Parmly Billings Library
Board of Trustees Retreat

Saturday, February 23, 2008, 9:00 a.m.
Parmly Billings Library

<u>AGENDA</u>

<u>Business Meeting</u>

1. Public Comment
Citizens may address the Board regarding any item of Library business on the agenda, with the duration of comment for an individual speaking permitted to exceed one minute only at the discretion of the Board.
Citizens may address the Board regarding any item of Library business <u>not</u> on the agenda, with the duration of comment for an individual speaking permitted to exceed three minutes only at the discretion of the Board.

2. Consent Agenda
      a) Board minutes
      b) Staff report
      c) Appointment of liaison to Foundation Board

Item a) separated Hines/Warner
Item c) separated McKinney/Warner

Consent agenda except a) and c) approved

Warner/Laszlo moved deferral of a) to March meeting
Approval of Chair's appointment of Du Pont as liaison to Foundation Board
      Hines/Laszlo

3. Joint Community Library Committee Report

Cochran reviewed the background of the project, Committee, its Subcommittees, recent meetings and answered questions.

4. Collection Management Policy – Action required per Interlocal Agreement

Peters explained background to development of new policy and walked through the major components and issues. Three typographical errors were pointed out and will be corrected.

Approve draft policy.
Ward/Hines

<u>Retreat</u>

Cochran distributed minutes from February 3, 2007 Board Retreat and copies of MSL 2007 State Library Laws.

1. Budget overview

Cochran reviewed the FY07-FY11 Cash Flow Projection and Draft Supplemental Budget Requests.

2. Update Long Range Plan

The Board recommended additional FY09 Objectives/Supplemental Budget Requests as follows:

- **Creation of a Teen Advisory Board and additional programming for teens.**
- **Expanded and enhanced use of new technologies including social networking, e.g. YouTube, FaceBook, webcams for loading book reviews, book clubs, and other programming on the web; podcasting; making available Kindles and other new hardware; all with the development of appropriate policies and procedures.**
- **Making available gaming programs.**
- **Conducting focus groups for input on what digital resources to provide.**
- **Increasing public awareness of the Library's resources, services and programs, as well as facility issues.**

3. Facilities Committee

The Board would like the Committee to review and develop recommendations about existing facility issues and proposals, but also to develop a master plan for the long term development of facility locations, sizes, and related guidelines for the proactive planning for future facilities.

4. Funding Committee

Ward reported that letters welcoming those who have agreed to serve on the Committee will go out this week and expressed a hope that the Funding and Facilities Committees could hold a joint organizational meeting to discuss areas of overlapping interest.

5. Other

Adjourn