



## COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4<sup>TH</sup> FLOOR, PO Box 1178  
BILLINGS, MONTANA 59103

### MEMORANDUM



**TO:** Community Development Board  
**FROM:** Doris Cole, Sr. Office Assistant  
**DATE:** April 18, 2011  
**SUBJECT:** Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call me at 657-8281 ext. 6 or contact me via email at [coled@ci.billings.mt.us](mailto:coled@ci.billings.mt.us) if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

### COMMUNITY DEVELOPMENT BOARD AGENDA

**3:00pm, Tuesday, May 3, 2011**

4<sup>th</sup> Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	<b>Welcome / Introduction / Announcements</b>	Jim Hartung	-
II.	<b>Public Comment Period – As Required</b> <i>3 Minute Maximum per Person</i>	Jim Hartung	-
III.	<b>Meeting Minutes</b>	Jim Hartung	Action
IV.	<b>Staff Reports / Neighborhood Stabilization Properties Review</b> <i>Staff will report on current programs and progress to date on projects.</i>	Staff	Report
V.	<b>Annual Action Plan Review &amp; Approval</b> <i>An opportunity to discuss and approve the final Action Plan for the upcoming fiscal year prior to HUD submittal by May 15.</i>	Brenda Beckett	Action
VI.	<b>Allocation Process Review</b> <i>An opportunity for the Board to review the allocation processes and to make changes.</i>	Jim Hartung	Discussion
VII.	<b>Neighborhood Concerns &amp; Happenings</b> <i>Opportunity for board members to share information or concerns.</i>	CD Board	Updates
VIII.	<b>Set Next Meeting Agenda &amp; Adjournment</b>		

*Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Doris Cole, Sr. Office Assistant, at 406-657-8281 ext. 6 or email at [coled@ci.billings.mt.us](mailto:coled@ci.billings.mt.us).*