



## COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4<sup>TH</sup> FLOOR  
PO Box 1178  
BILLINGS, MONTANA 59103



### MEMORANDUM

**TO:** Community Development Board  
**FROM:** Denise Bohlman, Administrative Support  
**DATE:** November 22, 2011  
**SUBJECT:** Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Denise Bohlman at 247-8675 or notify her via email at [bohlmand@ci.billings.mt.us](mailto:bohlmand@ci.billings.mt.us) if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

### COMMUNITY DEVELOPMENT BOARD AGENDA

**3:00 pm, Tuesday, December 6, 2011**

4<sup>th</sup> Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	<b>Welcome / Introduction / Announcements</b>	Jim Hartung	-
II.	<b>Public Comment Period – As Required</b> <i>3 Minute Maximum per Person</i>	Jim Hartung	Public Comment
III.	<b>Meeting Minutes</b>	Jim Hartung	Action
IV.	<b>Staff Reports</b> <i>Staff will report on current programs and progress to date on projects, including: Neighborhood Stabilization Program; First Time Homebuyers program; Home Repair programs; Billings Metro VISTA Project; and the Fair Housing Initiatives Program grant.</i>	Staff	Report
V.	<b>CDBG &amp; HOME Application Guidelines &amp; Application</b> <i>Updated guidelines and application for the annual allocation process for CDBG and HOME are set for action today. One pending update remains; the updated Census / Low Income area map. The application is set to be released on December 9, 2011 for the upcoming fiscal year. The following language has been added:  Please note: HUD has not released FY2012-2013 budget levels as of the time of application release. Budget projections for the FY2012-2013 year in CDBG and HOME include decreases of 15% and 38% respectively, bringing the total anticipated budget from approximately \$1,119,900 for FY2011-2012 to just under \$850,000 for both programs. In order to accommodate these anticipated low funding levels, the Community Development Board has previously implemented priority budgeting, which has eliminated several programs and decreased funding to many. <b>In light of the projected budget for this upcoming year and the current application offered herein, staff would likely recommend further priority budgeting utilizing input and needs data garnered from the Consolidated Planning process in recent years and throughout the budget process for this upcoming year. Priority budgeting may result in further program reduction and / or elimination.</b></i>	Brenda Beckett	Action
VI.	<b>Neighborhood Concerns &amp; Happenings</b> <i>Opportunity for board members to share information or concerns.</i>	CD Board	Updates
VII.	<b>Set Next Meeting Agenda &amp; Adjournment</b>		

*Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Denise Bohlman, Administrative Support at 406-247-8675 or email at [bohlmand@ci.billings.mt.us](mailto:bohlmand@ci.billings.mt.us).*