were in favor.***

Chairman Iverson asked the board to nominate a vice-chair. ***Board member Margy Bonner nominated Rachel Cox. Mr. DeVore seconded. On a voice vote, all were in favor.***

**V. UNFINISHED BUSINESS**

**A. Parks and Recreation Funding:**

The board and staff reviewed the final presentation that will be given at the December 19 City Council meeting.

It was decided after reviewing the presentation that it should be shortened to 4-5 slides, keeping it simple and to the point and include briefly the method we are using to process the creation of a Citywide Park District. Ms. Bonner, Mr. DeVore and Mr. George will be meeting tomorrow to make the final changes to the presentations that were presented at today's meeting.

Board member Cathy Grott expressed her concerns on the future of this department based on the information provided at the November 14 Council meeting regarding a possible 45% in cuts to the Park and Recreation Funding in 3 -4 years. Board member Darwin George commented that he hesitated bringing anything up regarding this and muddy the water any more than they are now. He said this does need to be address but not right now. Board member Margy Bonner agreed with Darwin. Mr. DeVore said he has spoken with a council member and this member said they would like to see added to our funding proposal that the Park and Recreation general fund budget be put on hold.

At the time of the meeting there were only approximately 7% valid protests sent in.

**VI. DIVISION UPDATES**

**A. Recreation Division-Recreation Superintendent Joe Fedin:**

Recreation Superintendent Joe Fedin printed report was handed out at the meeting. He reviewed his report.

**B. Park Division-Park Superintendent Jon Thompson:**

Park Superintendent Jon Thompson printed report was handed out at the meeting. In addition to his report, Mr. Thompson said the park crew has been trying to get the ice to form on the ice skating rink at Veterans Park. Due to the nicer weather, they are having difficulties.

**C. Park Planning Division-Park Planner Mark Jarvis:**

Park Planner Mark Jarvis had no printed report. He did give an update on Swords Park project saying that the project is all but complete. They hope to have a grand opening soon.

He said the Yellowstone Family Park project has been put to bed for the winter. They will start up again once the weather permits.

He said the SID on Rush will be going before Council in February 2012.

**D. Cemetery Division-Cemetery Manager Lee Stadtmiller:**

Cemetery Manager Lee Stadtmiller printed report was sent in the mail. In addition to his written report, he said that 1,300 wreaths were placed on the headstones for our veterans.

**I. ADJOURNMENT**

1:05 pm