

MEETING MINUTES

RECORDED BY: Melonie Trang

MEETING PURPOSE: PRC Board Meeting

MEETING DATE
AND LOCATION: September 17, 2011
Community Center



ATTENDEES: PRC Board Members:

Tom Iverson, Catherine Grott, Margy Bonner, Todd Royal,
Mark Wahl, Rachel Cox, Darwin George

PRPL Staff Members:

Jon Thompson, Park Superintendent
Lee Stadtmiller, Cemetery Manager
Mark Jarvis, Park Planner

I. MEETING CALLED TO ORDER

Chairman Tom Iverson called the meeting to order at 11:30 am.

A. INTRODUCTIONS

None

B. APPROVAL OF THE MINUTES

May 11, 2011 and July 13, 2011 minutes were approved.

C. ADDITIONS TO THE AGENDA

None

II. DIRECTORS REPORT – Jon Thompson

Park and Recreation Director Mike Whitaker was not in attendance, Park Superintendent Jon Thompson gave the directors report.

Mr. Thompson said the City's Labor Agreement with the Teamsters was passed with no major changes. He did note that the labor union employee's will not be taking a Cost of Living raise this year but will receive a 2 1/2% Cost of Living raise next year.

Mr. Thompson said Harvest Church plans another Day of Caring with us on October 14 and 15. They have agreed to do several different projects including roofing and replacing parking posts. He said the department will be supplying the materials for the projects.

Mr. Thompson said the City Administrator and staff have come up with a timeline/schedule for putting into place the citywide park maintenance district. Plans are to begin the process at the end of October by publishing the first legal ad in the local newspaper on the City Council's intent to create a citywide park maintenance

district. Mr. Thompson did comment that the timeline could change at anytime.

Board member Margy Bonner asked Jon to update the board on Coulson Park and the Exxon Mobil oil leak. Mr. Thompson said Exxon is still at Coulson Park only to launch boats. He said they are totally done with Norms Island and it is now open. He said they are still at the very east end of Riverfront Park but are a day or two at completing cleanup there too. Mr. Thompson said that they have cleaned up satisfactorily. A question was asked about any payment from Exxon to the department. Mr. Thompson said that Exxon has paid the department \$2000 in rent so far for the use of Coulson Park. He said we are talking to them about additional dollars for any repairs/damage.

III. PUBLIC COMMENT

None

IV. UNFINISHED BUSINESS

A. Review Cemetery Ordinance:

The revised ordinance was reviewed by the board. General Manager of Mountveiw Cemetery Lee Stadtmiller requested action to approve the changes made to the ordinance before sending it to City Council for their approval. Several questions and concerns were given and a request was made by the board to rewrite Section 8-334 paragraph (h) prior to their approval. Mr. Stadtmiller will make the changes as requested by the board and bring it back to next months meeting for approval.

V. DIVISION UPDATES

A. Recreation Division-Recreation Superintendent Joe Fedin:

Recreation Superintendent Joe Fedin printed report was handed out at the meeting.

B. Park Division-Park Superintendent Jon Thompson:

Park Superintendent Jon Thompson printed report was handed out at the meeting.

C. Park Planning Division-Park Planner Mark Jarvis:

Park Planner Mark Jarvis printed report was handed out at the meeting.

D. Cemetery Division-Cemetery Manager Lee Stadtmiller:

Cemetery Manager Lee Stadtmiller report was sent via email.

Following Division Updates, Board and staff adjourned to take a bus tour up to High Sierra Dog Park

I. ADJOURNMENT

12:05 pm