

## MEETING MINUTES

**RECORDED BY:** Melonie Trang

**MEETING PURPOSE:** PRC Board Meeting

**MEETING DATE** January 12, 2011  
**AND LOCATION:** Community Center



**ATTENDEES:** PRC Board Members:  
Tom Iverson, Rick DeVore, Rachel Cox, Catherine Grott,  
Darwin George, Dave Williams  
PRPL Staff Members:  
Mike Whitaker, PRPL Director  
Jon Thompson, Park Superintendent  
Mark Jarvis, Park Planner  
Lee Stadtmiller, Cemetery Manager  
Joe Fedin, Recreation Superintendent

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### I. MEETING CALLED TO ORDER

Chairman Tom Iverson called the meeting to order at 11:40 am.

#### A. INTRODUCTIONS

Public residents of the Yellowstone Country Club area; Wayne Fincher, Bob Mackin, Sterling Starr, Lynda Ballard, Rick Selensky, Cari Piatkowski, Lisa Williams, and Roger McCalla. Stacey Robinson, Michael Verseman, and Kurtis Grow of Land Design. City Council member Ed Ulledalen.

#### B. APPROVAL OF THE DECEMBER 8, 2010 MINUTES

*Chairman Iverson made a request to have the December 8, 2010 minutes approved. Board member Catherine Grott made a motion to approve the minutes. Board member Rachel Cox seconded. On a voice vote all present approved and motion passed.*

#### C. ADDITIONS TO THE AGENDA

None

### II. DIRECTORS REPORT – Mike Whitaker

No report

### III. PUBLIC COMMENT

Public comment was made during the Byron Nelson Park Master Plan discussion.

#### **IV. NEW BUSINESS**

##### **A. Bryon Nelson Park (Master Plan):**

Byron Nelson Park is located in the Yellowstone Country Club near Cottonwood Park. It is approximately four acres.

Stacey Robinson of Land Design has been working on the master plan. Two public meetings have been held with about 50 residents attending. Feedback from residents showed support in its development.

Comments made by the public regarding park/master plan were:

- Residents want to see it built
- It will be an improvement to the neighborhood
- It will be a great asset
- Beneficial to the subdivision
- Would like to see a break out of the costs to do the trails
- Residents have been looking into the development of the park for some time

Comments from those apposed to the master plan said they do not want any development, keep the land natural and they do not wish to spend any more money.

Michael Verseman of Land Design gave an overview of some of the features and amenities of the Byron Nelson Park Master Plan.

- Native grass area
- Turf lawn area (irrigated)
- Reduced water turf area (irrigated)
- Multi-use court
- Retaining wall
- Picnic shelter and plaza area
- Revise the intersection and gateway entry feature located on Bobby Jones Blvd and 54th Street West
- Signage
- Play surface and play structure
- Either a full or ½ court for basketball
- Sculpture landform and sledding hill
- Boulder matrix fields
- Loop trails
- Berm fort
- Perimeter berming and screening
- Pedestrian crossing across 54<sup>th</sup> Street West

It was requested for the name of Bryon Nelson Park to be changed to Yellowstone Family Park.

***Board member Rick DeVore made a motion to accept changing the name of Bryon Nelson Park to Yellowstone Family Park. Board member Dave Williams seconded. On a voice vote, all were in favor.***

Stacey Robinson gave an overview of the costs involved in the development of the park.

- Total cost: \$1,115,160.18 (SID will be over 15 years)
- SID-Costs monthly per household: \$16.26 (based on 381 households)
- SID-Annual costs per household: \$195.13 (based on 381 households)
- SID Total cost per household: \$2,926.13 (based on 381 households)
- Maintenance and Operation costs for PMD's Circle 50/Country Manor (273 households): \$3.50/\$41.00 (monthly)
- Maintenance and Operation costs for PMD Rimrock West(245 households): \$7.66/91.86 (monthly)

Residents will vote on a Special Improvement District (SID) if the City Council approves the master plan. (The master plan will be going before City Council on February 7<sup>th</sup>.) If the residents vote in favor of the SID then construction can begin in the spring. The SID must be approved before the design phase can begin.

A question was asked if the golf course located in the Country Club pays into the PMD. It was commented that the golf course is its own entity, it does not pay into the PMD.

***Board member Dave Williams made a recommendation for the Yellowstone Family Park Master Plan be forwarded to City Council for their approval. Board member Rachel Cox seconded. On a voice vote, all were in favor.***

Mr. DeVore made a comment recommending staff sending out in advance, any master plans that are to be voted on by the board. This is to give the board sufficient time to review the plans and all documents before making any recommendations prior to them going before City Council for approval.

#### **B. Sale of Parkland:**

Mr. Whitaker said City Council has asked this department for a list of properties that can be sold to raise funds. The list is scheduled to be presented at the January 18 work session. The following parcels up for consideration:

- Parcels behind Beartooth School; near Heritage Walk/Kiwanis Trail in the heights
- Parcels around Racquet Drive
- Parcels near the Vocational Center on the westend
- Small areas along King Avenue East/Southgate
- Fifteen acre behind the sugar beet factory

The parcels and small areas are considered unsuitable for parkland except for the 15 acres behind the sugar beet factory.

**C. Council Ad-hoc Art Committee:**

Mr. Whitaker said a man by the name of Mike McFadden would like to donate a painting of Sacrifice Cliff to the city. City Administrator Tina Volek has requested for an Ad-hoc Art Committee to be formed as per city code and include a PRC Board member before determining whether or not the city will accept the painting. Board member Rachel Cox accepted to be on the committee.

**D. Outdoor Ice Skating Rink:**

Mr. Thompson said the park crew started preparing the outdoor ice skating rink on December 15. He said there were problems with the ground not freezing due to the warmer weather but after a couple of weeks of colder weather they were able to get the ground frozen and flood the area. People started ice-skating on it December 29. He said we have been receiving positive feedback from the public. Mr. Thompson also thanked board member Rachel Cox for lining up a toilet with Billings Construction Company free of charge, over the Christmas holidays. (Current costs to do the ice rink, is around \$5,500.)

**E. Snow Removal in Parks:**

The board received a copy of the parks snow removal schedule. Mr. Thompson pointed out that we have 95 locations where we remove snow which include sidewalks, trails, and parking lots. He said our crew uses hand shovels, snow blowers, 2 jeeps, and 3 pickup trucks. He said they have a priority list they use as to which locations must be done first and where they are located. Mr. Thompson also complimented the park crew for doing a very good job.

**F. Rimrock:**

Mr. Thompson gave a PowerPoint presentation on the current conditions of the unstable sandstone rocks located on parkland and private properties along the rims near/on both Granite Avenue and Shady Lane. Mr. Thompson showed that a portion of the rock near Shady Lane fell in January of 2010 and a portion of the rock near Granite Avenue had fallen back in October 2010 and landed on a home. Mr. Whitaker said the rock inside the home has moved another five feet. He said there is concern that this rock will continue to break through the foundation of the house and continue rolling down the hill.

A question was asked if there is an eminent threat of the remaining two boulders falling off the rims. Mr. Thompson said yes.

Mr. Thompson said the situation was presented to City Council at the last council meeting and it was requested that we declare an emergency and have the boulders removed. Council voted and the motion failed due to a tie vote.

Mr. Thompson said council has considered reviewing the situation at Granite Avenue. They should be taking another vote on it later this month.

**V. UNFINISHED BUSINESS:**

**A. Review of Parks, Recreation and Cemetery Fees:**

The board reviewed the revised Cemetery Fees that include the board's recommendations from the last meeting. Chairman Iverson requested a motion on

the Cemetery fees. *Board member Rachel Cox made a motion to accept the fees. Board member Dave Williams seconded. On a voice vote, all were in favor.*

Mr. Whitaker made a request for the board to clarify the motion made at the last meeting regarding the free pool pass fees. *Board member Rachel Cox clarified that six and under must have an adult accompany them, four and under are free, and \$5 for both South (unlimited) and Rose (21 punches) free passes. Board member Rick DeVore seconded. On a voice vote, all were in favor.*

**B. Parks and Recreation Funding:**

Due to time constraint, there was no discussion on funding. Mr. Whitaker did announce that there will be a special meeting to discuss funding on February 2.

**VI. DIVISION UPDATES**

**A. Recreation Division-Recreation Superintendent Joe Fedin:**

Recreation Superintendent Joe Fedin printed report was handed out at the meeting. No additional questions or comments.

**B. Park Division-Park Superintendent Jon Thompson:**

Park Superintendent Jon Thompson printed report was handed out at the meeting. He did comment that the new trash truck arrived, finally! It will be ready for use once the PRPL logos are put on this coming Friday.

**C. Park Planning Division-Park Planner Mark Jarvis:**

Park Planner Mark Jarvis printed report was included in the board packet. No additional questions or comments.

**D. Cemetery Division-Cemetery Superintendent Lee Stadtmiller:**

Cemetery Superintendent Lee Stadtmiller printed report was included in the board packet. No additional comments or questions.

**I. ADJOURNMENT**

1:10 pm